

LAMBERTON CITY COUNCIL
REGULAR MEETING • CITY HALL
August 11, 2025 • 6:30 P.M.

1. CALL TO ORDER/ADOPT AGENDA/CEREMONIAL DUTIES

- A. Additions/Deletions to Agenda
- B. Swear in Police Chief Determan

2. CONSENT AGENDA

- A. Approval of Minutes (can all be done in one motion)
 - 1. 7-14-2025 – CC Regular Meeting Minutes
 - 2. 7-15-2025 – CC Town Hall Meeting Minutes

3. GENERAL BUSINESS

- A. USDA RD – Ed Gilmore
 - 1. Grove Street
- B. Bollig Engineering – Scott Kuhlman
 - 1. Grove Street
 - 2. Lead Service Line Replacement
- C. Brenda Derickson – Old School Site
- D. Petitions, Request, Communications
 - 1. Citizen Complaints & Concerns
 - a. Tom Anderson – Voice Mail will play at meeting
 - b. 408 Ash St
 - c. 410 Fir Street – (2 Complaints)
 - d. 5th & Fir Stop Sign
 - e. 5th Street
 - f. Tree Stumps
 - g. Garbage on Water Bill
 - h. 202 3rd Ave E
 - i. Douglas & 1st St.
 - j. Grove & 4th
 - 2. Building/Zoning Permit Requests
 - 3. Request for Council Action
 - a. RCA – First Security Bank Request
 - 2025-14 Resolution to Release Pledged Collateral
 - b. RCA – Handicap Sidewalk Access
 - c. RCA – Water Storage Tank Exterior Cleaning and Painting
- E. Department Reports
 - 1. Library –
 - 2. Ambulance Department –
 - 3. Fire Department –
 - 4. Police Department –
 - 5. Maintenance Department -
 - 6. Administration/EDA Department – Submitted
- F. Ordinances and Resolutions (can all be done in one motion)
 - 1. 2025-15 – Resolution Accepting Donations
- G. Financial Report & Approval of Claims
 - 1. August 2025 Financial Report
 - 2. Approval of Claims
 - 3. July Pool Information

4. MAYOR & COUNCIL REPORTS & COMMUNICATIONS

A. Information for Council

1. Tax Forfeiture Sale
2. Redwood County Child Care Initiative
3. Amy Klobuchar's Office called to say our funding request made the next hurdle, now we wait for the senate to pass the budget (September/October timeline).

5. NEXT MEETING DATES

- A. Regular Council Meeting August 11, 2025 at 6:30 PM

6. ADJOURNMENT

LAMBERTON CITY COUNCIL
REGULAR MEETING MINUTES
July 14, 2025 • 6:30 P.M.

1. CALL TO ORDER/ADOPT AGENDA/CEREMONIAL DUTIES

- Meeting called to order at 6:30 PM July 14, 2025.
- Present: Mayor L. Sik, L. Bittner, D. Irlbeck, A. Cairns, L. Pfarr
- Staff in Attendance: V. Halter, J. Thram, K. Mittelstadt, D. Determan, C. Fenger
- Others in Attendance: Scott Kuhlman, Bruce Beussman, Jim Simonson, Marcheale Walz, Troy Harms, Rebecca Christianson, Pat & Lynn Story, Tom Anderson, Perry Sneider

A. Additions/Deletions to Agenda

1. Add Resolution 2025-14 Sale of Lamberton Meats Building
2. Add RCA for Payloader
3. Add Year to Date Budget under Financial reports and claims

Motion/Second/Pass (Irlbeck/Cairns/unanimous 5/0) to approve the agenda as amended.

B. Swear in Police Chief Determan

Mayor Sik officially swore in Chief of Police Derick Determan.

2. CONSENT AGENDA

A. Approval of Minutes (can all be done in one motion)

1. 6-9-2025 – City Council Regular Minutes
2. 6-23-2025 – City Council Work Session Minutes
3. 6-30-2025 – City Council Work Session Minutes

Motion/Second/Pass (Bittner/Cairnes/ unanimous 5/0) to approve the minutes as listed with change to the 6-9-2025 Wetter Camper RCA motion to be deleted.

3. GENERAL BUSINESS

- A.** Scott Kuhlman of Bollig Engineering was present to talk about the USDA-RD funding package offered. The project would be done under two different USDA-RD loan programs for \$1,794,000. The council will have to pass a resolution for a Feasibility study. Lead Service Line Replacement – Bid opening this week. Then the project can move forward. The project is covered by grant funds by the state.

2025-10 – Resolution Authorizing Loans for Grove Street

Motion/Second/Pass (Bittner/Irlbeck/unanimous 5/0) to approve Resolution 2025-10.

2025-11 – Resolution Ordering Preparation of Report on Improvement for Grove Street Project

Motion/Second/Pass (Cairns/Pfarr/unanimous 5/0) to approve Resolution 2025-11.

- B.** Public Hearing – Zoning Change Request RRC Old School Site 7:00 PM

C. Petitions, Request, Communications

1. Citizen Complaints & Concerns

- a. Meadowland Co-Op – Bruce Beussman and Jim Simonson was present to talk about truck and trailer parking on the side of First Ave. There are several trailers and trucks that park along First Ave. it prohibits the ability to see for those doing business and making deliveries at the feed mill. Also with the parking and limited visibility cars tend to speed along that road and the combination is not safe. They are asking for no parking on the north side of First Ave east all the way to the scale office area. Some of the trucks/trailers do not belong to people living in town. Discussion held.

Motion/Second/Pass (Cairnes/Irlbeck/unanimous 5/0) to approve No parking on the north side of First east until to the scale office area.

Regular meeting paused for the Public Hearing on rezoning the old RRC school buildings.

Public Hearing on Rezoning the old RRC School parcels

Mayor Sik called the hearing to order. Mayor Sik clarified what parcels were being asked to be rezoned. It is all of the parcels excluding the auto shop addition. Cairns questioned the current letter intent the school has trying to understand the portions of the buildings being separated and what would be the potential use. A resident asked what the intent of the rezoning was. Sik explained that it is his understanding the school is negotiating the sale of portions of the building and for anyone to have a business at that site, needs to have the parcels rezoned. Current zoning is R1 and they are asking for Downtown Commercial Zoning. Questions and comments were heard. Discussion was held.

Public Hearing adjourned at 7:15 PM

Regular meeting resumed at 7:15 PM.

Motion/Second/Pass (Cairnes/Pfarr/unanimous 5/0) to deny the rezoning application for lack of demonstrating need for rezoning.

- b. Hubert Alley – 305 5th Ave – holes in the alley. Cairns question alley maintenance schedule. Thram explained they usually go through with the box scrapper in the spring and some other time in the summer when there is moisture. He explained it is on the list for August and he has fill to use in the alleys. It was explained that alleys have not been regularly maintained with fill since Thram began with the city. Thram also explained that water sits in the alley ways because they are lower than the grass areas and that causes potholes.
 - c. Corner of Douglas & First – this has been moved.
 - d. 605 3rd Ave W – Halter has talked to him. He says he has a plan. Halter explained to him that as long as we see progress, the city will work with him.
 - e. 701 Elm St – Trailer in the way – Discussion was held that the trailer did not obstruct the corner.
 - f. 206 4th Ave E – Discussion held. Chief Determan said he has spoken to her.
 - g. 204 3rd Ave W – Halter stated she had public works set traps. Discussion held on abandoned properties.
 - h. Walz – Street Department – Walz was present to complain about the weeds and lack of string trimming. Walz feels with three people, there should be things done. Discussion was held on the street sweeper and spraying weeds in the gutters.
2. Building/Zoning Permit Requests
- a. 2025-03 – Stevenson – Deck
Motion/Second/Pass (Bittner/Pfarr/unanimous 5/0) to approve Building Permit 2025-03 Stevenson deck.
 - b. 2025-04 – Senst – Patio
Motion/Second/Pass (Irlbeck/Cairns/unanimous 5/0) to approve Building Permit 2025-04 Senst patio.
3. Request for Council Action
- a. RCA – City Hall Electrical Pannel – Anderson electric stated that he would recommend having it changed because of age and the brand is known to cause fires. Discussion held.
Motion/Second/Pass (Pfarr/Bittner/unanimous 5/0) to wait to replace the electrical panel at city hall until next year budgeting.
 - b. RCA – Community Center Policy on Rental Fee Waiver – Discussion held on policy presented.
Motion/Second/Pass (Bittner/Pfarr/Cairns Abstained 4/0) to approve Community Center Policy on Rental Fee Waiver.
 - c. RCA – Police Officer Wages & Charles Fenger – Halter stated that as discussed at the last work session, the city's wage scale for police officers does not work currently. The council had asked to see a small step scale with three steps. Hater suggested Grade 5 Step 1 \$28/hour, Grade 2 \$29/hour and Grade 3 \$30/hour. Officer Fenger stated he makes more at his other jobs and would like the current arrangement to continue. Discussion was held about the new chief's hours, changes in how calls are taken, and the county contract cost.
Motion/Second/Pass (Cairns/Pfarr/unanimous 5/0) to approve new step rates for part-time police officers.

Motion/Second/Pass (Cairns/Pfarr/unanimous 5/0) to discontinue the current contract with Chuck Fenger and move both Fenger and Walker to Step 3 of new pay scale.
 - d. RCA – School Speed Zone – Halter explained that during the Safe Routes to School (SRTS) planning grant process, one of the issues that was identified was slowing people down in front of the school. This is something the city can do at relatively low cost before we apply for the SRTS Infrastructure grant. Halter reached out to the Superintendent and the Colby Pack about speed and hours. They suggest 15 MPH with the hours of 7:30 AM-8:30

AM and 3:00-3:30PM. This would be from 5th Street to 7th Street.

Motion/Second/Pass (Pfarr/Irlbeck/unanimous 5/0) to approve a school speed zone at the suggested hours and speed.

- e. RCA – Stavnes Container – Halter explained she received a response from Stavnes and is asking for direction from the council. Discussion was held. Council asked Halter to contact the company and then obtain a second opinion.
- f. RCA – SWIF Donation – requested donation of \$350. Cairns questioned if we benefit from their services. Halter explained the Lamberton Community foundation uses them, Halter has used them for information and contacts.

Motion/Second/Pass (Bittner/Cairns/unanimous 5/0) to approve the donation to SWIF.

- g. RCA – Lamberton Meats Building – Halter has the signatures needed to change the building back to the City. Marc Weideman would like to purchase the building for \$1. Discussion held.

Motion/Second/Pass (Bittner/Pfarr/unanimous 5/0) to approve Marc Weideman to purchase the Lamberton Meats building for \$1.

- h. RCA – Payloader – Halter explained this was discussed during work session. The tractor is tired and wasn't made for how it is used. RDO has a payloader available that is a trade in from Highwater Ethanol. We would not get the payloader until fall.

Motion/Second/Pass (Bittner/Cairns/unanimous 5/0) to approve entering into a purchased agreement for the payloader.

D. Department Reports

- 1. Library – A report was submitted.

Motion/Second/Pass (Irlbeck/Pfarr/unanimous 5/0) to approve the Library report as submitted.

- 2. Ambulance Department – Director Mittelstadt was present. She reported they have added an EMR and there is potential for a couple more. Since the first of the year they have only been out of service for 3 hours due to lack of coverage. 23 calls in May 14 calls in June.

Motion/Second/Pass (Irlbeck/Bittner/unanimous 5/0) to approve the Ambulance report as given.

- 3. Fire Department – Chief Neperman had texted Halter with the FD purchased 5 new pagers, and will demo a soy based foam alternative.

Motion/Second/Pass (Pfarr/Bittner/unanimous 5/0) to approve the Fire Dept. report.

Pfarr questioned if Fire training could be changed so that Tom could attend the meetings. There was no support for the request.

- 4. Police Department – Chief Deteman was present. There were 18 calls for service in June. He asked for an impound lot option and for the city to consider having fees for towing and storage. Chief also asked for the city to consider forfeiting vehicles when applicable. Discussion was held.

Motion/Second/Pass (Cairns/Irlbeck/unanimous 5/0) to approve the Police report as given.

- 5. Maintenance Department – Thram was present. They installed the new playground equipment in the park. August is set for street repair work.

Motion/Second/Pass (Bittner/Pfarr/unanimous 5/0) to approve the Maintenance report as given

- 6. Administration/EDA Department – Halter explained she has been working on the grocery store, child care, complaints.

Motion/Second/Pass (Bittner/Pfarr/unanimous 5/0) to approve the Admin/EDA report as given.

E. Ordinances and Resolutions (can all be done in one motion)

- 1. 2025-13 – Resolution Accepting Donations

F. Financial Report & Approval of Claims

- 1. July 2025 Financial Report
- 2. Approval of Claims
- 3. June Pool Information

Motion/Second/Pass (Irlbeck/Bittner/unanimous 5/0) to approve resolutions 2025-013, the July 2025 Financial Report and Approval of Claims.

4. MAYOR & COUNCIL REPORTS & COMMUNICATIONS

A. Information for Council

- 1. Demographics – Lamberton population 778 as of April 1, 2024 with an estimated 345 households.
- 2. Child Care Town Meeting – October 25, 2025 there is a town hall meeting about child care in Redwood County. Halter asked to fill out the surveys that come along and consider coming to the town hall meeting.

