LAMBERTON CITY COUNCIL
REGULAR MEETING ● CITY HALL
March 13, 2023 ● 6:30 P.M.

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1. CALL TO ORDER/ADOPT AGENDA/CEREMONIAL DUTIES

A. Additions/Deletions to Agenda

2. **CONSENT AGENDA**

A. Approval of Minutes (can all be done in one motion)

1. 2-13-2023 – Regular City Council Meeting

3. GENERAL BUSINESS

A. Bollig Engineering

1. Scott Kuhlman will be present to discuss the Industrial Park & Grove Street

B. Petitions, Request, Communications

1. Citizen Complaints & Concerns
   a. Bryce Pack – Ask to be added to agenda
   b. Dog Complaint
   c. Park – Tree Complaint / Business Complaint
2. Zoning Permits/Variance Requests –
   a. 2023-01 – Brian Keairnes – Dog Kennel
   b. 2023-02 – Red Rock Central – New School Campus
3. Request for Council Action
   a. RCA – Library Board Request
   b. RCA – SRDC Redwood County Municipalities Representative Vacancy
   c. RCA – Accept Employee Resignation & Advertise for Position
   d. RCA – Lawnmower Upgrade Payment Request
   e. RCA – Snow-Plow Upgrade Request
   f. RCA – Skid Steer Upgrade Request

C. Department Reports

1. Library
2. Ambulance Department
   a. See Attached Report
3. Fire Department
4. Police Department
   a. See Attached Report
5. Maintenance Department
6. Administration/EDA Department
   a. See Attached Report

D. Ordinances and Resolutions (can all be done in one motion)

1. 2023-10 – Resolution to Transfer CIP Funds to General Account
2. 2023-11 – Resolution for Loan to Purchase Equipment – Skid Steer
3. 2023-12 – Resolution to Purchase Equipment – Plow Truck

E. Financial Report & Approval of Claims

1. February 2023 Financial Report
2. Approval of claims.

4. MAYOR & COUNCIL REPORTS & COMMUNICATIONS

A. Information for Council

1. Capital Improvement (CIP) Balances
2. UCAP Summary

5. NEXT MEETING DATE

A. April 10, 2023 at 6:30 PM

6. ADJOURNMENT

LAMBERTON CITY COUNCIL
REGULAR MEETING ● CITY HALL
February 13, 2023 ● 6:30 P.M.

1. CALL TO ORDER/ADOPT AGENDA/CEREMONIAL DUTIES

- Meeting called to order at 6:30 PM February 13, 2023.
- Present: Mayor L. Sik, L Bittner, D. Knutson, D. Irlbeck, T. Beermann
- Staff in Attendance: V. Halter, J. Thram, N. Anderson, C. Fenger
- Others in Attendance: Scott Kuhlman, Bollig; Kelsey Larson of ABDO via Zoom

A. Additions/Deletions to Agenda

- Add - 2023-10 – Resolution for USDA Rural Development Application and Funding

Motion/Second/Pass (Irlbeck/Bittner/unanimous 5/0) to approve the agenda as amended.

2. **CONSENT AGENDA**

A. Approval of Minutes (can all be done in one motion)

1. 1-09-2023 – Regular City Council Meeting
2. 1-30-2023 – Special City Council Meeting

Motion/Second/Pass (Bittner/Beermann/unanimous 5/0) to approve the minutes as listed.

3. GENERAL BUSINESS

A. Bollig Engineering – Scott Kuhlman from Bollig Engineering was present to talk about the task order they have been working on that centers around the Industrial Park (IP) and Grove Street and obtaining funding. The Industrial Park Storm Sewer outlet was researched and Bollig is proposing to go north across Highway 14 with a 24-inch pipe. There would be two dry ponds installed in the IP that would provide water "treatment" for storm water. A utility layout was proposed as to where they would connect into existing city services and cross under the railroad tracks to the north side of the IP. Bollig has spoken with DOT, and they are suggesting a righthand turn lane on the eastbound side of traffic. Frontage roads were also proposed. Kuhlman talked about phasing the project, what would be the most important to get done first and what makes sense for funding opportunities. Platting of lots will happen once the utility placement is finalized. There is a proposed lift station to get sewer into the existing city system. Estimated cost of phase one of the IP is $4,628,000. There are areas of the proposal that can be cut back on if they are not able to secure the funding needed. Funding sources that are being pursued are DEED, MNDOT, and USDA Rural Development. Grove Street was discussed. There are portions of Grove Street that have utilities underneath and other parts that do not. Estimated cost at replacing the underground utilities and street is $1,774,000. Pairing this project with the IP project will help the City get the most funding available. Timing of the projects will be dependent on funding.

2023-04 Resolution for Legislative Funding
2023-10 Resolution for USDA Rural Development Application and Funding
Motion/Second/Pass (Bittner/Irlbeck/unanimous 5/0) to accept Resolutions 2023-04 and 2023-10.

Lead Service Lines – The MN Department of Health will be releasing funding for financial assistance for technical assistance in gathering information on the service lines in the City. There is a law that is requiring the City to take inventory of all water service lines and what the service lines are made of. Bollig would like to be ready for when the funding applications open because the amount of funding available will not cover everyone who is going to be asking for it.

2023-05 Resolution Approving Lead Service Inventory Work
Motion/Second/Pass (Bittner/Beermann/unanimous 5/0) to accept Resolutions 2023-05.

B. ADBO - 2022 Audit Review – Kelsey Larson with ABDO joined via ZOOM to go through the 2022 Audit. General Fund balance is above the 50% fund balance required by our Fund Policy. Receipts were over budget from grants received for the Fire Department. The General Fund Revenue and Expenditures are in line with prior years. The City has a healthy cash reserve. Special Revenue Fund balances are stable. Debt Service looks at the next years of debt payments. These will decrease slightly in 2027 when one project drops off. The Water Fund has a healthy reserve. Sanitary Sewer Fund is below the target balance. The Storm Sewer Fund has been steadily increasing but is below the target balance. The Refuse Fund has a healthy reserve. Debt per capita is decreasing. Expenditures per capita increased slightly, caused by ARPA and other grant spending. Kelsey stated overall the audit went well and there was nothing out of the ordinary.

C. Petitions, Request, Communications
   1. Citizen Complaints & Concerns
      a. Employee Complaint - Confidential
   2. Zoning Permits/Variance Requests - None
   3. Request for Council Action
      a. RCA – Blight Houses – there are three houses that were tagged as nuisance properties that need to be demolished. The owner of two of the houses had hired L&S Construction to do the work. Halter called L&S for an update. When L&S called the owner to set up a date to the work, he was told they had to clean them out yet. Halter has left a message for the owner and has not gotten a response. The third house located on Juniper; Halter has never gotten a response from the owner. Halter is looking for council. Matt Novak reviewed the different processes the City can take to have the house demolished. There is a civil process, a criminal process and eminent domain. Discussion was held. Mayor Sik would like there to be communication from the owners. Novak recommended a hand in hand violation and civil remediation plan so that there is weight on that deadline to respond. The first notice will have the violation as of a determined date. If nothing is done the citation is issued. They would then have to show up at court. If they do not show up at court, there is a warrant issued. Halter will issue notices to the owners.

      b. RCA – Officially Hire Part-Time Police Chief Joshua Walker – Novak stated the full background check came back with nothing to report. His current employer would hire him again and are aware he will be doing both positions. Discussion was held.
      Motion/Second/Pass (Irlbeck/Knutson/unanimous 5/0) to hire Joshua Walker as Part-Time Police Chief at $27.69/hour.

      c. RCA – Maintenance Worker Job Description – Changes were made to the Maintenance Worker job description. There are three Maintenance Worker levels, changes made so the pay grade or level is based on the licenses held. Also added is a clause stating you must live within a reasonable distance of Lamberton.
      Motion/Second/Pass (Bittner/Beermann/unanimous 5/0) to accept the Maintenance Worker Job Description.

      d. RCA – Assistant Clerk Job Description – This was a job description that has not been used in the past. Changes were made to it. It was made to be a part-time position at pay grade 5.
      Motion/Second/Pass (Irlbeck/Knutson/unanimous 5/0) to accept the Assistant Clerk job Description.

      e. RCA – Open Maintenance Worker Position - Transition Plan for Open Position – The HR Committee met and discussed the positions needed by the City. It was determined that we need to replace the one full-time position in the Maintenance Department and to make a part-time 20 hour a week Assistant Clerk position in the office. The City needs to have a transition plan to work towards filling the positions and transition the office position. Open position(s) to advertise for will be dependent on the decision made by current employee.
      Motion/Second/Pass (Bitner/Beermann/unanimous 5/0) to approve the RCA for the Transitional Plan and Advertising for open position after February 2023.

D. Department Reports
   1. Library – Report submitted.

Motion/Second/Pass (Irlbeck/Beermann/unanimous 5/0) to accept the Library report as submitted.

   2. Ambulance Department – Report submitted.

Motion/Second/Pass (Knutson/Beermann/unanimous 5/0) to accept the Ambulance report as submitted.

   3. Fire Department – Halter received a text from Chief Neperman requesting Colby Davis be approved to join the Fire Department.

Motion/Second/Pass (Irlbeck/Bittner/unanimous 5/0) to approve Colby Davis to join the Fire Department.

   4. Police Department – Report submitted.

Motion/Second/Pass (Knutson/Irlbeck/unanimous 5/0) to accept the Police report as submitted.

   5. Maintenance Department – Thram reported that the tractor is in the shop. A manhole cover was hit while moving snow and wrecked the loader. Sixteen Adult and two children's picnic table frames were ordered. The expense is being covered by the 150th Committee donation. The new tables will go in the City Park – with the old tables being moved down to Kuhar. Ash Trees will start being removed from the City Park. Thram has started removing the Ash Trees in Kuhar Park. Christmas Lights are being repaired and shortened so the snowplow doesn't clip them.

Motion/Second/Pass (Bittner/Beermann/unanimous 5/0) to accept the Maintenance report as given.

6. Administration/EDA Department – Report submitted. Halter stated the Age-Friendly group would like to see some playground equipment installed for the smaller pre-school and below aged children. The group will be submitting a grant with AARP. As trees come down and equipment is changed out, the council may want to think about how they would like the park to look and be set-up. Halter did submit a grant for planning out the current school site. We should know by the end of March if we will be awarded the grant. The City did receive a $5,000 grant from the League of Minnesota Cities to be used towards grant navigation.
Motion/Second/Pass (Beermann/Knutson/unanimous 5/0) to accept the Administration/EDA report as given.

E. Ordinances and Resolutions (can all be done in one motion)
1. 2023-06 – Resolution to Accept Grant Navigation Funding from the LMC - The City did receive a $5,000 grant from the League of Minnesota Cities to be used towards grant navigation. The League needs a Resolution accepting the funds.
2. 2023-07 – Resolution Declaring Certain Property Surplus – The Ambulance has a Panasonic Toughbook they are no longer using and would like it declared surplus property so it can be sold.
3. 2023-08 – Resolution to Rescind Resolution 2022-33 Resolution to Purchase Certain Property – An unfavorable Title Opinion came back on the property. Legal counsel has recommended not purchasing the property because of the findings.
4. 2023-09– Resolution Accepting Donations

Motion/Second/Pass (Irlbeck/Beermann/unanimous 5/0) to accept Resolutions 2023-06, 2023-07, 2023-08, and 2023-09.

F. Financial Report & Approval of Claims
1. January 2023 Financial Report
2. Approval of claims.

Motion/Second/Pass (Bittner/Irlbeck/unanimous 5/0) to accept the Financial Report & Approval of Claims as given.

4. MAYOR & COUNCIL REPORTS & COMMUNICATIONS

A. Information for Council
1. UCAP Summary – All the spots have been spoken for.
2. Long Term Plan Update – Halter has been in contact with ABDO to get the Long-Term Planning process underway. The council approved this in 2022, but it has not started yet. The process should begin in April/May.

5. NEXT MEETING DATE

A. March 13, 2023 at 6:30 PM

6. ADJOURNMENT

Motion/Second/Pass (Irlbeck/Beermann/unanimous 5/0) to adjourn the meeting at 8:03 PM.

Respectfully Submitted,

_____	_____
Valerie Halter	Lydell Sik
Clerk	Mayor

ORDINANCE VIOLATION COMPLAINT FORM

City of Lamberton

Office of Clerk/Treasurer • 112 2nd Ave West • PO Box 356 • Lamberton, MN 56152 • (507) 752-7601

Complainant: _____ Phone: _____

Address: _____

Pursuant to Minn. Stat. 13.44: all reporters' names are confidential and cannot be disclosed.

Type of Complaint:

- ☐ Weeds/Overgrowth
- ☐ Junk/Rubbish
- ☐ Vehicle
- ☑ Animal
- ☐ Snow/Ice
- ☐ Other: _____

Location of Complaint: [redacted]

Description of Complaint: BLACK DOG RUNS OFF LEASH EVERY DAY AND DEFECATES ON STREET AND OTHERS YARDS. OWNER WALKS DOG OFF LEASH.

