

**LAMBERTON CITY COUNCIL
REGULAR MEETING • CITY HALL
February 10, 2025 • 6:30 P.M.**

- 1. CALL TO ORDER/ADOPT AGENDA/CEREMONIAL DUTIES**
 - A. Swear in Lynn Pfarr to City Council
 - B. Additions/Deletions to Agenda
- 2. CONSENT AGENDA**
 - A. Approval of Minutes (can all be done in one motion)
 1. 1-13-2025 – CC Regular Minutes
- 3. GENERAL BUSINESS**
 - A. Petitions, Request, Communications
 1. Citizen Complaints & Concerns - None
 2. Building/Zoning Permit Requests - None
 3. Request for Council Action
 - a. RCA – Request for Water Bill Credit
 - b. RCA – Clinic Windows
 - c. RCA - Ambulance Resignation
 - d. RCA – Community Center Rental Policy
 - e. RCA – Work Session
 - f. RCA – Council Appointments
 - B. Department Reports
 1. Library – Report Submitted.
 2. Ambulance Department –
 3. Fire Department –
 4. Police Department –
 5. Maintenance Department -
 6. Administration/EDA Department – Report Submitted
 - C. Ordinances and Resolutions (can all be done in one motion)
 - 1.
 - D. Financial Report & Approval of Claims
 1. February 2025 Financial Report
 2. Approval of Claims
- 4. MAYOR & COUNCIL REPORTS & COMMUNICATIONS**
 - A. Information for Council
 1. DEED – Grant denial letter
 2. Bollig – Small Cities Development Grant Email
 3. Redwood County – Tax Forfeited Property Sales
 4. LMC – Safety & Loss Control Workshop
- 5. NEXT MEETING DATES**
 - A. Regular Council Meeting March 10, 2025 at 6:30 PM
- 6. ADJOURNMENT**

LAMBERTON CITY COUNCIL
REGULAR MEETING MINUTES • CITY HALL
January 13, 2025 • 6:30 P.M.

1. CALL TO ORDER/ADOPT AGENDA/CEREMONIAL DUTIES

- Meeting called to order at 6:30 PM January 13, 2025.
- Present: Mayor L. Sik, L. Bittner, D. Irlbeck, A. Cairns
- Staff in Attendance: V. Halter, J. Thram

A. Swear in to City Council - Amanda Cairns and Lydell Sik both took the oath of office.

B. Additions/Deletions to Agenda

Motion/Second/Pass (Irlbeck/Pfarr/unanimous 4/0) to approve the agenda as presented.

2. CONSENT AGENDA

A. Approval of Minutes (can all be done in one motion)

1. 10-30-2024 – EDA Minutes
2. 12-09-2024 – CC Regular Minutes
3. 12-09-2024 – Truth in Taxation Public Hearing
4. 12-10-2024 – CC Work Session
5. 12-24-2024 – Special CC Meeting Minutes

Motion/Second/Pass (Bittner/Irlbeck/unanimous 4/0) to approve the minutes as listed.

3. GENERAL BUSINESS

A. Petitions, Request, Communications

1. Citizen Complaints & Concerns - None
2. Building/Zoning Permit Requests - None
3. Request for Council Action
 - a. RCA – Request for Utility Bill Credit Refund – A resident with a large credit balance requested a refund. Discussion was held. No action taken.
 - b. RCA – Request for Water Bill Credit – A resident that had an issue with a softener that led to high water usage. She is requesting credit on her utility bill.

Motion/Second/Pass (Bittner/Cairns/unanimous 4/0) to approve a one-time credit of \$241.88.

- c. RCA – Request for Community Center Refund – A resident has requested a refund for the rental fee of the community center. Due to uncontrollable circumstances, they were unable to use it. Discussion was held.

Motion/Second/Pass (Irlbeck/Cairns/unanimous 4/0) to approve a one-time refund of \$65.00 for the community center.

- d. RCA – Employee 2025 Step Increases – Halter presented the current employees and their current pay steps. Discussion was held.

Motion/Second/Pass (Bittner/Irlbeck/unanimous 4/0) to approve step increases for all full-time employees starting as of 12-30-2024.

- e. RCA – Vacation Accrual Wording – Halter questioned if she has the wording of the updated vacation accrual policy approved last month.

Motion/Second/Pass (Cairns/Irlbeck/unanimous 4/0) to approve the wording of the Vacation Accrual policy.

B. Department Reports

1. Library – Report Submitted. Halter did state the auditors question why the county aid was reduced by about half in 2024 compared to 2023. Halter found out it is because there was a significant drop in the “Out of City-County Circulation”. This affects funding received. Discussion held.

Motion/Second/Pass (Bittner/Cairns/unanimous 4/0) to approve the Library report.

2. Ambulance Department – None given.

3. Fire Department – Chief Neperman was present. One radio is no longer functional, he is working on getting it replaced. The cost is estimated at \$4500. The county fire departments did not receive the FEMA grant they applied for new radios. They department has priced a new pumper truck for the next piece of equipment they are looking at upgrading. Current pricing is \$500,000. Halter stated she did not pay out the State Fire Aid to the Fire association within 30 days and this will be reflected in the audit.

Motion/Second/Pass (Irlbeck/Bittner/unanimous 4/0) to approve the Fire Dept report as given.

4. Police Department – Report Submitted. Discussion held.

Motion/Second/Pass (Bittner/Cairns/unanimous 4/0) to approve the Administration/EDA report.

5. Maintenance Department – Thram was present. Thram requested bids for the clinic windows. He just received them and feels the estimate is cost is \$8,000 - \$13,000, but will look through them further to get a better understanding. Ash tree removal has begun in the boulevards. They will be back in the spring to remove the stumps.

Motion/Second/Pass (Irlbeck/Bittner/unanimous 4/0) to approve the Maintenance Report as given.

6. Administration/EDA Department – Report Submitted. The audit started last week. Halter has been working on answering questions they have.

Motion/Second/Pass (Pfarr/Irlbeck/unanimous 4/0) to approve the Administration/EDA report.

C. Ordinances and Resolutions (can all be done in one motion)

1. 2025-01 – Resolution Including Part-Time Police Officer to PERA
2. 2025-02 – Resolution Accepting Donations

Motion/Second/Pass (Irlbeck/Bittner/unanimous 4/0) to approve Resolutions 2025-01 and 2025-02.

D. Financial Report & Approval of Claims

1. January 2025 Financial Report
2. Approval of Claims

Motion/Second/Pass (Bittner/Cairns/unanimous 4/0) to approve the January 2025 Financial Report and Approval of Claims.

4. MAYOR & COUNCIL REPORTS & COMMUNICATIONS

A. Information for Council

1. Budget Book Sent in Council Packets – Meeting Dates, Fee Schedule, Payroll Schedule are all included in the book. There were two numbers that need to be changed. Cairns asked questions about the budget, clinic expense and requested a copy of the clinic lease.
2. Sik had a question previously when the next bond is completed. 2019B bond will mature in 2026.

5. NEXT MEETING DATES

- A. Regular Council Meeting February 10, 2025 at 6:30 PM

6. ADJOURNMENT

Motion/Second/Pass (Bittner/Irlbeck/unanimous 4/0) to adjourn the meeting. Meeting adjourned at 7:15PM.

Respectfully Submitted,

Valerie Halter
Clerk

Lydell Sik
Mayor

2-3-2025	REQUEST FOR COUNCIL ACTION																																																																																																																
TO:	HONORABLE MAYOR & CITY COUNCIL																																																																																																																
FROM:	Valerie Halter																																																																																																																
SUBJECT:	Utility Bill Credit Request																																																																																																																
ISSUE/REQUEST/ BACKGROUND:	<p>Paul had a problem at the shop with the water. He has shut the water off until it can be repaired. We have shut the water off at the street so that they know there will be no further issues until it is fixed.</p> <table border="1" data-bbox="381 506 1036 716"> <thead> <tr> <th>on</th> <th>Type</th> <th>Charge</th> <th>CurAmt</th> <th>Balance</th> <th>Date</th> <th>Prev B</th> </tr> </thead> <tbody> <tr> <td>26</td> <td>Previous Balanc</td> <td>0</td> <td></td> <td>\$67.15</td> <td></td> <td></td> </tr> <tr> <td>26</td> <td>Receipt</td> <td></td> <td></td> <td>\$67.15</td> <td>1/24/2025</td> <td></td> </tr> <tr> <td>26</td> <td>Service</td> <td>1 WATER</td> <td>\$150.65</td> <td></td> <td>1/31/2025</td> <td>1</td> </tr> <tr> <td>26</td> <td>Service</td> <td>10 SEWER</td> <td>\$157.50</td> <td></td> <td>1/31/2025</td> <td></td> </tr> <tr> <td>26</td> <td>Service</td> <td>31 STORM SEWER</td> <td>\$36.00</td> <td></td> <td>1/31/2025</td> <td></td> </tr> <tr> <td>26</td> <td>Surcharge</td> <td>1 SALES TAX</td> <td>\$10.36</td> <td></td> <td>1/31/2025</td> <td></td> </tr> <tr> <td>26</td> <td>Surcharge</td> <td>3 REDWOOD CNTY</td> <td>\$0.75</td> <td></td> <td>1/31/2025</td> <td></td> </tr> <tr> <td>26</td> <td>Cur Charges</td> <td>0</td> <td></td> <td>\$355.26</td> <td>1/31/2025</td> <td></td> </tr> <tr> <td>26</td> <td>Total</td> <td>0</td> <td></td> <td>\$355.26</td> <td>1/31/2025</td> <td></td> </tr> </tbody> </table> <table border="1" data-bbox="381 751 1479 856"> <thead> <tr> <th></th> <th></th> <th>January 2025</th> <th>February 2025</th> <th>March 2025</th> <th>April 2025</th> <th>May 2025</th> <th>June 2025</th> <th>July 2025</th> <th>August 2025</th> <th>September 2025</th> <th>October 2025</th> <th>November 2025</th> <th>December 2025</th> </tr> </thead> <tbody> <tr> <td>Serv</td> <td>Service</td> <td>Usage 1</td> <td>Usage 2</td> <td>Usage 3</td> <td>Usage 4</td> <td>Usage 5</td> <td>Usage 6</td> <td>Usage 7</td> <td>Usage 8</td> <td>Usage 9</td> <td>Usage 10</td> <td>Usage 11</td> <td>Usage 12</td> </tr> <tr> <td>1</td> <td>WATER</td> <td>19379</td> <td>207</td> <td>743</td> <td>743</td> <td>-294</td> <td>276</td> <td>333</td> <td>133</td> <td>162</td> <td>162</td> <td>120</td> <td>79</td> </tr> </tbody> </table> <p>Average Water - \$15.61</p> <p>Water/Sewer Total = \$355.26 - \$15.61 = \$339.65 / 2 = \$169.83</p> <p>Requesting Credit of \$169.83 on their bill.</p> <p>One-time deal, if it happens again – no credit will be given.</p>	on	Type	Charge	CurAmt	Balance	Date	Prev B	26	Previous Balanc	0		\$67.15			26	Receipt			\$67.15	1/24/2025		26	Service	1 WATER	\$150.65		1/31/2025	1	26	Service	10 SEWER	\$157.50		1/31/2025		26	Service	31 STORM SEWER	\$36.00		1/31/2025		26	Surcharge	1 SALES TAX	\$10.36		1/31/2025		26	Surcharge	3 REDWOOD CNTY	\$0.75		1/31/2025		26	Cur Charges	0		\$355.26	1/31/2025		26	Total	0		\$355.26	1/31/2025				January 2025	February 2025	March 2025	April 2025	May 2025	June 2025	July 2025	August 2025	September 2025	October 2025	November 2025	December 2025	Serv	Service	Usage 1	Usage 2	Usage 3	Usage 4	Usage 5	Usage 6	Usage 7	Usage 8	Usage 9	Usage 10	Usage 11	Usage 12	1	WATER	19379	207	743	743	-294	276	333	133	162	162	120	79
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2-7-2025	REQUEST FOR COUNCIL ACTION
TO:	HONORABLE MAYOR & CITY COUNCIL
FROM:	Valerie Halter
SUBJECT:	Clinic Windows
ISSUE/REQUEST/ BACKGROUND:	<p>Attached are the quotes for the windows.</p> <p>Justin recommends that we go with the Southwest Glass.</p> <p>Now there are two options for the bottom portion of the windows.</p> <ol style="list-style-type: none"> 1. Replace as is with windows 2. Take the bottom windows out and fill in <p>The second option costs about \$2,000 more. I did ask if Allina would cover the difference. Here is that correspondence:</p> <p>Me: We do not. We didn't get quotes until late that day and we had questions on them – so they didn't get answered until yesterday. So now we wait until February.</p> <p>I am going to throw this one out to you. We had them bid it two ways. One to replace basically as is – windows in the same places they are now. Then we had them bid it as replace the top windows and the bottom windows not be replaced and be filled in since they really have no purpose. Of course it's about \$2,000 cheaper to replace them as is. But I think about lawn mowing, snow removal and rocks. In my opinion those lower windows are just asking for trouble. In all reality if they were broken from a rock – it would be up to the person doing those services insurance company to replace. Or do we be proactive and just not put those bottom windows in? Would Allina pay the \$2,000 difference? Just thought I'd ask.</p> <p>Allina: Valarie- Would the City be agreeable to Allina covering ½ the \$2,000 cost as an additional rent payment over a 3-year period? Brian Bruggeman, CCIM, SIOR</p> <div data-bbox="402 1333 1312 1705" data-label="Image"> </div> <p>There is \$2,000 in the CIP fund for the clinic. You will also see pricing for the smaller windows in the exam rooms. We just had them do that to get an idea of that cost as it will be something that will probably come up in the future.</p>