5. NEXT MEETING DATES

A. Town Meeting regarding Grocery Store July 15,2025 at 6:00PM at the Community Center

B. Regular Council Meeting August 11, 2025 at 6:30 PM

6. ADJOURNMENT

Motion/Second/Pass (Irlbeck/Cairns/unanimous 5/0) to adjourn the meeting. Meeting adjourned at 8:50 PM.

Respectfully Submitted,

Valerie Halter
Clerk

Lydell Sik
Mayor

LAMBERTON CITY COUNCIL
SPECIAL MEETING MINUTES
July 15, 2025 • 6:00 P.M.

A. CALL TO ORDER/ADOPT AGENDA/CEREMONIAL DUTIES

- Meeting called to order at 6:0 PM July 15, 2025 t the Community Center.
- Present: Mayor L. Sik, L. Bittner, D. Irlbeck, A. Cairns, L. Pfarr
- Staff in Attendance: V. Halter, J. Thram, K. Vollmer, D. Detterman
- Others in Attendance: See attached registration sheets 126 signed in.
- 1. Additions/Deletions to Agenda

Motion/Second/Pass (Bittner/Irlbeck/unanimous 5/0) to approve the agenda as amended.

B. GENERAL BUSINESS

Mayor Sik opened the meeting thanking everyone for coming. Asked everyone to keep their comments short to allow everyone time that wants to speak. Mayor Sik introduced Gary Carlson.

1. Gary Carlson and Eric Olsem of Maynard's Foods talked about the challenges they are facing. The first year was profitable but the store has been taking a loss since. Maynard's has taken measures to cut costs like once a week truck delivery and stopping flyer distribution by mail. Carlson also explained areas out of their control. Manufacturers pricing and sales items. Carlson stressed the need for a meat cutter, store manager and the need for increased sales.

Carlson and Olsem took questions and comments from the audience. Questions and comments included not having items from the sales flyer, quality of produce, employees on cell phones, groceries being carried out, milk expiration, special requests, on-line ordering, and staff always friendly and helpful.

Carlson thanked everyone for their comments. Carlson stated Maynard's can try to keep the store open but again they need a meat cutter and a manager. Pete Furth said he would cut meat for them. Carlson said he would look closer at the break-even number and will do what they can to keep the store open.

Mayor Sik thanked Carlson and Olsem.

2. Halter presented a presentation on the future of groceries in Lambertton. Halter explained the steps that were taken once notified that the grocery store would be closing. Halter then went into the challenges facing rural grocery stores. Challenges include small margins of 1-3%, residents use town stores for fill-in items only, old buildings and outdated equipment, lack of community support and loyalty.

Halter explained once she understood no neighboring stores would want to purchase Lambertton, she explored what options there would be. Halter then explored the Co-op model. This would be people buying shares into the co-op to keep it open. Halter went through the pros and cons of a co-op. Halter concluded that there is work to be done and Lambertton needs to be positive and work together.

3. City Council
There were no questions to the council.

C. ADJOURNMENT

Motion/Second/Pass (Cairnes/Pfarr/unanimous 5/0) to adjourn the meeting. Meeting adjourned at approximately 7:45 PM.

Respectfully Submitted,

Valerie Halter
Clerk

Lydell Sik
Mayor

Lamberton City Council
Meeting Date: 7-15-2025
Official Record of Attendees

Name - Printed	
1	Joanne Eykyn
2	Marty Sarne
3	Naomi Wetter
4	Naomi Wetter
5	Jim Salter
6	Sue Redman
7	Janet Kelsey
8	David Smith
9	Donnell
10	Pat Stiles
11	LeRoy Kroger
12	Lee Parker
13	Ralph Sepp
14	Sue Sepp
15	Deborah Snyder
16	Deborah Snyder
17	Lamar Johnson Bell
18	Alice Vosh
19	Dhruval Patel
20	May Hewitt

Lamberton City Council
Meeting Date: 7-15-2025
Official Record of Attendees

	Name - Printed
1	Cathy Graft
2	Darrel Graft
3	Randy Wertz
4	Cheryl Van Meveren
5	Kipper Kremin
6	Chloe Hamethun
7	Jane Moore
8	Mel Vang
9	John M. Anderson
10	Jill Jubel
11	Ludi Fuhke
12	Kiki Hubert
13	Marc Wiedeman
14	Ann M. Baker
15	Laine Hudson
16	Barbara
17	Roger Jankett
18	Nicole Lanoue
19	Sandy Anderson
20	John Baird

Lamberton City Council
Meeting Date: 7-15-2025
Official Record of Attendees

	Name - Printed
1	Ardelle FONSS
2	Maryann Hrenewald
3	Bill Pfarr
4	Gandy Wille
5	Jane Zimmerman
6	Ronie Schult
7	Digby Jellous
8	Koko
9	Vicki Quercy
10	Emilia [Signature]
11	Darla Gilb
12	Lowell Highby
13	Faye Imker-Witte
14	Jodie Geske
15	Kevin Batalla
16	Doug Larson
17	Dorothy Lissman
18	Debbie Vollmer
19	Alia [Signature]
20	Josh Erickson

Lamberton City Council
Meeting Date: 7-15-2025
Official Record of Attendees

	Name - Printed
1	LISA BROUGHTON
2	TRAVIS WORRELL
3	Joleen Erickson
4	Virginia Waldruff
5	Jane Pittner
6	Katy Wille
7	Darold - Sharon Coulter
8	Mary Neperman
9	Terry Neperman
10	Jo Runk
11	Brad Gisch
12	Gary Jessiman
13	
14	Deb Pack
15	Ron Kline
16	Barbara Kline
17	Clare L. Poling
18	Melvin Wellhite
19	Len Borchert
20	Ashten Kerk

Lamberton City Council
Meeting Date: 7-15-2025
Official Record of Attendees

	Name - Printed
1	Linda Nielsen
2	Gayle Erickson
3	Brian Reed
4	Gene Asp
5	Justin Thum
6	Brett Baumann
7	Dave Pickel
8	Richard Wedeman
9	Shari Kelpin
10	Megan Inker
11	Nancy Amstutz
12	Dennis Chao
13	John W. Casey
14	GARY CARLSON
15	Eric Olsem
16	Linda Scherff
17	Rogers Sandy Polkow
18	Bill Schaffner
19	Laverne Mathison
20	Sandy Gustaf

Lamberton City Council
Meeting Date: 7-15-2025
Official Record of Attendees

	Name - Printed
1	Julie Erickson
2	Lathrop J. Thompson
3	Bernadine Hewitt
4	Eddie Coulter
5	Mary Tuttle
6	Olivia Nielsen
7	Deanna Busch
8	Julie Senn
9	Max Brunauale
10	Kyle Hubert
11	Terri Sik
12	Janis Nickel
13	Sandy Weedman
14	Betty Amisden
15	Carl Peterson
16	Grace Heggild
17	Karl Dager
18	Judy Dager
19	Michelle Davis
20	Celine Heggild

Lamberton City Council
Meeting Date: 7-15-2025
Official Record of Attendees

	Name - Printed
1	Kari Pankonin
2	Garry Beermann
3	Ethan Johnson
4	Mark Weedman
5	Anita Runk
6	Allie Parker
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Rural Development

August 11, 2025

2800 1st Ave NW
Suite 500
Faribault, MN 55021

Voice 507.332.7418
Fax 855.804.4099

City of Lamberton
112 Second Ave West
Lamberton, MN 56152

Subject: Letter of Conditions for a Community Facilities Program Loan
City of Lamberton 2025 Grove St. Street Improvements

Dear Mayor & City Council:

This letter, with attachments, establishes conditions that must be understood and agreed to by the applicant before further consideration may be given to the application for Federal Assistance. The State and Area Office staff of USDA Rural Development (RD or Agency) will administer the loan and/or grant funds for this project on behalf of the Rural Housing Service. All parties may access information and regulations referenced in this letter at our website located at: <https://www.rd.usda.gov/programs-services/community-facilities>. Any changes in project cost, source of funds, scope of services, or any other significant changes in the project or applicant (this includes significant changes in the applicant's financial condition, operation, organizational structure or executive leadership) must be reported to and approved by RD by written amendment to this letter. Any changes not approved by RD will be a cause for discontinuing the processing of the application. If you do not meet the conditions of this letter, the Agency reserves the right to withdraw Agency funding.

This letter is not to be considered as loan approval or as representation of the availability of funds. The application can be processed on the basis of an RD loan not to exceed \$859,000. Funds for this project are provided by the Rural Housing Service (RHS).

Please complete and return the attached Form RD 1942-46, "Letter of Intent to Meet Conditions," and Form RD 1940-1, "Request for Obligation of Funds," within the next ten (10) days, if you desire that we give further consideration to your application. The execution of these and all other documents required by RD must be authorized by appropriate resolutions of the applicant's governing body.

The loan will be considered approved on the date Form RD 1940-1, "Request for Obligation of Funds," is mailed to the applicant by RD. This is also the date that the interest rate is established. If the interest rate is lower at the time of the loan closing, you must make a request in writing to receive the lower rate in effect.

The loan will be repayable over a period not to exceed 20 years from the date of loan closing at the intermediate interest rate. The first combined principal and

interest payment will be due one (1) year following loan closing. The loan repayment will be made in amortized annual installments.

Project Budget—Based on Standard Form 424, “Application for Federal Assistance,” the project cost and funding will be as follows:

a.	<u>Project Cost</u>	<u>Total</u>
	Development	\$634,000
	Engineer – Design	\$ 71,000
	Engineer - Construction Admin	\$ 30,000
	Engineer - Inspection	\$ 29,000
	Engineer - Additional Services	\$ 2,000
	Legal, Testing, & Admin	\$ 10,000
	Interest	\$ 20,000
	Contingencies	\$ 63,000
	TOTAL:	\$859,000

b.	<u>Source of Funds</u>	
	USDA Loan	\$859,000
	TOTAL:	\$859,000

Any changes in funding sources following obligation of Agency funds must be reported to the processing official. Project feasibility and funding will be reassessed if there is a significant change in project costs after bids are received. If actual project costs exceed the project cost estimates, an additional contribution by the applicant may be necessary.

The applicant will ensure projects are completed in a timely, efficient, and economical manner. Section I of the attached conditions (Items 1—19) must be satisfied prior to interim loan closing or before construction begins, whichever occurs first, in either case not later than one (1) year from the date of this letter. The Agency reserves the right to cancel funds if the applicant does not comply with all requirements as presented or subsequently modified, as needed.

In the event the project has not advanced to the point of construction within one (1) year, RD reserves the right to discontinue the processing of the application.

This Letter of Conditions will require written approval to extend the Letter of Conditions offer one year after the date of this letter.

Also, please be aware of statute 31 US Code §1552 outlining procedure for appropriation account for definite time period of five years: “on September 30th of the 5th fiscal year after the period of availability ends, account shall be closed any remaining balance shall be canceled.

If you have any questions, feel free to contact this office.

Sincerely,

A handwritten signature in cursive script, appearing to read "Edward Gilmore".

Edward Gilmore
Area Specialist

cc: Community Programs Director, USDA Rural Development,
(Bond Counsel)
(Architect)
(Attorney)
(Accountant)
(Interim Lender)

ATTACHMENT TO LETTER OF CONDITIONS

SECTION I. CONDITIONS TO BE SATISFIED PRIOR TO LOAN CLOSING OR BEFORE CONSTRUCTION BEGINS, WHICHEVER OCCURS FIRST

1. Disbursement of Funds

- a. Interim loan financing during construction will be required in accordance with 7 CFR 1942.17 (n)(3) for all construction loans over \$50,000. The applicant must provide RD with a copy of the proposed interim financing package for review prior to execution. RD may issue Guide 1/1a, as appropriate (or similar), to the selected lender to inform the lender of RD's commitment. Parity with the existing Agency loan(s) for the interim financing will not be authorized. RD funds will not be provided before the execution of a construction contract if interim financing is not required.
- b. The applicant will provide evidence that funds from other sources will be made available for the project cost in the amount of \$0.00. This evidence should include a copy of the loan/grant award that addresses how funds will be disbursed.
- c. The applicant's contribution of funds toward the project cost shall be considered the first funds expended and must be deposited in its project account before construction is started. The applicant must provide evidence of this deposit to RD.
- d. Agency funds will not be used to pre-finance funds committed to the project from other sources.
- e. The Debt Collection Improvement Act (DCIA) of 1996 requires that all Federal payments be made by Electronic Funds Transfer/Automated Clearing House (EFT/ACH). Applicants receiving payments by EFT will have funds directly deposited to a specified account at a financial institution with funds being available to the recipient on the date of payment. The borrower should complete Form SF-3881, Electronic Funds Transfer Payment Enrollment Form, for each account where funds will be electronically received. The completed form(s) must be received by RD at least forty-five (45) days prior to the first advance of funds. Failure to do so could delay loan closing.

2. Security Requirements

- a. At loan closing the applicant will execute the attached Form RD 1942-47, "Loan Resolution (Public Bodies)". Please note the refinancing provision in paragraph 2. Also, on page 3 there is a certification to be executed at loan closing.
- b. The applicant is a legally organized municipality under Sections of the applicable State Government and will evidence the loan with a General Obligation bond. The bond will be fully registered as to both principal and interest in the name of the

United States of America, Rural Development. The General Obligation bond must be prepared in accordance with 7 CFR 1942, Subpart A, and State law. The assistance and opinion of a recognized bond counsel must be obtained.