Signature of Complainant: _____ Date: _____

OFFICE USE ONLY

Date Received: 2/27/23 Employee Handling Complaint: DL

Action Taken: Scanned to PD
310 Ash - No Such Address
I'm guessing 209 4th Ave -
No registered dogs

RECEIVED
FEB 27 2023
CITY OF LAMBERTON

Signature: _____ Date: _____

The City of Lamberton is an Equal Opportunity Provider and Employer

3-3-22

Dear City Council

Why does Keck Tree Service get all the business at City Park!?!? Should this service be bid out?! There are two other services in town. Rob Davis also Walter. ash bore disease dont effect every ash tree and the city take down all ash in a shady park.

Concerned tax payer

BUILDING/ZONING PERMIT APPLICATION

City of Lamberton

Office of Clerk/Treasurer • 112 2nd Ave West • PO Box 356 • Lamberton, MN 56152 • (507) 752-7601

Property Owner: Brian Kearnes

Mailing Address: 607 S. Hemlock St Phone: 507-530-0147

City, State Zip: Lamberton MN. 56152 Email: Kearnes@live.com

PROPERTY INFORMATION

Property Address: 607 S Hemlock St Parcel Number: _____

Property Type: (X) Residential ( ) Commercial ( ) Industrial

PROJECT INFORMATION

Type of Project:

(X) New Structure ( ) Alteration/Repair

( ) Addition ( ) _____

Dimentions of Project:

Length: 40' Width: 20'

Height: _____ Area: _____

Project Description: Chain link dog Kennel

Estimated Construction Cost (including materials and labor): $500

All Bulding/Zoning Permit Applications must include a detailed site plan drawn to scale.

APPLICANT STATEMENT

I hereby apply for a building permit and I acknowledge that the information provided above and on the submitted site plan is complete and accurate and that all work will be in conformance with the approved plan and codes, covenants & ordinances of the CIty of Lamberton and with Minnesota State Building Codes.

I understand that this is a permit application and work is not to start without a permit.

Application Fee: $40 CK# 4763

RECEIVED PAID FEB 15 2023 CITY OF LAMBERTON Payment Stamp

Applicant Signature: _____ Date: 2-15-23 Permit Number: 2023-01

This Application has been Reviewed and Approved by:

_____ Public Works Supervisor

_____ Building/Zoning Administrator

The City of Lamberton is an Equal Opportunity Provider and Employer

Beacon™ Redwood County, MN

Brian Kearnes

Overview

Legend

- Municipal Boundaries
- Surrounding Counties
- Townships
- Parcels

Major Roads

- State/Federal
- County
- County/Twp/City
- Minor Roads

Date created: 2/14/2023
Last Data Uploaded: 2/13/2023 9:49:47 PM

Developed by Schneider GEOSPATIAL

Chainlink Dog Kennel
20' x 40'

BUILDING/ZONING PERMIT APPLICATION

City of Lamberton

Office of Clerk/Treasurer • 112 2nd Ave West • PO Box 356 • Lamberton, MN 56152 • (507) 752-7601

Property Owner: Red Rock Central ISD #2884

Mailing Address: 100 6th Ave East Phone: 507-752-7361

City, State Zip: Lamberton, MN Email: toddlee@rrcfalcons.org

PROPERTY INFORMATION

Property Address: 206 5th Ave East Parcel Number: _____

Property Type: ○ Residential ◉ Commercial ○ Industrial

PROJECT INFORMATION

Type of Project:

◉ New Structure ○ Alteration/Repair

○ Addition ○ _____

Dimentions of Project:

Length: _____ Width: _____

Height: _____ Area: _____

Project Description: Construction of a new K-12 school with associated pavement, sidewalks, utilities, and stormwater management pond

Estimated Construction Cost (including materials and labor): $43,000,000

All Bulding/Zoning Permit Applications must include a detailed site plan drawn to scale.

APPLICANT STATEMENT

I hereby apply for a building permit and I acknowledge that the information provided above and on the submitted site plan is complete and accurate and that all work will be in conformance with the approved plan and codes, covenants & ordinances of the CIty of Lamberton and with Minnesota State Building Codes.

I understand that this is a permit application and work is not to start without a permit.

Application Fee: $100 CK # 35643

RECEIVED
FEB 24 2023
CITY OF LAMBERTON
Payment Stamp

Applicant Signature: _____ Date: 2/17/23 Permit Number: 2023-02

This Application has been Reviewed and Approved by:

_____
Public Works Supervisor

_____
Building/Zoning Administrator

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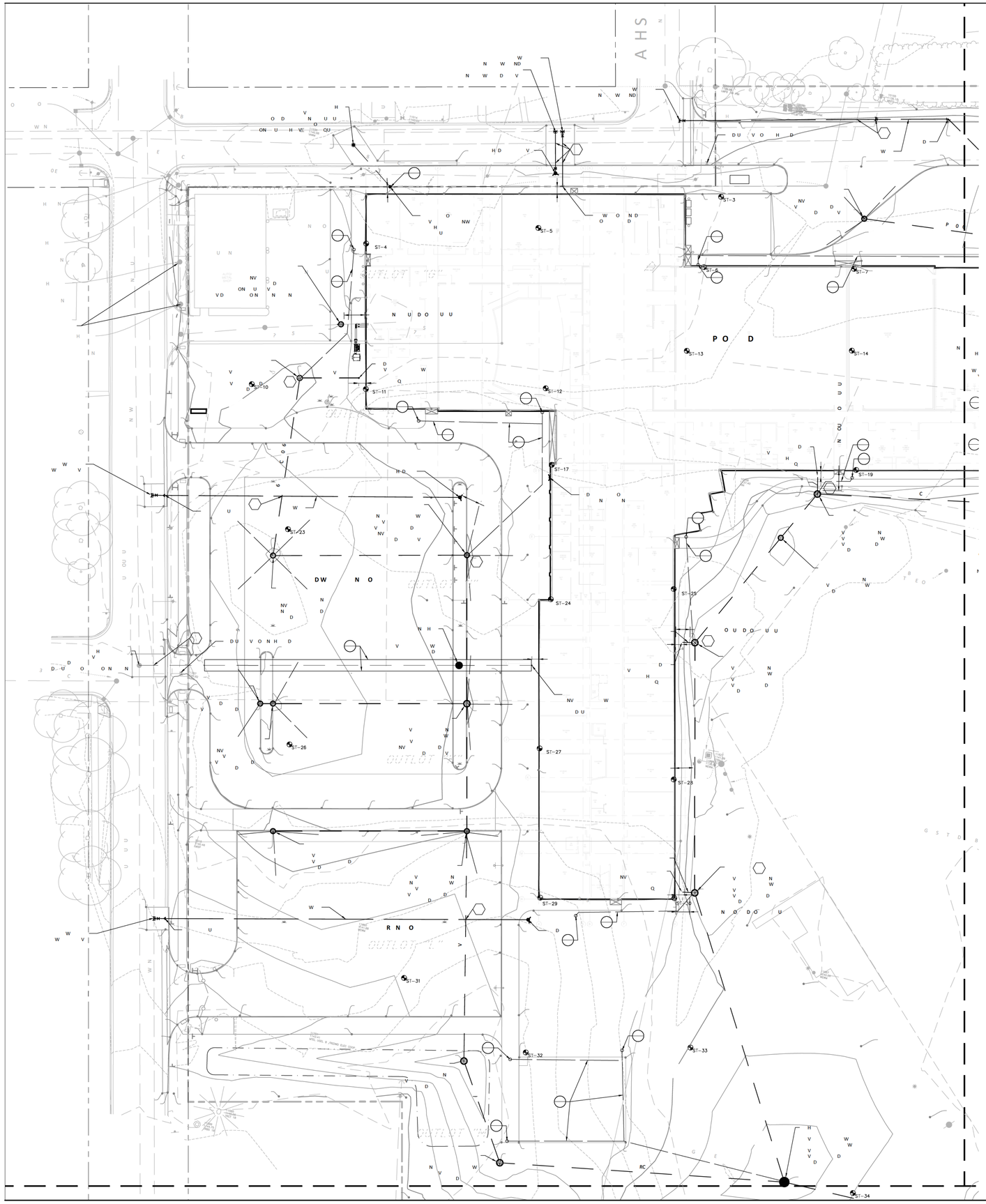

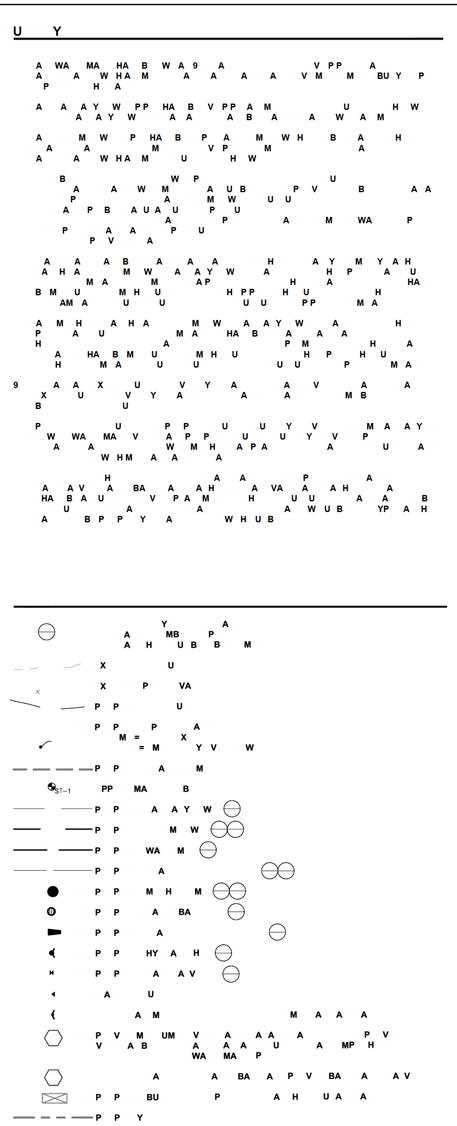

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www.bolton-menk.com

RED ROCK CENTRAL NEW PRE K-12 SCHOOL

M R N MN

RED ROCK CENTRAL PUBLIC SCHOOLS ISD #2884

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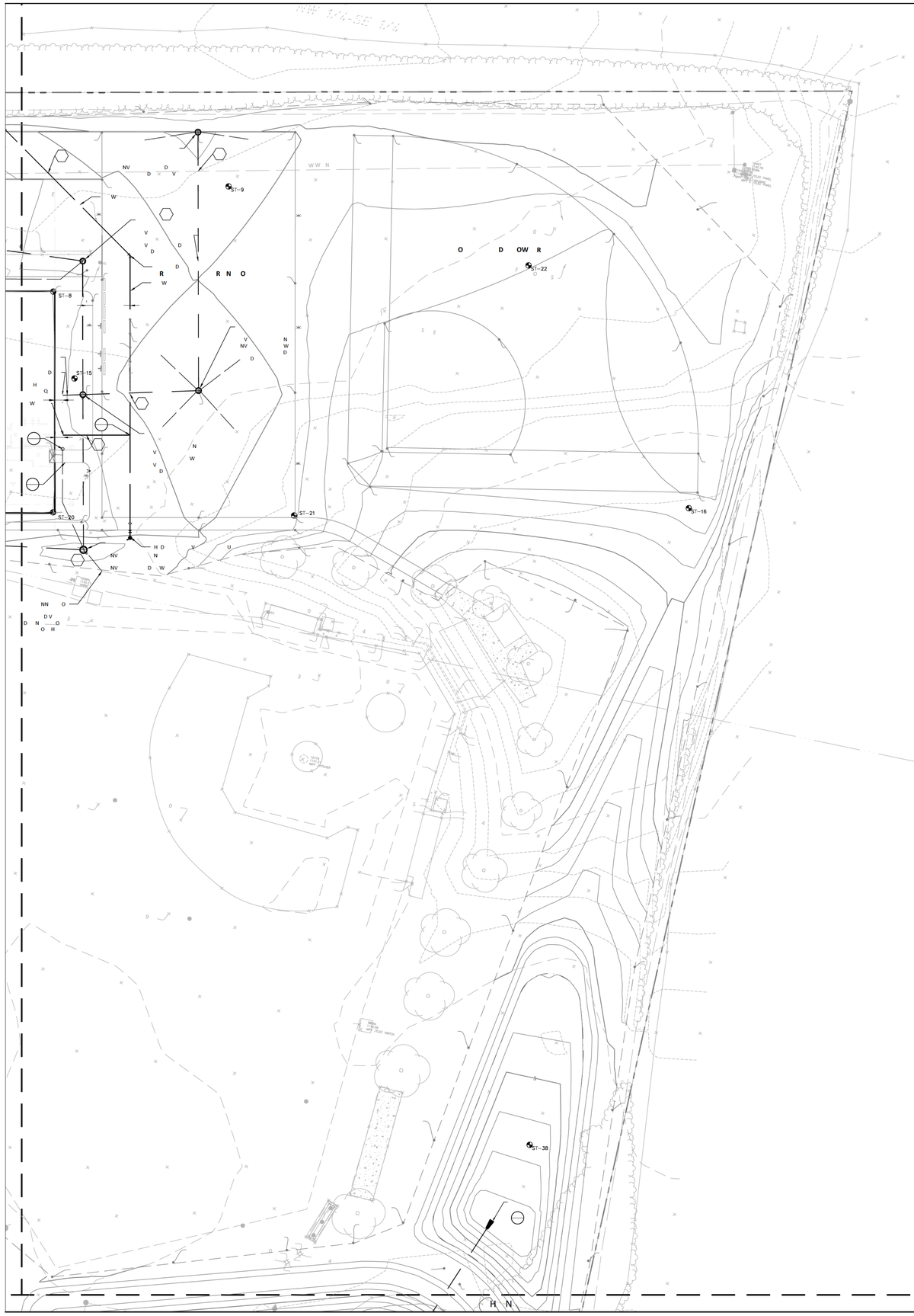