GRAMSTAD LUMBER

ESTABLISHED IN 1958

Address: P.O. Box 86, Sanborn, MN 56083
Phone: 507.648.3571 Fax: 507.648.3780

JANUARY 9, 2025

CITY OF LAMBERTON – CLINIC WINDOWS (OPTION #1)

RHINO DARK BRONZE ALUMINUM WINDOWS

(WINDOWS WILL BE LIKE WHAT IS IN BUILDING CURRENTLY) *windows will NOT open*

LARGE WINDOW TOP

SMALL ON BOTTOM

MAPLE ^{*in*} ~~EX~~TERIOR JAMBS

MAPLE CASING

COIL STOCK

(6) 44" X 80" WINDOWS – PICTURE

(8) 43.75" X 30" WINDOWS – PICTURE

TOTAL OF MATERIALS: \$17,138.48 (NO TAX)

"EST"

STATEMENT

LAMBERTON, MINNESOTA 56152

City of Lamberton

"Option #2"

IN ACCOUNT WITH



Schultz Construction

Jason Schultz

Phone 507-227-4148 208 South Juniper Ave. Lamberton, MN 56152

Clinic windows			
Take out old windows Frame in smaller size to get rid of the glass on bottom. Plywood, Fitch siding, sheetrock on the bottom side.		1500 ⁰⁰ Each	
	x6	9000 ⁰⁰	
Smaller windows keep same size take out and replace	x8	2000 ⁰⁰	250 ⁰⁰ Each
Total		11,000 ⁰⁰	

Accounts will be subject to a finance charge of 1 1/2% per month (18% per annum) on the unpaid balance

* I will take old windows to the landfill to get rid of also

GRAMSTAD LUMBER

ESTABLISHED IN 1958

Address: P.O. Box 86, Sanborn, MN 56083
Phone: 507.648.3571 Fax: 507.648.3780

JANUARY 9, 2025

CITY OF LAMBERTON – CLINIC WINDOWS (OPTION #2)

RHINO DARK BRONZE ALUMINUM WINDOWS

(THIS BID: THE BOTTOM WINDOW WILL BE FRAMED IN WITH 2X4'S, PLYWOOD & SHEETROCK INSULATION)

THE OUTSIDE WILL BE COVERED WITH METAL TO MATCH WINDOW

MAPLE ⁱⁿ~~EX~~TERIOR JAMBS

MAPLE CASING

COIL STOCK

(6) 44" X 53" WINDOWS – PICTURE

(8) 43.75" X 30" WINDOWS – PICTURE

TOTAL OF MATERIALS: \$14,947.50 (NO TAX)

Complete Glass Sales and Service

- Commercial
- Residential
- Storefront Construction
- Commercial Doors
- Door Hardware
- Locks and Locksmithing



1/13/2025

Project: City of Lamberton - Clinic Windows

Consists Of: Installation of new storefront windows including:

- 1 - Approx 188" x 80" with 4 large panes
- 1 - Approx 92" x 80" with 2 large panes

Dark bronze anodized aluminum finish
 Clear Low E Glass
 All glass, no horizontal mullion, no lower panels \$ 13,420.00

Alternate option to install a horizontal aluminum mullion only. Glass above and below the horizontal mullion Add \$ 1,930.00

-or-

Alternate option to install a horizontal aluminum mullion approx 24" from the bottom with panel below in place of glass Add \$ 1,680.00

Tax Included Not Included

Total:

1. Work will be executed as promptly as possible if bid is awarded to us, subject to issues beyond our control.
2. We do not replace breakage of damaged glass unless caused directly by our own employees.
3. Correction of clerical errors prior to acceptance.
4. Subject to correction if not accepted within 60 days from date.
5. Because of its numerous and uncontrollable sources, we assume no responsibility for the formation of condensation or frost on glass or metal.
6. This proposal is based on all work being performed during regular working hours.

Terms: Net 30

Accepted _____

Respectively Submitted,

Date _____



 Darin Veldhuisen

Complete Glass Sales and Service

- Commercial
- Residential
- Storefront Construction
- Commercial Doors
- Door Hardware
- Locks and Locksmithing



1/13/2025

Project: City of Lambertson - Clinic Windows - smaller windows

Consists Of: Installation of new storefront windows including:

- 8 - Approx 44" x 30"
- One large pane of glass each window

Dark bronze anodized aluminum finish
 Clear Low E Glass \$ 12,400.00

Add for 9th window with glass Add \$ 1,200.00

-or-

Add for 9th window with panel Add \$ 1,100.00

Tax Included Not Included

Total:


1. Work will be executed as promptly as possible if bid is awarded to us, subject to issues beyond our control.
2. We do not replace breakage of damaged glass unless caused directly by our own employees.
3. Correction of clerical errors prior to acceptance.
4. Subject to correction if not accepted within 60 days from date.
5. Because of its numerous and uncontrollable sources, we assume no responsibility for the formation of condensation or frost on glass or metal.
6. This proposal is based on all work being performed during regular working hours.

Terms: Net 30

Accepted _____

Date _____

Respectively Submitted,



 Darin Veldhuisen

2-7-2025	REQUEST FOR COUNCIL ACTION
TO:	HONORABLE MAYOR & CITY COUNCIL
FROM:	Valerie Halter
SUBJECT:	Ambulance Resignations
ISSUE/REQUEST/ BACKGROUND:	<p>The Ambulance Service has received the following resignations:</p> <ol style="list-style-type: none">1. Derek Stevenson (Started 12-1-2024)2. John Mariner (Started 5-20-2019)3. Nichole Churchill (Started 5-7-2020) <p>Please accept their resignations and thank them for their years of service.</p>

Valerie Halter

From: Derek Stevenson <derekstevenson@rrcfalcons.org>
Sent: Monday, January 13, 2025 8:46 PM
To: Valerie Halter
Subject: Resignation

I am writing to inform you of my resignation from the Lamberton ambulance. Thank you for the opportunity to serve the community and I wish the service the best of luck and hope others see the value in helping out their community and joining the service.

Thank you,

Derek Stevenson

Please accept my formal resignation from the Lamberton Ambulance. I have tried the new scheduling plan and it does not work with my life.

Nicole Churchill
Nicole Churchill

Feb wensday 5 - 2025

I'm Residing for personal Reasons

Received from John
Mariner

2-5-2025 CWh

REQUEST FOR COUNCIL ACTION



DATE:	02/01/25
TO:	HONORABLE MAYOR & CITY COUNCIL
FROM:	Lamberton Public Library
SUBJECT:	Community Center Rental Agreement
ISSUE/REQUEST/ BACKGROUND:	We have not had an actual rental agreement other than the rule to not bring alcohol into the building
RECOMMENDATION:	See Attachment
FISCAL IMPACT:	none



City of Lamberton, MN
Community Center Rental Agreement

www.lambertonmn.com

101 2nd Ave West
Lamberton, MN 56152
Phone: (507)-752-7220

The City of Lamberton, MN (City Council) has adopted the following Community Center Rental Rules and Regulations concerning the rental of the City's Community Center to a member of the public or a group (The "Renter's") for an ("Event"). These Rules and Regulations will be incorporated by reference into any contracts between the City and a Renter.

1. **Reserving the Community Center:** To reserve the community center, the Renter must submit a Community Center Rental Agreement to the Lamberton Library up to two weeks prior to the Event. Agreements will not be accepted more than one year in advance of the event. Agreements will be accepted during the Library's Regular Business Hours.
2. **Deposit:**
 - a. **A Security Deposit** of \$X must accompany the Agreement. The deposit will be returned after your event, if there is no damage to the community center or its contents. The City may withhold a portion or all of the deposit if the Renter does not adequately clean the Community Center following the Event.
 - b. **Deposit to Reserve the Room:** A deposit of \$X must accompany the Agreement to Reserve the Room. The deposit will be used against your final bill due upon picking up the Key.
 - c. **No Deposits necessary. Remove this section.**
3. **Rental Fee:** The City charged \$75 rental fee for the use of the Community Center. Rental Hours include the time necessary for set up and clean-up. If the Community Center is available, the Library, in its sole discretion, may allow the Renter to set up the day before the Event. Rent is Due 7 days prior to the Event and must be paid at the Lamberton Library. Check can be made to "The City of Lamberton" or cash. We do not accept credit card or Cash Apps.
4. **Kitchen and Food:** Renters must provide their own food and beverages. If the Kitchen is used, all dishes used must be washed, dried, and returned to their original location. Do not take home any items including; dishrags, hand towels, or table cloths, if they belong to the City. Please place them in the container by the sink for City Staff to tend to.

- **Cancellation/ Refund Policy:** For Cancellation Request at least 30 days prior to the Event Date, no rental fee shall be due. For cancellations requests less than 7 days prior to the event no refunds will be issued. In the event of a documented emergency situation, such as a severe

weather event or a medical emergency, a full or partial refund may be considered on a case-by-case basis and will be determined by the City Council at the regular scheduled meetings.

5. **Building Access:** The Community Center will be available at the time reserved. Key will be available for pick up at the Lamberton Library during regular Library Hours. If the Event is on a weekend, keys must be picked up no later than the Wednesday of your party unless discussed prior to the Event. The Renter is Responsible for locking the Community Center following the Event. Keys must be returned to the front desk at the library the following Monday of the Event
6. **Designated Area:** only the area designated in the community center rental agreement may be used. Any private areas and equipment are off limits.
7. **Clean Up:** Renter is responsible for leaving the Community Center in as good or better condition than found. All tables and chairs must be returned to their original position. All floors must be swept. If the Kitchen is used, all dishes used must be washed, dried, and returned to their original location. Do not take home any items including; dishrags, hand towels, or table cloths, if they belong to the City. Please place them in the container by the sink for City Staff to tend to. The Renter must empty all garbage into the dumpster.
8. **Smoking:** Smoking is Prohibited at all times, this includes ECigs and vapor products
9. **Alcohol:** The possession, use or sale of alcoholic beverages is not permitted in the Community Center.
10. **No Discrimination.** The City does not deny access to the Community Center on the basis of race, religion, sex, creed, age, sexual orientation, or national origin. Allowing any group to use the Community Center does not imply endorsement of a group's views by the City.
11. **Accidents/ Damage.** Any accidents or damage to the Community Center must be reported to the Lamberton Library following the Event.
12. **Personal Property.** The city will not be responsible for any personal property belonging to the user Renter or the Renter's guest.
13. **Key Distribution:** No Renter may make duplicated to keys, give the keys to additional parties etc. Groups may not allow parties to "borrow" keys to allow access to the Community Center. The City reserves the right to revoke keys.