The general obligation bond and any ordinance or resolution relating thereto must not contain any provision in conflict with the Agency Loan Resolution, applicable regulations, or its authorizing law. In particular, there must be no defeasance or refinancing clause in conflict with the graduation requirements of 7 U.S.C. 1983.

3. **Insurance and Bonding Requirements**—The applicant must provide evidence of adequate insurance and fidelity bond coverage by loan closing or start of construction, whichever occurs first. Adequate coverage, in accordance with RD’s regulations, must then be maintained for the life of the loan and evidence must be submitted to RD annually. Evidence that coverage is being maintained must be provided annually thereafter. It is the responsibility of the applicant and not that of RD to ensure that adequate insurance and fidelity bond coverage is maintained. Applicants are encouraged to review coverage amounts and deductible provisions with their attorney, consulting engineer, and/or insurance provider(s).
 - a. Property Insurance—Fire and extended coverage will be required on all above-ground structures, including applicant-owned equipment and machinery housed therein. Provide RD with proof of coverage and attach Lender’s Loss Payable Endorsement (438 BFU or equivalent) naming the UNITED STATES OF AMERICA as lender.
 - b. Corporate Liability Insurance—The Applicant will provide public liability, and property damage insurance in an amount to adequately protect the applicant from civil action arising from the function of the applicant relative to the project.
 - c. Workers’ Compensation Insurance—The applicant will be required to carry workers’ compensation insurance for all employees in accordance with the State law.
 - d. General liability and vehicular coverage must be maintained.
 - e. Fidelity Bond—Persons who have access to the funds and custody to any property will be covered by a fidelity bond or an adequate crime policy that protects the applicant from an employee crime. Coverage may be provided either for all individual positions or persons, or through “blanket” coverage providing protection for all appropriate employees and/or officials. The amount of coverage required by RD will be sufficient to cover the total annual debt and reserve service requirements for the loan. The United States of America will be named as co-oblige on the bond. A certified power-of-attorney with an effective date will be attached to each bond.
4. **Civil Rights & Equal Opportunity**—The borrower has received an award of Federal funding and is required to comply with U.S. statutory and public policy requirements, including but not limited to:

- a. **Section 504 of the Rehabilitation Act of 1973** – Under Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), no handicapped individual in the United States shall, solely by reason of their handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Agency financial assistance. The Standard for compliance is the Architectural Barriers Act Accessibility Standards (ABAAS).
- b. **Civil Rights Act of 1964** – All recipients are subject to, and facilities must be operated in accordance with, Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) and 7 CFR 1901, Subpart E, particularly as it relates to conducting and reporting of compliance reviews. Instruments of conveyance for loans and/or grants subject to the Act must contain the covenant required by Paragraph 1901.202(e) of this Title.
- c. **The Americans with Disabilities Act (ADA) of 1990** – This Act (42 U.S.C. 12101 et seq.) prohibits discrimination on the basis of disability in employment, State and local government services, public transportation, public accommodations, facilities, and telecommunications.
- d. **Age Discrimination Act of 1975** – This Act (42 U.S.C. 6101 et seq.) provides that no person in the United States shall on the basis of age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.
- e. **Controlled Substances Act** - Even though state law may allow some activities, as a recipient of Federal funding, you are subject to the Controlled Substances Act. Specific questions about the Controlled Substances Act should be directed to the Servicing Official who will contact OGC, as appropriate.
- f. **Limited English Proficiency (LEP)** - LEP statutes and authorities prohibit exclusion from participation in, denial of benefits of, and discrimination under Federally assisted and/or conducted programs on the ground of race, color, or national origin. Title VI of the Civil Rights Act of 1964 covers program access for LEP persons. LEP persons are individuals who do not speak English as their primary language and who have a limited ability to read, speak, write, or understand English. These individuals may be entitled to language assistance, free of charge. The recipient must take reasonable steps to ensure that LEP persons receive the language assistance necessary to have meaningful access to USDA programs, services, and information the recipient provides.

Agency financial programs must be extended without regard to race, color, religion, sex, national origin, marital status, age, or physical or mental handicap. The recipient must display posters (provided by the Agency) informing users of these requirements, and the Agency will monitor the recipient's compliance with these requirements during regular compliance reviews.

As a recipient of RD funding, you are required to post a copy of the Non-Discrimination Statement listed below in your office and include in full, on all materials produced for public information, public education, and public distribution both print and non-print.

Non-Discrimination Statement

“This institution is an equal opportunity provider and employer.”

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at <https://www.usda.gov/about-usda/general-information/staff-offices/office-assistant-secretary-civil-rights/how-file-program-discrimination-complaint>, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, S.W., Stop 9410, Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

If the material is too small to permit the full statement to be included, the material at a minimum includes the statement in print size no smaller than the text that “This institution is an equal opportunity provider and employer.”

5. PROCUREMENT

- a. All procurement transactions connected to this project, regardless of whether by negotiations or by sealed bids and without regard to dollar value, shall be conducted in a manner that provides maximum open and free competition in compliance with but not limited to 7 CFR 1942.18 (j)(2) and 2 CFR 200.

6. Written Agreements for Professional Services

- a. The bond counsel services agreement submitted by Dorsey & Whitney LLP is satisfactory to RD.
- b. The legal service agreement submitted by Matt Novak is satisfactory to RD.
- c. An agreement for engineering services with Bollig Engineering is satisfactory to RD.

7. Land and Rights-of-Way—The applicant must present satisfactory evidence that they have obtained, or can obtain, any and all lands, rights-of-way, easements, permits and franchises which are required by the architectural/engineering plan. Acquisitions of necessary land and rights must be accomplished in accordance with the Uniform Relocation and Real Property Acquisition Act. The following forms, copies of which are attached, may be used for these purposes:

- Form RD 442-21, “Right-of-Way Certificate” (with map attached)
- Form RD 442-22, “Opinion of Counsel Relative to Rights-of-Way”
- Form RD 442-20, “Right-of-Way Easement”

8. System Policies, Procedures, Contracts, and Agreements—The facility must be operated on a sound business plan which involves adopting policies, procedures, and/or ordinances outlining the conditions of service and use of the proposed system.

- a. **Conflict of Interest Policy** – Prior to obligation of funds, you must certify in writing that your organization has in place up-to-date written standards of conduct covering conflict of interest. The standards of conduct must include disciplinary actions in the event of a violation by officers, employees, or agents of the borrower. The standards identified herein apply to any parent, affiliate or subsidiary organization of the borrower that is not a state or local government, or Indian Tribe. Policies and accompanying documents shall be furnished to RD upon request.

You must also submit a disclosure of planned or potential transactions related to the use of Federal funds that may constitute or present the appearance of personal or organizational conflict of interest. Disclosure must be in the form of a written letter signed and dated by the applicant's official. A negative disclosure in the same format is required if no conflicts are anticipated.

Sample conflict of interest policies may be found at the National Council of Nonprofits website, <https://www.councilofnonprofits.org/tools-resources/conflict-of-interest>, or in Internal Revenue Service Form 1023, Appendix A, "Sample Conflict of Interest Policy," at <http://www.irs.gov/pub/irs-pdf/i1023.pdf>. Though these examples reference non-profit corporations, the requirement applies to all types of Agency borrowers.

Assistance in developing a conflict-of-interest policy is available through Agency-contracted technical assistance providers if desired.

- b) **Contracts for Other Services/Lease Agreement** – Drafts of any contracts or other forms of agreements for other services, including audit, management, operation, and maintenance, or lease agreements covering real property essential to the successful operation of the facility, must be submitted to the Agency for review and concurrence prior to advertising for bids.
 - c) **Parity/Intercreditor Agreement** – Projects with parity liens must have in place a written agreement between the parity lenders. The draft agreement must receive Agency concurrence prior to advertising for bids.
 - d) **Other agreements** with governments or other entities regarding joint operation of facilities, granting authority to Agency borrowers for providing service within another entity's service area, etc. The draft agreement must receive Agency concurrence prior to advertising for bids.
9. **Permits**—All permits involving Federal, State, and local agencies must be obtained and evidence thereof provided to RD prior to Notice to Proceed.
 10. **Environmental Reviews**—The project proposed has been evaluated to be consistent with the National Environmental Policy Act. Other Federal, State, tribal, and local laws, regulations and or permits may apply or be required. During any stage of project development, including construction, should environmental issues develop which require

mitigation measures, RD applicants are required to notify RD and comply with such mitigation measures. Failure by an applicant to implement mitigation measures may disqualify the project from Agency funding. Mitigation measures identified or prepared as part of the State Environmental Act if applicable and NEPA environmental process must be implemented. If the project or any project element deviates from or is modified from the originally approved project, additional environmental review may be required.

At the conclusion of the proposal's environmental review process, specific action(s) were determined necessary to avoid or minimize adverse environmental impacts. As outlined in the Environmental Report dated March 2024 the following action is required for successful completion of the project and must be adhered to during project design and construction:

No Mitigations Required

11. **Engineering Services** –You have been required to complete an Agreement for Engineering Services, which should consist of the Engineers Joint Contract Documents Committee (EJCDC) documents as indicated in RUS Bulletin 1780-26, “Guidance for the Use of EJCDC Documents on Water and Waste Projects with RUS Financial Assistance,” or other approved form of agreement. The Agency will provide concurrence prior to advertising for bids and must approve any modifications to this agreement.

12. **BUILD AMERICA, BUY AMERICA ACT (BABAA)**

The borrower must comply with the provisions of the Build America, Buy America Act (the “Act”). Pub. L. No. 117-58, §§ 70901-52, enacted on November 15, 2021. The Act requires that “none of the funds made available for a Federal financial assistance program for infrastructure may be obligated for a project unless all of the iron, steel, manufactured products, and construction materials used in the project are produced in the United States.” Borrowers of an award of Federal financial assistance from a program for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless:

- a. All iron and steel used in the project are produced in the United States. This means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
- b. All manufactured products used in the project are produced in the United States. This means the manufactured product was manufactured in the United States, and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and

- c. All construction materials are manufactured in the United States. This means that all manufacturing processes for the construction material occurred in the United States.

The BABAA requirement applies to the entirety of an infrastructure project, even if only a portion of the project is funded by Federal funds. The requirement applies to each product, manufactured good, or construction material incorporated in the project.

15.1 Definitions (as applied in this condition only)

Construction Materials—include an article, material, or supply—other than an item of primarily iron or steel; a manufactured product; cement and cementitious materials; aggregates such as stone, sand, or gravel; or aggregate binding agents or additives—that is or consists primarily of:

- non-ferrous metals.
- plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables).
- glass (including optic glass).
- lumber; or
- drywall.

Domestic Content Procurement Preference—means all iron and steel used in the project are produced in the United States; the manufactured products used in the project are produced in the United States; or the construction materials used in the project are produced in the United States.

Infrastructure—includes, at a minimum, the structures, facilities, and equipment for, in the United States, roads, highways, and bridges; public transportation; dams, ports, harbors, and other maritime facilities; intercity passenger and freight railroads; freight and intermodal facilities; airports; water systems, including drinking water and wastewater systems; electrical transmission facilities and systems; utilities; broadband infrastructure; and buildings and real property. Infrastructure also includes structures, facilities, and equipment that generate, transport, and distribute energy, including electric vehicle (EV) charging stations. “Infrastructure” has a broad interpretation, and the definition provided is illustrative and not exhaustive.

Manufactured Product—Items assembled out of components, or otherwise made or processed from raw materials into finished products. Manufactured products must be manufactured (assembled) in the United States, and the cost of components that were mined, produced, or manufactured in the United States must be greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation.

Manufacturer's Certification—Documentation provided by a manufacturer, certifying that the items provided by manufacturer meet the domestic preference requirements of the Act.

Project—means the construction, alteration, maintenance, or repair of infrastructure in the United States.

15.2 Compliance

The borrower must comply with the provisions of the Build America, Buy America Act (BABAA). Pub. L. No. 117-58, §§ 70901-52, enacted on November 15, 2021. By accepting these conditions, the borrower attests that they or their designee(s) will maintain documentation for BABAA provisions to indicate compliance.

Minimum records include certifications from manufacturers, the architect/engineers, and the prime contractor. Supporting documentation includes purchasing records and notes and photos taken by the Resident Project Representative (RPR)/ Resident Inspector (RI). Documentation must be available and reviewable upon request.

15.3 Evidence Standards

Manufacturers

For each item to which BABAA applies (every item permanently installed on the project, except for aggregate and aggregate binding materials), a manufacturer's certification letter or other document demonstrating compliance is required. It must, at a minimum, identify the item being certified (short written description as well as part number, if applicable) and affirm that the item complies with BABAA. This document must be signed by an authorized company representative. The manufacturer may submit a letter on letterhead or provide other evidence acceptable to the Agency.

Architects and Engineers (A/E)

The need to comply with BABAA will be spelled out in agreements for A/E services, construction contracts, and procurement contracts. Generally, the A/E contract will include, as a basic service, obtaining and maintaining all BABAA documentation (particularly manufacturers' certifications) during construction, which shall be transferred to the borrower upon substantial completion of the project. The architect or engineer should certify in writing to the completeness and accuracy of the manufacturers' certifications.

Resident project representative (RPR) / Resident inspector (RI)

As part of their duties, RPR/RI will be instructed to verify items delivered to the site and installed are accompanied by documentation of compliance with BABAA. They will photograph items as appropriate. RPR/RI daily logs and photographs will

become part of the construction record and can be used as supporting information during audits, providing evidence for items that are buried or otherwise inaccessible.