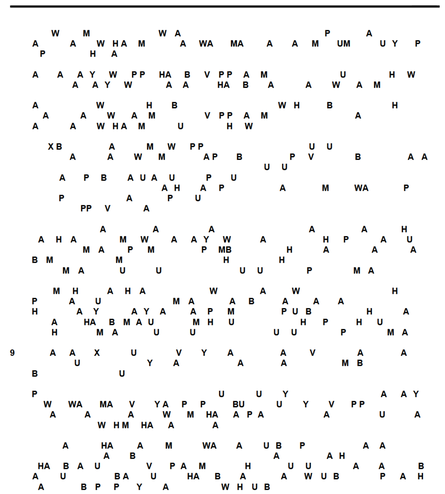

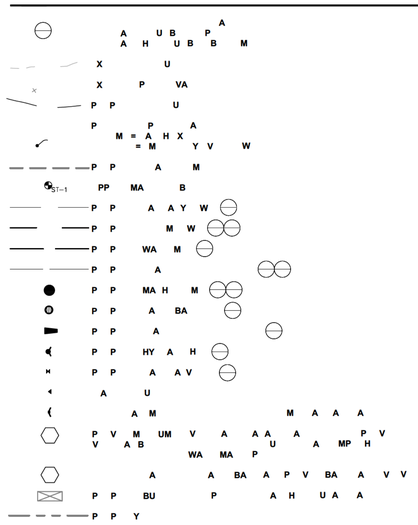

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RED ROCK CENTRAL PUBLIC SCHOOLS ISD #2884

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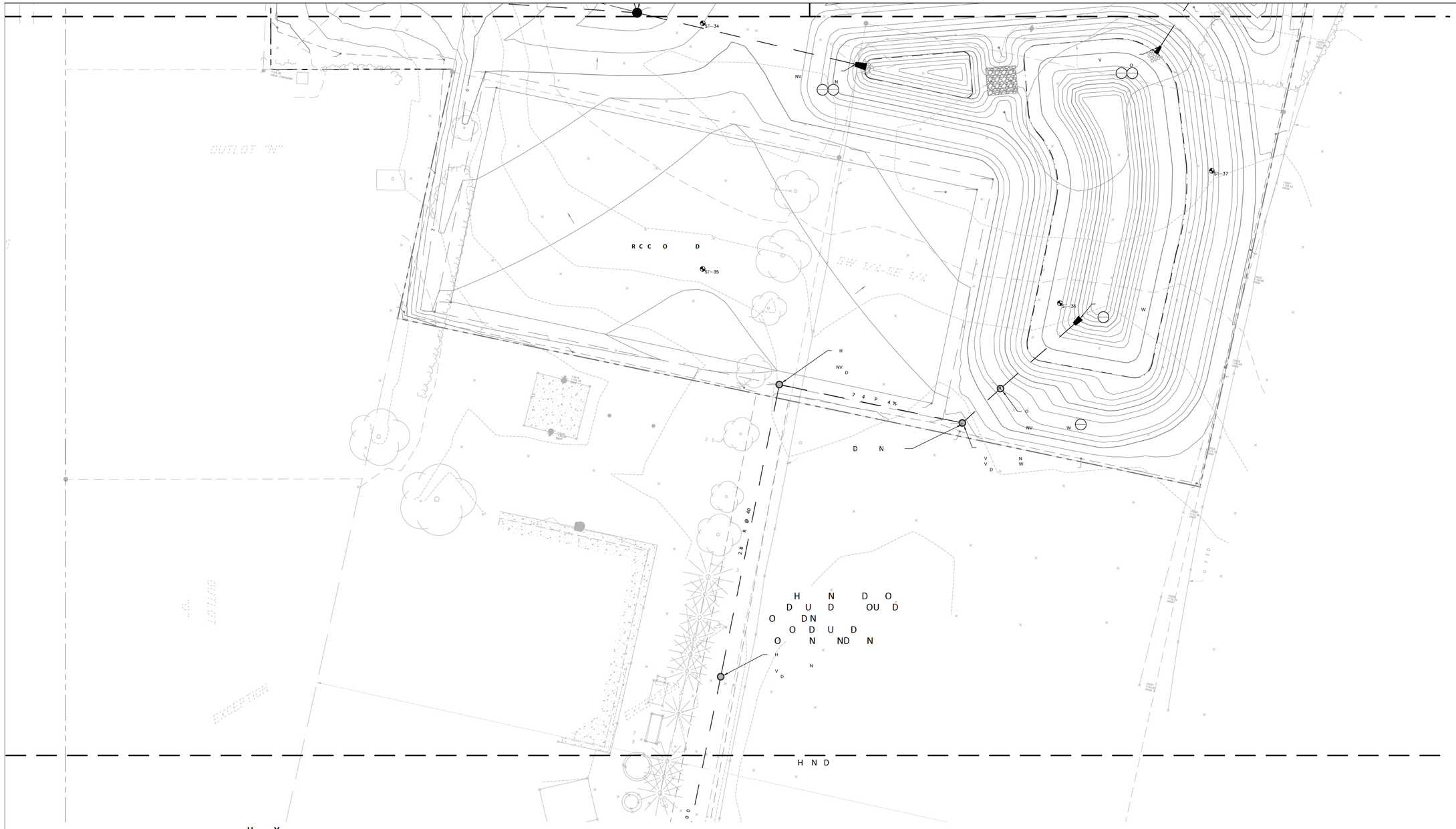

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RED ROCK CENTRAL NEW PRE K-12 SCHOOL

M R N MN

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PUBLIC SCHOOLS
ISD #2884

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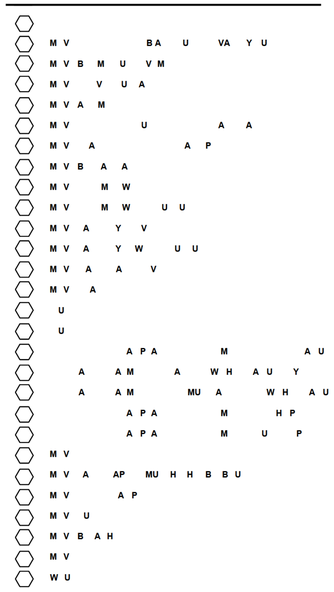

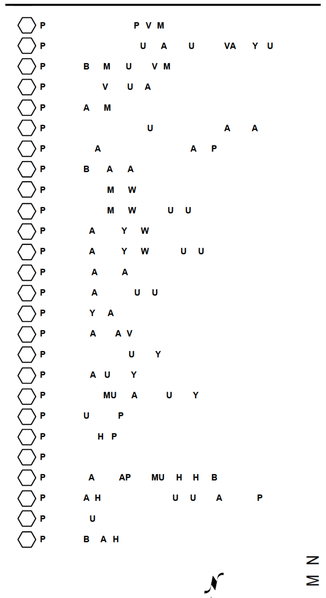

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RED ROCK CENTRAL NEW PRE K-12 SCHOOL

RED ROCK CENTRAL PUBLIC SCHOOLS ISD #2884

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City of Lamberton

REQUEST FOR COUNCIL ACTION

DATE:	03/08/2022
TO:	HONORABLE MAYOR & CITY COUNCIL
FROM:	Lamberton Public Library
SUBJECT:	New Board Members
ISSUE/REQUEST/ BACKGROUND:	The Library Board will be replacing Deb Fredrickson.
RECOMMENDATION:	The Board recommends Jodie Geske to replace her
FISCAL IMPACT:	None

City of Lamberton

DATE: 3-13-2023	REQUEST FOR COUNCIL ACTION
TO:	HONORABLE MAYOR & CITY COUNCIL
FROM:	Valerie Halter
SUBJECT:	SRDC Municipality Rep Seat
ISSUE/REQUEST/ BACKGROUND:	This information was emailed to you to a week or so ago. They are still looking for nominees as of 3-8-23. Please consider this position. One way we make things happen for Lamberton is knowing what is going on in other places and being active in these types of groups where you can find information out. I would love to be on this one, but you have to be an elected official of a municipality in Redwood County.
RECOMMENDATION:	
FISCAL IMPACT:	

SOUTHWEST REGIONAL DEVELOPMENT COMMISSION

Cottonwood | Jackson | Lincoln | Lyon | Murray | Nobles | Pipestone | Redwood | Rock

February 10, 2023

MEMO TO: Redwood County Mayors

MEMO FM: Jay Trusty, SRDC Executive Director

MEMO RE: Nominee to represent Redwood County Municipalities on the SRDC's Commission.

Please be advised that the Southwest Regional Development Commission is seeking nominations to fill the Redwood County Municipalities representative vacancy on our Commission. The one requirement is the nominee(s) must be an elected municipal official from within Redwood County, Minnesota.

One of the goals of the SRDC is its staff is to be responsive to our members needs and concerns. To accomplish this goal we need representation from and participation by the cities in Redwood County. Some general background information on being an SRDC member is enclosed.

Please discuss this with your City Council at your next City Council meeting and then submit your nominee's name on the enclosed form (**return to the SRDC Office by March 3, 2023**). After we have received all of the nominees, we will send out ballots so that you can vote on your representative. The nominee with the highest number of votes becomes the new Redwood County Municipalities representative on the Commission.

Thank you and, if you have any questions, please contact Kathy Schreiber (507-836-1640 / srdc@swrdc.org) or Jessica Welu (507-836-1644 / jessicaw@swrdc.org) at the SRDC office.

JT/ks
Enclosures
CC: City Clerks

G:/WF/Support/BODFC/Nomination Letter

2401 Broadway Ave, Suite 1
Slayton, MN 56172

P: 507-836-8547
F: 507-836-8866

swrdc.org
srdc@swrdc.org

* * * NOMINATION FORM * * *

REDWOOD COUNTY MUNICIPALITIES REPRESENTATIVE TO SERVE ON THE SOUTHWEST REGIONAL DEVELOPMENT COMMISSION

February 10, 2023

Our Nominee for the Redwood County Municipalities Representative on the Southwest Regional Development Commission is:

Name:_____

Representing: _____

Please return form to the SRDC office by March 3, 2023

Southwest Regional Development Commission
Attn: Kathy Schreiber
2401 Broadway Avenue
Slayton, MN 56172

SRDC

SOUTHWEST REGIONAL DEVELOPMENT COMMISSION

PROVIDING PROFESSIONAL EXPERTISE & LEADERSHIP
TO ENHANCE REGIONAL OPPORTUNITIES

SERVING

9	80	162	32	1
Counties	Cities	Townships	School Districts	Tribal Nation

and over 117,00 people in Southwest Minnesota

Southwest Regional Development Commission (SRDC) is a nine-county Regional Development Organization that aims to connect units of government, businesses, and communities with the resources, planning, & services needed to promote and further opportunities in Southwest Minnesota.

Since 1973, SRDC has been a regionally-focused partner providing community development, economic development, and transportation planning initiatives across our region.

Our vision is to channel progressive collaboration between cities, counties, & townships so that knowledge & resources can be used to help the region prepare for a future where people and businesses thrive. If we're successful, the region will see:

- A growing workforce & business base
- Population stability
- Solutions to regional changes
- Better lives for those living in the region

COMMISSION MEETINGS

Full Commission meetings (in joining session with the Board of Directors) are generally held at 3:30pm on the 2nd Thursday of every other month beginning in January. Board of Directors meeting are held the 2nd Thursday of the months in between. Winter Full Commission meetings and all Board of Directors meetings are held in Slayton. May, July, and September Full Commission meetings rotate around the region.

Commission members receive a $50 per diem and mileage (Federal reimbursement rate) for Commission-related activities.

2401 Broadway Ave, Slayton, MN 56172 | 507-836-8547 | www.swrdc.org | f | in

COMMISSIONER ROLES & RESPONSIBILITIES

DESIRABLE CHARACTERISTICS

- Understand SRDC's mission and responsibilities of the governing or advisory body.
- Participate constructively in the give-and-take discussions on policy and/or programs matters.
- Attend meetings on a regular basis. If unable to attend, notify SRDC office via email/call.
- Keep your representative Board up to date on SRDC activities and provide the Commission with feedback and/or updates from your representative Board in regards to Commission or regional activities.
- Be a liaison to the communities and citizens needing SRDC services.

MAJOR ELEMENTS COMMISSIONERS WILL BE INVOLVED IN

1. Planning

- Identification of needs and resources: Commission members have the responsibility of identifying needs related to the organization's overall purpose, goals, and objectives, and responding to those needs by determining the organization's goals and objectives.
- Governing body members should consider the political implications of a proposed plan, ways in which negative consequences may be avoided or minimized, and assure methods of monitoring progress toward the achievement of objectives and the evaluation of actions.

