

Minutes for a Regular Meeting of the
Lamberton City Council • Electronic/Telephone
Community Center
May 10, 2021 – 7:00 PM
(UNOFFICIAL UNTIL COUNCIL APPROVED)

I. CALL TO ORDER/ADOPT AGENDA/CEREMONIAL DUTIES

Present: Mayor L. Sik, D. Irlbeck, J. Senst, T. Beermann, and D. Knutson.

Staff in Attendance: M. Peterson, N. Anderson, J. Thram, R. Hillesheim and A. Rue.

A) Peterson requested to add the following items to the agenda:

1. 2B-4g – Zoning Permit – 2021-08 – 709 S Fir St – lean-to addition to garage

Motion/Second/Pass (Irlbeck/Senst/unanimous) to adopt the agenda as amended with additions.

II. CONSENT AGENDA & GENERAL BUSINESS

A) APPROVAL OF MINUTES

Motion/Second/Pass (Senst/Beermann/unanimous) to approve April 12, 2021 Regular City Council Minutes, April 12, 2021 City Council Closed Session Minutes, and January 11, 2021 EDA Board Minutes.

B) PETITIONS, REQUESTS & COMMUNICATIONS

1. There were no citizen complaints presented.

2. Mayor and Council appointments were presented for amendment.

Motion/Second/Pass (Beermann/Senst/unanimous) to approve amending the appointments to replace the City Engineer to Bollig, Inc.

3. Personnel requests were presented for review.

Motion/Second/Pass (Irlbeck/Senst/unanimous) accepting resignations from Darrell Knutson (Ambulance Driver) effective February 22, 2021; Paul Bellig (Ambulance Driver) effective April 26, 2021; and David Friedley (Firefighter) effective April 1, 2021.

Motion/Second/Pass (Senst/Knutson/unanimous) authorizing the hire of seasonal employees pending receipts of necessary documents and training and authorizing the City Clerk to assign the employee the starting wage from the 2021 Pay Structure upon documented proof of certification(s).

4. Zoning permits were presented for approval as follows:

- a. 2021-02 – 106 Main St S – Erect a gable roof
- b. 2021-03 – 704 S Elm St – Add storage shed
- c. 2021-04 – 310 Third Ave W – Install a fence
- d. 2021-05 – 209 9th Ave W – Replace and add to a deck
- e. 2021-06 – 107 Fourth Ave E – Construct a house
- f. 2021-07 – 501 Fourth Ave W – Install a patio
- g. 2021-08 – 709 S Fir St – Add a lean-to addition to garage

Motion/Second/Pass (Senst/Irlbeck/unanimous) to approve Zoning Permits 2021-02 thru 2021-08.

5. Information and quote were presented for a clear seal coat procedure using a product called RePlay®. To protect the investment of the newest roads, some type of a sealant or "coat" is recommended. The quote for the RePlay® procedure was received of Barga, Inc. Clerk Peterson was directed to invite the Barga, Inc. representative to the next council meeting to provide more detail and a demonstration of the product.

6. Minnesota Basic Code of Ordinance information was presented for information and review. Many City of Lamberton Ordinances are not up-to-date or in order. Codification of ordinances is the process recommended or a city can adopt the MBC (Minnesota Basic

Code). It was requested to provide more information for further research and budget for codification services next year.

7. The Code Compliance (Public Nuisance) Committee received requests for proposals for abatement services and recommend executing an agreement for services.

Motion/Second/Pass (Senst/Irlbeck/unanimous) authorizing the Mayor and Clerk to execute a Professional Service Agreement with Jason Fenger contingent on contract requirements within 30 days.

C) REPORTS

1. Thram reported Kuhar Park is now open and campers are using the park already. There will be a partial pond system discharge in May. Thram met with Bollig representatives to review priority needs, maps, systems, etc. During this visit, the sink holes around the catch basins in the Southside Second Addition were inspected and Bollig, Inc. has an idea to fix this for less cost and permanency. Thram said the new coating and paint at the swimming pool wintered well. There was a minor issue where the water was the shallowest and the outside layer of paint needed removed and replaced. The baby pool should be completed and Thram anticipates opening to be on track if the weather continues to cooperate. The plan is to hang banners, straighten some streetlights and re-stripe Main Street in the coming months. Thram was asked to contact the county about several potholes on Birch Street. A complaint had been received about the potholes on Seventh Street by the school. Thram has purchased asphalt millings and instead of patching the holes, he will be cutting them out so the repair lasts. Owen Todd, Bolton & Menk, has continued contact and an excellent relationship with city staff and is monitoring the boulevard condition from the 2019-2020 Infrastructure Project.

Motion/Second/Pass (Irlbeck/Beermann/unanimous) accepting the Maintenance Report.

2. Rue indicated recruitment efforts were underway and there were classes starting at the end of May in the area. She said the annual EMS Fundraiser would be held Tuesday, May 18 and she hopes everyone can attend.

