

Minutes for a Regular Meeting of the
Lamberton City Council • Electronic/Telephone
July 13, 2020 – 7:00 PM
(UNOFFICIAL UNTIL COUNCIL APPROVED)

I. CALL TO ORDER/ADOPT AGENDA/CEREMONIAL DUTIES

Present: Mayor L. Sik, J. Senst, L. Bittner, D. Knutson and D. Irlbeck.

Staff in Attendance: M. Peterson, J. Thram, R. Hillesheim, A. Rue, M. Hesse and N. Anderson.

A) ADDITIONS/DELETIONS TO AGENDA

1. Clerk Peterson noted several amendments to the agenda as follows:

Revise 2A-1 from May 11, 2020 to June 8, 2020 Regular City Council Meeting

Revise 2B-9 Street Patching Project Update

Revise 2E from June to July

Add 2B-10 Swimming Pool Opening- COVID-19 Exposure

Add 2B-11 Acting Chief Appointment – Robert Hillesheim

Add 2B-12 Request to hold meetings at Community Center vs Electronic Meetings

Add 4B SCDG Award

Add 4C MN DOR Board of Appeal and Equalization training

Motion/Second/Pass (Senst/Irlbeck/unanimous) to adopt the agenda as amended.

II. CONSENT AGENDA & GENERAL BUSINESS

A) APPROVAL OF MINUTES

Motion/Second/Pass (Senst/Sik/unanimous) to approve the June 8, 2020 Regular City Council Meeting Minutes, the March 12 and May 21, 2020 Library Board Meeting Minutes, and the March 9, 2020 EDA Board Meeting Minutes.

B) PETITIONS, REQUESTS & COMMUNICATIONS

1. There were no citizen complaints to present.
2. Zoning Permits were presented for approval as follows:
 - a. 709 S Fir St – Shed
 - b. 612 Second Ave W – Shed
 - c. 113 Third Ave E – Fence

Motion/Second/Pass (Senst/Irlbeck/unanimous) to approve Zoning Permits 2020-08 thru 2020-10.

3. A request from Jane Moody, representing American Cancer Society Relay for Life Committee, to use the Main Street right-of-way for a Relay for Life event was considered.

Motion/Second/Pass (Senst/Knutson/unanimous) to purchase a body camera for the police department as requested in the amount of \$1,045.

Motion/Second/Pass (Bittner/Knutson/unanimous) to approve the adjusted 2020 swimming pool fees as presented.

Motion/Second/Pass (Senst/Irlbeck/unanimous) to approve the hiring and wages of the 2020 swimming pool employees as presented.

5. The 2020 Street Maintenance Project was presented for consideration. The request is to call for bids to repair the following:

- a. Soil correction, removal and replacement of approximately 15,000 square feet of asphalt on the 1000 block of Elm Street.
- b. Soil correction, removal and replacement of approximately 8,000 square feet of asphalt on the 600 block of Second Ave W.
- c. Removal and replacement of approximately 8,500 square feet of asphalt on the 700 block of Second Ave W.
- d. Removal of approximately 54,800 square feet of asphalt and apply patching to designated areas scattered throughout town.

When asked if funds were available, Peterson stated the funds are in savings and the fund balance. Thram stated some of the cost may still be recouped under FEMA mitigation as reported before; however, waiting for the funds is no longer an option.

Motion/Second/Pass (Bittner/Knutson/unanimous) to approve advertising for bids for the 2020 Street Patching Project upon completion of a bid specification sheet.

6. Deliberation was held regarding the delay in opening the swimming pool. Shortly before the scheduled opening, a pool employee found out they had recent contact with someone who tested COVID-19 positive.

Motion/Second/Pass (Bittner/Sik) to postpone the swimming pool opening and reconvene after the employee receives COVID-19 test results. Roll call was taken. Voting in favor of the motion were: Bittner, Sik, Knutson, and Irlbeck. Voting against: Senst. Senst stated she would not be opposed to postpone the opening until negative test results were received. Motion passes.

Motion/Second/Pass (Irlbeck/Senst/unanimous) to appoint Robert Hillesheim as Acting Chief.

7. A request to hold city council meetings at the Community Center was tabled.

C) REPORTS

1. Thram reported the baby pool will not open due to the inability to complete the necessary repairs in a timely manner. An MPC (MN Pollution Control Agency) inspection was conducted and minor infractions were cited. A letter of violation is expected to follow. This is due to the large flooding event of 2018.

Motion/Second/Pass (Senst/Knutson/unanimous) accepting the Maintenance Report.

2. Rue reported on Ambulance activity. The roster currently includes 14 EMT's, 1 EMR and 3 Drivers. She said the new stair chair is in use.

Motion/Second/Pass (Senst/Knutson/unanimous) accepting the Ambulance Report.

3. Peterson updated the council on administration and EDA activity. Lambertson was notified of being awarded \$2,250 from CenterPointe Energy to purchase and mount a radio in the fire department grass rig. Peterson stated the notice for Filing for Municipal Offices will be available on July 28, 2020 and will continue through August 11, 2020. Discussion was held on the opening of facilities.

Motion/Second/Pass (Knutson/Senst/unanimous) accepting the Administration/EDA Report.

4. Chief Hillesheim reported on the police department activity. He said services calls have doubled in the last month. He noted the department is aware and taking care of a large family of racoons that has moved into town.

Motion/Second/Pass (Irlbeck/Senst/unanimous) accepting the Police Report.

5. The library report was acknowledged.

Motion/Second/Pass (Senst/Bittner/unanimous) accepting the Library Report.

D) ORDINANCES & RESOLUTIONS

Motion/Second/Pass (Irlbeck/Bittner/unanimous) adopting Resolution 2020-21 A Resolution Authorizing Closure of Fund 311 and Resolution 2020-22 A Resolution Providing for Budget Appropriation Changes for 2020 and Resolution 2020-23 A Resolution Accepting Donations to the City of Lambertton.

E) APPROVAL OF CLAIMS

1. The July 2020 Financial Report, Approval of Claims, and Cash Balance Report were presented for approval.

Motion/Second/Pass (Bittner/Senst/unanimous) to approve the July 2020 Financial report and authorize payment for checks #44558 - #44631, #422E - #444E and #500903 - #500938 in the amount of \$258,377.39. There were three (3) new vendors. A full report is available upon request.

III. PUBLIC HEARING

IV. MAYOR & COUNCIL COMMUNICATIONS

A) The council was informed of the CARES Act Funding. Peterson stated the city is authorized to receive \$60,197 for qualifying expenses.

B) The city has been notified our 2020 Minnesota Small Cities Development Program Grant (SCDP) application has been approved for funding in the amount of \$782,000. Peterson said during the next couple of months, UCAPP will start implementing grant administration. A fall meeting is anticipated to communicate with the public on how to apply for funding.

C) Clerk Peterson said registration is open for Local Board of Appeal and Equalization training should a board member choose to take the training.

V. ADJOURNMENT

Motion/Second/Pass (Bittner/Senst/unanimous) to adjourn the meeting. Mayor Sik declared the council meeting adjourned.

Respectfully submitted,
Madonna Peterson, Clerk

Approved,
Lydell Sik, Mayor