2. Budgeting

- Serve as fiscal oversight of the organization's resources and rational allocation of resources to achieve the organization's goals, mission, and vision.

3. Evaluation

- Oversee and evaluate how the organization has accomplished its goals, projects, and programs. Identify needed changes in operational methods, redefine/reassess program objectives and goals as needed.

4. Representing the Commission

REPRESENTING THE COMMISSION

When representing the Commission, keep in mind:

SRDC's Commissioners are the Commission's Ambassadors. We look to our Commissioners to communicate on behalf of SRDC for regionally significant issues and Commission projects and programs.

- County Township Representatives represent ALL townships in the county.
- County Municipal Representatives represent ALL cities with a population under 10,000 in the county.
- School District Representatives represent ALL the school districts in the region.
- Commission members representing SRDC on outside Boards, such as the Area Transportation Partnerships, should be prepared to report back to the Commission on issues of importance to the region.

INTERESTED IN BECOMING A COMMISSIONER?

For questions or if interested in joining the Commission, contact SRDC Executive Director Jay Trusty (execdir@swrdc.org | 507-836-1636) or Deputy Director Robin Weis (robin@swrdc.org | 507-836-1638).

City of Lamberton

DATE: 3-13-2023	**REQUEST FOR COUNCIL ACTION**
TO:	HONORABLE MAYOR & CITY COUNCIL
FROM:	Valerie Halter
SUBJECT:	Accept the Resignation of Nick Anderson & Advertise for Street Maintenance Position
ISSUE/REQUEST/ BACKGROUND:	Nick Anderson submitted a letter 2-22-23 stating he would take the open position in the Street Department and leave his position in the office. He has been working both positions since 2-22-23. Nick has now submitted his letter of resignation from the City of Lamberton effective 3-21-2023. He has accepted a position elsewhere. Valerie would like to advertise for a full-time Maintenance Worker. **Sample of the ad:** The City of Lamberton has a full-time Maintenance Worker position opening. The position completes a manual and skilled work in the city including: tree trimming, park upkeep, building maintenance, snow plowing, street repair, swimming pool maintenance, water and wastewater system maintenance and other duties on an as needed basis. This position works under the direction of the Maintenance Director. Candidate must live in a reasonable response time to the City of Lamberton. Candidate must be willing to obtain the required licenses. Candidate must be able to lift/carry/move objects weighing more or less 75 pounds. 40 hours a week must be available to work nights and weekends if needed. Applications available at the City office or at www.lambertonmn.com . Applications due by March 28, 2023.
RECOMMENDATION:	**Motion to accept the resignation of Nick Anderson effective 3-21-2023.** **Motion to advertise for a full-time Maintenance Worker.**
FISCAL IMPACT:	

March 7, 2023

Lamberton City Council
112 2nd Avenue West
Lamberton, MN 56152

Dear Lamberton City Council,

I would like to inform you that I am resigning from my position as Maintenance Worker and Ambulance Director for the City of Lamberton my final day will be March 21, 2023.

Thank you very much for the opportunities for professional and personal development that you have provided me during the last eight years ten months. I have enjoyed working for the city and appreciate the support provided me during my tenure by residents and coworkers.

If I can be of any help during this transition, please let me know.

Sincerely,

Nick Anderson

City of Lamberton

DATE: 3-13-2023	**REQUEST FOR COUNCIL ACTION**
TO:	HONORABLE MAYOR & CITY COUNCIL
FROM:	Justin Thram
SUBJECT:	Lawn Mower Upgrade
ISSUE/REQUEST/ BACKGROUND:	Again, I have worked to get equipment updated and to keep updating on it so we are able to use their value to our advantage. Our lawn mowers get used an average of 30-40 hours a week on all types of ground and take a pretty good beating. It is time to upgrade one of the lawn mowers. I had ordered this with the intent to take the money from my yearly equipment budget. But with the Plow Truck needing replacement, I would like to change where I take the funds to pay for the upgrade which is $13,500. I would like to pay for the Lawn Mower Upgrade by: Parks CIP $1,000 Water CIP $3,750 Sewer CIP $3,750 Pool CIP $5,000 $13,500 Ultimately the Parks should pay more for the mower, but Parks CIP fund does not have much.
RECOMMENDATION:	**Motion to approve use of CIP funds for the purchase of the lawn mower.**
FISCAL IMPACT:	$13,500

City of Lamberton

DATE: 3-13-2023	**REQUEST FOR COUNCIL ACTION**
TO:	HONORABLE MAYOR & CITY COUNCIL
FROM:	Justin Thram
SUBJECT:	Equipment Upgrades
ISSUE/REQUEST/ BACKGROUND:	I have worked hard to keep the older equipment we have operational. I also have been working to get other equipment updated and to keep updating on it so we are able to use their value to our advantage. Our newest plow truck is 29 years old and our oldest is 35 years old. With each snow fall we have had this year I have had to make repairs. I have been keeping our eyes open for a good used plow truck. I have come across the following at I State Truck Center:

2010 Freightliner M2-106v Snow Plow Truck
(Stock #270966, VIN:AN5083)

$69,000

- Cummins ISC (315 hp)
- Allison 3000 RDS 6-speed Automatic Transmission
- 39,400 miles
- 6.14 Ratio
- Color: Orange
- 165" WB
- 10 ft dump body
- Stainless Spreader
- Single Axle
- Reversible Front Mount
- Passenger Rear Wing
- Underbody Scraper

(video can be seen at: https://www.youtube.com/watch?v=vbb0vOtbT-k)

Each year I have in my regular budget $30,000 for equipment. With 2023 CIP contributions, I have $50,000 in the Street Department's CIP Fund.

The plow truck is used for more than snow. It is used to haul dirt for water digs, trees and brush from the parks, repair material from the pool. Because of that, I am wanting to use some CIP Funds from other accounts to help cover the cost of the Plow Truck.

I would like to purchase the plow truck using the following funds:

2023 Street Equipment Fund	$25,000
Street CIP Funds	$32,000
Water CIP Funds	$10,000
Parks CIP Funds	$ 1,000
Pool CIP Funds	$ 1,000
	$69,000

RECOMMENDATION:	**Motion to approve the purchase of the 2010 Plow Truck for $69,000.**
FISCAL IMPACT:	$69,000

City of Lamberton

DATE: 3-13-2023	**REQUEST FOR COUNCIL ACTION**
TO:	HONORABLE MAYOR & CITY COUNCIL
FROM:	Justin Thram
SUBJECT:	Skid Steer Upgrade
ISSUE/REQUEST/ BACKGROUND:	Again, I have worked to get equipment updated and to keep updating on it so we are able to use their value to our advantage. The Skid Steer is our most used and most versatile piece of equipment. Used Winter, Spring, Summer and Fall. My thoughts of upgrading went to the way side with the plow truck, but then C&B in Tracy offered us a deal I don't think we should pass on. Trade in our machine current 2018 S595 Bobcat for a 2023 JD3256 – with tracks. It would come with a three-year warranty. The cost will be $51,340 – but they are offering 3 years interest free with the first payment in 2024. I would take the yearly payment of $17,114 out of my yearly $30,000 equipment budget for the years 2024, 2025 and 2026. We know machine prices will not be going down. 0% interest is a thing of the past at this point. It gets us back under warranty.
RECOMMENDATION:	**Motion to approve going into agreement with John Deere Financial to purchase a 2023 John Deere Skid Loader.**
FISCAL IMPACT:	$51,340 over three years ($17,114/year)

JOHN DEERE

C&B

Quote Summary

Prepared For:

CITY OF LAMBERTON
PO BOX 356
LAMBERTON, MN 56152
Business: 507-752-7601
NANDERSON@LAMBERTONMN.COM

Prepared By:

Jonathan Evans
C & B Operations, LLC
900 Craig Avenue
Tracy, MN 56175
Phone: 507-629-4740
evansj@cbequipment.com

Quote Id:	28236620
Created On:	16 February 2023
Last Modified On:	04 March 2023
Expiration Date:	31 March 2023

Equipment Summary	Suggested List	Selling Price		Qty		Extended
2023 JOHN DEERE 325G COMPACT TRACK LOADER - 1T0325GMJPJ435618	$ 103,762.86	$ 83,084.50	X	1	=	$ 83,084.50
Equipment Total						**$ 83,084.50**

Trade In Summary	Qty	Each	Extended
2018 BOBCAT S595 - B3NL16889	1	$ 32,284.50	$ 32,284.50
PayOff			$ 0.00
Total Trade Allowance			$ 32,284.50
Trade In Total			**$ 32,284.50**

Quote Summary	
Equipment Total	$ 83,084.50
Trade In	$ (32,284.50)
doc fee	$ 540.00
SubTotal	$ 51,340.00
Est. Service Agreement Tax	$ 0.00
Total	$ 51,340.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	**$ 51,340.00**

Salesperson : X _____

Accepted By : X _____

JOHN DEERE

Selling Equipment

C&B

Quote Id: 28236620 **Customer:** CITY OF LAMBERTON

2023 JOHN DEERE 325G COMPACT TRACK LOADER - 1T0325GMJPJ435618

Hours: 0
Stock Number: 307289

Suggested List
$ 103,762.86
Selling Price
$ 83,084.50

	Description	Qty	Unit	Extended
	JOHN DEERE 325G COMPACT TRACK LDR BASE	1	$ 82,391.00	$ 82,391.00
	Standard Options - Per Unit			
	2SP HIFL SLEV RC CB/AC PQT	1	$ 11,123.00	$ 11,123.00
	ISO SWITCHABLE CTLS & JS PPK	1	$ 1,111.00	$ 1,111.00
	ENGINE TURBO 4TNV98CT	1	$ 0.00	$ 0.00
	ENGLISH OP MAN & DECALS	1	$ 0.00	$ 0.00
	LESS JDLINK	1	$ 0.00	$ 0.00
	WIDE ZIG ZAG 15.8" 400MM TRK	1	$ 1,750.00	$ 1,750.00
	2" SEAT BELT W/SHOULDERSTRAP	1	$ 228.00	$ 228.00
	AIR RIDE SEAT (CLOTH W HEAT)	1	$ 671.00	$ 671.00
	REAR VIEW CAMERA	1	$ 912.00	$ 912.00
	COLD START PACKAGE 110V	1	$ 326.00	$ 326.00
	PRE CLEANER	1	$ 488.00	$ 488.00
	CTRWGHT STACK 3 SET	1	$ 1,205.00	$ 1,205.00
	HD 78 IN CONST BUCKET W EDGE	1	$ 2,503.00	$ 2,503.00
	Standard Options Total			**$ 20,317.00**
	Value Added Services Total			**$ 0.00**
	Other Charges			
	Freight	1	$ 856.89	$ 856.89
	NETF	1	$ 197.97	$ 197.97
	Other Charges Total			**$ 1,054.86**
	Suggested Price			**$ 103,762.86**
	Customer Discounts			
	Customer Discounts Total		**$ -20,678.36**	**$ -20,678.36**
Total Selling Price				**$ 83,084.50**

Original Factory Build Codes

Code	Description
0770	2SP HIFL SLEV RC CB/AC PQT
0953	ISO SWITCHABLE CTLS & JS PPK
1301	ENGINE TURBO 4TNV98CT
1501	ENGLISH OP MAN & DECALS
1741	LESS JDLINK

JOHN DEERE

Selling Equipment

C&B

Quote Id: 28236620 **Customer:** CITY OF LAMBERTON

2645	WIDE ZIG ZAG 15.8" 400MM TRK
4001	2" SEAT BELT W/SHOULDERSTRAP
6006	AIR RIDE SEAT (CLOTH W HEAT)
8042	REAR VIEW CAMERA
8050	COLD START PACKAGE 110V
8060	PRE CLEANER
8310	CTRWGHT STACK 3 SET
9052	HD 78 IN CONST BUCKET W EDGE

JOHN DEERE FINANCIAL

Finance Options

Valid through March 31, 2023
Created On February 16, 2023

New 2023 JOHN DEERE 325G COMPACT TRACK LOADER

Serial # 1T0325GMJPJ435618

	Installment
Term in Months	36
Fixed Rate	0.00%
Payment	$ 17,113.33 Annual
Selling Price	$ 83,084.50
Down Payment	---
Trade-Ins	-$ 32,284.50
Net Selling Price	$ 50,800.00
Physical Damage Insurance	---
PowerGard	---
Filing / Origination Fees	$ 540.00
Sales Tax	---
Total Financed Amount	**$ 51,340.00**
Principal	$ 51,340.00
Total Interest	---
Total Payments	$ 51,340.00

Subject to approval by John Deere Financial. Taxes, freight, setup and delivery charges may or may not be included and could change the payment. Available only at participating dealers.

Ambulance Department Report

Period: February 2022

February Meeting Review

February 25 & 26 - NCCP Refresher was held for all EMTs renewing in 2023.

February 27 – Monthly Meeting: Red Cross CPR Recertification. After training we held a brief business meeting.