Contractors

The construction contract(s) will include a requirement to procure and install only items that comply with BABAA or are subject to a waiver approved by the Secretary of Agriculture or designee. The contractors are to provide manufacturers' certifications for all BABAA compliant items to the architect/engineer no later than with applications for payment. At substantial completion, the contractor will be required to certify that all items used on the contract complied with BABAA and that all manufacturers' certifications were provided to the architect/engineer.

15.4 Obtaining Waivers under the BABA Act

The Secretary of Agriculture, or a designee may grant waivers to the procurement requirements under the following conditions:

- (1) *Nonavailability*. The Secretary of Agriculture or delegate determines that the iron, steel or relevant manufactured goods or construction materials are not produced or manufactured in sufficient and reasonably available commercial quantities of satisfactory quality.
- (2) *Unreasonable cost*. The Secretary of Agriculture or delegate determines that the inclusion of domestic iron, steel, or relevant manufactured goods will increase the cost of the overall project by more than 25%.
- (3) *Inconsistent with public interest*. The Secretary of Agriculture or delegate determines that the application of these restrictions would be inconsistent with the public interest.

15.5 BABAA Waivers for Rural Development

A waiver of the domestic procurement requirement for a specific product in a specific infrastructure project may be obtained upon a satisfactory showing of evidence that the waiver is warranted by a borrower and a recommendation by the Agency. Waivers of the procurement requirement are granted by the Secretary of Agriculture or by a designee of the Secretary. The requirements are posted publicly at the USDA OCFO website: USDA Buy America Waivers for Federal Financial Assistance | USDA located at <https://www.usda.gov/ocfo/federal-financial-assistance-policy/USDABuyAmericaWaiver>

Before submitting a request for waiver, borrower should determine whether they qualify for agency-wide public interest waivers that have already been approved by USDA. One such public interest waiver is referred to as the “*De Minimis*, Small Grants, and Minor Components” waiver, which has three parts. *De Minimis* is

intended to prevent restrictions on the procurement of materials and products that represent a small portion of an infrastructure project, specifically no more than 5% of the project costs up to a maximum of \$1,000,000, from hindering the overall project. *Small Grants* exempts projects below the Federal Simplified Acquisition Threshold of \$250,000 (the grant section also applies to small loans and loan guarantees). The *Minor Components* provision of the waiver exempts miscellaneous components of iron and steel that make up no more than 5% of the total cost of an iron or steel product used in a project.

13. **Electronic Funds Transfer**—All loan funds will be transferred to borrowers via Electronic Funds Transfer/Automated Clearinghouse Systems (EFT/ACH). Normal transfers will be ACH, with money being placed in the Borrower's account two business days after the RD processing office approves the pay request. The applicant must submit the Electronic Funds Transfer Form containing the banking (ACH) information to the RD Servicing Office at least 90 days prior to the date of loan closing. Failure to do so could delay loan closing.
14. **Automatic Payments**—The applicant is required to participate in the Pre-Authorized Debit (PAD) payment process for all new and existing indebtedness to RD. It will allow for the applicant's payment to be electronically debited from its account on the date their payment is due. Form RD 3550-CLSS, "Authorization Agreement for Preauthorized Payments," is attached. Please fill out and sign your "Individual/Company Information" section, then have your financial institution/bank fill out the bottom portion prior to submitting the form to the RD service office.
15. **Loan Closing**—The permanent loan will be closed in accordance with RD instructions, the legal requirements of the USDA OGC, and this Letter of Conditions. All DRAFT applicable closing documents, including bond documents, must be submitted to RD at least 90 days prior to the planned closing date. Prior to loan closing, a request for reimbursement must be submitted to RD with all the supporting invoices.
16. **Operating Budget**—Prior to loan closing, RD must review the applicant's approved operating budget. The budget must balance and include the proposed USDA debt service and reserve obligations. Each year the USDA loan is outstanding, the applicant will adopt an annual budget which provides for the annual debt service and reserve payments.
17. **System for Award Management Registration and Unique Entity ID**—You as the recipient must maintain the currency of your information in the System for Award Management (SAM) until you submit the final financial report required under this award and all grant funds under this award have been disbursed or de-obligated, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or another award term. Recipients can register on-line at (<https://www.sam.gov>) You as the recipient may not make a sub-award to an entity unless the entity has provided its Unique Entity ID from SAM.gov to you.

18. **Suspension and Debarment Screening**—You will be asked to provide information on the principals of your organization. Agency staff must conduct screening for suspension and debarment of the entity, as well as its principals through the Do Not Pay Portal.
- a. Principal –
 - i. An officer, director, owner, partner, principal investigator, or other person within a participant with management or supervisory responsibilities related to a covered transaction; or
 - ii. A consultant or other person, whether or not employed by the participant or paid with federal funds, who –
 - 1. Is in a position to handle federal funds.
 - 2. Is in a position to influence or control the use of those funds; or, occupies a technical or professional position capable of substantially influencing the development or outcome of an activity required to perform the covered transaction. (2 CFR §180.995)
19. **Litigation**. You are required to notify the Agency within 30 days of receiving notification of being involved in any type of litigation prior to loan closing or start of construction, whichever occurs first. Additional documentation regarding the situation and litigation may be requested by the Agency.

SECTION II. LOAN CONDITIONS TO BE SATISFIED DURING CONSTRUCTION

1. **Inspections**— A full-time resident inspector is required during construction. This service is to be provided by the consulting architect or other arrangements as approved by the Agency. Prior to the pre-construction conference, a resume of qualifications of the resident inspector(s) will be submitted to the owner and Agency for review and approval. The owner will provide a letter of acceptance for all proposed observers to the architect and Agency. The inspection reports must be available to RD for review at any time. These reports must be kept at the project site or borrower's office, if nearby. At a minimum, Guide 11, Daily Inspection Report, will be completed and will include pictures, number and classification of personnel working on the site, equipment being used to perform work, accounts of substantive discussions, instructions given to the contractors, directions received, all significant or unusual happenings involving the work, and delays, and daily work accomplished in accordance with 1942 – A, 1942.18 (o)(4). A similar format may be approved by the Agency prior to the Pre-Construction conference.
2. **Monthly Reporting**—The applicant must monitor and provide a monthly report to RD on actual performance during construction for each project financed, or to be financed, in whole or in part with RD funds. For construction projects include Forms RD 1924-18, “Partial Payment Estimate”; RD 1924-7, “Contract Change Order”; SF-271, “Outlay Report and Request for Reimbursement for Construction Programs”; and RD 1942-A, Guide 11 (or similar) Project Daily Inspection Reports.
3. **Monthly Payment Applications**

For construction projects, the pay application submitted to the Agency will include:

- a. **The SF-271, “Outlay Report and Request for Reimbursement for Construction Programs”** and will track ALL projects costs and sources of funds and will be signed by the owner.
- b. **Form RD 1924-18, “Partial Payment Estimate”** pg. 1 will be fully executed by all required parties (contractor, architect, and owner) before sending to the Agency. The contractor may supplement Form RD 1924-18, “Partial Payment Estimate” with the AIA G702 and G703 Schedule of Values (SOV) documents instead of pg. 2 of the 1924-18.
- c. All required support documentation, including but not limited to invoices, proof of payment, conditional and unconditional lien releases (if applicable), etc. must be provided with the pay application. The complete pay application will be submitted to the Agency last, meaning after all applicable parties have reviewed and certified with their signature the payment application to be true and correct. Digital signatures, including time stamps, are now required to prevent fraud, waste and abuse.

- d. **Form 1924-7 – Contract Change Order** – All potential/proposed Change Orders (PCO) are required to be submitted prior to any work being completed, unless an emergency situation. PCOs must be reviewed and concurred by Agency PRIOR to implementation and contain supporting documentation to evidence the necessary change. All zero-sum change orders and contingency usage will also be submitted on the 1924-7 and reviewed and concurred by the Agency PRIOR to any implementation.

The Applicant may only request payment on a change order that has been approved by the Agency using Form RD 1924-7, “Contract Change Order”. Meaning all signatures, including the Agency’s, must be on the form prior to the owner requesting reimbursement for that change order. If payment on a change order is prematurely requested, the entire pay application will be returned.

If interim financing is involved, the interim lender is required to review and approve all pay applications typically prior to the owner submitting the pay application to the Agency for approval.

4. **Final Inspection**—A final inspection will be made by RD on the component USDA is financing before final payment is made.
5. **Excess Funds**—Any remaining funds must be utilized for approved purposes within 60 days following the final inspection or the funds will be canceled without further notification from RD.

SECTION III. LOAN CONDITIONS TO BE SATISFIED AFTER PROJECT COMPLETION

1. **Financial Statements**—To be submitted on an annual basis in accordance with the following:
 - a. 2 CFR Part 200, Subpart F establishes audit requirements that borrowers and grantees must follow. Borrowers and grantees who expend \$1,000,000 or more in Federal awards in their fiscal year, have CF loan balances totaling \$1,000,000 or more, or a combination of the two must submit an audit in accordance with 2 CFR 200, Subpart F.

Federal funds expended during a borrower’s fiscal year: 2 CFR Part 200, Subpart F requires a borrower that expends \$1,000,000 or more in Federal awards in their fiscal year to submit a single or program-specific audit. A CF direct loan, guaranteed loan, and/or grant, or any combination thereof, are considered Federal awards.

Grantees: Grantees that expend \$1,000,000 or more in a year in Federal awards must have an audit conducted in accordance with 2 CFR Part 200, Subpart F except when the grantee elects to have a program specific audit conducted.

Prior loan and loan guarantees: 2 CFR Part 200, §200.502(b) establishes the basis for including loan and loan guarantees (loans) on the Schedule of Expenditures of Federal Awards (SEFA). The value of new loans made or received during the audit period plus the beginning of the audit period balance of loans from previous years for which the Federal Government imposes continuing compliance requirements must be reported on the SEFA. CF Program loans require its borrowers to meet continuing compliance requirements. Continuing compliance requirements that CF borrowers must meet include, but are not limited to, funding reserves, maintaining insurance, deposit funds in Federally insured banks, meet financial covenants, maintain sufficient debt service ratios, comply with civil rights requirements, and comply with additional requirements established as part of the loan approval process.

Borrowers and grantees must submit audits within nine months from the end of the borrower's fiscal year or 30 days after receipt from the auditor, whichever is earlier. The audited financial statements must be submitted to the Federal Audit Clearinghouse.

- b. All borrowers exempt from the audit requirements cited in 1(a) above, and who do not otherwise have annual audits, will within 60 days following the end of the borrower's fiscal year furnish RD with annual financial statements, consisting of a verification of the organizations, balance sheet and statement of income and expenses.

Grantees exempt from the audit requirements cited in 1(a) above, and who do not otherwise have annual audits, will within 60 days following the end of the fiscal year in which any grant funds were expended furnish RD with annual financial statements consisting of a verification of the organizations, balance sheet and statement of income and expenses.

The borrower/grantee may use Forms RD 442-2 "Statement of Budget, Income and Equity" and 442-3 "Balance Sheet", or similar format to provide the financial information. For borrowers using Form RD 442-2, the dual purpose of fourth quarter management reports, when required, and annual statements of income will be met with this one submission.

2. **Quarterly Reports**—A quarterly management report will be required for the first year of operations for new borrowers, and existing borrowers operating a new facility, starting a new type of operation or proposing a significant expansion of an existing facility. The borrower may use Form RD 442-2 or similar format to provide this information, and the reports are to be signed by the appropriate borrower official and submitted within 30 days of each quarter's end.
3. **Audit agreement**—If you are required to obtain the services of a licensed Certified Public Accountant (CPA), you must enter into a written audit agreement with the auditor. The audit agreement may include terms and conditions that you and the auditor deem appropriate.

4. **Limitations of Additional Debt**- You will not borrow any money from any source or enter into any contract or agreement or incur any other liabilities in connection with making extensions or improvements to the facility, exclusive of normal maintenance, without obtaining the prior written consent of the Agency.
5. **Compliance Reviews**—RD will be required to periodically conduct a compliance review of this facility and operation. Compliance reviews will be completed one year after loan closing and every three years thereafter by utilizing Form RD 400-8. You will need to provide the local office the statistical information as requested. The Agency will conduct regular compliance reviews of the borrower and its operation in accordance with the Architectural Barriers Act (ABA) Accessibility Guidelines.
6. **Security Inspections**—RD is required to conduct an inspection of the facility a minimum of once every three years. The recipient must participate in these inspections and provide the required information. Compliance reviews will typically be conducted in conjunction with the security inspections described in this letter. If beneficiaries (users) are required to complete an application or screening for the review to collect data by race (American Indian or Alaska Native, Asian, Black or African) the Agency will utilize this data as part of the required compliance review.
7. **Graduation**—You may be required to refinance (graduate) the unpaid balance of the RD loan, in whole or in part, if at any time RD determines your entity is able to obtain a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time, the recipient will be requested to refinance. The ability to refinance will be assessed every other year for those loans that are five years old or older.
8. **Prepayment and Extra Payments** - Prepayments of scheduled installments, or any portion thereof, may be made at any time at the option of borrower, with no penalty.

