

Minutes for a Regular Meeting of the  
Lamberton City Council • City Office  
February 10, 2020 – 7:00 PM  
(UNOFFICIAL UNTIL COUNCIL APPROVED)

I. CALL TO ORDER/ADOPT AGENDA/CEREMONIAL DUTIES

Present: Mayor L. Sik, J. Senst and D. Irlbeck. L. Bittner arrived at 7:25 p.m. D. Knutson arrived at 7:40 p.m.

Others in Attendance: M. Peterson, J. Thram, N. Anderson, R. Hilleshiem and Erin Enstad, ABDO, Eick & Meyers, LLP. Community members in Attendance: S. DeCock, M. Sarne and M. Vollmer.

*Motion/Second/Pass (Irlbeck/Senst/unanimous) to adopt the agenda as written.*

II. CONSENT AGENDA

A) APPROVAL OF MINUTES

*Motion/Second/Pass (Senst/Irlbeck/unanimous) to approve the January 13, 2020 Regular City Council Meeting Minutes.*

B) PETITIONS, REQUESTS & COMMUNICATIONS

1. A code enforcement complaint at 410 S Fir St was acknowledged. A citation has been issued.
2. A water quality suggestion via the website was acknowledged.
3. A citizen suggested the use of signs for truck routes, the city park and no outlet. The citizen feels the city park needs to be spruced up.
4. A citizen proposed placing a surcharge on water and sewer bills to generate income. The citizen asked if the generated income could be refunded to the higher assessed properties.
5. A citizen inquired about a storm sewer that appears to be sinking. Thram stated he is aware of this and noted he will inspect this come spring.
6. Erin Enstad, ABDO, Eick & Meyers, LLC presented the overview of the 2019 Audit/Annual Financial Report. Erin said it was a pleasure to see the implementation of the capital improvement fund.
7. A revised version of the 2020 Mayor and Council Appointments was presented to include appointments to an Animal Review Panel.

*Motion/Second/Pass (Irlbeck/Bittner/unanimous) to approve the mayoral appointments of Darrell Knutson, Julie Senst and a Brockway Brown Vet Employee to the Animal Review Panel.*

8. The Human Resource Committee and Chief Davis recommended the hire of Robert Hilleshiem to share Lamberton Police Department coverage and response with Chief Davis.

*Motion/Second/Pass (Senst/Irlbeck/unanimous) to hire Robert Hillesheim as a part-time salaried Police Officer effective immediately for an annual salary of \$20,000. The salary will be pro-rated for 2020.*

C) REPORTS

1. Maintenance report was given. Thram stated much of the month snow removal operations have taken precedence. Last fall FEMA was out and measured the areas to repair the frost boils after the state declared disaster relief for roads. Thram relayed FEMA has not approved the disaster grant yet and has requested additional information.

*Motion/Second/Pass (Senst/Irlbeck/unanimous) accepting the Maintenance Report.*

2. Ambulance report was reviewed. The need to take the ambulance out of service due to lack of day shift coverage was discussed. It is anticipated the graduating EMT students in class now will be able to help with coverage of the day shift.

***Motion/Second/Pass (Senst/Bittner/unanimous) accepting the Ambulance Report.***

3. Clerk Peterson asked for any questions on the administration report which included January activities. There were no questions presented.

***Motion/Second/Pass (Irlbeck/Knutson/unanimous) accepting the Administration Report.***

4. Officer Robert Hillesheim introduced himself and presented the police department report. Hillesheim informed the council with the outcome of the court action regarding seizing animals from a residence in Lambertton last summer. The council was told of the cost-saving internal procedural changes made to the licensing of animals and ATV's. Hillesheim said Chief Davis requested use of the ambulance meeting room and the city compost site for a permit to carry course presented by River Valley Arms and Ammo. Discussion was held regarding the ambulance meeting room as it is not available for public use.

***Motion/Second/Pass (Irlbeck/Senst/unanimous) to make a one-time exception allowing the rental of the ambulance meeting room to River Valley Arms and Ammo if the community center is not available.***

***Motion/Second/Pass (Irlbeck/Senst/unanimous) accepting the Police Department Report.***

5. Library report was reviewed.

***Motion/Second/Pass (Senst/Knutson/unanimous) accepting the Library Report.***

#### D) ORDINANCES & RESOLUTIONS

Thram requested permission to sell the snow blower no longer needed for public use. He said the blower is in great shape and asked that a reserve price of \$4,000 be set and to allow sale in an open market. A properly sized blower for the skid steer has been purchased to replace this snow blower.

***Motion/Second/Pass (Knutson/Irlbeck) to approve Resolution 2020-05 A Resolution to Deem Property Surplus.***

***Motion/Second/Pass (Senst/Bittner/unanimous) to adopt Resolution 2020-06 A Resolution Regarding Coverage in PERA Police and Fire Plan.***

#### E) APPROVAL OF CLAIMS

1. The February 2020 Financial Report and Claims for payment and the January 2020 Investment statement were presented for approval.

***Motion/Second/Pass (Senst/Irlbeck/unanimous) to approve the February 2020 Financial report and authorize payment for checks #44352 - #44397, #349E - #361E and #500804 - #500816 in the amount of \$105,591.59. Donations were accepted in the amount of \$10.00. There was no new vendors and no transfers. A full report is available upon request.***

### III. PUBLIC HEARING

### IV. OLD BUSINESS

### V. NEW BUSINESS

A) Notice of Meeting of Board of Appeal and Equalization was acknowledged. Peterson asked the council to share this throughout the community because this is the meeting the property owners need to attend to appeal any changes of the valuation of their properties.

## VI. MAYOR & COUNCIL COMMUNICATIONS

A) A councilor shared a complaint regarding garbage. The complaint will again be forwarded to the service provider.

B) A councilor shared an advertisement regarding a housing development initiative program in Springfield and said she would like Lambertton to develop some type of initiative or abatement program to entice development here in town.

## VII. ADJOURNMENT

***Motion/Second/Pass (Senst/Knutson/unanimous) to adjourn the meeting. Mayor Sik declared the council meeting adjourned.***

Respectfully submitted,  
Madonna Peterson, Clerk

Approved,  
Lydell Sik, Mayor

---

---