Upcoming Meetings

March 27 – Monthly Meeting: HIPAA Training

Runs by Location Type

Scene Incident Location Type (eScene.09)	Number of Runs	Percent of Total Runs
Residence - Single Family Home	4	57.14%
Assisted/Independent Living Facility	1	14.29%
Farm	1	14.29%
Street or Highway	1	14.29%
	Total: 7	Total: 100.00%

Runs by Dispatch Reason

Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Convulsions/Seizure	2	28.57%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	2	28.57%
Medical Transport	1	14.29%
Stroke/CVA	1	14.29%
Traumatic Injury	1	14.29%
	Total: 7	Total: 100.00%

Runs by Destination Name

Disposition Destination Name Delivered Transferred To (eDisposition.01)	Disposition Destination Code Delivered Transferred To (eDisposition.02)	Number of Runs	Percent of Total Runs
		1	14.29%
AVERA MARSHALL REGIONAL MEDICAL CENTER - MARSHALL	240007	2	28.57%
CARRIS HEALTH - REDWOOD HOSPITAL	240124	1	14.29%
NEW ULM MEDICAL CENTER - NEW ULM	240083	1	14.29%
TRACY MUNICIPAL HOSPITAL	241303	2	28.57%
		Total: 7	Total: 100.00%

Average Run Time Summary Report (In Minutes)

Avg Unit Notified to Enroute in Minutes	Avg Unit Enroute to Arrived at Scene	Avg Unit Arrived on Scene to Left Scene	Avg Unit Left Scene to Arrived at Dest	Avg Patient Arrived at Destination to Patient Transfer of Care	Avg Patient Arrived at Destination to Unit Back in Service	Number of Runs
8.00	2.43	26.50	40.33	4.00	55.81	7

Average Run Mileage Summary Report

Average Run Mileage to Scene	Minimum Run Mileage to Scene	Maximum Run Mileage To Scene	Average Run Mileage Scene to Destination	Minimum Run Mileage Scene to Destination	Maximum Run Mileage Scene to Destination	Average Run Total Distance	Minimum Run Total Distance	Maximum Run Total Distance	Number of Runs
0.98	0	5	31.30	18	42	54.47	10	84	7

February 2023
Monthly log for Lamberton Police Department

- Directed patrols - 6
- Assist Other agency - 5
- Suspicious circumstance - 2
- Predatory offender - 1
- Criminal damage to property - 1
- Scam - 1
- Records check - 1
- Parking - 1
- Assist/other - 2
- Accident - 2
- Ordinance violation - 2
- Attempt to locate – 1
- Information/other – 1
- Welfare check – 3
- Disturbance - 1

Lamberton PD fielded 30 calls for service in the month of February. Lamberton PD total calls for service for 2023 is currently 53.

Chief update – I officially began my position as Chief of Police on February 22, 2023. I am currently in the process of reviewing, updating, and rewriting the Lamberton PD policy manual to ensure we meet all post requirements for mandated policies. I have created a body camera policy that will be put into place immediately. There may be adjustments to the policy as time goes on, but it currently meets all of Post board requirements. I have been doing a good deal of organization in the Office and plan to move onto the evidence locker in the coming weeks. [redacted] I am currently in the process of obtaining and creating a PDF log of each Officers training files. These training files are necessary to have on hand for when the Post Board audits us (Typically every two years), this will also help me to ensure that all Officers are meeting and maintaining the mandated training requirements for license renewal. We do not hold anyone's license, but were still responsible for ensuring our Officers meet the mandated requirements.

I have found a few equipment issues as of now. [redacted] We are also down a Motorola radio as one of them is not functioning properly. I am going to be looking at contacting Motorola about servicing the radio. [redacted] Chuck informed me it was working a couple weeks ago. This means it is likely a blown fuse or a bad connection. I will try to troubleshoot the issue and see if we can get it back to working order.

Chief Josh Walker, 341
Lamberton Police Department

City of Lamberton

112 2nd Ave W • PO Box 356 • Lamberton, MN 56152
Phone: (507) 752-7601 • Fax: (507) 752-7117 • Website: https://lambertonmn.com

City Clerk / Treasurer / EDA Report
February 2023

- Resignation, closing out employment
- New Police Chief
- Utility Billing Software Upgrade – Working through the new systems
- AARP – Community Flagship Grant for playground equipment in the park.
- Age-Friendly Committee Meeting
- EDA –
    - Railroad will be starting a website that has a listing of properties located on the railroad line that are available for development. Lamberton's Industrial Park will be listed.
    - VVM Apartments are for sale. Potential buyers have been in touch asking questions.

Meetings/Webinars Attended:

- Listening to AURI webinars on Ag related industries and development.
- Ambulance Meeting in Wabasso – Discussion on coverage issues and call volume.
- Xcel Energy Transmission Line Open House
    - Talked to them about the possibility of having a Peaking Plant in Lamberton using a renewable energy source.
- Community Leadership Meeting – SHIP
- Capital Hill Day in St. Paul – Meetings with Senator Dahms and Representative Torkelson.

Vacation was taken and fun was had!

CITY OF LAMBERTON

RESOLUTION 2023-10

A Resolution Approving CIP Fund Transfers to the General Account

WHEREAS, this Council approved the equipment purchases of a lawn mower and a plow truck; and

WHEREAS, this Council approved transferring $57,500 from the 4M Capital Improvement Fund to the General checking account; and

BE IT RESOLVED, the CIP Transfers for the amounts listed below are hereby authorized and approved to be transferred from the 4M Fund CIP account to the General Fund:

Fund	Description	Amount	Total
Park CIP Fund	Lawn Mower Purchase	$ 1,000	
	Plow Truck Purchase	$ 1,000	**$ 2,000**
Pool CIP Fund	Lawn Mower Purchase	$ 5,000	
	Plow Truck Purchase	$ 1,000	**$ 6,000**
Sewer CIP Fund	Lawn Mower Purchase	$ 3,750	**$ 3,750**
Street CIP Fund	Plow Truck Purchase	$32,000	**$32,000**
Water CIP Fund	Lawn Mower Purchase	$ 3,750	
	Plow Truck Purchase	$10,000	**$13,750**
	Total from CIP Fund		**$57,500**

NOW THEREFORE, BE IT FURTHER RESOLVED, by the Lamberton City Council, to authorize the City Clerk to make the approved transfers in the amount of **$57,500**.

Passed and Adopted by the City Council this 13th day of March 2023.

CITY OF LAMBERTON, MINNESOTA

By: _____
Mayor

ATTEST:

By: _____
City Clerk

CITY OF LAMBERTON

RESOLUTION 2023-11

A Resolution Approving Loan for Equipment

WHEREAS, this Council approved the equipment purchases of a new 2023 John Deere Compact Track Loader 325G for use by the City Maintenance Department; and

WHEREAS, the City of Lamberton will trade in their current 2018 BOBCAT S595 towards said purchase; and

WHEREAS, John Deere Financial will loan the City of Lamberton the remaining balance due of $51,340 for thirty-six months at 0% interest; and

WHEREAS, the annual payments will be paid for out of the Street Department's annual equipment budget; and

BE IT RESOLVED, the council of the City of Lamberton authorizes entering into an agreement with John Deere Financial in the amount of $51,340 for the term of three years at an interest rate of 0%; and

NOW THEREFORE, BE IT FURTHER RESOLVED, by the Lamberton City Council, to authorize the City Clerk to sign any documents required to apply and accept the loan with John Deere Financial on behalf of the City of Lamberton.

Passed and Adopted by the City Council this 13th day of March 2023.

CITY OF LAMBERTON, MINNESOTA

By: _____
Mayor

ATTEST:
By: _____
City Clerk

CITY OF LAMBERTON

RESOLUTION 2023-12

A Resolution Approving Purchase of Plow Truck

WHEREAS, this Council approved the equipment purchases of a 2010 Freightliner M2-106v Snow Plow Truck for use by the City Maintenance Department; and

WHEREAS, the City of Lamberton will use a combination of 2023 budgeted Street Equipment Funds and Capital Improvement Funds (CIP) ; and

BE IT RESOLVED, the council of the City of Lamberton authorizes purchasing a 2010 Freightliner M2-106v Snow Plow Truck from I State Truck Center for $69,000 plus applicable fees; and

NOW THEREFORE, BE IT FURTHER RESOLVED, by the Lamberton City Council, to authorize the City Clerk or Maintenance Director to sign any documents required to purchase said equipment on behalf of the City of Lamberton.

Passed and Adopted by the City Council this 13th day of March 2023.

CITY OF LAMBERTON, MINNESOTA

By: _____
Mayor

ATTEST:
By: _____
City Clerk

City of Lamberton

FINANCIAL REPORT

March 2023 (February 2023 Transactions)

NEW VENDORS

Elevator Works	Maintenance Vendor	Lamberton, MN
Government Payments	CC Vendor	McAllen, TX

FINANCIALS

Claims for Approval	
Checks: #45959 – 45991	$62,530.30
Electronic Payments: #1045e – 1058e	$16,100.72
Payroll: #502008 – 502026	$19,033.90
Claims Total:	**$97,664.92**

Voided Checks:
1049e

Approved: _____ Date: _____
Mayor

Attested by: _____ Date: _____
Clerk

CITY OF LAMBERTON

*Check Detail Register©

Checks 45959-45991

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
45959	03/13/23	**ABDO LLP**			
E 100-41530-305		Other Contractual Service	$3,000.00	467889	2022 AUDIT SERVICES
		Total	$3,000.00		
45960	03/13/23	**AMAZON CAPITAL SERVICES, INC.**			
E 211-45501-216		DVD and Multimedia	$21.03	139V-LWHY-	LIBRARY DVDS
E 100-41425-210		Operating Supplies & Post	$45.16	14JY-13QW-	CLERK SUPPLIES
E 100-43120-210		Operating Supplies & Post	$78.24	14JY-13QW-	STREET DEPT SUPPLIES
E 211-45501-216		DVD and Multimedia	$19.24	14PR-33C9-7	LIBRARY DVDS
E 211-45501-216		DVD and Multimedia	$41.90	1GYG-6XT4-	LIBRARY DVDS
E 100-41940-210		Operating Supplies & Post	$19.69	1HGP-NC6Q-	CITY HALL SUPPLIES
E 201-42153-210		Operating Supplies & Post	$12.99	1HGP-NC6Q-	AMBULANCE SUPPLIES
E 211-45501-214		Library Books	$82.06	1PXR-1VYX-	LIBRARY BOOKS
E 211-45501-214		Library Books	$27.72	1RLD-9PTM-	LIBRARY BOOKS
E 211-45501-216		DVD and Multimedia	$40.93	1YTC-V74R-	LIBRARY DVDS
		Total	$388.96		
45961	03/13/23	**AMERICAN NATIONAL RED CROSS**			
E 100-45124-445		Licenses & Taxes	$300.00		2023 LTS FACILITY FEE
		Total	$300.00		
45962	03/13/23	**BANYON DATA SYSTEMS, INC.**			
E 100-42110-210		Operating Supplies & Post	$175.00	00163803	ANNUAL SUPPORT
E 100-41425-210		Operating Supplies & Post	$175.00	00163803	ANNUAL SUPPORT
E 100-42220-210		Operating Supplies & Post	$175.00	00163803	ANNUAL SUPPORT
E 100-43120-210		Operating Supplies & Post	$175.00	00163803	ANNUAL SUPPORT
E 100-45124-210		Operating Supplies & Post	$175.00	00163803	ANNUAL SUPPORT
E 100-41110-210		Operating Supplies & Post	$175.00	00163803	ANNUAL SUPPORT
E 100-45400-210		Operating Supplies & Post	$175.00	00163803	ANNUAL SUPPORT
E 601-49400-210		Operating Supplies & Post	$175.00	00163803	ANNUAL SUPPORT
E 602-49450-210		Operating Supplies & Post	$175.00	00163803	ANNUAL SUPPORT
E 201-42153-210		Operating Supplies & Post	$175.00	00163803	ANNUAL SUPPORT
E 603-49500-210		Operating Supplies & Post	$175.00	00163803	ANNUAL SUPPORT
E 211-45501-210		Operating Supplies & Post	$175.00	00163803	ANNUAL SUPPORT
E 207-46501-210		Operating Supplies & Post	$175.00	00163803	ANNUAL SUPPORT
		Total	$2,275.00		
45963	03/13/23	**BOLLIG, INC**			
E 100-41700-305		Other Contractual Service	$3,735.00	6885	ENGINEERING - INDUSTRIAL PARK & GROVE ST
E 601-49400-305		Other Contractual Service	$2,666.68	6885	ENGINEERING - INDUSTRIAL PARK & GROVE ST
E 602-49450-305		Other Contractual Service	$2,666.66	6885	ENGINEERING - INDUSTRIAL PARK & GROVE ST
E 617-49710-305		Other Contractual Service	$6,416.66	6885	ENGINEERING - INDUSTRIAL PARK & GROVE ST
		Total	$15,485.00		
45964	03/13/23	**CARDMEMBER SERVICE**			
E 100-42110-210		Operating Supplies & Post	$4.45		SRFAX & ADOBE