I acknowledge and accept the terms of the Community Center Rental Agreement

Signature: _____

2-7-2025	REQUEST FOR COUNCIL ACTION
TO:	HONORABLE MAYOR & CITY COUNCIL
FROM:	Valerie Halter
SUBJECT:	Work Session
ISSUE/REQUEST/ BACKGROUND:	<p>I would like to do a work session for Ambulance, possibly police and anything else you would like.</p> <p>I would like to look at the possibility of adding a position like Walnut Grove has to help cover day shifts but would also be able to take other duties with the city creating a full-time position.</p> <p>I'd like to do it sooner rather than later – 2 hour session starting at 6:30?</p> <p>Possible Dates: February 18, 24, 25 March 3, 4</p>

2-7-2025	REQUEST FOR COUNCIL ACTION
TO:	HONORABLE MAYOR & CITY COUNCIL
FROM:	Valerie Halter
SUBJECT:	Mayor & Council Appointments
ISSUE/REQUEST/ BACKGROUND:	<p>Attached is the 2024 Mayor & Council Appointments.</p> <p>You need to review and someone will have to take over Darrel's assignments. See if you want to change them or have Amanda take those or if you want to make some more changes.</p> <p>Make necessary changes and adopt for 2025.</p>



Mayor and Council Appointments - 2025

Official Newspaper:	Lamberton News
Acting Mayor:	Dave Irlbeck
Official Depository:	First Security Bank & 4M Fund
City Clerk/Treasurer	Valerie Halter
Emergency Management Director:	Tom Neperman
Fire Chief	Tom Neperman
Ambulance Director Ambulance Assistant Director	Tim Birkemeyer Debbie Vollmer
Weed and Tree Inspector	Justin Thram
Relief Association Board of Trustees:(2)	Lydell Sik, Darrell Knutson
EDA members: (2)	Lydell Sik, Leah Bittner
City Attorney: Civil & Criminal Cases	Novak Law
City Engineer:	Bollig, Inc.
Public Utilities/Public Works:	Darrell Knutson
Minnesota Municipal Utilities Association	Valerie Halter
Public Safety (Police, Ambulance, Fire)	Leah Bittner
Human Resource: (2)(Admin, Personnel)	Leah Bittner, Dave Irlbeck
Animal Review Panel: (2 council) (1 at large or vet)	Lynn Pfarr, Leah Bittner Brockway Brown Vet Employee

Library Report
February 2025

Program Update:

- National library week is a big thing that I am looking into at this time. I am working with other libraries to bring in a Caricature artist (the theme is Drawn to the library)
- Library Book Date Setup. Instead of blind dates it would be more like a perfect pairing to each patron. Patrons have loved this! I was expecting maybe 7 people to sign up but we have had 21 signed up!
- Seed Exchange. Amber Demuth (board member) and I are looking into having a seed exchange and full events to go around them.
- Library Land: an oversized winter game
- Winter Reading Program for adults: Get Your Mitts on a Good Book (24)
- Winter Reading Program for kids "Snow" Better Place than with a book!(21)

Upcoming Events/Programs

- Working on The Rental Agreement, a few options (all on one sheet) have been submitted in a Request for Council Action
- Working on the Annual State Report. It will be presented at the Board Meeting before final submit
- BookMobile to Valley View Manor: we would box up a bunch of books/movies etc to take down to valley view for the residents to get to have their own Library Day. The Friends of the library are the ones who would do monthly deliveries to VVM. I am currently talking to Ashlee about dates and ideas.
- SRP is in the works. Working on grants for these right now
 - Spoonman
 - Climb Theatre
- Movies
 - Moana 2
 - Trying a matinee (Someone Like You)

Circulation Report

- **November**
 - Total Books:593
 - Audio Books: 17
 - Total DVDs: 59
 - Online Materials(overdrive, RB Digital): 115
 - ILL (Inter Library Loan): 105

Respectfully Submitted
Alicia Vogel



112 2nd Ave W • PO Box 356 • Lambertton, MN 56152
Phone: (507) 752-7601 • Fax: (507) 752-7117 • Website: <https://lambertonmn.com>

Clerk/EDA Report February 10, 2025 Meeting

- 2024 Audit Questions
- Ambulance Policy - drafting
- LMC Legislative Preview
- Old School Site Questions
- EOY Reporting
- 4th Quarter Reporting
- Started Pool Grant with SRDC – Taylor Family Farms
- Business inquiry about office space
- DEED Industrial Park question
- KNUJ Town Days – Debbie covered me – I gave her the info



FINANCIAL REPORT
FEBRUARY 2025

NEW VENDORS

MERCURY MEDICAL

AMBULANCE SUPPLIES

CLEARWATER, FL

FINANCIALS

Claims for Approval:

	Start #	End#	Total
Checks	46912	46950	\$63,411.53
eChecks	1513e	1531e	\$18,000.09
Payroll	0502697	0502702	\$18,618.58
Claims Total			\$100,030.20

Voided Checks: 46947, 46948 - stuck in printer.

Approved: _____
Mayor

Date: _____

Approved: _____
Clerk

Date: _____



CITY OF LAMBERTON

*Check Detail Register©

February 2025

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
46912	02/10/25	ABDO LLP			
E 100-41530-305		Other Contractual Service	\$5,033.00	500483	CERTIFIED AUDIT SERVICES 2024
E 100-41530-305		Other Contractual Service	\$705.00	501534	PREP FORMS
E 100-41530-305		Other Contractual Service	\$925.00	501608	BANK REC, BANYON, 1099'S
		Total	\$6,663.00		
46913	02/10/25	AMAZON CAPITAL SERVICES, INC.			
E 211-45501-210		Operating Supplies & Post	\$9.01		FORMS, SUPPLIES BILLS 021025
E 100-41425-210		Operating Supplies & Post	\$89.46		FORMS, SUPPLIES BILLS 021025
E 100-45124-210		Operating Supplies & Post	\$9.01		FORMS, SUPPLIES BILLS 021025
E 602-49450-210		Operating Supplies & Post	\$9.01		FORMS, SUPPLIES BILLS 021025
E 100-43120-210		Operating Supplies & Post	\$9.01		FORMS, SUPPLIES BILLS 021025
E 601-49400-210		Operating Supplies & Post	\$9.01		FORMS, SUPPLIES BILLS 021025
E 100-42110-210		Operating Supplies & Post	\$9.01		FORMS, SUPPLIES BILLS 021025
E 100-45400-210		Operating Supplies & Post	\$9.01		FORMS, SUPPLIES BILLS 021025
E 100-42220-210		Operating Supplies & Post	\$9.01		FORMS, SUPPLIES BILLS 021025
E 100-41110-210		Operating Supplies & Post	\$9.01		FORMS, SUPPLIES BILLS 021025
E 201-42153-210		Operating Supplies & Post	\$9.01		FORMS, SUPPLIES BILLS 021025
E 603-49500-210		Operating Supplies & Post	\$9.01		FORMS, SUPPLIES BILLS 021025
E 207-46501-210		Operating Supplies & Post	\$8.95		FORMS, SUPPLIES BILLS 021025
		Total	\$197.52		
46914	02/10/25	AMERICAN NATIONAL RED CROSS			
E 100-45124-315		Travel Conference School	\$300.00	22749701	LIFE GUARD TRAINING
		Total	\$300.00		
46915	02/10/25	BOLLIG, INC			
E 100-41700-305		Other Contractual Service	\$415.00	8469	PURSUIT OF LEVERAGED FUNDING
E 100-41700-305		Other Contractual Service	\$1,054.00	8519	PURSUIT OF LEVERAGED FUNDING
		Total	\$1,469.00		
46916	02/10/25	CANADIAN PACIFIC RAILWAY COMPA			
E 601-49400-305		Other Contractual Service	\$120.00	2600-200016	RENT FEE PIPE CROSSING
		Total	\$120.00		
46917	02/10/25	CENTER POINT LARGE PRINT			
E 211-45501-214		Library Books	\$47.94	2139933	LARGE PRINT BOOKS
		Total	\$47.94		
46918	02/10/25	CENTRACARE EMS			
E 201-42153-305		Other Contractual Service	\$1,000.00		EMS INTERCEPT X5; CCX2, BD, KH, DS
		Total	\$1,000.00		
46919	02/10/25	COAST TO COAST COMPUTER PRODUC			
E 211-45501-210		Operating Supplies & Post	\$431.84		OFFICE SUPPLY
		Total	\$431.84		
46920	02/10/25	COMPUTERS & BEYOND			
E 100-42110-210		Operating Supplies & Post	\$15.17		MS OFFICE YEARLY
E 100-41425-210		Operating Supplies & Post	\$15.17		MS OFFICE YEARLY



CITY OF LAMBERTON

*Check Detail Register©

February 2025

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 100-42220-210		Operating Supplies & Post	\$15.17		MS OFFICE YEARLY
E 100-43120-210		Operating Supplies & Post	\$15.17		MS OFFICE YEARLY
E 100-45124-210		Operating Supplies & Post	\$15.17		MS OFFICE YEARLY
E 100-41110-210		Operating Supplies & Post	\$15.17		MS OFFICE YEARLY
E 100-45400-210		Operating Supplies & Post	\$15.17		MS OFFICE YEARLY
E 601-49400-210		Operating Supplies & Post	\$15.17		MS OFFICE YEARLY
E 602-49450-210		Operating Supplies & Post	\$15.17		MS OFFICE YEARLY
E 201-42153-210		Operating Supplies & Post	\$15.17		MS OFFICE YEARLY
E 603-49500-210		Operating Supplies & Post	\$15.17		MS OFFICE YEARLY
E 211-45501-210		Operating Supplies & Post	\$15.17		MS OFFICE YEARLY
E 207-46501-210		Operating Supplies & Post	\$15.11		MS OFFICE YEARLY
E 100-41110-210		Operating Supplies & Post	\$10.00		COUNCIL PASSWORD NEW
		Total	\$207.15		
46921	02/10/25	FARMERS CO-OP OIL COMPANY			
E 100-42220-211		Motor Fuel & Lubricants	\$71.14		BILLS 021025
E 201-42153-211		Motor Fuel & Lubricants	\$308.81		BILLS 021025
E 100-43120-211		Motor Fuel & Lubricants	\$295.11		BILLS 021025
		Total	\$675.06		
46922	02/10/25	HEIMAN, INC.			
E 100-42220-210		Operating Supplies & Post	\$534.00	0938785-IN	FIRE HOSES
		Total	\$534.00		
46923	02/10/25	HOLMBERG, JEANINE			
E 100-45400-810		Refunds and Reimburse	\$65.00		REFUND COMM CENTER RENTAL
		Total	\$65.00		
46924	02/10/25	HOMETOWN BILLING			
E 201-42153-305		Other Contractual Service	\$364.00		EMS BILLING 13 PATIENTS
		Total	\$364.00		
46925	02/10/25	KECK TREE SERVICE			
E 100-46102-305		Other Contractual Service	\$10,000.00	1134	REMOVAL ASH TREES
		Total	\$10,000.00		
46926	02/10/25	LAMBERTON HTG & PLMBG, INC.			
E 100-41940-210		Operating Supplies & Post	\$5.93	21812	BILLS 021025 CITY HALL
E 100-42220-210		Operating Supplies & Post	\$14.12	21890	BILLS 021025 FIRE
E 100-43120-210		Operating Supplies & Post	\$61.49	21958	BILLS 021025 STREETS
E 100-44101-210		Operating Supplies & Post	\$1,191.34	21975	BILLS 021025 CLINIC WATER HEATER
E 100-44101-210		Operating Supplies & Post	\$55.31	22034	BILLS 021025 CLINIC
		Total	\$1,328.19		
46927	02/10/25	LAMBERTON NEWS			
E 211-45501-215		Periodicals	\$55.00		SUBSCRIPTION
		Total	\$55.00		
46928	02/10/25	LG OF MN CITIES INS TRUST			
E 100-43120-151		Workers Comp Ins	\$310.09		WORKERS COMP COVERAGE PREMIUM
E 601-49400-151		Workers Comp Ins	\$310.09		WORKERS COMP COVERAGE PREMIUM