Security instruments, including bonding documents, must contain the following language regarding extra payments, unless prohibited by State statute:

Prepayments of scheduled installments, or any portion thereof, may be made at any time at the option of borrower. Refunds, extra payments and loan proceeds obtained from outside sources for the purpose of paying down the Agency debt, shall, after payment of interest, be applied to the installments last to become due under this note and shall not affect the obligation of the borrower to pay the remaining installments as scheduled in your security instruments.

Meeting Agenda

Meeting Date: August 11, 2025

Meeting Subject: Lamberton City Council Meeting

I. Pursuit of Leveraged Funding

- A. USDA-RD: Grove Street Project; everything else
- B. MN direct legislative appropriation – already gearing up for next session
- C. MN DEED Small Cities Development Program full application – submitted 4/14/2025
- D. MN Public Facilities Authority (MPFA) Intended Use Plan (IUP) – LSLR Phase 1, Grove Street, Watermain Phase 2, LSLR Phase 2
- E. CDSR (earmarks) – \$2M on the FY26 Senate Interior and Environment Appropriations Subcommittee bill, for infrastructure improvements; if awarded, grant would come through EPA, requires a 20% match; this still has a ways to go legislatively

II. Grove Street

- A. Review proposed Grove Street funding package
- B. Assessment process in progress.
 - 1. ~~Resolution ordering Feasibility Report~~, acceptance of Feasibility Report, Improvement Hearing and ordering Preparation of Plans, Preparation of Assessment Roll and Assessment Hearing

III. Lead Service Lines

- A. Round 2 of MDH Inventory Technical Assistance grant program
 - 1. Classifying unknowns, annual inventory update; Work to be complete prior to October 31, 2025
- B. Service line replacements – Phase 1 (2025 construction)
 - 1. Bid results, award recommendation
 - 2. **Motion to award project to T.E. Underground of Tyler, MN, for their bid amount of \$229,027.50**
 - 3. **Motion to execute MPFA grant (loan w/principal forgiveness) agreements once available**
 - 4. Notice of Award, Execute contract, Preconstruction meeting, Notice to Proceed, Construction, Substantial Completion, Final Completion/closeout
- C. Subsequent Phases (2, 3, 4 identified so far, to pair with watermain replacements)

BID TABULATION**Lead Service Line Replacement**

Lamberton, MN

Thursday, 7/17/2025 - 10:00 am - Lamberton City Office

As Read

CONTRACTOR	BID BOND	BID
Engineer's Estimate	X	\$241,500.00
Crow River Construction	X	\$365,131.75
G M Contracting, Inc.	X	\$395,158.93
Land Pride Construction	X	\$508,435.00
Minncomm Utility Construction	X	\$355,175.00
NPL Construction Co.	X	\$256,965.00
TE Underground, LLC.	X	\$229,027.50

July 17, 2025

Mr. Lydell Sik, Mayor
City of Lamberton
P.O. Box 356
Lamberton, MN 56152

RE: Lamberton Lead Service Line Replacement Project

Dear Mayor Sik:

This letter serves as Bollig Engineering's recommendation of bid acceptance from TE Underground, LLC of Tyler, MN, for the Lead Service Line Replacement Project.

Six (6) bids were received and opened on July 17, 2025, at 10am at the Lamberton City Office. Bids ranged from \$229,027.50 to \$508,435.00. The Engineer's Estimate for the project was \$241,500.00

TE Underground, LLC has provided an apparent low bid of \$229,027.50. TE Underground is a reputable contractor, has provided acceptable references, and has met all conditions of the contract. Our office has been in contact with them to review their bid, and they are comfortable with their bid as submitted. For these reasons, Bollig Engineering recommends bid acceptance for the low bid of \$229,027.50.

If you have any questions regarding our recommendation, please do not hesitate to contact our office.

Sincerely,

BOLLIG ENGINEERING

A handwritten signature in blue ink, appearing to read 'SK', is written over the company name.

Scott Kuhlman, PE
Vice President of Technical Operations

Enclosures

1721 Technology Drive NE
Suite 100, Willmar, MN 56201
320.235.2555

NOTICE OF AWARD

Date of Issuance:

Owner: City of Lamberton

Owner's Project No.:

Engineer: Bollig Engineering

Engineer's Project No.: 254013

Project: Lead Service Line Replacement (Phase 1)

Contract Name: Lead Service Line Replacement (Phase 1)

Bidder: TE Underground, LLC

Bidder's Address: 293 North Tyler Street, Tyler, MN 56178

You are notified that Owner has accepted your Bid dated **July 17, 2025**, for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

Lamberton Lead Service Line Replacement Project

The Contract Price of the awarded Contract is **\$229,027.50**. Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

Five unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

☒ Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner **3** counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any): **None**.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: City of Lamberton

By (signature): _____

Name (printed): _____

Title: _____

Copy: Engineer

ORDINANCE VIOLATION
COMPLAINT FORM

City of
Lamberton

Person Reporting: _____

Complaint Type:

☒ Weeds/Overgrowth

☒ Junk/Garbage

☒ Vehicles

☐ Animal

☐ Other: _____

Address of Violation: 408 South Ash

Violation Date: 7-19-25 Violation Time: _____

Visual Observations:

Running a business in a residential
area. Junk cars and old car parts
all over. By our new school looks
awful. Guy does towing.

OFFICE USE ONLY

Property Owner: Milton Renter: _____

Mailing Address: _____

Contact Phone: _____ Date Received: 7/21/25

Employee Handling the Complaint: Dave

Action Taken: Given to Derrick. Will include
in 8/11/25 council pack.

CITIZEN COMPLAINT FORM

City of
Lamberton

Office of Clerk/Treasurer • 112 2nd Ave West • PO Box 356 • Lamberton, MN 56152 • (507) 752-7601

Complainant: Anonymous Phone: _____
Address: _____

Pursuant to Minn. Stat. 13.44: all reporters' names may be confidential and cannot be disclosed.

Please select the area that this complaint concerns:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> City Hall | <input type="checkbox"/> Public Library | <input type="checkbox"/> Swimming Pool |
| <input type="checkbox"/> Street Department | <input type="checkbox"/> Utility Services | <input type="checkbox"/> Parks & Recreation |
| <input type="checkbox"/> Police Department | <input type="checkbox"/> Fire Department | <input type="checkbox"/> Ambulance Service |
| <input type="checkbox"/> Neighbor/Resident | <input type="checkbox"/> Other: _____ | |

Location of Complaint: ??

Description of Complaint: This place needs a clean-up. (Will send image)

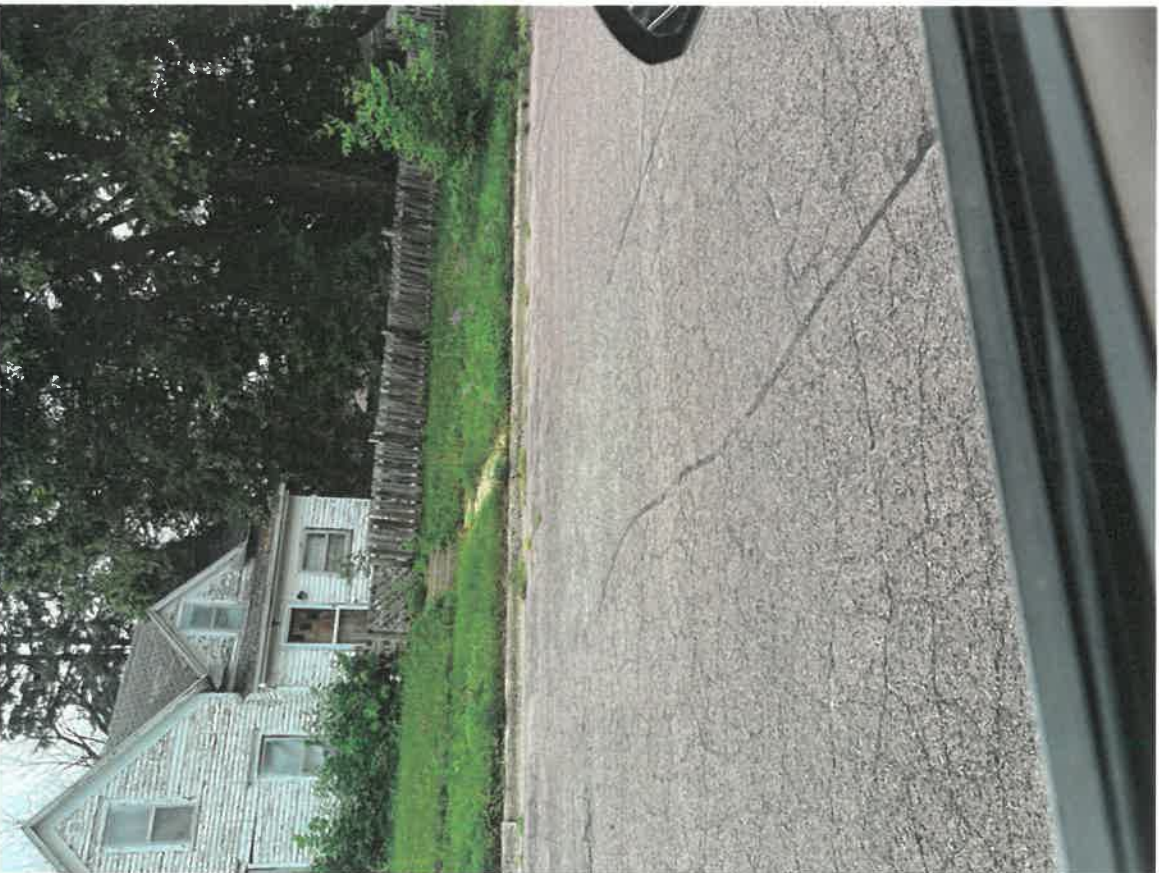
Signature of Complainant: _____ Date: _____

OFFICE USE ONLY

Date Received: 7/21/25 Employee Handling Complaint: QJ

Action Taken: Gave to Derrick
Put in 8/11/25 council pack.

Signature:  Date: 7/21/25



CITIZEN COMPLAINT FORM

City of
Lamberton

Office of Clerk/Treasurer • 112 2nd Ave West • PO Box 356 • Lamberton, MN 56152 • (507) 752-7601

Complainant: Resident talked w/
Amanda Cairns

Phone: _____

Address: _____

Pursuant to Minn. Stat. 13.44: all reporters' names **may** be confidential and cannot be disclosed.

Please select the area that this complaint concerns:

- | | | |
|---|---|---|
| <input type="checkbox"/> City Hall | <input type="checkbox"/> Public Library | <input type="checkbox"/> Swimming Pool |
| <input type="checkbox"/> Street Department | <input type="checkbox"/> Utility Services | <input type="checkbox"/> Parks & Recreation |
| <input type="checkbox"/> Police Department | <input type="checkbox"/> Fire Department | <input type="checkbox"/> Ambulance Service |
| <input checked="" type="checkbox"/> Neighbor/Resident | <input type="checkbox"/> Other: _____ | |

Location of Complaint: 410 Fir St. S.

Description of Complaint: Junk cars, over grown lawn,
animals in + out of house.

* I have been trying to contact home owner.
No success yet. #2

Signature of Complainant: Amanda Cairns

Date: 8/4/25

OFFICE USE ONLY

Date Received: 8/4/25

Employee Handling Complaint: Val

Action Taken: Gave to PD

Signature:

Date: 8/5/25

CITIZEN COMPLAINT FORM

City of
Lamberton

Office of Clerk/Treasurer • 112 2nd Ave West • PO Box 356 • Lamberton, MN 56152 • (507) 752-7601

Complainant: Anonymous Phone: _____

Address: _____

Pursuant to Minn. Stat. 13.44: all reporters' names may be confidential and cannot be disclosed.

Please select the area that this complaint concerns:

- | | | |
|---|---|---|
| <input type="checkbox"/> City Hall | <input type="checkbox"/> Public Library | <input type="checkbox"/> Swimming Pool |
| <input checked="" type="checkbox"/> Street Department | <input type="checkbox"/> Utility Services | <input type="checkbox"/> Parks & Recreation |
| <input type="checkbox"/> Police Department | <input type="checkbox"/> Fire Department | <input type="checkbox"/> Ambulance Service |
| <input type="checkbox"/> Neighbor/Resident | <input type="checkbox"/> Other: _____ | |

Location of Complaint: Stop Sign Needed

Description of Complaint: Can we get a stop sign at the corner of 5th and Fir?

I almost had an accident there.

Signature of Complainant: _____ Date: _____

OFFICE USE ONLY

Date Received: 7/21/25 Employee Handling Complaint: Val

Action Taken: put in council pack for 8/10/25

Signature:  Date: 7/21/25

The City of Lamberton is an Equal Opportunity Provider and Employer

CITIZEN COMPLAINT FORM

City of
Lamberton

Office of Clerk/Treasurer • 112 2nd Ave West • PO Box 356 • Lamberton, MN 56152 • (507) 752-7601

Complainant: Anonymous Phone: _____

Address: _____

Pursuant to Minn. Stat. 13.44: all reporters' names may be confidential and cannot be disclosed.

Please select the area that this complaint concerns:

- | | | |
|---|---|---|
| <input type="checkbox"/> City Hall | <input type="checkbox"/> Public Library | <input type="checkbox"/> Swimming Pool |
| <input checked="" type="checkbox"/> Street Department | <input type="checkbox"/> Utility Services | <input type="checkbox"/> Parks & Recreation |
| <input type="checkbox"/> Police Department | <input type="checkbox"/> Fire Department | <input type="checkbox"/> Ambulance Service |
| <input type="checkbox"/> Neighbor/Resident | <input type="checkbox"/> Other: _____ | |

Location of Complaint: Part of 5th Ave W street falling apart

Description of Complaint: Cant the city do some patchwork instead of replacing streets?