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Checks 45959-45991

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 100-41425-210		Operating Supplies & Post	$4.45		SRFAX & ADOBE
E 100-42220-210		Operating Supplies & Post	$4.45		SRFAX & ADOBE
E 100-43120-210		Operating Supplies & Post	$4.45		SRFAX & ADOBE
E 100-45124-210		Operating Supplies & Post	$4.45		SRFAX & ADOBE
E 100-41110-210		Operating Supplies & Post	$4.45		SRFAX & ADOBE
E 100-45400-210		Operating Supplies & Post	$4.45		SRFAX & ADOBE
E 601-49400-210		Operating Supplies & Post	$4.45		SRFAX & ADOBE
E 602-49450-210		Operating Supplies & Post	$4.45		SRFAX & ADOBE
E 201-42153-210		Operating Supplies & Post	$4.45		SRFAX & ADOBE
E 603-49500-210		Operating Supplies & Post	$4.45		SRFAX & ADOBE
E 211-45501-210		Operating Supplies & Post	$4.45		SRFAX & ADOBE
E 207-46501-210		Operating Supplies & Post	$4.43		SRFAX & ADOBE
E 100-42110-112		Clothing Allowance	$65.93		POLICE WORK-WEAR
E 100-42110-112		Clothing Allowance	$311.91		POLICE WORK-WEAR
E 100-41425-210		Operating Supplies & Post	$5.89		1099 MAILING TO IRS
E 100-42110-210		Operating Supplies & Post	$3.90		POLICE CHIEF MAILING
E 100-41425-210		Operating Supplies & Post	$32.49		CITY HALL - WATER COOLER
E 211-45501-215		Periodicals	$439.30	10213648	PERIODICAL SUBSCRIPTION - MPLS STAR TRIBUNE
		Total	$917.25		
45965	03/13/23	**CENTER POINT LARGE PRINT**			
E 211-45501-214		Library Books	$91.68	1985387	LIBRARY BOOKS
		Total	$91.68		
45966	03/13/23	**CHURCHILL, NICOLE**			
E 201-42153-315		Travel Conference School	$25.00		AMBULANCE: EMT LICENSE RENEWAL FEE
		Total	$25.00		
45967	03/13/23	**COMPUTER C & C, INC.**			
E 100-42110-210		Operating Supplies & Post	$23.23		OFFICE 365 & CLOUD BACKUP
E 100-41425-210		Operating Supplies & Post	$23.23		OFFICE 365 & CLOUD BACKUP
E 100-42220-210		Operating Supplies & Post	$23.23		OFFICE 365 & CLOUD BACKUP
E 100-43120-210		Operating Supplies & Post	$23.23		OFFICE 365 & CLOUD BACKUP
E 100-45124-210		Operating Supplies & Post	$23.23		OFFICE 365 & CLOUD BACKUP
E 100-41110-210		Operating Supplies & Post	$23.23		OFFICE 365 & CLOUD BACKUP
E 100-45400-210		Operating Supplies & Post	$23.23		OFFICE 365 & CLOUD BACKUP
E 601-49400-210		Operating Supplies & Post	$23.23		OFFICE 365 & CLOUD BACKUP
E 602-49450-210		Operating Supplies & Post	$23.23		OFFICE 365 & CLOUD BACKUP
E 201-42153-210		Operating Supplies & Post	$23.23		OFFICE 365 & CLOUD BACKUP
E 603-49500-210		Operating Supplies & Post	$23.23		OFFICE 365 & CLOUD BACKUP
E 211-45501-210		Operating Supplies & Post	$23.23		OFFICE 365 & CLOUD BACKUP
E 207-46501-210		Operating Supplies & Post	$23.24		OFFICE 365 & CLOUD BACKUP
E 100-42110-210		Operating Supplies & Post	$15.30	17874	REMOTE COMPUTING SUPPORT
		Total	$317.30		
45968	03/13/23	**CONYERS, HEIDI**			
E 201-42153-315		Travel Conference School	$25.00		AMBULANCE: EMT LICENSE RENEWAL FEE
		Total	$25.00		
45969	03/13/23	**DAVIS, COLBY**			

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Checks 45959-45991

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 201-42153-315		Travel Conference School	$25.00		AMBULANCE: EMT LICENSE RENEWAL FEE
		Total	$25.00		
45970	03/13/23	**DOLLAR GENERAL-REGIONS 410526**			
E 100-42220-210		Operating Supplies & Post	$1.28	1001232078	CLEANING SUPPLIES
E 100-42110-210		Operating Supplies & Post	$1.28	1001232078	CLEANING SUPPLIES
E 201-42153-210		Operating Supplies & Post	$1.28	1001232078	CLEANING SUPPLIES
E 211-45501-210		Operating Supplies & Post	$2.55	1001232078	CLEANING SUPPLIES
E 100-45400-210		Operating Supplies & Post	$3.19	1001232078	CLEANING SUPPLIES
E 100-41425-210		Operating Supplies & Post	$3.18	1001232078	CLEANING SUPPLIES
		Total	$12.76		
45971	03/13/23	**EXPERT BILLING, LLC**			
E 201-42153-305		Other Contractual Service	$171.00	11050	AMBULANCE BILLING SERVICE
		Total	$171.00		
45972	03/13/23	**FARMERS CO-OP OIL COMPANY**			
E 201-42153-211		Motor Fuel & Lubricants	$167.18	152114	AMBULANCE: FUEL
E 100-42110-211		Motor Fuel & Lubricants	$104.40	152146	POLICE: FUEL
E 100-43120-211		Motor Fuel & Lubricants	$1,086.55	152162	STREET DEPT: FUEL
		Total	$1,358.13		
45973	03/13/23	**HECORP, INC**			
R 602-37201		Sewer	$195.34	1933	UTILITY PAY REIMBURSEMENT- 8879471
R 601-37101		Water	$178.10	1933	UTILITY PAY REIMBURSEMENT- 8879471
R 603-37301		Garbage	$27.50	1933	UTILITY PAY REIMBURSEMENT- 8879471
R 617-38001		Storm Sewer	$75.00	1933	UTILITY PAY REIMBURSEMENT- 8879471
G 601-21002		Connection Fees Payable	$20.80	1933	UTILITY PAY REIMBURSEMENT- 8879471
G 603-21000		Sales Taxes Payable	$2.70	1933	UTILITY PAY REIMBURSEMENT- 8879471
R 601-37160		Penalties and Interest-wat	$30.59	1933	UTILITY PAY REIMBURSEMENT- 8879471
R 602-37160		Penalties and Interest-wat	$31.64	1933	UTILITY PAY REIMBURSEMENT- 8879471
R 603-37160		Penalties and Interest-wat	$5.82	1933	UTILITY PAY REIMBURSEMENT- 8879471
R 617-37160		Penalties and Interest-wat	$15.82	1933	UTILITY PAY REIMBURSEMENT- 8879471
		Total	$583.31		
45974	03/13/23	**HAWKINS, INC.**			
E 601-49400-210		Operating Supplies & Post	$50.00	6402147	WATER - CHEMICALS
		Total	$50.00		
45975	03/13/23	**HENRY SCHEIN, INC.**			
E 201-42153-210		Operating Supplies & Post	$59.43	34991920	AMBULANCE SUPPLIES
E 201-42153-210		Operating Supplies & Post	$38.96	34991921	AMBULANCE SUPPLIES
		Total	$98.39		
45976	03/13/23	**KIDS REFERENCE COMPANY, INC.**			
E 211-45501-214		Library Books	$184.60	KRC01-1177	LIBRARY BOOKS
		Total	$184.60		
45977	03/13/23	**LAMBERTON HANDI-MART**			
E 601-49400-210		Operating Supplies & Post	$2.59		WATER DEPT: TESTING

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Checks 45959-45991

Check #	Check Date	Vendor Name		Amount	Invoice	Comment
			Total	$2.59		
45978	03/13/23	**LAMBERTON HTG & PLMBG, INC.**				
E 601-49400-305		Other Contractual Service		$50.00	21434	WATER PLANT - HEATER
E 601-49400-305		Other Contractual Service		$50.00	21437	WATER PLANT - HEATER
E 601-49400-210		Operating Supplies & Post		$19.00	21612	WATER DEPT SUPPLIES
E 100-44101-210		Operating Supplies & Post		$115.00	21648	CLINIC - SEWER
E 100-43120-305		Other Contractual Service		$150.00	21686	STREET DEPT - SHOP HEATER
E 201-42153-401		Rep & Maint-Bldg		$170.44	21818	SHARED BUILDING REPAIRS
E 100-42110-401		Rep & Maint-Bldg		$170.44	21818	SHARED BUILDING REPAIRS
			Total	$724.88		
45979	03/13/23	**LAMBERTON NEWS**				
E 100-42110-210		Operating Supplies & Post		$30.19	31210	PUBLISHING & SUPPLIES
E 100-41425-210		Operating Supplies & Post		$5.46	31210	PUBLISHING
E 100-42220-210		Operating Supplies & Post		$5.46	31210	PUBLISHING
E 100-43120-210		Operating Supplies & Post		$80.70	31210	PUBLISHING & FLAGS
E 100-45124-210		Operating Supplies & Post		$5.46	31210	PUBLISHING
E 100-41110-210		Operating Supplies & Post		$5.46	31210	PUBLISHING
E 100-45400-210		Operating Supplies & Post		$5.46	31210	PUBLISHING
E 601-49400-210		Operating Supplies & Post		$10.67	31210	PUBLISHING
E 602-49450-210		Operating Supplies & Post		$10.67	31210	PUBLISHING
E 201-42153-210		Operating Supplies & Post		$23.46	31210	PUBLISHING
E 603-49500-210		Operating Supplies & Post		$10.67	31210	PUBLISHING
E 211-45501-210		Operating Supplies & Post		$5.46	31210	PUBLISHING
E 207-46501-210		Operating Supplies & Post		$5.42	31210	PUBLISHING
E 617-49710-210		Operating Supplies & Post		$5.21	31210	PUBLISHING
			Total	$209.75		
45980	03/13/23	**LEAGUE OF MINNESOTA CITIES**				
E 100-42110-210		Operating Supplies & Post		$67.57	377031	REGIONAL SAFETY GROUPS
E 100-41425-210		Operating Supplies & Post		$67.57	377031	REGIONAL SAFETY GROUPS
E 100-42220-210		Operating Supplies & Post		$67.57	377031	REGIONAL SAFETY GROUPS
E 100-43120-210		Operating Supplies & Post		$67.57	377031	REGIONAL SAFETY GROUPS
E 100-45124-210		Operating Supplies & Post		$67.57	377031	REGIONAL SAFETY GROUPS
E 100-41110-210		Operating Supplies & Post		$67.57	377031	REGIONAL SAFETY GROUPS
E 100-45400-210		Operating Supplies & Post		$67.57	377031	REGIONAL SAFETY GROUPS
E 601-49400-210		Operating Supplies & Post		$67.57	377031	REGIONAL SAFETY GROUPS
E 602-49450-210		Operating Supplies & Post		$67.57	377031	REGIONAL SAFETY GROUPS
E 201-42153-210		Operating Supplies & Post		$67.57	377031	REGIONAL SAFETY GROUPS
E 603-49500-210		Operating Supplies & Post		$67.57	377031	REGIONAL SAFETY GROUPS
E 211-45501-210		Operating Supplies & Post		$67.57	377031	REGIONAL SAFETY GROUPS
E 207-46501-210		Operating Supplies & Post		$67.60	377031	REGIONAL SAFETY GROUPS
			Total	$878.44		
45981	03/13/23	**LG OF MN CITIES INS TRUST**				
E 100-43120-361		Insurance: General Liabilit		$227.00		P&C PREMIUM - TRACTOR/LOADER
E 100-43120-151		Workers Comp Ins		$2,919.07	10002523	WORKERS COMP PREMIUM
E 601-49400-151		Workers Comp Ins		$2,919.01	10002523	WORKERS COMP PREMIUM
E 602-49450-151		Workers Comp Ins		$2,919.01	10002523	WORKERS COMP PREMIUM