CITY OF LAMBERTON

*Check Detail Register©

February 2025

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 602-49450-151		Workers Comp Ins	\$310.09		WORKERS COMP COVERAGE PREMIUM
E 100-45202-151		Workers Comp Ins	\$310.09		WORKERS COMP COVERAGE PREMIUM
E 100-43120-151		Workers Comp Ins	\$403.61		WORKERS COMP COVERAGE PREMIUM
E 601-49400-151		Workers Comp Ins	\$403.61		WORKERS COMP COVERAGE PREMIUM
E 602-49450-151		Workers Comp Ins	\$403.61		WORKERS COMP COVERAGE PREMIUM
E 100-45202-151		Workers Comp Ins	\$403.61		WORKERS COMP COVERAGE PREMIUM
E 201-42153-151		Workers Comp Ins	\$2,693.25		WORKERS COMP COVERAGE PREMIUM
E 100-42220-151		Workers Comp Ins	\$2,227.49		WORKERS COMP COVERAGE PREMIUM
E 100-42110-151		Workers Comp Ins	\$3,726.00		WORKERS COMP COVERAGE PREMIUM
E 211-45501-151		Workers Comp Ins	\$152.02		WORKERS COMP COVERAGE PREMIUM
E 100-41425-151		Workers Comp Ins	\$118.64		WORKERS COMP COVERAGE PREMIUM
E 207-46501-151		Workers Comp Ins	\$118.64		WORKERS COMP COVERAGE PREMIUM
E 100-45124-151		Workers Comp Ins	\$994.27		WORKERS COMP COVERAGE PREMIUM
E 100-41940-151		Workers Comp Ins	\$49.86		WORKERS COMP COVERAGE PREMIUM
E 100-45400-151		Workers Comp Ins	\$49.86		WORKERS COMP COVERAGE PREMIUM
E 100-43120-151		Workers Comp Ins	\$353.94		WORKERS COMP COVERAGE PREMIUM
E 601-49400-151		Workers Comp Ins	\$353.94		WORKERS COMP COVERAGE PREMIUM
E 602-49450-151		Workers Comp Ins	\$353.94		WORKERS COMP COVERAGE PREMIUM
E 100-45202-151		Workers Comp Ins	\$353.94		WORKERS COMP COVERAGE PREMIUM
E 100-45400-151		Workers Comp Ins	\$98.12		WORKERS COMP COVERAGE PREMIUM
E 207-46501-151		Workers Comp Ins	\$41.81		WORKERS COMP COVERAGE PREMIUM
E 100-42501-151		Workers Comp Ins	\$12.05		WORKERS COMP COVERAGE PREMIUM
E 100-41110-151		Workers Comp Ins	\$80.43		WORKERS COMP COVERAGE PREMIUM
		Total	\$14,633.00		
46929	02/10/25	LINDE GAS & EQUIPMENT, INC			
E 201-42153-210		Operating Supplies & Post	\$185.25		EMS OXYGEN
		Total	\$185.25		
46930	02/10/25	MERCURY MEDICAL			
E 201-42153-210		Operating Supplies & Post	\$1,025.07	261378	EMS SUPPLIES
		Total	\$1,025.07		
46931	02/10/25	MID AMERICA BOOKS			
E 211-45501-214		Library Books	\$47.90	0053421	BOOKS
		Total	\$47.90		
46932	02/10/25	MUNICIPAL EMERGENCY SERVICES			
E 100-42220-404		Rep & Maint-Equipment	\$787.96	IN218175	SCBA TEST AND SERVIC CALL, SUPPLY
		Total	\$787.96		
46933	02/10/25	NORTH CENTRAL INT'L, INC.			
E 100-43120-210		Operating Supplies & Post	\$69.44		BILLS 021025 STREET
		Total	\$69.44		
46934	02/10/25	NORTHLAND SECURITIES			
E 309-47001-305		Other Contractual Service	\$275.00	INV-1223	BILLS 021025 BOND2021A
E 310-47001-305		Other Contractual Service	\$275.00	INV-1223	BILLS 021025 BOND 2019B
		Total	\$550.00		
46935	02/10/25	MATTHEW NOVAK			



CITY OF LAMBERTON

*Check Detail Register©

February 2025

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 100-41610-305		Other Contractual Service	\$252.00		BILLS 021025 CLERK
E 201-42153-305		Other Contractual Service	\$147.00		BILLS 021025 AMBU
E 207-46501-305		Other Contractual Service	\$31.50		BILLS 021025
E 100-42110-305		Other Contractual Service	\$955.50		BILLS 021025 CRIMINAL PD
		Total	\$1,386.00		
46936	02/10/25	PLUM CREEK LIBRARY SYSTEM			
E 211-45501-310		Reading Programs Fees	\$79.78	IV26341	BILLS 021025 WRP PRIZES
E 211-45501-305		Other Contractual Service	\$5,480.00	IV26371	BILLS 021025 FEES
		Total	\$5,559.78		
46937	02/10/25	REDWOOD COUNTY AUDITOR-TREASUR			
E 100-41530-305		Other Contractual Service	\$50.00	66	CITY AUDIT REPORT 2024
		Total	\$50.00		
46938	02/10/25	REDWOOD COUNTY RECORDER			
E 800-46301-311		Other fees & Miscellaneou	\$46.00		MORTGAGE SATISFACTION RECORDING FEELHP
		Total	\$46.00		
46939	02/10/25	REDWOOD COUNTY SHERIFFS OFFICE			
E 100-42110-305		Other Contractual Service	\$1,105.44		LETG MAINT AGREEMENT 2 USERS
		Total	\$1,105.44		
46940	02/10/25	RUNNINGS SUPPLY, INC.			
E 100-44101-210		Operating Supplies & Post	\$54.82	3434856	BILLS 021025 CLINIC SUPPLY
E 100-45400-210		Operating Supplies & Post	\$100.87	3435744,343	BILLS 021025 COMM CENTER PAINT,LOCK, KEYS
E 100-43120-210		Operating Supplies & Post	\$267.73	4422265,442	BILLS 021025 STREETS SUPPLY
		Total	\$423.42		
46941	02/10/25	SOUTHWEST GLASS CENTER			
E 100-45400-210		Operating Supplies & Post	\$210.70	112362	COMM CENTER DOOR LOCK
		Total	\$210.70		
46942	02/10/25	SWIF			
E 207-46501-305		Other Contractual Service	\$350.00		FYY2025 SWIF APPROPRIATION
		Total	\$350.00		
46943	02/10/25	SOUTHWEST PEST LLC			
E 100-41940-210		Operating Supplies & Post	\$15.83	13630	QUARTELRY SERVICE
E 100-42220-210		Operating Supplies & Post	\$15.83	13630	QUARTELRY SERVICE
E 100-43120-210		Operating Supplies & Post	\$15.83	13630	QUARTELRY SERVICE
E 601-49400-210		Operating Supplies & Post	\$15.83	13630	QUARTELRY SERVICE
E 602-49450-210		Operating Supplies & Post	\$15.83	13630	QUARTELRY SERVICE
E 100-45202-210		Operating Supplies & Post	\$15.85	13630	QUARTELRY SERVICE
		Total	\$95.00		
46944	02/10/25	WEELBORG FORD, INC.			
E 201-42153-404		Rep & Maint-Equipment	\$172.38	KDC75266	AMBU RIG SERVICE
		Total	\$172.38		



CITY OF LAMBERTON

*Check Detail Register©

February 2025

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
46945	02/10/25	WELTSCH EQUIPMENT, INC.			
E 100-43120-210		Operating Supplies & Post	\$186.04	58217	STREETS TRACTOR PARTS
E 100-43120-210		Operating Supplies & Post	(\$25.70)	58270	STREETS TRACTOR PARTS RETURN
		Total	\$160.34		
46946	02/10/25	WEST CENTRAL SANITATION, INC.			
E 603-49500-305		Other Contractual Service	\$1,168.65	13323893	BILLS 021025 LAMBERTON DRIVE BY
		Total	\$1,168.65		
		10100	\$51,484.03		

Fund Summary

10100 Checking	
100 General Fund	\$34,555.29
201 Ambulance	\$5,919.94
207 EDA	\$566.01
211 Library	\$6,318.66
309 2021A Refunding Bond-was 2013B	\$275.00
310 2019A GO Imp	\$275.00
601 Water	\$1,227.65
602 Sewer	\$1,107.65
603 Garbage Collection	\$1,192.83
800 Small Cities Development Grant	\$46.00
	\$51,484.03

Valerie Halter, Clerk

Date

Lydell Sik, Mayor

Date



CITY OF LAMBERTON

*Check Detail Register©

Checks 1513-1599

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
1513 e 01/13/25 MN DEPARTMENT OF REVENUE					
G 601-21000		Sales Taxes Payable	\$506.50		DEC 24 Sales Tax Payment
G 601-21001		Local Sales Tax Payable	\$35.56		DEC 24 Sales Tax Payment
G 603-21000		Sales Taxes Payable	\$708.96		DEC 24 Sales Tax Payment
E 100-45124-445		Licenses & Taxes	\$0.00		DEC 24 Sales Tax Payment
E 100-42110-445		Licenses & Taxes	\$0.00		DEC 24 Sales Tax Payment
E 100-42220-445		Licenses & Taxes	\$147.50		DEC 24 Sales Tax Payment
E 100-41425-445		Licenses & Taxes	\$0.74		DEC 24 Sales Tax Payment
E 100-45202-445		Licenses & Taxes	\$0.00		DEC 24 Sales Tax Payment
E 100-45400-445		Licenses & Taxes	\$33.56		DEC 24 Sales Tax Payment
E 100-43120-445		Licenses & Taxes	\$32.65		DEC 24 Sales Tax Payment
E 211-45501-445		Licenses & Taxes	\$1.95		DEC 24 Sales Tax Payment
E 603-49500-445		Licenses & Taxes	(\$527.96)		DEC 24 Sales Tax Payment
E 601-49400-445		Licenses & Taxes	(\$327.06)		DEC 24 Sales Tax Payment
E 601-49400-445		Licenses & Taxes	\$0.60		DEC 24 Sales Tax Payment
		Total	\$613.00		
1514 e 01/17/25 EFTPS					
G 100-21701		Federal Withholding	\$821.76		PP 2 - 1-17-25 PAYROLL DEDUCTION
G 100-21703		FICA Withholding	\$1,334.52		PP 2 - 1-17-25 PAYROLL DEDUCTION
G 100-21704		Medicare Withholding	\$360.62		PP 2 - 1-17-25 PAYROLL DEDUCTION
		Total	\$2,516.90		
1515 e 01/14/25 PERA					
G 100-21705		PERA Coord Withholding	\$1,390.59		PP 2 - 1-17-25 PAYROLL DEDUCTION
G 100-21706		PERA Police Withholding	\$493.45		PP 2 - 1-17-25 PAYROLL DEDUCTION
		Total	\$1,884.04		
1516 e 01/17/25 MN DEPARTMENT OF REVENUE					
G 100-21702		State Withholding	\$506.00		PP 2 - 1-17-25 PAYROLL DEDUCTION
		Total	\$506.00		
1517 e 01/10/25 MN ENERGY RESOURCES CORP.					
E 601-49400-381		Utilities	\$336.01		011025 UTILITY PAYMENT
E 100-43120-381		Utilities	\$143.01		011025 UTILITY PAYMENT
E 100-42220-381		Utilities	\$111.19		011025 UTILITY PAYMENT
E 100-41940-381		Utilities	\$111.19		011025 UTILITY PAYMENT
E 201-42153-381		Utilities	\$76.86		011025 UTILITY PAYMENT
E 100-42110-381		Utilities	\$76.85		011025 UTILITY PAYMENT
E 100-45400-381		Utilities	\$110.72		011025 UTILITY PAYMENT
E 211-45501-381		Utilities	\$110.71		011025 UTILITY PAYMENT
E 100-45124-381		Utilities	\$48.32		011025 UTILITY PAYMENT
		Total	\$1,124.86		
1518 e 01/13/25 REZPLOT SYSTEMS, LLC					
E 100-45202-305		Other Contractual Service	\$100.00		WEB PAYMENT FEES DEC2024
		Total	\$100.00		
1519 e 01/15/25 FIRST SECURITY BANK					



