

Minutes for a Regular Meeting of the
Lamberton City Council • Electronic/Telephone
June 8, 2020 – 7:00 PM
(UNOFFICIAL UNTIL COUNCIL APPROVED)

I. CALL TO ORDER/ADOPT AGENDA/CEREMONIAL DUTIES

Present: Mayor L. Sik, J. Senst, L. Bittner, D. Knutson and D. Irlbeck.

Staff in Attendance: M. Peterson, J. Thram, R. Hillesheim, A. Rue, A. Vogel, M. Hesse and N. Anderson.

Others in Attendance: Owen Todd

A) ADDITIONS/DELETIONS TO AGENDA

1. Clerk Peterson noted an addition to the agenda and a change as follows:

Revise 2E June 2020 Financial Report and Approval of Claims

Motion/Second/Pass (Irlbeck/Senst/unanimous) to adopt the agenda as amended.

II. CONSENT AGENDA & GENERAL BUSINESS

A) APPROVAL OF MINUTES

Motion/Second/Pass (Senst/Knutson/unanimous) to approve the May 11, 2020 Regular City Council Meeting Minutes.

B) PETITIONS, REQUESTS & COMMUNICATIONS

1. There were no citizen complaints to present.
2. Owen Todd, Bolton and Menk, gave an update on the 2019/2020 Infrastructure Project. He explained the active punch list being used to track completion or correction items prior to semi-final acceptance of the project. He addressed turf establishment in the rights-of-way stating there will be weeds and settling. The contractor is aware of this and will continue to address the turf. He did caution not everyone was going to be satisfied in the timeframe in which this may be done. He stated we are closer to the semi-final completion of the project and anticipates that stage around August of 2020. When the items on the punch list are complete and final payment to the contractor is made, the two (2) year warranty period will begin. During this warranty period, any major items will be addressed as they arise; otherwise, a list of items will be kept for the contractor to address before the warranty period expires.
3. Zoning Permits were presented for approval as follows:
 - a. 1st Ave W – Garage
 - b. 405 2nd Ave W – Gazebo
 - c. 706 S Birch St – Gazebo

Motion/Second/Pass (Knutson/Irlbeck/unanimous) to approve Zoning Permits 2020-05 thru 2020-07 as presented.

4. The 2020 swimming pool season was debated. Thram stated, with perfect weather, it will take 24-29 days to prepare the pool for opening. Support and concerns were shared.

Motion/Second/Pass (Senst/Irlbeck) to open the pool at the earliest date possible, offer swim lessons and advertise for employment in Springfield newspaper. Further discussion ensued. ***Roll call was taken. Voting in favor of the motion were: Senst, Irlbeck and Knutson. Voting against were: Sik and Bittner. Motion passed.***

5. Peterson stated the city was required to adopt a Preparedness Plan before June 29, 2020 in reference to COVID-19. She said DEED created a model template plan for cities to use.

Motion/Second/Pass (Irlbeck/Bittner/unanimous) adopt the City of Lambertton Preparedness Plan as presented.

C) REPORTS

1. Maintenance report was presented. Thram said Derek Stevenson was hired for the seasonal position. Other activities included: west end of First Avenue road repair, building a berm at the ponds and meeting with the county engineer regarding the surface contrast on the Fifth and Sixth Avenue intersections. Thram stated he is obtaining bids for necessary blacktop repairs as it is no longer practical to wait for FEMA funding. Thram said the three (3) largest areas that are priority are the 600 and 700 blocks of Second Avenue and the 1000 block of Elm Street. Various types of base soil correction and surface repairs will be quoted. Overlay patches throughout the city were discussed. Without the FEMA funding, Thram asked for council priority preference. He will prepare a summary for consideration for the July meeting.

Motion/Second/Pass (Irlbeck/Senst/unanimous) accepting the Maintenance Report.

2. Rue reported on Ambulance activity. The three (3) new EMT's are being orientated and eased into the schedule and a new driver has started.

Motion/Second/Pass (Senst/Knutson/unanimous) accepting the Ambulance Report.

3. Clerk Peterson updated the council on administration and EDA activity. Activities included: Notification was received Lambertton was awarded \$2,500 from Bayer Fund to purchase vehicle stabilization braces/struts for the fire department. She stated two (2) more grant applications have been submitted to obtain funding for additional fire department needs. Peterson said city hall has remained closed but is open for appointments. Budget preparation has started, and performance evaluations will be conducted in June.

Motion/Second/Pass (Irlbeck/Bittner/unanimous) accepting the Administration/EDA Report.

4. Officer Hillesheim reported on the police department activity. He informed the council he continues to research implementing the use of body cameras.

Motion/Second/Pass (Irlbeck/Senst/unanimous) accepting the Police Report.

5. Alicia Vogel presented the library activity report and presented a recommendation from the Library Board to remain closed but begin accepting appointments to allow patrons limited browsing at the library and continue curbside pickup.

Motion/Second/Pass (Senst/Knutson/unanimous) accepting the Library Report.

D) ORDINANCES & RESOLUTIONS

1. Resolutions were presented for consideration.

Motion/Second/Pass (Irlbeck/Knutson) adopting Resolutions 2020-18 A Resolution Appointing Election Judges. Voting in favor of the motion were: Irlbeck, Knutson, Sik and Bittner. Senst abstained. Motion passed.

Motion/Second/Pass (Bittner/Sik/unanimous) adopting Resolution 2020-19 A Resolution Approving Payment to Duininck, Inc. – Pay Request #7 and Resolution 2020-20 A Resolution Enacted to Extend Declaration of Personnel Necessary to Maintain Government Operations and Authorize Continuance of Pay During the Peacetime Emergency.

E) APPROVAL OF CLAIMS

1. The June 2020 Financial Report and Approval of Claims was presented for approval.

Motion/Second/Pass (Knutson/Senst/unanimous) to approve the May 2020 Financial report and authorize payment for checks #44531 - #44566, #405E - #442E and #500883 - #500902 in the amount of \$392,640.68. There were no new vendors. A full report is available upon request.

III. PUBLIC HEARING

IV. MAYOR & COUNCIL COMMUNICATIONS

V. ADJOURNMENT

Motion/Second/Pass (Senst/Irlbeck/unanimous) to adjourn the meeting. Mayor Sik declared the council meeting adjourned.

Respectfully submitted,
Madonna Peterson, Clerk

Approved,
Lydell Sik, Mayor