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Checks 45959-45991

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 100-45202-151		Workers Comp Ins	$2,919.01	10002523	WORKERS COMP PREMIUM
E 201-42153-151		Workers Comp Ins	$4,592.36	10002523	WORKERS COMP PREMIUM
E 100-42220-151		Workers Comp Ins	$2,735.01	10002523	WORKERS COMP PREMIUM
E 100-42110-151		Workers Comp Ins	$5,096.47	10002523	WORKERS COMP PREMIUM
E 211-45501-151		Workers Comp Ins	$406.01	10002523	WORKERS COMP PREMIUM
E 100-41425-151		Workers Comp Ins	$385.03	10002523	WORKERS COMP PREMIUM
E 207-46501-151		Workers Comp Ins	$385.03	10002523	WORKERS COMP PREMIUM
E 100-45124-151		Workers Comp Ins	$2,510.26	10002523	WORKERS COMP PREMIUM
E 100-41940-151		Workers Comp Ins	$325.68	10002523	WORKERS COMP PREMIUM
E 100-45400-151		Workers Comp Ins	$325.68	10002523	WORKERS COMP PREMIUM
E 100-43120-151		Workers Comp Ins	$51.87	10002523	WORKERS COMP PREMIUM
E 601-49400-151		Workers Comp Ins	$51.87	10002523	WORKERS COMP PREMIUM
E 602-49450-151		Workers Comp Ins	$51.87	10002523	WORKERS COMP PREMIUM
E 100-45202-151		Workers Comp Ins	$51.87	10002523	WORKERS COMP PREMIUM
E 100-42501-151		Workers Comp Ins	$31.69	10002523	WORKERS COMP PREMIUM
E 100-41110-151		Workers Comp Ins	$75.20	10002523	WORKERS COMP PREMIUM
		Total	$28,979.00		
45982	03/13/23	**LINDE GAS & EQUIPMENT, INC**			
E 201-42153-210		Operating Supplies & Post	$146.44	34516792	AMBULANCE MEDICATION
		Total	$146.44		
45983	03/13/23	**MID-AMERCIAN RESEARCH CHEMICAL**			
E 100-42220-210		Operating Supplies & Post	$15.50	078346	FIRE DEPT: SHARED CLEANING SUPPLIES
E 100-41940-210		Operating Supplies & Post	$15.50	078346	CITY HALL: SHARED CLEANING SUPPLIES
E 211-45501-210		Operating Supplies & Post	$15.50	078346	LIBRARY: SHARED CLEANING SUPPLIES
E 100-45400-210		Operating Supplies & Post	$15.50	078346	COMM CTR: SHARED CLEANING SUPPLIES
E 617-49710-210		Operating Supplies & Post	$476.47	078346	STORM SEWER: CHEMICALS
		Total	$538.47		
45984	03/13/23	**MEADOWLAND FARMERS COOP**			
E 100-42220-210		Operating Supplies & Post	$55.95	27051	FIRE DEPT SUPPLIES
E 201-42153-401		Rep & Maint-Bldg	$17.10	90385	SHARED BUILDING EXPENSE
E 100-42110-401		Rep & Maint-Bldg	$17.10	90385	SHARED BUILDING EXPENSE
		Total	$90.15		
45985	03/13/23	**MN DEPARTMENT OF HEALTH**			
G 601-21002		Connection Fees Payable	$959.00		1ST QTR - COMMUNITY WATER SUPPLY CONNECTION FEE
		Total	$959.00		
45986	03/13/23	**REDWOOD COUNTY ATTORNEY**			
E 100-42110-305		Other Contractual Service	$218.75		LEGAL SVCS - NOVAK CONFLICTED
		Total	$218.75		
45987	03/13/23	**SOUTHERN MN EMS EDUCATION**			
E 100-42220-315		Travel Conference School	$1,080.00	1226	BLS CPR REFRESHER
E 201-42153-315		Travel Conference School	$1,800.00	1228	EMT NCCP REFRESHER
E 201-42153-315		Travel Conference School	$1,040.00	1230	BLS CPR REFRESHER
		Total	$3,920.00		

CITY OF LAMBERTON

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Checks 45959-45991

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
45988	03/13/23	**SWIF**			
E 207-46501-305		Other Contractual Service	$350.00		2023 SWIF APPROPRIATION
		Total	$350.00		
45989	03/13/23	**STOPPEL, STACY**			
E 201-42153-315		Travel Conference School	$25.00		AMBULANCE: EMT LICENSE RENEWAL FEE
		Total	$25.00		
45990	03/13/23	**US POSTAL SERVICE**			
E 601-49400-210		Operating Supplies & Post	$38.62		FEBRUARY 2023 - UTILITY BILLING
E 602-49450-210		Operating Supplies & Post	$38.61		FEBRUARY 2023 - UTILITY BILLING
E 603-49500-210		Operating Supplies & Post	$38.61		FEBRUARY 2023 - UTILITY BILLING
E 617-49710-210		Operating Supplies & Post	$38.61		FEBRUARY 2023 - UTILITY BILLING
		Total	$154.45		
45991	03/13/23	**DEBRA VOLLMER**			
E 201-42153-315		Travel Conference School	$25.00		AMBULANCE: EMT LICENSE RENEWAL FEE
		Total	$25.00		
		10100 Checking	$62,530.30		

Fund Summary

10100 Checking	
100 General Fund	$30,350.91
201 Ambulance	$8,635.89
207 EDA	$1,010.72
211 Library	$1,648.23
601 Water	$7,317.18
602 Sewer	$6,184.05
603 Garbage Collection	$355.55
617 Storm Sewer	$7,027.77
	$62,530.30

Valerie Halter, Clerk _____ Date _____

Lydell Sik, Mayor _____ Date _____

CITY OF LAMBERTON

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Checks 1045-1058

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
1045 e	02/17/23	**EFTPS**			
G 100-21701		Federal Withholding	$821.59		PAYROLL DEDUCTION PP4 2-17-2023
G 100-21703		FICA Withholding	$1,324.40		PAYROLL DEDUCTION PP4 2-17-2023
G 100-21704		Medicare Withholding	$368.84		PAYROLL DEDUCTION PP4 2-17-2023
		Total	$2,514.83		
1046 e	02/17/23	**PERA**			
G 100-21705		PERA Coord Withholding	$1,438.59		PAYROLL DEDUCTION PP4 2-17-2023
G 100-21706		PERA Police Withholding	$601.11		PAYROLL DEDUCTION PP4 2-17-2023
		Total	$2,039.70		
1047 e	02/17/23	**MN DEPARTMENT OF REVENUE**			
G 100-21702		State Withholding	$500.00		PAYROLL DEDUCTION PP4 2-17-2023
		Total	$500.00		
1048 e	02/17/23	**MN CHILD SUPPORT PAYMENT CENTE**			
G 100-20500		Payroll Taxes Payable	$30.00		PAYROLL DEDUCTION PP4 2-17-2023 Tim Birkemeyer
		Total	$30.00		
1050 e	03/03/23	**PERA**			
G 100-21705		PERA Coord Withholding	$1,316.36		PAYROLL DEDUCTION PP 5 3-3-23
G 100-21706		PERA Police Withholding	$797.16		PAYROLL DEDUCTION PP 5 3-3-23
		Total	$2,113.52		
1051 e	03/03/23	**EFTPS**			
G 100-21701		Federal Withholding	$775.39		PAYROLL DEDUCTION PP 5 3-3-23
G 100-21703		FICA Withholding	$1,209.78		PAYROLL DEDUCTION PP 5 3-3-23
G 100-21704		Medicare Withholding	$361.32		PAYROLL DEDUCTION PP 5 3-3-23
		Total	$2,346.49		
1052 e	03/03/23	**MN DEPARTMENT OF REVENUE**			
G 100-21702		State Withholding	$498.00		PAYROLL DEDUCTION PP 5 3-3-23
		Total	$498.00		
1053 e	03/02/23	**AFLAC**			
G 100-21712		AFLAC Withholding	$432.68	871856	FEBRUARY 2023 - PAYROLL DEDUCTION
		Total	$432.68		
1054 e	03/02/23	**CENTURYLINK**			
E 201-42153-210		Operating Supplies & Post	$8.57		FEB 2023 - PHONE & INTERNET SVCS
E 100-42110-210		Operating Supplies & Post	$8.57		FEB 2023 - PHONE & INTERNET SVCS
E 100-41425-210		Operating Supplies & Post	$38.66		FEB 2023 - PHONE & INTERNET SVCS
E 100-42220-210		Operating Supplies & Post	$8.57		FEB 2023 - PHONE & INTERNET SVCS
E 601-49400-210		Operating Supplies & Post	$8.57		FEB 2023 - PHONE & INTERNET SVCS
E 602-49450-210		Operating Supplies & Post	$8.57		FEB 2023 - PHONE & INTERNET SVCS
E 100-43120-210		Operating Supplies & Post	$8.57		FEB 2023 - PHONE & INTERNET SVCS
E 207-46501-210		Operating Supplies & Post	$8.57		FEB 2023 - PHONE & INTERNET SVCS
E 603-49500-210		Operating Supplies & Post	$8.57		FEB 2023 - PHONE & INTERNET SVCS
E 211-45501-210		Operating Supplies & Post	$70.40		FEB 2023 - PHONE & INTERNET SVCS

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Checks 1045-1058

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 100-45124-210		Operating Supplies & Post	$47.82		FEB 2023 - PHONE & INTERNET SVCS
E 100-45400-210		Operating Supplies & Post	$8.57		FEB 2023 - PHONE & INTERNET SVCS
E 617-49710-210		Operating Supplies & Post	$8.57		FEB 2023 - PHONE & INTERNET SVCS
E 100-41110-210		Operating Supplies & Post	$8.58		FEB 2023 - PHONE & INTERNET SVCS
		Total	$251.16		
1055 e	03/02/23	**MN ENERGY RESOURCES CORP.**			
E 601-49400-381		Utilities	$379.62		JAN 2023 - NATURAL GAS: WATER DEPT
E 100-43120-381		Utilities	$512.09		JAN 2023 - NATURAL GAS: STREET DEPT
E 100-42220-381		Utilities	$338.16		JAN 2023 - NATURAL GAS: FIRE DEPT
E 100-41940-381		Utilities	$338.16		JAN 2023 - NATURAL GAS: CITY HALL
E 201-42153-381		Utilities	$108.23		JAN 2023 - NATURAL GAS: AMBULANCE
E 100-42110-381		Utilities	$108.23		JAN 2023 - NATURAL GAS: POLICE DEPT
E 100-45400-381		Utilities	$166.48		JAN 2023 - NATURAL GAS: COMM CTR
E 211-45501-381		Utilities	$166.48		JAN 2023 - NATURAL GAS: LIBRARY
E 100-45124-381		Utilities	$0.00		JAN 2023 - NATURAL GAS: POOL
		Total	$2,117.45		
1056 e	03/02/23	**REDWOOD ELECTRIC COOPERATIVE**			
E 201-42153-381		Utilities	$47.00		JAN 2023 - ELECTRIC SVC - AMBULANCE
E 100-42110-381		Utilities	$47.00		JAN 2023 - ELECTRIC SVC - POLICE DEPT
E 100-45400-381		Utilities	$64.00		JAN 2023 - ELECTRIC SVC - COMM CTR
E 211-45501-381		Utilities	$64.00		JAN 2023 - ELECTRIC SVC - LIBRARY
E 100-43160-381		Utilities	$990.00		JAN 2023 - ELECTRIC SVC - STREET LIGHTS
E 601-49400-381		Utilities	$1,077.00		JAN 2023 - ELECTRIC SVC - WATER DEPT
E 602-49450-381		Utilities	$117.00		JAN 2023 - ELECTRIC SVC - SEWER DEPT
E 100-45202-381		Utilities	$81.00		JAN 2023 - ELECTRIC SVC - PARKS
E 100-43120-381		Utilities	$215.00		JAN 2023 - ELECTRIC SVC - STREET DEPT
E 100-45124-381		Utilities	$43.00		JAN 2023 - ELECTRIC SVC - POOL
E 100-42501-381		Utilities	$66.00		JAN 2023 - ELECTRIC SVC - CIVIL DEFENSE
E 100-42220-381		Utilities	$95.50		JAN 2023 - ELECTRIC SVC - FIRE DEPT
E 100-41940-381		Utilities	$95.50		JAN 2023 - ELECTRIC SVC - CITY HALL
		Total	$3,002.00		
1057 e	03/02/23	**USABLE LIFE**			
G 100-21713		Health Insurance Withhold	$49.20	0004596176	JAN 2023 - EMPLOYEE BENEFIT
		Total	$49.20		
1058 e	03/02/23	**VERIZON WIRELESS**			
E 201-42153-210		Operating Supplies & Post	$40.01		JAN 2023 - WIRELESS SVC: AMBULANCE HOTSPOT
E 100-43120-210		Operating Supplies & Post	$48.39		JAN 2023 - WIRELESS SVC: PUBLIC WORKS CELL
E 601-49400-210		Operating Supplies & Post	$41.14		JAN 2023 - WIRELESS SVC: WATER TOWER CELL
E 100-42110-210		Operating Supplies & Post	$41.14		JAN 2023 - WIRELESS SVC: POLICE CELL
E 100-42110-210		Operating Supplies & Post	$35.01		JAN 2023 - WIRELESS SVC: POLICE HOTSPOT
		Total	$205.69		
		10100 Checking	$16,100.72		

CITY OF LAMBERTON

*Check Detail Register©

Checks 1045-1058

Check #	Check Date	Vendor Name	Amount	Invoice	Comment

Fund Summary

10100 Checking	
100 General Fund	$13,938.42
201 Ambulance	$203.81
207 EDA	$8.57
211 Library	$300.88
601 Water	$1,506.33
602 Sewer	$125.57
603 Garbage Collection	$8.57
617 Storm Sewer	$8.57
	$16,100.72

_____ _____ _____ _____

Valerie Halter, Clerk Date Lydell Sik, Mayor Date

CITY OF LAMBERTON
Lamberton Check Register

Check #	Check Amount	Employee Name	Check Date
0502008	$1,189.31	[redacted]	02/03/23
0502009	$1,858.24	[redacted]	02/03/23
0502010	$257.99	[redacted]	02/03/23
0502011	$2,020.09	[redacted]	02/03/23
0502012	$1,349.77	[redacted]	02/03/23
0502013	$1,101.25	[redacted]	02/03/23
0502014	$498.47	[redacted]	02/03/23
0502015	$779.33	[redacted]	02/03/23
0502016	$435.10	[redacted]	02/03/23
0502017	$1,349.14	[redacted]	02/17/23
0502018	$1,858.24	[redacted]	02/17/23
0502019	$218.94	[redacted]	02/17/23
0502020	$2,020.09	[redacted]	02/17/23
0502021	$1,349.78	[redacted]	02/17/23
0502022	$967.74	[redacted]	02/17/23
0502023	$84.57	[redacted]	02/17/23
0502024	$498.47	[redacted]	02/17/23
0502025	$779.33	[redacted]	02/17/23
0502026	$418.05	[redacted]	02/17/23
	$19,033.90		