CITY OF LAMBERTON

*Check Detail Register©

Checks 1513-1599

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 100-42110-210		Operating Supplies & Post	\$6.07		DEC 2024 BANK FEES
E 100-41425-210		Operating Supplies & Post	\$6.07		DEC 2024 BANK FEES
E 100-42220-210		Operating Supplies & Post	\$6.07		DEC 2024 BANK FEES
E 100-43120-210		Operating Supplies & Post	\$6.07		DEC 2024 BANK FEES
E 100-45124-210		Operating Supplies & Post	\$6.07		DEC 2024 BANK FEES
E 100-41110-210		Operating Supplies & Post	\$6.07		DEC 2024 BANK FEES
E 100-45400-210		Operating Supplies & Post	\$6.07		DEC 2024 BANK FEES
E 601-49400-210		Operating Supplies & Post	\$6.07		DEC 2024 BANK FEES
E 602-49450-210		Operating Supplies & Post	\$6.07		DEC 2024 BANK FEES
E 201-42153-210		Operating Supplies & Post	\$6.07		DEC 2024 BANK FEES
E 603-49500-210		Operating Supplies & Post	\$6.07		DEC 2024 BANK FEES
E 211-45501-210		Operating Supplies & Post	\$6.07		DEC 2024 BANK FEES
E 207-46501-210		Operating Supplies & Post	\$6.06		DEC 2024 BANK FEES
		Total	\$78.90		
1520 e	01/17/25	AFLAC			
G 100-21712		AFLAC Withholding	\$328.40		DEC PREMIUM
		Total	\$328.40		
1521 e	01/21/25	BLUE CROSS BLUE SHIELD			
G 100-21713		Health Insurance Withhold	\$1,191.04		FEB 25 BCBS
		Total	\$1,191.04		
1522 e	01/21/25	CARDMEMBER SERVICE			
E 100-42110-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 100-41425-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 100-42220-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 100-43120-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 100-45124-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 100-41110-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 100-45400-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 601-49400-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 602-49450-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 201-42153-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 603-49500-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 211-45501-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 207-46501-210		Operating Supplies & Post	\$3.70		BILLS ADOBE
E 100-41940-381		Utilities	\$22.00		BILLS PREMIUM WATER CITY HALL
E 100-43120-381		Utilities	\$0.00		BILLS PREMIUM WATER SHOP
E 100-42110-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 100-41425-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 100-42220-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 100-43120-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 100-45124-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 100-41110-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 100-45400-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 601-49400-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 602-49450-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 201-42153-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 603-49500-210		Operating Supplies & Post	\$2.00		BILLS SR FAX



CITY OF LAMBERTON

*Check Detail Register©

Checks 1513-1599

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 211-45501-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 207-46501-210		Operating Supplies & Post	\$1.95		BILLS SR FAX
E 100-41425-210		Operating Supplies & Post	\$20.10		PRIORITY MAIL
E 201-42153-210		Operating Supplies & Post	\$6.89		AMBU CERTIFIED MAIL
E 201-42153-810		Refunds and Reimburse	\$119.90		BILLS
E 201-42153-210		Operating Supplies & Post	\$21.09		EMS SUPPLY
E 601-49400-210		Operating Supplies & Post	\$6.20		USPS WATER SAMPLES
E 100-41425-210		Operating Supplies & Post	(\$28.32)		FLOAT SUPPLIES RETURNED
		Total	\$241.79		
1523 e	01/23/25	CENTURYLINK			
E 201-42153-210		Operating Supplies & Post	\$8.57		DEC 2024 - PHONE & INTERNET SVCS
E 100-42110-210		Operating Supplies & Post	\$8.57		DEC 2024 - PHONE & INTERNET SVCS
E 100-41425-210		Operating Supplies & Post	\$39.38		DEC 2024 - PHONE & INTERNET SVCS
E 100-42220-210		Operating Supplies & Post	\$8.57		DEC 2024 - PHONE & INTERNET SVCS
E 601-49400-210		Operating Supplies & Post	\$8.57		DEC 2024 - PHONE & INTERNET SVCS
E 602-49450-210		Operating Supplies & Post	\$8.57		DEC 2024 - PHONE & INTERNET SVCS
E 100-43120-210		Operating Supplies & Post	\$8.57		DEC 2024 - PHONE & INTERNET SVCS
E 207-46501-210		Operating Supplies & Post	\$8.57		DEC 2024 - PHONE & INTERNET SVCS
E 603-49500-210		Operating Supplies & Post	\$8.57		DEC 2024 - PHONE & INTERNET SVCS
E 211-45501-210		Operating Supplies & Post	\$75.80		DEC 2024 - PHONE & INTERNET SVCS
E 100-45124-210		Operating Supplies & Post	\$71.11		DEC 2024 - PHONE & INTERNET SVCS
E 100-45400-210		Operating Supplies & Post	\$8.57		DEC 2024 - PHONE & INTERNET SVCS
E 617-49710-210		Operating Supplies & Post	\$8.57		DEC 2024 - PHONE & INTERNET SVCS
E 100-41110-210		Operating Supplies & Post	\$8.58		DEC 2024 - PHONE & INTERNET SVCS
		Total	\$280.57		
1524 e	01/31/25	EFTPS			
G 100-21701		Federal Withholding	\$798.65		PP 3 - 1-31-25 PAYROLL DEDUCTION
G 100-21703		FICA Withholding	\$1,307.74		PP 3 - 1-31-25 PAYROLL DEDUCTION
G 100-21704		Medicare Withholding	\$354.34		PP 3 - 1-31-25 PAYROLL DEDUCTION
		Total	\$2,460.73		
1525 e	01/31/25	PERA			
G 100-21705		PERA Coord Withholding	\$1,372.67		PP 3 - PAYROLL DEDUCTION
G 100-21706		PERA Police Withholding	\$493.45		PP 3 - PAYROLL DEDUCTION
		Total	\$1,866.12		
1526 e	01/31/25	MN DEPARTMENT OF REVENUE			
G 100-21702		State Withholding	\$319.00		PP 3 - PAYROLL DEDUCTION
		Total	\$319.00		
1527 e	02/03/25	FIRST DATA MERCHANT SVCS LLC			
E 100-45202-305		Other Contractual Service	\$0.00		FEES CC FOR CAMPSPOT
E 100-45202-305		Other Contractual Service	\$10.00		FEES CC FOR CAMPSPOT
		Total	\$10.00		
1528 e	01/24/25	CITY OF LAMBERTON			
E 201-42153-381		Utilities	\$19.25		012425 Utility Bill
E 100-42110-381		Utilities	\$19.25		012425 Utility Bill



CITY OF LAMBERTON

*Check Detail Register©

Checks 1513-1599

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 100-45400-381		Utilities	\$38.11		012425 Utility Bill
E 211-45501-381		Utilities	\$38.11		012425 Utility Bill
E 100-43160-381		Utilities	\$0.00		012425 Utility Bill
E 100-45124-381		Utilities	\$90.00		012425 Utility Bill
E 100-42220-381		Utilities	\$21.19		012425 Utility Bill
E 100-41940-381		Utilities	\$21.19		012425 Utility Bill
		Total	\$247.10		
1529 e	01/28/25	VERIZON WIRELESS			
E 100-42110-210		Operating Supplies & Post	\$0.00		WIRELESS SVC - CSO CELL
E 100-42110-210		Operating Supplies & Post	\$40.01		WIRELESS SVC - POLICE TOUGHBOOK
E 201-42153-210		Operating Supplies & Post	\$40.01		WIRELESS SVC - AMBULANCE HOT SPOT
E 100-43120-210		Operating Supplies & Post	\$41.39		WIRELESS SVC - PUBLIC WORKS CELL
E 601-49400-210		Operating Supplies & Post	\$41.39		WIRELESS SVC - WATER TOWER CELL
E 100-42110-210		Operating Supplies & Post	\$41.39		WIRELESS SVC - POLICE CELL
		Total	\$204.19		
1530 e	02/06/25	USABLE LIFE			
G 100-21713		Health Insurance Withhold	\$32.00		020625 ECHECK
		Total	\$32.00		
1531 e	02/06/25	REDWOOD ELECTRIC COOPERATIVE			
E 201-42153-381		Utilities	\$40.50		DEC SERVICE- ELECTRIC SVC
E 100-42110-381		Utilities	\$40.50		DEC SERVICE- ELECTRIC SVC
E 100-45400-381		Utilities	\$89.00		DEC SERVICE- ELECTRIC SVC
E 211-45501-381		Utilities	\$88.99		DEC SERVICE- ELECTRIC SVC
E 100-43160-381		Utilities	\$1,278.00		DEC SERVICE- ELECTRIC SVC
E 601-49400-381		Utilities	\$1,746.47		DEC SERVICE- ELECTRIC SVC
E 602-49450-381		Utilities	\$171.20		DEC SERVICE- ELECTRIC SVC
E 100-45202-381		Utilities	\$161.68		DEC SERVICE- ELECTRIC SVC
E 100-43120-381		Utilities	\$66.19		DEC SERVICE- ELECTRIC SVC
E 100-45124-381		Utilities	\$72.82		DEC SERVICE- ELECTRIC SVC
E 100-42501-381		Utilities	\$66.00		DEC SERVICE- ELECTRIC SVC
E 100-42220-381		Utilities	\$87.05		DEC SERVICE- ELECTRIC SVC
E 100-41940-381		Utilities	\$87.05		DEC SERVICE- ELECTRIC SVC
		Total	\$3,995.45		
		10100	\$18,000.09		



CITY OF LAMBERTON

*Check Detail Register©
Checks 1513-1599

Check # Check Date Vendor Name Amount Invoice Comment

Fund Summary

10100 Checking

100 General Fund	\$14,540.23
201 Ambulance	\$344.83
207 EDA	\$20.28
211 Library	\$327.32
601 Water	\$2,366.00
602 Sewer	\$191.53
603 Garbage Collection	\$201.33
617 Storm Sewer	\$8.57
	<hr/>
	\$18,000.09

Valerie Halter, Clerk

Date

Lydell Sik, Mayor

Date

CITY OF LAMBERTON

Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
0502697	000000010		2	Biweekly	\$330.37	1/17/2025	Outstanding
0502701	000000027		2	Biweekly	\$124.90	1/17/2025	Outstanding
0502694	000000004		2	Biweekly	\$2,194.26	1/17/2025	Outstanding
0502693	000000003		2	Biweekly	\$48.39	1/17/2025	Outstanding
0502695	000000007		2	Biweekly	\$2,353.84	1/17/2025	Outstanding
0502696	000000008		2	Biweekly	\$1,376.76	1/17/2025	Outstanding
0502699	000000019		2	Biweekly	\$818.00	1/17/2025	Outstanding
0502700	000000025		2	Biweekly	\$530.31	1/17/2025	Outstanding
0502698	000000012		2	Biweekly	\$1,523.04	1/17/2025	Outstanding
0502704	000000007		3	Biweekly	\$2,399.80	1/31/2025	Outstanding
0502705	000000008		3	Biweekly	\$1,408.59	1/31/2025	Outstanding
0502708	000000019		3	Biweekly	\$839.08	1/31/2025	Outstanding
0502709	000000025		3	Biweekly	\$553.84	1/31/2025	Outstanding
0502707	000000012		3	Biweekly	\$1,544.53	1/31/2025	Outstanding
0502706	000000010		3	Biweekly	\$293.29	1/31/2025	Outstanding
0502703	000000004		3	Biweekly	\$2,237.23	1/31/2025	Outstanding
0502702	000000003		3	Biweekly	\$42.35	1/31/2025	Outstanding
					\$18,618.58		

Mayor

Date

Clerk

Date



CITY OF LAMBERTON

*Check Detail Register©
10100 Unposted

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
46949	02/10/25	ABDO			
E 100-41530-305		Other Contractual Service	\$127.50		2024 Outstanding Indebetness Form
E 100-41530-305		Other Contractual Service	\$11,000.00		2024 Audit Services
		Total	\$11,127.50		
46950 02/10/25 SOUTHERN MN EMS EDUCATION					
E 100-42220-315		Travel Conference School	\$800.00		FIRE DEPT CPR REFRESHER DOWN PAYMENT
		Total	\$800.00		
		10100 Checking	\$11,927.50		

Fund Summary

10100 Checking	
100 General Fund	\$11,927.50
	\$11,927.50

Valerie Halter, Clerk

Date

Lydell Sik, Mayor

Date

From: [Toner, Brandon \(DEED\)](#)
Subject: Status Update - DEED Child Care Economic Development Proposal
Date: Wednesday, January 22, 2025 2:25:50 PM
Attachments: [image001.png](#)

Dear Applicant,

Thank you for your interest in the Minnesota Child Care Economic Development Grant Program. We regret to inform you that after thorough review, your grant application has not been accepted for an award. We have received a large number of outstanding proposals and many fine projects were not able to be approved for an award. We appreciate the careful thought and time that went into the development of your application.