Motion/Second/Pass (Senst/Knutson/unanimous) accepting the Ambulance Report.

3. Peterson reported on Administration and EDA activities for April. Other than routine duties, she shared: COVID-19 restrictions are being lifted and meetings will return to city hall next month; swimming pool operations setup and intake of new employees has been underway with a targeted opening date of June 4; no one from the public challenged their assessment during the Board and Equalization meeting held by Redwood County Assessor on April 16, 2021; Continues to follow the new funding called "American Rescue Plan"; Small Cities Development Program is ongoing and if anyone is aware of someone who could benefit from the owner-occupied forgivable loan to encourage them to apply; met with Bollig, Inc. representatives to review city financials and share other data needed that may assist them; performed sanitation services at city hall and community center in absence of custodian; correlation continued with Attorney Novak and Robin Weis to proceed with obtaining the Lamberton Meats Building; correlation with multiple individuals to correct a special assessment lien for two (2) parcels that were charged for sanitary sewer connections in error; budget review of expenditure trends in a couple departments.

Motion/Second/Pass (Senst/Beermann/unanimous) accepting the Administration/EDA Report.

4. Chief Hillesheim reported on calls for service in April. A test done on one of the tasers shows it is no longer operational. Quotes have been received and purchase will be underway. Hillesheim said there has been both resistance and compliance with the city ordinance violations. When asked about patrol, Chief stated they are doing the best they can. He said he has proactively been looking to hire another part-time officer to allow for patrol and the visibility of a police car.

Motion/Second/Pass (Knutson/Senst/unanimous) accepting the Police Report.

5. Fire Chief Neperman and Clerk Peterson reported on the fire department grants applied for and noted the confusing complexity of the paths to obtain those grants. Grant applications were submitted to assist with purchasing a rescue rig, PPE and a brush truck/grass rig.

Under conditions, USDA Rural Development Community Facility Grants have been approved in the amount of \$117,500 to purchase outdated fire department PPE (including self-contained breathing apparatus, boots, gloves, and NOMEX hoods) and a brush truck/grass rig.

A grant was also approved for \$50,000 from First Security Bank's L.A. Amundson Ohana Foundation.

A used rescue rig has been purchased. Of the planned or purchased equipment upgrades, \$167,500 will be paid from grants, \$20,000 from donations from the Fire Relief Association, and the remaining funds will come from the capital improvement fund.

D) ORDINANCES & RESOLUTIONS

Motion/Second/Pass (Irlbeck/Knutson/unanimous) adopting the following Resolution(s):

-2021-09 A Resolution Approving a Rezoning Request from Mark & Jan Benedict for Construction of a House located at 107 Fourth Ave W, Lamberton.

Motion/Second/Pass (Beermann/Senst/unanimous) adopting the following Resolution(s):

-2021-10 A Resolution Accepting Donations to the City of Lamberton

-2021-11 A Resolution Declaring Certain Property Surplus and Authorizing Sale

E) APPROVAL OF CLAIMS

1. The May 2021 Financial Report, Approval of Claims and 2021 Quarter 1 Cash Balance report were presented for approval.

Motion/Second/Pass (Senst/Knutson/unanimous) to approve the May 2021 Financial Report and authorize payment for checks #45010 - #45045, #629E - #644E and #501242 - #501262 in the amount of \$103,529.30. There was three (3) new vendors. A full report is available upon request.

III. PUBLIC HEARING

A) Mayor Sik opened the Public Hearing at 7:05 p.m. to give the public the opportunity to comment regarding a request from Mark & Jan Benedict, 107 Fourth Ave E, to change the zoning designation from a R-2 Multi Family Residential District to a R-1 Single Family District for Lots Sixteen (16), Seventeen (17) & Eighteen (18), Block 2 of the Lamberton and Syke's First Addition to allow for construction of a Single Family detached dwelling.

One (1) written opposition was acknowledged and discussed.

Mayor Sik closed the public hearing at 7:10 p.m. with no one from the public taking the opportunity to comment.

B) Mayor Sik opened the Public Hearing at 7:15 p.m. to give the public the opportunity to comment on the proposed application for a fire truck loan or grant from USDA Rural Development to purchase a fire truck.

Clerk Peterson and Fire Chief Neperman explained the application scope and process of this grant.

Mayor Sik closed the public hearing at 7:25 p.m. with no one from the public taking the opportunity to comment.

IV. MAYOR & COUNCIL COMMUNICATIONS

Council participation of OSHA safety training was discussed and supported.

V. ADJOURNMENT

Motion/Second/Pass (Irlbeck/Beermann/unanimous) to adjourn the meeting. Mayor Sik declared the council meeting adjourned.

Respectfully submitted,
Madonna Peterson, Clerk

Approved,
Lydell Sik, Mayor
