Lamberton EDA Minutes

May 13, 2019 ● 5:15 p.m.

The Lamberton EDA met in regular session in the city council room on May 13, 2019 with Board Members L. Sik, L. Bittner, C. Stavnes, M. Bents, R. Arkell and B. Bartholomaus present. Debbie Vollmer, Madonna Peterson and Jeff Gladis, UCAP were in attendance. Board Member C. Wetter was absent.

Chair Arkell called the meeting to order. On a motion by Bents, seconded by Stavnes the agenda was unanimously approved.

Stavnes moved, Bartholomaus seconded for unanimous approval of the April 8, 2019 EDA Board minutes.

Vollmer reviewed the EDA business loan accounts. The delinquent status of the Lamberton Meats loan was deliberated. Vollmer will invite the owner to the next meeting to discuss the status of the business and the ability to repay the loan. Sik moved, Bartholomaus seconded for unanimous approval of the treasurer’s report as presented.

Jeff Gladis, United Community Action Partnership (UCAPP) presented the board with a proposal to write a Small Cities Development Program (SCDP) grant for Lamberton. There are multiple options to apply for these grants provided by DEED (Department of Employment and Economic Development) including owner-occupied property, rental property and commercial property. The grant application is due in November. The gathering of pertinent information is needed to complete the grant application and that information is gathered through surveys that would need to be conducted if there was interested in applying for the grant. After discussion, the board said they would support and recommend the city council conduct a needs assessment survey before deciding to apply for the grant.

In old business, Vollmer informed the board the cost of the preliminary concept plan for the Industrial Park was $499.50. Questions were raised on the necessity of some of the concept design items such as sanitary sewer and a turn lane.

Vollmer updated the board on the recent items in which she had been working on. She also presented information regarding a Redwood County Business Development Grant Program.

Board Member Stavnes would like the EDA to do a walk-through of the US Bank Building in hopes of generating ideas of putting the building back in use. Peterson reminded the board to be mindful of the Open Meeting Law.

There being no other business, Sik moved, Bartholomaus seconded for unanimous approval to adjourn the meeting.

Respectfully Submitted,

Madonna Peterson

City Clerk