We would like to offer you the opportunity to connect to resources in your community that may be of assistance in meeting the objectives of your proposal. With your permission we'd like to share your contact info with the resource navigators at the Minnesota Child Care Wayfinder team so they can follow-up and let you know about resources in your community. [Child Care Wayfinder](#) is a one-stop navigation network for starting and growing child care programs. They offer personalized support and resources to help you succeed!

In addition, we want to point to another resource you may find helpful:

- <https://mn.gov/mmb/childcare/> - This page includes information about programs, initiatives, and resources for communities interested in supporting early care and education.

If you would like the opportunity to discuss your proposal, please contact us for more information.

We wish you success in your efforts and hope you consider applying for future funding opportunities.

Kind regards,

Brandon Toner, *Director, Community Partnerships*

Office of Small Business & Innovation

Department of Employment and Economic Development
180 E. 5th St, Saint Paul, MN, 55101

Direct: 651.259.7040 | [Book a meeting](#)

mn.gov/DEED | [Twitter](#) | [Facebook](#)



DEED acknowledges that all our locations stand on the land of the Dakota and Anishinaabe people. We honor the history of this land, the Native people who were here before us and who are still here today. We commit to learn and appreciate the rich culture of Native people and pledge to support Native communities and uplift their history.

From: [Laura Ostlie](#)
To: [Valerie Halter](#)
Cc: [Scott Kuhlman](#); [Zach Bubany](#)
Subject: FW: 2025 SCDP Preliminary Proposal Review Assignments
Date: Thursday, February 06, 2025 5:01:36 PM
Attachments: [image001.png](#)
Importance: High

Good afternoon,

Great to see your SCDP Preliminary Proposal have success! The Bollig Team is ready to get working on the Full Application

Have a great rest of your day,

Laura Ostlie | Funding Program Manager | Bollig Engineering | 320.444.1114

From: Kukowski, Natasha (DEED) <natasha.kukowski@state.mn.us>
Sent: Thursday, February 6, 2025 3:29 PM
To: gandysam@arvig.net; a.luckstein@plainviewmn.com; admin <admin@fairfax-mn.gov>; Kathy George <administrator@sandstonemn.com>; akeleych@arvig.net; aklein@winonamn.gov; Angela Olson <aolson@bollig-engineering.com>; bberanek@semmchra.org; bernice@umvrdc.com; bmerritt@canbymn.gov41-; Cindy Anderson <canderson@edenvalleymn.city>; charity@nwmnhra.org; Chelsea Alger <Chelsea.Alger@bolton-menk.com>; Connie Hillman <chillman@ci.brainerd.mn.us>; chj74@live.com; cityadmin <cityadmin@howard-lake.mn.us>; cityadministrator <cityadministrator@cityofwanamingo.com>; cityappleton@appletonmn.gov; Mitchell Thiesfeld <cityclerk@cityofnyc.com>; cityclerk@fuldamn.com; cityclerk@walnutgrovemn.org; cityclerknerstrand@gmail.com; cityerskine <cityerskine@gvtel.com>; citymiddleriver <citymiddleriver@wiktel.com>; cityofflensburg@gmail.com; cityofsebaka <cityofsebaka@wcta.net>; cityofwinger <cityofwinger@gvtel.com>; cjandl@fairfax-mn.gov; clagergren@nyacouncil.com; clerk@barnesvillemn.com; Trista Olander <clerk@cityofhackensackmn.gov>; clerk <clerk@keewatinmn.org>; clerkcityofrussell@gmail.com; cody_h@co.lotw.mn.us; cosmayordavid@gmail.com; council1@lambertonmn.com; d.todd@plainviewmn.com; dbadeaux@ci.brainerd.mn.us; dcampbell@tracymn.org; denice.snyder@co.kanabec.mn.us; Diane Hayes <dmhayes@nwcaa.org>; Drayton Arnold <drayton.arnold@bolton-menk.com>; drcity <drcity@paulbunyan.net>; Dustin Switters <dswitters@cmhp.net>; economicdev@cityofnyc.com; elizabeth.city@yahoo.com; emma <emma@appletonmn.gov>; engle56378@gmail.com; evavold6@gmail.com; evmayor@arvig.net; fibhanley@hcinet.net; hanleyfalls <hanleyfalls@hcinet.net>; hbuchert@fibmn.com; hendrum <hendrum@loretel.net>; jaiden.scheel@bolton-menk.com; Jessica Foley <jfoley@dsi-services.com>; jimgorka.cityofflensburg@gmail.com; john <john@brainerdhra.org>; johnmeyerphd@gmail.com; joleen@smrrental.com; Joshua Eckstein <Josh.Eckstein@bolton-menk.com>; Josh Wayt <Josh.Wayt@mooreengineeringinc.com>; jwynne@nwcaa.org; kara@nwmnhra.org; Kylee Collins <kcollins@bollig-engineering.com>; kferencak@claycohra.com; Kelly Hinnenkamp <khinnenkamp@annandale.mn.us>; kklein@cityofstjoseph.com; Kris.McNally <Kris.McNally@co.kanabec.mn.us>; kristi.fernholz@umvrdc.org; Kristi Thorfinnson <kristi@nwmnhra.org>; ktown <ktown@runestone.net>; lancastercity@wiktel.com; laura.pettit@usda.gov; llcityclerk <llcityclerk@gmail.com>; Lorene Hanson

<Lorene_h@co.lotw.mn.us>; Laura Ostlie <lostlie@bollig-engineering.com>; maceyjanet@yahoo.com; Mark Box <mark.box@deerrivermn.org>; mayor@barnesvillemn.com; mayor@cityofhackensackmn.gov; Melissa@cityofsouthhavenmn.gov; mentor@gvtel.com; mhmohan@winonamn.gov; mpeterson@pinecitymn.gov; NMBCPA@hotmail.com; City of Kennedy <office@kennedymn.org>; paulettekoch61@gmail.com; pcooreman@tracymn.org; peter.spartz@yahoo.com; Peter.Zimmerman@howard-lake.mn.us; pinecitychamber@gmail.com; pmichener@semmchra.org; rholmes24@gmail.com; rschultz@cityofstjoseph.com; sauter@co.pine.mn.us; sjonas@annandale.mn.us; ssherman@winonamn.gov; steven_geving@yahoo.com; vhalter@lambertonmn.com; vince@dsi-services.com; wendylund23@gmail.com; Zach Bubany <zbubany@bollig-engineering.com>; cityadm <cityadm@canbymn.gov>

Cc: Nordeng, Christian P (DEED) <christian.nordeng@state.mn.us>; Klehr, Zachary (DEED) <zachary.klehr@state.mn.us>; Nordeng, Christian P (DEED) <christian.nordeng@state.mn.us>; Kukowski, Natasha (DEED) <natasha.kukowski@state.mn.us>

Subject: 2025 SCDP Preliminary Proposal Review Assignments

Importance: High

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Greetings,

The Small Cities Development Program (SCDP) staff has reviewed the preliminary proposals submitted for the 2025 funding cycle. The program received 42 preliminary proposals totaling approximately \$25.5 million. Of those proposals, 36 have been determined to be either competitive or marginally competitive. The remaining proposals were determined to be not competitive or not eligible. Our projected dollar amount for grant awards this cycle is between \$16 and \$18 million.

Assigning three degrees of competitiveness is a way to ensure that only full applications with a sound chance of receiving awards will be submitted. This process is intended to allow applicants to make informed decisions about whether to pursue the time and expense associated with submitting an application.

We anticipate that communities with proposals that receive a competitive and marginally competitive label will move forward with the submission of a full application, but we caution that this does not guarantee project funding. We also anticipate that improvements to the original proposals with rehabilitation will be made to compete; justifying the funding request presented and solidifying interest in participants and contractors to achieve the full goals proposed. We do not expect to receive full applications from proposals that were determined to be not competitive.

Do not hesitate to contact the SCDP Representative assigned to respective proposals for

suggestions on how to improve a competitive or marginally competitive proposal. However, if your proposal was assigned a label of not competitive, please allow us time to work with competitive and marginally competitive proposals. We will provide those associated with not competitive proposals the opportunity to work with us after 2025 grant implementation workshops on improvements for possible resubmission for 2026 application cycle.

Full applications are posted on DEED's website and are due to our office by **4:00 p.m. on April 16, 2025**. No fax or electronic copies will be accepted.

The assignments for the preliminary proposals are provided below. If a preliminary proposal is not listed, the proposal was deemed as not competitive.

The proposals that received a determination of competitive were:

City of Annandale
City of Appleton
City of Brainerd
City of Canby
City of Erskine
City of Flensburg
City of Fulda
City of Hackensack
City of Hanley Falls
City of Hendrum
City of Kennedy
City of Lancaster
City of Mentor
City of Plainview
City of Sebeka
City of Tracy
City of Wanamingo
City of West Union
City of Winger
Kanebec County

The proposals that received a determination of marginally competitive were:

City of Barnesville
City of Deer River
City of Eden Valley
City of Elizabeth
City of Fairfax
City of Kensington

City of Lake Lillian
City of Lamberton
City of Nerstrand
City of Norwood Young America
City of Russell
City of South Haven
City of St. Joseph
City of Walnut Grove
City of Winona
City of Lake Wood

Thank you and have a great day!

Natasha Kukowski | Manager| Small Cities Development Program Unit

Minnesota Department of Employment and Economic Development
Great Northern Building, 180 East Fifth Street, Suite 1200, St. Paul, MN 55101

Direct: 651.259.7425

mn.gov/DEED | [Twitter](#) | [Facebook](#)



From: [Jean Price](#)
To: [City of Delhi](#); [Kari Klages](#); [City of Sanborn](#); [City of Vesta](#); [City of Walnut Grove](#); [Valerie Halter](#)
Cc: [Julie Zimmerman](#); [Rachel Woelfel](#); [Lisa Guggisberg](#)
Subject: Tax Forfeited Property Public Sale Date February 19th
Date: Wednesday, January 29, 2025 1:04:17 PM
Attachments: [image002.png](#)
[NOTICE of Initial PUBLIC SALE - Paper\(s\) Posting Website WG Website etc - REPURCHASED LANGUAGE ADDED.pdf](#)
[2024.12.17 RESOLUTION - Terms & Conditions.pdf](#)

Find attached a list of properties that will be sold at the February 19th tax forfeited public auction that includes properties in your City.

