A Regular Meeting of the

Lamberton City Council

December 11, 2017

 The regular meeting of the City Council of the City of Lamberton was held on December 11th, 2017, in the City Office.

 Members present for all or part of the meeting were Mayor Bill Schaffran, Councilmembers Terry Neperman, Lydell Sik, Dave Irlbeck, Darrell Knutson and Clerks Flaig and Madonna Peterson.

 Mayor Bill Schaffran called the meeting to order at 7:00 pm.

On motion by Sik, seconded by Irlbeck, the council voted unanimously to approve the minutes of the November meeting.

On motion by Sik, seconded by Knutson, the council voted unanimously to approve claims #15209 through #15252 in the amount of $47,459.42.

Brandon Mattison was introduced as a new local contact for Bolton and Menk, Inc. Andy Kehren of Bolton and Menk, Inc. provided and explained the cost estimate options for street reconstruction on 3rd and 4th Avenue. On a motion by Irlbeck, seconded by Sik, the council voted unanimously to hold the required improvement hearing January 22, 2017 at 7:00 p.m. at the Community Center.

Ambulance Director Nick Anderson gave the year-end Ambulance report. He indicated the ambulance department had more revenues than expenditures in 2017; however, he thinks the rates should be increased to ensure having the money set aside when it is time for rig replacement. Nick is proposing increasing the following rates which the council will take into consideration in January when adopting the 2018 Fee Schedule:

|  |  |  |
| --- | --- | --- |
| Service | Current Rate | Proposed 2018 Rate |
| BLS | $650.00 | $ 800.00 |
| ALS | $950.00 | $1,200.00 |
| Mileage | $ 15.00 | $ 20.00 |

Police Chief Nick Hacker gave the Police report. He discussed the report of the calls between the City of Lamberton and the Redwood County Sheriff’s Office. On a motion by Neperman, seconded by Sik, the council voted unanimously to accept the report. Chief Hacker informed the council he was unaware of any policy regarding losing vacation and sick leave at year end and recently requested a print out of his leave and noticed he has been losing vacation leave each year and has requested the council pay it out. On a motion by Sik, seconded by Knutson, the council voted unanimously to only roll back the 58 hours taken from him at the beginning of 2017. The 58 hours rolled back must be used in 2018.

Discussion was held on parameter/guidelines on billing for fire department calls. On a motion by Sik, seconded by Irlbeck, the council voted unanimously to forgive the fire call bill for James Olsen for a brush pile fire that a passerby called in and no fire was found. On the same motion, the council voted to reduce the amount of the fire call bill for Doug’s Auto from $800 to $200. The fire call rate is to remain as set in Resolution 1-2017 Fee Schedule.

Maintenance Supervisor Justin Thram was present. He informed the council they fixed a connection error at the main affecting John Valentin’s sewer and asked the council to consider paying for some of the bill. The issue was tabled until the cost is known.

Thram informed the council he is working full time again after surgery. He informed the council he will not be able to perform ambulance duties as stated in his job description because of his back. He further informed the council a maintenance employee was willing to find a different job because of the day shift ambulance coverage. On a motion by Knutson, seconded by Sik, the council voted unanimously to have the ambulance director research and present options for ambulance coverage during the day.

At 8:00 the Council held the 2018 budget hearing. The budget contained a two percent increase for regular city employees and an overall 4.5 percent increase in the levy for 2018. The public hearing was closed as no one from the public was present. On a motion by Sik, seconded by Neperman, the council voted unanimously to approve the 2018 budget. On a motion by Irlbeck, seconded by Knutson, the council approved the following 2018 Levy:

 Fund Gross Levy

|  |  |
| --- | --- |
| General | 354,260 |
| Library | 39,000 |
| 2011 Series A GO Improvement2013 Series B Refunding Bonds2013 Series C Revenue Bonds | 19,75968,8620 |
| Total | 481,881 |

Clerk Flaig informed the council they will need to review the utility rates for 2018. He is proposing increasing the following rates which the council will take into consideration in January when adopting the 2018 Fee Schedule:

|  |  |  |
| --- | --- | --- |
| Utility | 2017 Rate | Proposed 2018 Rate |
| Water per 1000 gallons | $4.95 | $5.25 |
| Sewer per 1000 gallons | $4.85 | $5.40 |
| Garbage drive by | $4.25 | $4.50 |

On a motion by Sik, seconded by Neperman, the council approved a two percent wage increase to 2018 for regular positions.

On a motion by Irlbeck, seconded by Knutson, the council approved the meeting schedule for 2018.

The Council was presented with the recycling schedule for 2018 with no notable changes.

On motion by Neperman, seconded by Irlbeck, the council approved the 2018 Non-Intoxicating Liquor License for Lamberton Lanes. Sik abstained from the vote. On a motion by Sik, seconded by Knutson, the council unanimously approved a temporary liquor license to American Legion for Feb 4, 2018.

On motion by Knutson, seconded by Sik, the council voted unanimously to approve a one-line advertisement for Kuhar Park in the 2018 Walnut Grove Brochure.

On motion by Sik, seconded by Neperman, the council voted unanimously to approve the hire of Madonna Peterson at $42,000 annually.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve the December 2017 financial report approving donations, transfers and payment of between meeting bills in the amount of $4,992.85.

There being no additional business the meeting was adjourned.

Respectfully submitted, Approved,

Madonna Peterson, Clerk Bill Schaffran, Mayor

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