Valerie Halter, Clerk Date Lydell Sik, Mayor Date

City of Lamberton

DATE: 2-13-2023	**FOR COUNCIL INFORMATION**
TO:	HONORABLE MAYOR & CITY COUNCIL
FROM:	Valerie Halter
SUBJECT:	Capital Improvement Fund Balances
ISSUE/REQUEST/ BACKGROUND:	Attached is the sheet that tracts the 4M Capital Improvement (CIP) Funds. These funds are in a 4M account and are not in the First Security checking account. I have put the 2023 numbers in here even though those funds have not been transfered and likely will not be until later in the year. The CIP Levy was for $70,000 that will be divided to the non-enterprise accounts most accounts are getting the same amount as last year except for the Clerk, City Hall, and Community Center, I did cut those back so the others would get their full amounts. The Enterprise CIP amounts will be transfers from their regular accounts into their CIP accounts because they generate their own revenue and can fund themselves. When an account uses money from CIP for a project, it will be deducted from here. You will see the Community Center is a negative - and that is because of the new carpet done a few years back. I just wanted you to have an idea of what the balances of these accounts are and how things are tracked for the discussions we will be having on equipment.
RECOMMENDATION:	
FISCAL IMPACT:	$5,000 grant

Annual Transfer

Department	2019	2020	2021	2022	2023
41425 Clerk	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 2,000.00	$ 500.00
42110 Police	$ 7,000.00	$ 7,000.00	$ 7,000.00	$ 5,000.00	$ 5,000.00
42220 Fire	$ 10,000.00	$ 20,000.00	$ 20,000.00	$ 18,000.00	$ 18,000.00
42501 Civil Defense	$ 500.00	$ 500.00	$ 500.00	$ -	$ -
43120 Street	$ 10,000.00	$ 10,000.00	$ 10,000.00	$ 10,000.00	$ 10,000.00
44101 Clinic	$ -	$ -	$ 500.00	$ 500.00	$ 500.00
45124 Swimming Pool	$ 10,000.00	$ 10,000.00	$ 10,000.00	$ 7,500.00	$ 7,500.00
45202 Parks	$ 1,500.00	$ 1,500.00	$ 1,500.00	$ 1,500.00	$ 1,500.00
42153 Ambulance	$ 10,000.00	$ 10,000.00	$ 20,000.00	$ 20,000.00	$ 20,000.00
49400 Water	$ 38,000.00	$ 38,000.00	$ 40,000.00	$ 40,000.00	$ 40,000.00
49450 Sewer	$ -	$ 5,000.00	$ 7,000.00	$ 7,000.00	$ 7,000.00
49710 Storm Sewer	$ -	$ 5,000.00	$ 8,000.00	$ 8,000.00	$ 8,000.00
41940 City Hall	$ -	$ 1,000.00	$ 3,000.00	$ 2,500.00	$ 500.00
45501 Library	$ -	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00
45400 Community Center	$ -	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 500.00
46501 Economic Development	$ -	$ 1,000.00	$ 5,000.00	$ 5,000.00	$ 5,000.00
Total	***$ 88,000.00***	***$ 112,000.00***	***$ 135,500.00***	***$ 129,000.00***	***$ 125,000.00***

Running Balances

Department	Balance
41425 Clerk	$ 5,500.00
42110 Police	$ 31,000.00
42220 Fire	$ 46,000.00
42501 Civil Defense	$ 1,500.00
43120 Street	$ 50,000.00
44101 Clinic	$ 1,500.00
45124 Swimming Pool	$ 45,000.00
45202 Parks	$ 7,500.00
42153 Ambulance	$ 80,000.00
49400 Water	$ 196,000.00
49450 Sewer	$ 26,000.00
49710 Storm Sewer	$ 29,000.00
41940 City Hall	$ 7,000.00
45501 Library	$ 4,000.00
45400 Community Center	$ (2,407.00)
46501 Economic Development	$ 16,000.00
Total	***$ 543,593.00***

Annual Expenses

Department	2019	2020	2021	2022	2023
41425 Clerk	$ -	$ -	$ -	$ -	$ -
42110 Police	$ -	$ -	$ -	$ -	$ -
42220 Fire	$ -	$ -	$ 20,000.00	$ -	$ 20,000.00
42501 Civil Defense	$ -	$ -	$ -	$ -	$ -
43120 Street	$ -	$ -	$ -	$ -	$ -
44101 Clinic	$ -	$ -	$ -	$ -	$ -
45124 Swimming Pool	$ -	$ -	$ -	$ -	$ -
45202 Parks	$ -	$ -	$ -	$ -	$ -
42153 Ambulance	$ -	$ -	$ -	$ -	$ -
49400 Water	$ -	$ -	$ -	$ -	$ -
49450 Sewer	$ -	$ -	$ -	$ -	$ -
49710 Storm Sewer	$ -	$ -	$ -	$ -	$ -
41940 City Hall	$ -	$ -	$ -	$ -	$ -
45501 Library	$ -	$ -	$ -	$ -	$ -
45400 Community Center	$ -	$ -	$ 5,907.00	$ -	$ -
46501 Economic Development	$ -	$ -	$ -	$ -	$ -
Total	***$ -***	***$ -***	***$ 25,907.00***	***$ -***	***$ 20,000.00***

Summary

Total Transfers	***$ 589,500.00***
Total Expenses	***$ 45,907.00***
Total Balance	***$ 543,593.00***

2023 - $70,000 FROM CIP LEVY, $55,000 FROM ENTERPRISE TX

Small Cities Development Program

Lamberton SCDP 2020 Award
End Date: Sept 2023

Fund: 6430

OWNER OCCUPIED Project Tracking Report

	Agency Project Number	Name	Address	City	# in HH	Race	Hispanic	Disabled	Female HOH	Income	AMI	62 or older	Lead	Built Before 1978	Lead Hazard Corrected	No Paint Disturbed	Otherwise Exempt	Accessibility	Inspector	Status	Completion Date	Project $25,000.00 Average	RD / WX	LHCG	Other State/Local (PFA / DNR / MHFA / HRA / EDA / IMPACT)	Owner Escrow	Total Project Amt
1	01-L20-21	[redacted]		Lamberton	1	White	N	N	N	$ 1,576.50	3%	Y	Y	Y	x				DS	DROP		$ 450.00					$ 450.00
2	02-L20-21			Lamberton	2	White	N	N	N	$ 39,263.50	68%	N	Y	Y	Y				DS	COMPLETE	4/26/2022	$ 24,068.00				$ 9,067.00	$ 33,135.00
3	03-L20-21			Lamberton	1	White	N	N	Y	$ 11,532.00	23%	N	N	Y		x		x	DS	COMPLETE	06/13/22	$ 24,841.00	$ 7,650.00		$ 17,499.00		$ 49,990.00
4	04-L20-21			Lamberton	2	White	N	N	Y	$ 36,977.50	64%	N	Y	Y	Y				DS	COMPLETE	08/08/22	$ 25,000.00			$ 13,804.00		$ 38,804.00
5	05-L20-21			Lamberton	1	White	N	Y	Y	$ 9,591.12	19%	Y	N	Y					DS	OFB		$ 450.00					$ 450.00
6	06-L20-21			Lamberton	1	White	N	N	Y	$ 20,034.60	38%	Y	Y	Y	Y			Y	DS	COMPLETE	07/26/22	$ 25,000.00	$ 7,650.00			$ 5,875.00	$ 38,525.00
7	07-L20-21			Lamberton	1	White	N	N	N	$ -	0%	N	Y					x	DS	OFB		$ 450.00					$ 450.00
8	08-L20-21			Lamberton	1	White	N	N	Y	$ 16,261.20	31%	Y	N	Y					DS	PROCEEDS	01/00/00	$ 23,896.00	x		$ 13,592.00		$ 37,488.00
9	09-L20-21			Lamberton	7	White/Asian	N	N	N	$ 68,334.00	74%	N	Y	Y					DS	PROCEEDS	01/00/00	$ 25,000.00	$ 7,650.00			$ 6,543.00	$ 39,193.00
10	10-L20-21			Lamberton	3	White	N	Y	N	$ 36,240.00	54%	Y	Y	Y					DS	PROCEEDS	01/00/00	$ 24,897.00	x		$ 6,941.00		$ 31,838.00
11	11-L20-21			Lamberton	1	White	N	Y	Y	$ 14,926.44	36%	N	Y	Y					DS	PROCEEDS	01/00/00	$ 20,000.00					$ 20,000.00
12	12-L20-21			Lamberton	2	White	N	N	N	$ 39,887.76	67%	Y	Y						DS	COMPLETE	01/17/23	$ 25,000.00	$ 7,650.00			$ 750.00	$ 33,400.00
13	13-L20-21			Lamberton	4	White	N		N	$ 55,250.00	74%	N	Y	Y					DS	PROCEEDS	01/00/00	$ 24,500.00			$ 7,649.00		$ 32,149.00
14	14-L20-21			Lamberton	5	White	N	N	N	$ 46,745.68	58%	N	Y						DS	OFB	On Hold Need $	$ 450.00	x				$ 450.00
15	15-L20-21			Lamberton	1	White	N	Y	Y	$ 15,828.00	30%	N	Y	Y					DS	OFB		$ 450.00					$ 450.00
16	16-L20-21			Lamberton	1	White	N	N	N	$ 27,417.20	52%	Y		Y					JB	PROCEEDS		$ 20,200.00	$ 7,650.00				$ 27,850.00
17	17-L20-21			Lamberton	5	White	N	N	N	$ 28,184.00	31%	N		Y					JB	OFB		$ 450.00					$ 450.00
18	18-L20-21			Lamberton	1	White	N	N	N	$ 46,357.20	79%	Y		Y					JB	PROCEEDS		$ 25,000.00				$ 7,750.00	$ 32,750.00
19	19-L20-21			Lamberton	4	White	N	N	N	$ 14,170.50	17%	N		Y					JB	OFB							$ 450.00
20	20-L20-21			Lamberton	2	White	N	Y	N	$ 50,888.46	76%	Y		Y					JB	PROCEEDS		$ 25,000.00				$ 10,560.00	$ 35,560.00
21	21-L20-21																										$ -
																											$ -
																											$ -
																											$ -
																											$ -
21					**46**		**0**	**5**	**7**			**9**	**12**					**1**				**$315,102.00** **19**	**$ 38,250.00**	**$ -**	**$ 59,485.00**	**$ 40,545.00**	**$ 453,832.00**

20 Original Grant Project Goal
0 Additional Projects based on lower average
20 Updated Grant Project Goal

-1 Open Slots to fill

Grant Award	$575,000.00
LESS: Admin Costs	$ 75,000.00
Updated SCDP Project Allowance	$500,000.00
Available	$184,898.00

Total Leverage $ 138,280.00 30%

# of Projects yet to be allocated 20
Average per Project Remaining $ 9,244.90

Small Cities Development Program

Lamberton SCDP 2020 Award

COMMERCIAL PROJECT TRACKING

	Agency Project Number	Business Name	Owner Name	Business Address	City	LS Number(s)	UEI Number (as of April 2022) *(formerly DUNS#)*	Accessibility Rehab	Status	Completion Date	TOTAL SCDP $36,000.00 Average	SCDP 7 Yr Forgivable 70%	SCDP (1% Int) Payback Loan 10%	Owner Escrow	Total Project
1	01-LC20-21	[redacted]	[redacted]	[redacted]	Lamberton		023141972		COMPLETE	8/10/2021	$ 40,000.00	$ 36,000.00	$ 4,000.00	$ 30,194.00	$ 70,194.00
2	02-LC20-21				Lamberton		036280758		COMPLETE	3/14/2022	$ 40,000.00	$ 36,000.00	$ 4,000.00	$ 10,682.00	$ 50,682.00
3	03-LC20-21				Lamberton		117770931		COMPLETE	2/1/2022	$ 40,000.00	$ 36,000.00	$ 4,000.00	$ 12,341.00	$ 52,341.00
4	04-LC20-21				Lamberton		024361998		COMPLETE	5/25/2022	$ 40,000.00	$ 36,000.00	$ 4,000.00	$ 18,219.00	$ 58,219.00
5	05-LC20-21				Lamberton		022842694		COMPLETE	9/28/2022	$ 20,000.00	$ 18,000.00	$ 2,000.00	$ 23,264.00	$ 43,264.00
															$ -
															$ -
															$ -
															$ -
															$ -
5								**0**			**$ 180,000.00**	**$ 162,000.00**	**$ 18,000.00**	**$ 94,700.00**	**$ 274,700.00**
											5				

5 Original Grant Project Goal
0 Additional Projects based on lower average
5 Updated Grant Project Goal

0 Open Slots to fill

Grant Award	**$ 207,000.00**
LESS: Admin Costs	**$ 27,000.00**
Updated SCDP Project Allowance	**$ 180,000.00**
Available	**$ -**

Total Leverage **$ 94,700.00** **34%**

# of Projects yet to be allocated 5
Average per Project Remaining $ -