Please post the attached notice in your City Hall for those interested in purchasing the properties along with the full board resolution with the terms and conditions for the sale.

Just an explanation of how the tax forfeited sale has changed due to the new tax forfeited law.

The first and second sale do not involve the City's approval to sell. The bidding for the first sale, starts at the last assessed value from the Assessor's Office (Initial Price). I cannot sell it for any less than that amount for 30 days following the first sale. It will remain at my counter for this amount until the next sale date.

Then, if it does not sell during that time period, I will hold a second public sale on March 26th, where the bidding will start at the minimum bid, which includes of all delinquent taxes and costs.

If it does not sell at this sale, then we start all over with how we used to sell tax forfeited properties; where the County board classifies the property and then the City will approve the sale. This is where the County Board would then set the starting bid amount, which may be less than the delinquent taxes and cost.

I don't know when that sale would be held, as we have to give the City and Townships time to get that approval back to my office and then I need to publish the sale date in the paper (not sure if it has to be published for 30 days like the first sale).

If you have any further questions, please do not hesitate to contact me.

Thank you!

Jean Price
Redwood County Auditor/Treasurer



Redwood County Government Center
403 S Mill Street | PO Box 130 | Redwood Falls, MN 56283
Office: 507-637-4013 | Fax: 507-637-1511



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NOTICE OF INITIAL PUBLIC SALE OF TAX-FORFEITED LAND

*OFFICE OF THE COUNTY
AUDITOR-TREASURER
COUNTY OF REDWOOD
STATE OF MINNESOTA*

NOTICE IS HEREBY GIVEN, that the following parcels will be sold to the highest bidder, starting at the **Initial Price**, listed below. This amount is equal to the estimated market value, as determined by the most recent assessment. The public sale will be held at the County Board Room of the Government Center, 403 S Mill Street, in the City of Redwood Falls in said County and State, commencing at **9:00 o'clock a.m., on the 19th day of February, 2025**. Alternate snow date of February 21st, same time and location as above.

If the parcel does not sell at the **Initial Price** during the 1st public auction; the parcel will remain for sale at the Redwood County Auditor/Treasurer Office for the initial price for at least 30 days.

If not sold, a second public auction will be held in the same location as above at **9:00 o'clock a.m., on the 26th day of March, 2025** and each parcel will be sold starting at the **Minimum Bid**, listed below. Alternate snow date of March 28th, same time and location as above.

Said sale will be governed by the terms and conditions set by the County Board, with the **FULL LIST** available at the Redwood County Auditor/Treasurer Office located at 403 S Mill St., Redwood Falls or by visiting the website at:

<https://redwoodcounty-mn.us/departments/auditor-treasurer/>

List of 2024 Tax-Forfeited Land
For Public Sale

Parcel Identification Number	Mailing Address	Initial Price (1 st auction) Minimum Bid (2 nd auction)	Special Assessments Subject to Reassessment
Township of Vesta			
Robert E. Pealer %Sara Pealer 72-017-3020	82888 Co Rd 8, Buffalo Lake MN 55314	\$52,000.00 \$2,687.48	\$0.00
<p>A PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 17, TOWNSHIP 112 NORTH, RANGE 38 WEST, REDWOOD COUNTY, MINNESOTA, said part being more particularly described as follows: Commencing at the West Quarter Corner of said Section 17; then South 00 degrees 24 minutes 30 seconds East, an assumed bearing, along the west line of the Southwest Quarter of said Section 17 a distance of 1807.00 feet to the point of beginning of the part to be described; then North 89 degrees 50 minutes 50 seconds East 930 feet, more or less, to a 1/2 inch diameter iron pipe monument; then South 01 degree 48 minutes 25 seconds West 250.17 feet to a 1/2 inch diameter iron pipe monument; then North 84 degrees 40 minutes 00 seconds West 265.00 feet to a 1/2 inch diameter iron pipe monument; then South 08 degrees 20 minutes 00 seconds West 195.00 feet to a 1/2 inch diameter iron pipe monument; then North 88 degrees 40 minutes 00 seconds West 340.00 feet to a 1/2 inch diameter iron pipe monument; then South 01 degrees 20 minutes 00 seconds East 454 feet, more or less, to the south line of said Section 17; then North 88 degrees 55 minutes 25 seconds West along said south line 295 feet, more or less, to said west line of the Southwest Quarter; then North 00 degrees 24 minutes 30 seconds West along said west line 856 feet, more or less, to the point of beginning, containing 10.6 acres, more or less, subject to easements now of record in said county and state.</p> <p>PARCEL 72-017-3020 HAS BEEN REPURCHASED AND IS NO LONGER AVAILABLE TO SELL AT THE PUBLIC AUCTION</p>			

City of Delhi			
Jeffery Allen Finnegan and Stephanie Vanessa Smith	6310 E 8 th Ave, Spokane Valley WA 99212-0526	\$37,600.00 \$21,581.91	\$13,421.50
82-200-0120 Lots 5 and 6, Block 2, Original Plat of the City of Delhi, Redwood County, Minnesota.			
Jeffery Finnegan and Stephanie Smith	6310 E 8 th Ave, Spokane Valley WA 99212-0526	\$600.00 \$3,278.84	\$2,156.00
82-200-0280 LOTS ELEVEN (11) AND TWELVE (12) , IN BLOCK FOUR (4) OF THE VILLAGE (NOW CITY) OF DELHI, ACCORDING TO THE RECORDED PLAT THEREOF,			
Jeffery Finnegan and Stephanie Smith	6310 E 8 th Ave, Spokane Valley WA 99212-0526	\$11,700.00 \$20,673.14	\$13,859.00
82-200-0460 LOTS NUMBER ONE (1), TWO (2), THREE (3), FOUR (4), FIVE (5), SIX (6) AND SEVEN (7) IN BLOCK NUMBER NINE (9) OF THE ORIGINAL PLAT OF THE VILLAGE OF DELHI, ACCORDING TO THE RECORDED PLAT THEREOF,			
Jeffery Finnegan and Stephanie Smith	6310 E 8 th Ave, Spokane Valley WA 99212-0526	\$1,600.00 \$5,043.82	\$3,789.00
82-200-0600 LOTS SEVEN (7), EIGHT (8), AND NINE (9) IN BLOCK TEN (10) OF THE ORIGINAL PLAT OF THE VILLAGE (NOW CITY) OF DELHI ACCORDING TO THE RECORDED PLAT THEREOF,			
City of Lamberton			
Salvatore Stillo and Kathleen M. Stillo %Nancy Stillo	2150B Riverside Rd, Bigfork MT 59911-6005	\$73,700.00 \$ 9,725.36	\$176.69
83-023-3440 Commencing at a point 75 feet South of the Northeast corner of Out Lot "P" of Grimm & England's Addition to the Village of Lamberton, Redwood County, Minnesota, according to the recorded plat thereof now on file in the Office of the County Recorder in and for said County and State; thence running Southerly 75 feet; thence Westerly and parallel with the North line of said Out Lot "P" a distance of 140 feet; thence Northerly and parallel with the East line of said Out Lot "P" a distance of 75 feet; thence Easterly and parallel with the North line of said Out Lot "P" a distance of 140 feet.			
City of Redwood Falls			
Esther A. Bratsch %Jerry A. Bratsch, Marilyn K. Bratsch	7000 62 Ave N, Apt 247 Brooklyn Park MN 55428	\$25,400.00 \$ 5,650.29	\$2,035.66
88-867-1740 Lots Five (5) and Six (6), Block Ten (10) of Watson's Third Addition to the City of Redwood Falls, according to the recorded plat thereof; except All that part of Lot Number Six (6) of Block Number Ten (10), Watson's Third Addition to the Village (now City) of Redwood Falls, according to the recorded plat thereof, described as follows, to-wit: Commencing at a point Seventeen (17) feet east of the southwest corner of Lot Six (6), running thence west along the south line of said Lot Six (6) a distance of seventeen (17) feet, running thence north along the west line of Lot Six (6) to the northwest corner thereof, running thence east along the north line of Lot Six (6) a distance of fifty (50) feet, running thence in a southwesterly direction to the point of beginning.			
City of Sanborn			
Lisandro DeHoyos	320 E Central St, Sanborn MN 56083	\$22,600.00 \$ 2,165.46	\$0.00
90-297-0440 Lots Eight (8) and Nine (9), Block Five (5), Dammann's Third Addition to the City of Sanborn, Redwood County, Minnesota;			

City of Vesta			
Jeffery Allen Finnegan and Stephanie Vanessa Smith	6310 E 8 th Ave Spokane Valley WA 99212-0526	\$200.00 \$625.51	\$0.00
92-200-1100			
Comm at a point 108' North of the Southwest Corner of Block Seven (7) on Broadway and running thence 20' South, thence East 75', to the West line of Lot Thirteen (13) in said Block Seven (7), thence West 20' along the West line of said Lot Thirteen (13), thence West to the POB, comprising part of Lots Ten (10), Eleven (11) and Twelve (12), Block Seven (7) of the Original Plat in the City of Vesta,			
City of Walnut Grove			
Patricia A Lund, Deborah Guelzow, Mary J Egge, Louis Johnson Farnham, Jane Marie Guelzow, Barbara Tatham, Marietta Faragalli, Carmen Penna, Robert A Swoffer, Michael Swoffer, John Swoffer, Suzanne Hoffman, Pamela Ebbesen, Brian E Swoffer, Jacqueline E Vetter, Penelope S Collison, Hopkins 1989 Living Trust	41 Crystal River Dr, Cocoa Beach FL 32931	\$10,100.00 \$ 1,742.86	\$0.00
94-019-3060			
Real property in Redwood County, Minnesota, legally described as follows: A tract or parcel of land lying and being in the Southwest Quarter (SW1/4) of Section Nineteen (19), Township One Hundred Nine (109) North, Range Thirty-Eight (38) West described as follows, to-wit: Commencing at the Southeast corner of said Southwest Quarter (SW1/4) of Section Nineteen (19), running thence West Eight (8) rods, thence North Twelve (12) rods, thence East Eight (8) rods, thence South Twelve (12) rods to the point of beginning, except the State Highway right of way.			

TERMS:

All sales shall be for “**Cash or Credit Card** (2.49% consumer fee), **Day of Sale**”. All sales are final and no provisions will be made for a refund or exchange. Checks will be made payable to “**Redwood County**”.

OTHER CHARGES (PAYMENT MADE AT TIME OF SALE):

1. State Deed charge of \$25 per deed.
2. State Assurance Fund – 3% of the purchase price.
3. State Deed Tax. The tax is based on the amount of the sale at the rate of \$3.30 for each \$1,000, with a minimum of \$1.65.
4. \$46 Recording Fee per deed.
5. \$50 Fee if well certificate is needed.

CONDITIONS: RESTRICTIONS ON THE USE OF THE PROPERTIES

Sales are subject to certain restrictions on the use of the properties (see list on full terms and conditions list).

SPECIAL ASSESSMENTS

Special Assessments Canceled at Forfeiture may be reassessed by the municipality after the sale.

TITLE:

The buyer will receive a receipt at the time of sale.

The Department of Revenue will issue a state quitclaim deed after full payment is made. A state deed has the characteristics of a patent from the State of Minnesota.

BOUNDARIES:

Redwood County is not responsible for locating boundaries on Tax Forfeited Lands.

RADON WARNING STATEMENT

The Minnesota Department of Health strongly recommends that ALL homebuyers have an indoor radon test performed prior to purchase or taking occupancy and recommends having the radon levels mitigated if elevated radon concentrations are found. Elevated radon concentrations can easily be reduced by a qualified, certified or licensed, if applicable, radon mitigator.

Every buyer of any interest in residential real property is notified that the property may present exposure to dangerous levels of indoor radon gas that may place the occupants at risk of developing radon-induced lung cancer. Radon, a Class A human carcinogen, is the leading cause of lung cancer in nonsmokers and the second

leading cause overall. The seller of any interest in residential real property is required to provide the buyer with any information on radon test results of the dwelling.