Patchwork and seal coat saves them. Heavy garbage trucks hard on our streets also.

Why didnt coty go with Sweetmans since they wouldnt have been so hard on streets?

Signature of Complainant: _____ Date: _____

OFFICE USE ONLY

Date Received: 7/21/25 Employee Handling Complaint: Val

Action Taken: Exave to Justin

Will put in council pack for 8/11/25

Signature: COH Date: 7/21/25



CITIZEN COMPLAINT FORM

City of
Lamberton

Office of Clerk/Treasurer • 112 2nd Ave West • PO Box 356 • Lamberton, MN 56152 • (507) 752-7601

Complainant: Anonymous Phone: _____

Address: _____

Pursuant to Minn. Stat. 13.44: all reporters' names may be confidential and cannot be disclosed.

Please select the area that this complaint concerns:

- | | | |
|--|---|---|
| <input type="checkbox"/> City Hall | <input type="checkbox"/> Public Library | <input type="checkbox"/> Swimming Pool |
| <input type="checkbox"/> Street Department | <input type="checkbox"/> Utility Services | <input type="checkbox"/> Parks & Recreation |
| <input type="checkbox"/> Police Department | <input type="checkbox"/> Fire Department | <input type="checkbox"/> Ambulance Service |
| <input type="checkbox"/> Neighbor/Resident | <input type="checkbox"/> Other: _____ | |

Location of Complaint: Tree Stumps

Description of Complaint: Could the city do something about the tree stumps?

They are growing back and look terrible. What is the timeline to get these done?

Nobody from the city asked me to cut my trees and I pay taxes on the boulevard.

Signature of Complainant: _____ Date: _____

OFFICE USE ONLY

Date Received: 7/21/25 Employee Handling Complaint: Cap

Action Taken: gave to Justin
will put in council park

Signature: Oh Date: 7/21/25

From: [Valerie Halter](#)
To: [Ron Hanson](#)
Subject: RE: New Website Contact - Water bill
Date: Monday, July 28, 2025 8:14:00 AM

The fee you get on your City bill is for garbage pick-up fee. The bill from West Central Sanitation is for the container rental fee.

The City pays West Central Sanitation a monthly fee to pick up the garbage in the city limits.

I will put your complaint in the city council's August packet.

Valerie Halter

City Clerk



112 2nd Ave.

PO Box 356

Lamberton, MN 56152

Office: 507-752-7601

FAX: 507-752-7117

www.lambertonmn.com

E-mail correspondence to and from the City of Lambertton may be public data subject to the Minnesota Data Practices Act and/or may be disclosed to third parties. This email message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by email and delete all copies of the original message.

From: Ron Hanson <no-reply@municipalimpact.com>
Sent: Friday, July 25, 2025 7:04 PM
To: Clerk <clerk@lambertonmn.com>
Subject: New Website Contact - Water bill

You have received the following message via the Contact Us form on your website. You may click **REPLY** to reply to the sender.

Date: Jul 25, 2025 7:04:15 PM

Attention: City Office Staff

Contact Name: Ron Hanson

Email: ron_hanson33@yahoo.com

Phone:

Subject: Water bill

Comments:

Hello I live with my girlfriend in lamberton and she owns the house and pays the bills. Why do we get charged a fee water bill for garbage? If you want garbage you pay west central garbage service and pay them or dispose of garbage on your own. My girlfriend called west central since bills in her name not mine and they said that fee they don't get a dime. Could you address the council about my complaint on this charge to our water bill? I consider this a complaint. Next we will be charged for city street lights on our water bills. Thank you for having the council address my concern. Ronnie

Sent from lambertonmn.com

Sender's IP address 174.234.130.211

Important Note: If this message looks like spam, please DO NOT mark it as spam in your inbox as that will prevent you from receiving further emails from your website. Instead, please forward the email to abuse@municipalimpact.com so that we can investigate and take measures to prevent further spam.

|

CITIZEN COMPLAINT FORM

City of
Lamberton

Office of Clerk/Treasurer • 112 2nd Ave West • PO Box 356 • Lamberton, MN 56152 • (507) 752-7601

Complainant: resident talked w/ Phone: _____
Amanda Cairns
Address: _____

Pursuant to Minn. Stat. 13.44: all reporters' names **may** be confidential and cannot be disclosed.

Please select the area that this complaint concerns:

- | | | |
|---|---|---|
| <input type="checkbox"/> City Hall | <input type="checkbox"/> Public Library | <input type="checkbox"/> Swimming Pool |
| <input type="checkbox"/> Street Department | <input type="checkbox"/> Utility Services | <input type="checkbox"/> Parks & Recreation |
| <input type="checkbox"/> Police Department | <input type="checkbox"/> Fire Department | <input type="checkbox"/> Ambulance Service |
| <input checked="" type="checkbox"/> Neighbor/Resident | <input type="checkbox"/> Other: _____ | |

Location of Complaint: 202 3rd Ave E

Description of Complaint: Cistern behind the house has
old, flimsy plywood covering it. Can the
city cover this with something stronger so
no one falls in?

Signature of Complainant: Amanda Cairns Date: 8/4/25

OFFICE USE ONLY

Date Received: 8/4/25 Employee Handling Complaint: Val

Action Taken: Gave to Justin.
Miller Property

Signature:  Date: 8/5/25

ORDINANCE VIOLATION COMPLAINT FORM

City of
Lamberton

Person Reporting: _____

Complaint Type:

☐ Weeds/Overgrowth

☐ Junk/Garbage

☒ Vehicles

☐ Animal

☐ Other: _____

Address of Violation: 1st Ave and Douglas St

Violation Date: 8-2-25 Violation Time: _____

Visual Observations:

Yellow truck no plates corner truck
has a topper. To be on street must be
licensed.

OFFICE USE ONLY

Property Owner: _____ Renter: _____

Mailing Address: _____

Contact Phone: _____ Date Received: _____

Employee Handling the Complaint: _____

Action Taken: _____

CITIZEN COMPLAINT FORM

City of
Lamberton

Office of Clerk/Treasurer • 112 2nd Ave West • PO Box 356 • Lamberton, MN 56152 • (507) 752-7601

Complainant: multiple residents Phone: _____
talked to Amanda Cairns
Address: _____

Pursuant to Minn. Stat. 13.44: all reporters' names **may be** confidential and cannot be disclosed.

Please select the area that this complaint concerns:

- | | | |
|---|---|---|
| <input type="checkbox"/> City Hall | <input type="checkbox"/> Public Library | <input type="checkbox"/> Swimming Pool |
| <input type="checkbox"/> Street Department | <input type="checkbox"/> Utility Services | <input type="checkbox"/> Parks & Recreation |
| <input type="checkbox"/> Police Department | <input type="checkbox"/> Fire Department | <input type="checkbox"/> Ambulance Service |
| <input checked="" type="checkbox"/> Neighbor/Resident | <input type="checkbox"/> Other: _____ | |

Location of Complaint: corner of Grove + 4th

Description of Complaint: RV parked too close to corner, unmoved,
for over a month. Truck + trailer w/ a boat on the
other corner, unmoved for weeks. Both block
visibility as you approach the corner

Signature of Complainant: Amanda Cairns Date: 8/5/25

OFFICE USE ONLY

Date Received: 8/6/25 Employee Handling Complaint: Val

Action Taken: gave to PD

Signature:  Date: 8/6/25

8-6-25	REQUEST FOR COUNCIL ACTION
TO:	HONORABLE MAYOR & CITY COUNCIL
FROM:	Valerie Halter
SUBJECT:	FSB – Release of Pledge Collateral
ISSUE/REQUEST/ BACKGROUND:	<p>We received a request from First Security Bank to release some of the pledged collateral.</p> <p>For cities, pledged collateral often applies to public deposits (like city funds held in a bank account). Under Minnesota law, banks must pledge collateral for any public deposits that exceed FDIC insurance limits (\$250,000), to ensure those funds are protected in case the bank fails.</p> <p>What a Partial Release of Pledged Collateral Means</p> <p>When your bank requests a partial release of pledged collateral, they're asking for permission to remove some of the collateral they have set aside for your deposits or loans, usually because:</p> <ol style="list-style-type: none"> 1. Excess Coverage Exists: Your account balance has gone down, or the value of previously pledged assets has increased, so there's more collateral than legally required. 2. They Want to Use the Asset Elsewhere: The bank wants to free up that collateral to use it for other obligations or customers. <p>What this means for the City:</p> <ul style="list-style-type: none"> • Protection Still Exists: The bank will still maintain enough collateral to meet legal requirements and protect your funds. • You're Approving a Reduction: You are being asked to formally approve reducing the pledged amount, typically through a City Council resolution. • No Impact on Your Bond Rating or Funds: As long as legal requirements are still met, this does not affect your bond rating, interest earnings, or the safety of your funds. <p>Amanda did reach out to Matt Wegner after I had asked if she knew what this all meant.</p> <p>If the council will allow this, I would like it done via resolution so it can be easily tracked.</p>

**CITY OF LAMBERTON
RESOLUTION NO. 2025-14
RESOLUTION APPROVING PARTIAL RELEASE OF PLEDGED COLLATERAL**

WHEREAS, the City of Lambertton deposits public funds in accordance with Minnesota Statutes and applicable regulations requiring collateralization of deposits in excess of the FDIC insured amount;

WHEREAS, the City currently holds deposits at First Security Bank which are secured by pledged collateral held on behalf of the City;

WHEREAS, First Security Bank has reviewed the collateral requirements and determined that the current pledged collateral exceeds the amount required to secure the City's deposits under applicable law;

WHEREAS, First Security Bank has requested that a portion of the pledged collateral be released;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lambertton, Minnesota:


1. The City of Lambertton hereby approves the partial release of pledged collateral as requested by First Security Bank, provided that the remaining collateral continues to meet or exceed the requirements under Minnesota Statutes for securing public deposits.
2. The Mayor or City Clerk are hereby authorized to execute any necessary documents to effectuate this release on behalf of the City.

Adopted by the City Council of the City of Lambertton this ____ day of _____, 20__.

ATTEST:

Valerie Halter, City Clerk

Lydell Sik, Mayor

8-6-25	REQUEST FOR COUNCIL ACTION
TO:	HONORABLE MAYOR & CITY COUNCIL
FROM:	Valerie Halter
SUBJECT:	Handicap Access to Sidewalks
ISSUE/REQUEST/ BACKGROUND:	 <p>Lou Kearnes was in and asked if we could look at putting in curb-cut handicap access at these two points in the sidewalks. I did tell her it's usually done during street projects.</p> <p>I found this on the ada.gov small town guide: "D. Curb Ramps at Intersections Pedestrian walkways or sidewalks that are the responsibility of the town often play a key role in providing access to government programs and services and to the goods and services offered to the public by private businesses. When walkways cross a curb at intersections, a ramp or sloped surface is needed. The title II regulations set requirements for curb ramps at intersections. Whenever a town constructs a new road and sidewalk or alters existing roads and sidewalks, it must install curb ramps. In addition, the ADA requires that towns evaluate its existing system of sidewalks and develop a schedule to provide curb ramps where pedestrian walkways cross curbs. Because a town will not be able to install curb ramps at all town streets right away, the town's plan for curb ramp installation should set priorities for which streets require curb ramps. Towns must give priority to walkways serving State and local government offices and facilities, bus stops and transportation services, private businesses offering goods and services to the public, and employees, followed by walkways serving residential areas.</p> <p>Any curb ramps that are installed must comply with the ADA Standards. In areas with hilly terrain or other site constraints, towns should follow the ADA Standards to the greatest extent feasible.</p> <p>To achieve or maintain program accessibility, a town should develop procedures to allow the public to request that curb ramps be installed at specific intersections frequented by people with disabilities, including residents, employees, or visitors</p>

8-8-25	REQUEST FOR COUNCIL ACTION
TO:	HONORABLE MAYOR & CITY COUNCIL
FROM:	Valerie Halter & Justin Thram
SUBJECT:	Water Storage Tank Paint
ISSUE/REQUEST/ BACKGROUND:	<p>The water storage tank is in need of cleaning and painting. This is the large blue tank that sits on the ground by the water tower. It stores drinking water. Because we operate with one well this storage tank helps act as our “back-up” water source in the event we have well issues.</p> <p>It is in need of cleaning. We are cautious of cleaning it and the state of the existing paint. We feel that if we are going to clean it, we should just have it painted right away since it is needed.</p> <p>We have received two quotes.</p> <p>Maguire - \$47,500 (Cleaning & Painting)</p> <p>Pro-Maintenance - \$37,944.72 Painting Only <u>Dude Brothers – \$2,900 (Cleaning Only)</u> Total: \$40,894.72</p> <p>We would use money from Water Capital Improvement to pay for it. (Water CIP Balance \$236,000)</p>



MAGUIRE

1610 North Minnesota Ave
Sioux Falls, SD 57104
Phone: (605) 334-9749
Fax: (605) 334-9752
info@maguirewater.com

CONTRACT FOR SERVICES

This contract made and entered into this 04 day of August, 2025, by and between Lamberton, MN - City of hereinafter called the "Owner" or "Customer" and Maguire Iron, Inc., a South Dakota Corporation with its principal office located in Sioux Falls, South Dakota, hereinafter called the "Contractor" or "Company" for and in consideration of the mutual covenants and promises hereinafter contained.