Redwood County is not aware of any radon testing conducted on any of these properties. No radon records are available and radon concentration levels are unknown. It is not known if a radon mitigation system is in place on any of the properties.

SALE INFORMATION CAN BE OBTAINED FROM:

Redwood County Auditor/Treasurer Office, 403 S. Mill St. Redwood Falls, MN

Phone: 507-637-4013

<https://redwoodcounty-mn.us/departments/auditor-treasurer/>

DATED: December 17, 2024

County Board of Redwood County, Minnesota

**ATTEST: [s] Vicki Kletscher
County Administrator**

by [s] Jim Salfer, Chairman

**REDWOOD COUNTY
AUDITOR/TREASURER**



JEAN PRICE
403 S MILL ST
REDWOOD FALLS, MN 56283

(507) 637-4013 (Main)
(507) 637-4072 (Fax)
www.redwoodcounty-mn.us

TERMS & CONDITIONS for the INITIAL and MINIMUM BID sale of TAX-FORFEITED LAND

INITIAL SALE DATE, TIME AND LOCATION: February 19, 2025 9:00 a.m. – Redwood County Board Room of Government Center, 403 S Mill St, Redwood Falls, MN. Alternate snow date of February 21st, same time and location.

MINIMUM BID SALE DATE, TIME AND LOCATION: March 26, 2025 9:00 a.m. – Redwood County Board Room of Government Center, 403 S Mill St, Redwood Falls, MN. Alternate snow date of March 28th, same time and location.

PUBLIC SALES:

All tax forfeited land will be offered at a public sale and sold to the highest bidder.

The **Initial Price**, which is an amount equal to the estimated market value, as determined by the most recent assessment, will be the starting value for each parcel. If the parcel is not sold at the public auction; the property can be purchased for the initial price at the counter of the Redwood County Auditor/Treasurer for at least the next 30 days.

If the parcel remains unsold, a second public sale will occur where the parcel will be sold starting at the **Minimum Bid**. The minimum bid is the sum of delinquent taxes, special assessments, penalties, interest, and costs assigned to the parcel.

The dates and amounts can be found on the “**Notice of Initial Public Sale of Tax-Forfeited Land**”.

TERMS:

All sales shall be for “**Cash or Credit Card** (2.49% consumer fee), **Day of Sale**”. All sales are final and no provisions will be made for a refund or exchange. Checks will be made payable to “**Redwood County**”.

OTHER CHARGES (PAYMENT MADE AT TIME OF SALE):

1. State Deed charge of \$25 per deed.
2. State Assurance Fund – 3% of the purchase price.
3. State Deed Tax. The tax is based on the amount of the sale at the rate of \$3.30 for each \$1,000, with a minimum of \$1.65.
4. \$46 Recording Fee per deed.
5. \$50 Fee if well certificate is needed.

CONDITIONS: RESTRICTIONS ON THE USE OF THE PROPERTIES

Sales are subject to the following restrictions on the use of the properties:

1. Existing leases;
2. Easements obtained by a governmental subdivision or state agency for a public purpose;
3. Building codes and zoning laws;
4. All sales are final with no refunds or exchanges allowed;
5. The appraised value does not represent a basis for future taxes; and
6. Buyer is purchasing property “**AS IS**”

SPECIAL ASSESSMENTS: LEVIED BEFORE AND AFTER FORFEITURE

The balance of any special assessments that were levied before forfeiture and canceled at forfeiture are not included in the basic sale price and may be reassessed by the municipality. These special assessments are shown on the list of tax forfeited land under the column entitled “Special Assessments Subject to Reassessment.”

Local improvement constructed, but not yet assessed, must be assumed by the purchaser.

Reassessment of cancelled improvement assessments may be made in accordance with M.S. reading, in part, as follows:

M.S. 429.071 – Subd. 4. REASSESSMENT, TAX-FORFEITED LAND.

When a parcel of tax-forfeited land is returned to private ownership and the parcel is benefitted by an improvement for which special assessments were canceled because of the forfeiture, the municipality that made the improvement may, upon notice and hearing as provided for the original assessment, make a reassessment or a new assessment as to the parcel in an amount equal to the amount remaining unpaid on the original assessment.

M.S. 435.23 REASSESS TAX-FORFEITED LAND BACK IN PRIVATE OWNERSHIP.

Any municipality, political subdivision, or other public authority may make a reassessment or new assessment pursuant to section 429.071, subdivision 4, notwithstanding that the original assessment may have been made pursuant to other general law or a special law.

IMPORTANT: To find out if a particular tax forfeited parcel may be assessed or re-assessed please contact the local municipality the parcel is located in.

PROHIBITED PURCHASERS:

The County Auditor per MN Statute 282.016 has the authority to prohibit a person or entity from purchasing a tax forfeited property if that person or entity owns property within the county for which there are delinquent taxes owing.

RESTRICTIVE COVENANT:

Per MN Statute, Secs. 103F.535 and 282.018, Subd. 2

TITLE:

The buyer will receive a receipt at the time of sale.

The Department of Revenue will issue a state quitclaim deed after full payment is made. A state deed has the characteristics of a patent from the State of Minnesota.

BOUNDARIES:

Redwood County is not responsible for locating boundaries on Tax Forfeited Lands.

RADON WARNING STATEMENT

The Minnesota Department of Health strongly recommends that ALL homebuyers have an indoor radon test performed prior to purchase or taking occupancy and recommends having the radon levels mitigated if elevated radon concentrations are found. Elevated radon concentrations can easily be reduced by a qualified, certified or licensed, if applicable, radon mitigator.

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DATED: December 17, 2024

County Board of Redwood County, Minnesota



ATTEST: Vicki Kletscher
County Administrator



by Jim Salfer, Chairman

LEAGUE OF MINNESOTA CITIES INSURANCE TRUST

2025

SAFETY AND LOSS CONTROL WORKSHOPS



Spring Safety and Loss Control Workshops are back!

Brought to you by the League of Minnesota Cities Insurance Trust, these workshops provide practical information to help cities reduce costs and avoid losses.



DATES & LOCATIONS:

MARCH 25
BEMIDJI

MARCH 26
ALEXANDRIA

APRIL 2
SPRINGFIELD

APRIL 3
ST. CLOUD

APRIL 15
ROCHESTER

APRIL 17
ST. PAUL

APRIL 22
VIRGINIA

APRIL 23
PLYMOUTH

REGISTER TODAY AT [LMC.ORG/LCW2025](https://lmc.org/lcw2025)

Questions? Call (651) 281-1249 or (800) 925-1122 or email registration@lmc.org.

WORKSHOP FEE:

**ONLY
\$20** Lunch
Included

8:30 - 9:30

9:45 - 10:45

10:45 - 11:30

ADMINISTRATIVE



Residential Zoning Basics

Zoning and building codes shape where and how people live in your city. Review land use basics with a focus on the history of single-family zoning, and recent critiques and reform efforts. We'll consider housing density, accessory dwellings, and various statutory protections.

EO

POLICE



Earning Team Buy-In

Gaining team support is essential for leaders to implement new initiatives successfully. True buy-in goes beyond compliance—it happens when the team is genuinely invested in the journey ahead. This session will explore proven strategies to foster commitment, build trust, and drive successful change.

EO

PUBLIC WORKS/
PARKS & REC



Identifying and Addressing Workplace Hazards

Explore two key workplace safety components: hazard identification and analysis. In "Spot the Hazard," you will learn to quickly recognize risks using real-world scenarios and practical solutions. "Job Hazard Analysis" will focus on examining tasks, identifying risks, and implementing preventive measures.

SC

**Data Practices:
Wrangling Your Data**

You have data — learn how to use it! We will discuss keeping a data inventory, good data hygiene, handling data practices requests, and technology tools for data management.

SC HR

**After-Action Reviews and
Law Enforcement Officer
Near-Miss Initiatives**

Identify how Minnesota's top-performing public safety agencies practice after-action review processes and near-miss incident reporting to reduce incidents and claims.

**Minnesota Local Technical
Assistance Program
(MnLTAP) Training and
Resources**

Learn about statewide training and resources provided through MnLTAP. Receive an introduction to Work Zone Safety Training and learn about the tools available through the Local Roads Research Board.

**Loss Control for Work
Comp Experience
Modifications (E-Mods)**

Understanding your e-mod is an effective tool in distinguishing your city's workers' compensation profile, and this knowledge is essential when budgeting. This session will explore e-mods and provide tools to manage your city's workers' compensation modification rate.

SC EO HR

**Training Safety Officer
(TSO2) Program**

Learn about the League's award-winning TSO program, designed to reduce police training injuries. We have updated this program to include after-action reviews and officer wellness and safety.

HR

**Safe and Compliant
Chemical Storage and
Handling**

Get essential information about chemical safety and OSHA compliance. From proper labeling to handling techniques to chemical hazards, we will discuss how to inventory, store, and use common chemicals safely.

ADMINISTRATIVE TRACK
CONTINUES
IN THE AFTERNOON!

JOIN US FOR THE PUBLIC SAFETY
WELLNESS TRACK
IN THE AFTERNOON!

JOIN US FOR THE DIGITAL
ACCESSIBILITY SESSION
IN THE AFTERNOON!

REGISTER TODAY!
LMC.ORG/LCW2025

Questions? Call (651) 281-1249 or
(800) 925-1122 or email registration@lmc.org.

EO Suggested for elected officials
HR Suggested for human resources staff
SC Suggested for small cities

ADMINISTRATIVE



Digital Accessibility

Experts from WeCo, a Minnesota company that specializes in digital accessibility, will share tips and demonstrate the different ways individuals living with disabilities interact with electronic formats and the internet.

This session is an excellent introduction to digital accessibility for any member of city staff.

12:15 - 1:45

PUBLIC SAFETY WELLNESS



Benchmark Analytics: Research Findings in Public Safety Wellness

The League of Minnesota Cities Insurance Trust has completed the third year of its groundbreaking research study with Benchmark Analytics! This session will highlight key findings of the study, examine what high-performing law enforcement agencies are doing well, and share wellness practices that you can implement.

12:15 - 1:15

INSURANCE AGENTS



Tort Liability and Governmental Immunities: Balancing Accountability and Protection

Explore the dynamics of tort liability and governmental immunities, examining how the law balances holding public entities accountable while protecting their functions. This presentation covers key concepts, legal frameworks, and practical applications with insights to mitigate risk.

12:15 - 1:15

SC HR

Creating Safe Rental Communities

Learn how to foster relationships between tenants, local law enforcement and city staff to decrease crime and increase community partnerships while ensuring any ordinances do not run afoul of laws like the Americans with Disabilities Act.

2 - 2:30

EO

Fostering Inclusive Governance Through Roles and Responsibilities

This session teaches city leaders the basic duties of their roles and how to go beyond those basic duties to foster an inclusive environment where all city elected officials, city employees, and community members feel heard, valued, and represented.

2:30 - 3:30

SC EO HR

Transforming Wellness in Public Safety: Strategies for Personal and Organizational Health

Wellness is a journey that encompasses both personal and organizational growth, rooted in biological, environmental, and psychological systems. While various strategies can be employed to achieve desired outcomes, it's important to recognize that current wellness approaches may not be sufficient to reach your goals. This session will explore key mechanisms that promote healthy organizations and discuss how to adjust strategies to create a more holistic model for improving performance and well-being. We will also delve into the principles and mindsets that drive success, along with strategies organizations can use to cultivate a healthy culture.

1:15 - 3:30

This session is for all individuals, at every level of the organization.

EO

LMCIT Updates

Learn about recent updates to LMCIT's property/casualty and workers' compensation programs, including coverage and rate changes and dividend returns.

1:15 - 2:30

What?! That's Really Not Covered?

LMCIT strives to extend coverage for losses whenever possible—but some claims are not covered. Learn more about a range of circumstances that are not covered and why. Discover helpful tips to recognize those that might not be covered and how scheduling member property can assist the city and claims staff in identifying and handling claims.

2:30 - 3:30