GST/STP/PT - 154MG

WITNESSETH:

Contractor agrees to make the following repairs and improvements on the Owner's water supply tank, and to furnish the necessary equipment, labor, material, as well as Workmen's Compensation Insurance and Contractor's Liability Insurance, and to do the work hereinafter stated in a good and workmanlike manner.

Exterior Renovation

- Contractor will pressure wash the complete exterior (100%) in accordance with SSPC SP No. 12 "Waterjetting."
- Contractor will SSPC SP No. 2 / 3 Hand tool clean / Power tool clean all rusted areas.
- Contractor will apply one (1) full prime coat of epoxy to the complete exterior (100%) shall be applied to manufacturer's recommended film thickness (2.0 - 4.0 mils DFT).
- Contractor will apply one (1) finish coat of polyurethane to the complete exterior (100%) shall be applied to the manufacturer's recommendations (2.5 - 4.0 mils DFT).

Frost Proof Vent

- Contractor will remove existing vent and furnish and install a new state compliant 18 inch fail safe aluminum vent with 24 inch fan-flange.

Owner will inspect the work as it progresses and upon completion and acceptance by Owner of the above work, the sum of \$ 47,500.00 plus applicable sales, excise, and/or use tax shall become due and payable in full. Contractor may issue a partial invoice for materials, mobilization, and labor for projects exceeding \$50,000.00 prior to the completion of the contracted work.



Quote ID: DQ011921-1



**CREATING RELATIONSHIPS THROUGH GOOD
BUSINESS PRACTICES**

with 45+ years in the industry

CONTROL – CONSISTENCY – COST SAVINGS – CONSOLIDATION

Our Advantage

We reduce bad costs by helping general contractors, design build firms, and architects specify and install flooring systems designed to withstand client's environment. We don't design and bid to just win the project and submit costly change orders; we bid the job right the first time. This reduces the chance of unwanted business disruptions, downtime, project delays, and repairs; which helps increase your profitability, improve operational efficiencies, and help reduce slip and fall incidents. Just as important, we protect reputations. Pro Maintenance has been an industry leader in industrial floor and wall coatings installation. We focus on innovation, sustainable products, and customer satisfaction. Our goal is to increase customer satisfaction while reducing your cost of doing business.

Benefits

- Dedicated Pro Maintenance, Inc. Project Manager
- Unparalleled support team and experienced installation crews
- Detailed pricing platform and budget numbers for all projects
- Site surveys and concept meetings to help budget and plan
- Customized system specifications and recommendations
- Professional, consistent, and quality installations
- Updated with the newest technologies and equipment

Our customers say...

"Pro Maintenance has been instrumental in helping define and shape our flooring process. We have seen a significant decrease in post construction costs which increases our customer satisfaction rating."

Steve Nelson, Rice Companies

We specialize in...

- Food & Beverage
- Grocery – Retail
- Aviation
- Manufacturing
- Industrial
- Education
- Healthcare
- Commercial Restaurants
- Warehousing
- Construction & Control
Joint Repair

Contact Info:

For more information about what system is right for you, please contact a Pro Maintenance representative at **800-657-6701!**

Sincerely,

Scott Perkins & Mike Holtz

<https://www.promaintenanceinc.com/>

info@promaintenanceinc.com

320-587-3135





10 Michigan Street NE • P.O. Box 575
Hutchinson, MN 55350
(320) 587-3135 • www.promaintenanceinc.com

August 11, 2025

Val Halter
Justin Thram
City of Lamberton
112 2nd Ave W
PO Box 356
Lamberton, MN 56152

Val Phone: 507-276-0008; Email: vhalter@lambertonmn.com
Justin Phone: 507-828-2606; Email: jthram@lambertonmn.com

Pro Maintenance proposes to furnish all material and perform all labor necessary to complete the following:

Project: Lamberton City Water Tank, S Birch St and 5th Ave E, Lamberton, MN 56152

RE: Tank Shell, Top, Ladder, and Hatch (24' diameter, 24' high)

Scope of Work: Install Standard Polymers Industrial Epoxy System

Prep/cleaning to be done by Premium Plant Services prior to Pro Maintenance's arrival

1. Pole sand surfaces with 80 grit after cleaning, prior to priming, to profile for adhesion.
2. Install Standard Polymers bonding primer at 2 mils.
3. Install Standard Polymers Industrial Epoxy at 3-5 mils on bottom half of tank where there is corrosion (approximately 1,200 square feet).
4. Install Standard Polymers UV Stable Urethane at 3-5 mils.

Surface area: 3,065 square feet – price is \$37,944.72 Lump Sum

- Pro Maintenance's crew will completely coat the top surface prior to working step-by-step down the outer sides of the tank.

Price quote is for weekend, non-union labor. If holiday work is required, add 15%.

Proposal is based on one phase/ mobilization. If additional phases are required, the project will be repriced accordingly. In addition, if we arrive to a jobsite and the job is canceled or postponed, Pro Maintenance, Inc will charge for the cost of the trip and any travel costs incurred.

Customer to provide dumpster. If no dumpster is provided, there will be a charge for garbage disposal, based on cost of disposal, if unable to leave at job site.

If there is fiberglass in concrete add \$0.35 to square foot price.

Temperature of concrete floor must be consistent 65 degrees or higher prior to our arrival.

If 480 volt, 3 phase, 50 amp electrical hookup is not available - a charge of \$550.00 per day for generator use will apply.

A. *Flooring system will follow contour of existing concrete surface.*

B. *Pro Maintenance Inc.'s payment terms are Net 30 unless other arrangements have been made.*

C. *Prices valid for 3 months from quote date*

Sincerely,
Kevin Maroney, Pro Maintenance
Cell: 320-552-5604, kmaroney@promaintenanceinc.com

MOISTURE VAPOR WARRANTY

Commercial or Industrial: All warranty related to Moisture reduction primers solely come from the manufacturer. There is no implied warranty for moisture related failures from Pro Maintenance, Inc.

All concrete should be tested for moisture levels. Testing costs are very economical and can significantly reduce the total cost of ownership by determining if a moisture reduction primer is required. Relative Humidity testing will signify if your concrete has high levels of moisture that may result in delamination. Each manufacturer of moisture reduction primers requires testing. The results will tell us what system or product you require.

- RH testing results between 75% and 89% require 12-15 mils applied in two coats wet on wet over a shot blasted surface
- RH testing results between 89% and 99% require 20- 25 mils applied in two coats wet on wet over a shot blasted surface
- By accepting the proposal, the customer acknowledges that by proceeding without testing there is no warranty on moisture related issues. In addition, if the customer elects to test and purchase a moisture vapor reduction primer, based on the RH readings, the warranty is solely from the manufacturer of said product.

EXCESS MATERIAL CONSUMPTION

If your project is resurfacing, your quote is based on a material consumption formula of ¼ inch per square foot. On occasion during the preparation and or removal process we encounter unknown variables that change the consumption formula. I.E. soft concrete, old patches that need to be removed, and rough concrete created when removing well adhered coatings. These variables require our crews to use extra material to provide you with the floor that meets your food safety needs and your client's expectations.

We base our material consumption on ¼ inch per square foot in lieu of 3/8th or more so you are not paying for extra material. With our program you are only paying for what is actually used. When and if we encounter a project that requires extra material the following rates apply per (23 square foot kit):

- 1 to 10 kits: \$180.00 per kit
- 11 to 30 kits: \$160.00 per kit
- 31 and > kits: \$135.00 per kit

In most cases the crews will do their best to inform the client prior using extra material however in many cases it is not realized until they are actually troweling the floor and do not have the time to notify the client.

Shale Notice-

Shale is a black stone that is found in the aggregate used for mixing cement, which is very common in the Midwest. When a concrete floor gets wet it absorbs like a sponge. The shale retains the moisture, and when it freezes it expands, and may form a hole in concrete floors.

- I understand that my cement may be composed of shale. I understand that Pro Maintenance will fill any existing pop outs to at least 90% fill. I also acknowledge that new pop outs could appear after floor coating is installed.
- I acknowledge that shale is a concrete problem, and not an adhesion failure. If future shale pop outs occur there will be a charge to repair because shale pop outs are an existing issue and not covered under Pro Maintenance's warranty.

PRO MAINTENANCE

LIMITED WARRANTY STATEMENT

Pro Maintenance warrants that all coating materials and resurfacers are applied as required by manufacturer's specifications and will repair any coatings that have peeled due to improper preparation and application if notified within a period of one year provided the work has not been damaged by Owner, or used for a purpose for which it was not intended or abnormal wear and tear and/or abuse.

Pro Maintenance cannot be held responsible for damage caused by factors beyond its control including damage to the coating from substrate failures and hydrostatic or vapor pressure.

Surface discoloration resulting from chemical staining or UV exposure may occur under certain conditions and is not covered under this limited warranty.

PRO MAINTENANCE SPECIFICALLY DISCLAIMS IMPLIED WARRANTIES OF MERCHANTABILITY OF FITNESS FOR PURPOSE. THE OWNER AGREES THAT PRO MAINTENANCE SHALL NOT BE LIABLE FOR LOSS OF USE, DAMAGE TO CONTENTS, OR CONSEQUENTIAL DAMAGES ATTRIBUTABLE TO DEFECTIVE WORK AND THAT ITS SOLE REMEDY FOR DEFECTIVE WORK SHALL BE REPAIRED BY PRO MAINTENANCE UPON NOTICE PROVIDED HEREIN.

UNLESS OTHERWISE PROVIDED IN THE CONTRACT, THE FOREGOING WARRANTY IS THE ONLY WARRANTY MADE BY PRO MAINTENANCE AND IS EXPRESSLY MADE IN LIEU OF ANY AND ALL WARRANTIES, GUARANTEES, OR REPRESENTATIONS WHETHER EXPRESSED OR IMPLIED.

ESTIMATE

Dude Bros
415 W Wright St
Goldfield, IA 50542-7566

sparleslenning@gmail.com
+1 (515) 603-2130



Bill to
Val Halter
City Of Lamberton Minnesota
112 Second Ave west
Lamberton, Minnesota 56152
USA

Ship to
Val Halter
City Of Lamberton Minnesota
112 Second Ave west
Lamberton, Minnesota 56152
USA

Estimate details
Estimate no.: 1006
Estimate date: 08/04/2025

#	Product or service	Description	Qty	Rate	Amount
1.	Pressure washer	Steam clean water tank to remove build up	1	\$2,900.00	\$2,900.00
Total					\$2,900.00

Note to customer

Dude Bros LLC is excited to assist in your cleaning needs. This quote includes all necessary operational equipment as well as lodging and per diem. Customer is responsible for providing an adequate lift to reach all areas of the tank.

Accepted date

Accepted by



112 2nd Ave W • PO Box 356 • Lamberton, MN 56152
Phone: (507) 752-7601 • Fax: (507) 752-7117 • Website: <https://lambertonmn.com>

City Clerk/EDA Report:

1. Grocery Store Meetings
2. LSL - Bid Opening, Info to State, Getting remaining properties to sign up
3. League of MN Cities – Local Economies and Fiscal Futures Committees
4. Housing Institute Team Meeting, Lunch & Learn
5. County Child Care Initiative
6. Lamberton Day Care loss
7. USDA – RD Application for Grove Street
8. Complaints/Nuisance Ordinance
9. Lots back to City

**CITY OF LAMBERTON
RESOLUTION 2025-15**

A Resolution Accepting Donations to the City of Lamberton

WHEREAS, the City of Lamberton, Minnesota is generally authorized to accept donations pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below with the terms and conditions to the City of Lamberton:

DONTAION #	NAME OF DONOR	TERMS,CONDITION OR USE	AMOUNT
POS182656	Lamberton Lions Club	Ambulance	\$1,000.00
POS182657	K Iverson	Ambulance	\$250.00
POS182657	N Wetter	Ambulance	\$100.00
POS182656	Lamberton Lions Club	Fire	\$1,000.00
POS182656	Lamberton Lions Club	City Park	\$5,000.00
POS182657	N Wetter	Fire	\$100.00
POS182656	Lamberton Lions Club	Library	\$2,500.00
LIB72225	J Erickson	Library	\$25.00
LIB072225	Doug's Auto	Library	\$250.00

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LAMBERTON, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Passed and Adopted by the City Council this 11th day of August 2025.

CITY OF LAMBERTON, MINNESOTA

By: _____
Mayor

ATTEST:

By: _____
City Clerk



FINANCIAL REPORT
AUGUST 2025

NEW VENDORS

CLARA CITY TELEPHONE

CLARA CITY, MN

TELEPHONE & INTERNET

FINANCIALS

Claims for Approval:

	Start #	End#	Total
Checks	47126	47168	\$42,757.81
eChecks	1631e	1651e	\$32,008.99
Payroll	0502836	0502878	\$35,811.60
Claims Total			\$110,578.40

Voided Checks: None

Approved: _____
Mayor

Date: _____

Approved: _____
Clerk

Date: _____



CITY OF LAMBERTON

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***Check Detail Register©**

Checks 47126-48000

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
47127	07/14/25	REDWOOD COUNTY RECORDER			
E 207-46501-445		Licenses & Taxes	\$1.65		Record Miller - Meat Market Sale back to City
E 207-46501-305		Other Contractual Service	\$46.00		Record Miller - Meat Market Sale back to City
		Total	\$47.65		
47128	07/14/25	SCHULTZ CONSTRUCTION			
E 100-45202-305		Other Contractual Service	\$950.00		Park Help
E 100-45124-510		Equip & Improvements	\$800.00		Pool Cement Repair
		Total	\$1,750.00		
47129	07/14/25	REDWOOD COUNTY AUDITOR-TREASUR			
E 207-46501-445		Licenses & Taxes	\$365.30		MILLER MEAT MARKET TAXES DUE
		Total	\$365.30		
47130	08/11/25	AMAZON CAPITAL SERVICES, INC.			
E 100-41425-210		Operating Supplies & Post	\$7.93		OFFICE SUPPLY
E 100-42110-112		Clothing Allowance	\$7.59		PD PATCHES
E 100-41425-210		Operating Supplies & Post	\$25.45		OFFICE SUPPLY
E 100-41110-210		Operating Supplies & Post	\$25.45		OFFICE SUPPLY
E 211-45501-214		Library Books	\$45.24		BOOKS
E 100-41425-210		Operating Supplies & Post	\$40.37		OFFICE SUPPLY
		Total	\$152.03		
47131	08/11/25	BANYON DATA SYSTEMS, INC.			
E 601-49400-305		Other Contractual Service	\$368.63		UB MTR EQUI SUPP
E 602-49450-305		Other Contractual Service	\$371.08		UB MTR EQUI SUPP
E 603-49500-305		Other Contractual Service	\$13.50		UB MTR EQUI SUPP
E 617-49710-305		Other Contractual Service	\$36.79		UB MTR EQUI SUPP
		Total	\$790.00		
47132	08/11/25	BOLLIG, INC			
E 100-41700-305		Other Contractual Service	\$4,500.00		LEAD SERVICE LINE PROJECT
		Total	\$4,500.00		
47133	08/11/25	BOUNDTREE MEDICAL, LLC			
E 201-42153-210		Operating Supplies & Post	\$563.72	85830817	EMS SUPPLY
E 201-42153-210		Operating Supplies & Post	\$118.05	85851531	EMS SUPPLY
		Total	\$681.77		
47134	08/11/25	BUFFALO RIDGE CONCRETE, INC.			
E 100-45202-210		Operating Supplies & Post	\$229.00	68844	PARK PROJECT FOOTINGS PLAYGROUND
E 100-45202-210		Operating Supplies & Post	\$229.00	68845	PARK PROJECT FOOTINGS PLAYGROUND
E 100-45202-210		Operating Supplies & Post	\$551.00	70664	PARK PROJECT PAD CORNHOLE BOARDS
		Total	\$1,009.00		
47135	08/11/25	CENTER POINT LARGE PRINT			
E 211-45501-214		Library Books	\$49.14	2179902	LARGE PRINT BOOKS
		Total	\$49.14		
47136	08/11/25	CENTRACARE EMS			



CITY OF LAMBERTON

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***Check Detail Register©**

Checks 47126-48000

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 201-42153-305		Other Contractual Service	\$400.00		EMS INTERCEPT RC, CH FROM JUNE BILL
E 201-42153-305		Other Contractual Service	\$400.00		EMS INTERCEPT VH, CJ
		Total	\$800.00		
47137	08/11/25	CLARA CITY TELEPHONE CO			
E 201-42153-210		Operating Supplies & Post	\$28.66		INTERNET & FAX
E 100-42110-210		Operating Supplies & Post	\$28.66		INTERNET & FAX
E 100-41425-210		Operating Supplies & Post	\$103.63		TELE, INTERNET & FAX
E 100-42220-210		Operating Supplies & Post	\$28.66		INTERNET & FAX
E 601-49400-210		Operating Supplies & Post	\$28.66		INTERNET & FAX
E 602-49450-210		Operating Supplies & Post	\$28.66		INTERNET & FAX
E 100-43120-210		Operating Supplies & Post	\$28.66		INTERNET & FAX
E 207-46501-210		Operating Supplies & Post	\$28.66		INTERNET & FAX
E 603-49500-210		Operating Supplies & Post	\$28.66		INTERNET & FAX
E 211-45501-210		Operating Supplies & Post	\$103.63		TELE, INTERNET & FAX
E 100-45124-210		Operating Supplies & Post	\$64.99		TELE, INTERNET & FAX
E 100-45400-210		Operating Supplies & Post	\$28.66		INTERNET & FAX
E 617-49710-210		Operating Supplies & Post	\$28.66		INTERNET & FAX
E 100-41110-210		Operating Supplies & Post	\$28.61		INTERNET & FAX
		Total	\$587.46		
47138	08/11/25	COAST TO COAST COMPUTER PRODUC			
E 211-45501-210		Operating Supplies & Post	\$290.74	A2813298	LIB PRINTER INK
		Total	\$290.74		
47139	08/11/25	FARMERS CO-OP OIL COMPANY			
E 100-43120-211		Motor Fuel & Lubricants	\$616.50		FUEL STREETS
E 100-45202-211		Motor Fuel & Lubricants	\$369.22		FUEL PARKS
E 601-49400-211		Motor Fuel & Lubricants	\$16.35		FUEL WATER
E 100-43120-210		Operating Supplies & Post	\$15.44		EQUIP SUPPLIES
E 100-45124-210		Operating Supplies & Post	\$55.31		FUEL POOL
E 100-42110-211		Motor Fuel & Lubricants	\$346.52		FUEL PD
E 201-42153-211		Motor Fuel & Lubricants	\$170.95		FUEL AMBU
E 100-42220-211		Motor Fuel & Lubricants	\$136.91		FUEL FIRE
		Total	\$1,727.20		
47140	08/11/25	GOPHER STATE ONE-CALL, INC.			
E 601-49400-305		Other Contractual Service	\$8.10		locating
E 602-49450-305		Other Contractual Service	\$8.10		locating
		Total	\$16.20		
47141	08/11/25	HAWKINS, INC.			
E 601-49400-210		Operating Supplies & Post	\$20.00	7131661	CHLORINE
E 100-45124-210		Operating Supplies & Post	\$40.00	7131662	CHLORINE
E 601-49400-210		Operating Supplies & Post	\$2,995.74	7155959	CHLORINE
		Total	\$3,055.74		
47142	08/11/25	HEIMAN, INC.			
E 100-42220-210		Operating Supplies & Post	\$2,085.17	0944611-IN	CHARGER, PUMP
		Total	\$2,085.17		



CITY OF LAMBERTON

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Checks 47126-48000

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
47143	08/11/25	HOMETOWN BILLING			
E 201-42153-305		Other Contractual Service	\$1,066.42		EMS BILLING
		Total	\$1,066.42		
47144	08/11/25	INDUSTRIAL CHEM LABS & SERVICES INC			
E 602-49450-210		Operating Supplies & Post	\$706.48	416844	ENZYMES
		Total	\$706.48		
47145	08/11/25	JOHN DEERE FINANCIAL			
E 100-45202-210		Operating Supplies & Post	\$289.47	1331010	PARTS
		Total	\$289.47		
47146	08/11/25	KECK TREE SERVICE			
E 100-41700-305		Other Contractual Service	\$650.00		REMOVE TREE ASH ST
		Total	\$650.00		
47147	08/11/25	DANIEL KRONBACH			
E 100-43120-210		Operating Supplies & Post	\$1,060.00	195	TIRES FORD PICKUP
		Total	\$1,060.00		
47148	08/11/25	L & S CONSTRUCTION, INC..			
E 100-43120-210		Operating Supplies & Post	\$277.34	080125-1	GRAVEL
		Total	\$277.34		
47149	08/11/25	LAMBERTON HTG & PLMBG, INC.			
E 201-42153-210		Operating Supplies & Post	\$7.80	222123	WAX RING
E 100-41940-210		Operating Supplies & Post	\$42.89	222190	FILTER CITY HALL
		Total	\$50.69		
47150	08/11/25	LAMBERTON NEWS			
E 100-45124-210		Operating Supplies & Post	\$2.95	33976	ADDER ROLLS
E 100-41450-340		Printing Publishing Adverti	\$154.00	33979	REZONING REQUEST
E 100-43120-210		Operating Supplies & Post	\$39.70	33979	FLAGS FOR STREETS
E 100-41450-340		Printing Publishing Adverti	\$643.50	33979	BIDS LEAD LINE REPLACEMENT
		Total	\$840.15		
47151	08/11/25	LINDE GAS & EQUIPMENT, INC			
E 201-42153-210		Operating Supplies & Post	\$559.54		OXYGEN EMS
		Total	\$559.54		
47152	08/11/25	MAYNARDS FOOD CENTER			
E 211-45501-210		Operating Supplies & Post	\$11.22		LIB CLEANING SUPPLY
E 100-41940-210		Operating Supplies & Post	\$14.02		CITY HALL CLEANING SUPPLY
E 100-45124-250		Merchandise for Resale	\$209.98		POOL CONCESSIONS/RESALE
E 100-45124-210		Operating Supplies & Post	\$53.52		POOL CLEANING, SUPPLY
E 100-45400-210		Operating Supplies & Post	\$14.03		COMM CENTER CLEANING
E 601-49400-210		Operating Supplies & Post	\$3.58		BAIT
E 201-42153-210		Operating Supplies & Post	\$5.61		AMBU CLEANING
E 100-42110-210		Operating Supplies & Post	\$5.61		PD CLEANING
E 100-42220-210		Operating Supplies & Post	\$5.61		FIRE CLEANING
E 207-46501-210		Operating Supplies & Post	\$10.57		EDA MEETING SUPPLY



CITY OF LAMBERTON

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***Check Detail Register©**

Checks 47126-48000

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 100-45202-210		Operating Supplies & Post	\$33.56		PARKS SUPPLY
		Total	\$367.31		
47153	08/11/25	MINNESOTA UI FUND			
E 201-42153-103		PT Wages	\$141.18		UNEMPLOYMENT MG
		Total	\$141.18		
47154	08/11/25	MN MUNICIPAL UTILITIES ASSOC.			
E 100-43120-305		Other Contractual Service	\$41.65	66898	DOT TESTING CONSORTIUM
		Total	\$41.65		
47155	08/11/25	MATTHEW NOVAK			
E 100-41610-305		Other Contractual Service	\$348.00		LAMBERTON CIVIL ADVICE
E 100-41610-305		Other Contractual Service	\$48.00		FROELICH TRANSFER BACK
E 201-42153-305		Other Contractual Service	\$108.00		AMBU RECORDS
E 201-42153-305		Other Contractual Service	\$73.00		AMBU BACKGROUND CHECKS
E 100-42110-305		Other Contractual Service	\$756.00		POLICE CRIMINAL MATTERS
		Total	\$1,333.00		
47156	08/11/25	PLUM CREEK LIBRARY SYSTEM			
E 211-45501-210		Operating Supplies & Post	\$128.00	IV26457	MOVIE LICENSING
		Total	\$128.00		
47157	08/11/25	RECREATION SUPPLY CO., INC.			
E 100-45124-210		Operating Supplies & Post	\$212.48	536878	SODA ASH
		Total	\$212.48		
47158	08/11/25	REDWOOD COUNTY RECORDER			
E 207-46501-210		Operating Supplies & Post	\$47.65		FROEHLICH LOT
E 207-46501-210		Operating Supplies & Post	\$47.65		MEATS BUILDING
		Total	\$95.30		
47159	08/11/25	RUNNINGS SUPPLY, INC.			
E 100-45202-210		Operating Supplies & Post	\$36.99	0008-738576	TOOLS
E 100-43120-210		Operating Supplies & Post	\$75.49	0008-738576	TOOLS
E 601-49400-210		Operating Supplies & Post	\$75.49	0008-738576	TOOLS
		Total	\$187.97		
47160	08/11/25	SACKETT IMPLEMENT & BODY SHOP			
E 100-43120-210		Operating Supplies & Post	\$88.67		WELDER GAS
		Total	\$88.67		
47161	08/11/25	SNACK #57			
E 100-45202-211		Motor Fuel & Lubricants	\$97.86		FUEL PARKS
		Total	\$97.86		
47162	08/11/25	SWIF			
E 207-46501-305		Other Contractual Service	\$350.00		SWIF APPROPRIATIONS
		Total	\$350.00		
47163	08/11/25	SOUTHWEST PEST LLC			
E 100-41940-210		Operating Supplies & Post	\$15.83		QUARTERLY SERVICE



CITY OF LAMBERTON

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Checks 47126-48000

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 100-42220-210		Operating Supplies & Post	\$15.83		QUARTERLY SERVICE
E 100-43120-210		Operating Supplies & Post	\$15.83		QUARTERLY SERVICE
E 601-49400-210		Operating Supplies & Post	\$15.83		QUARTERLY SERVICE
E 602-49450-210		Operating Supplies & Post	\$15.83		QUARTERLY SERVICE
E 100-45202-210		Operating Supplies & Post	\$15.85		QUARTERLY SERVICE
		Total	\$95.00		
47164	08/11/25	STREICHERS, INC.			
E 100-42110-112		Clothing Allowance	\$241.96	1766103	POLICE UNIFORM SUPPLIES
		Total	\$241.96		
47165	08/11/25	ST CLOUD ACQUISITION COMPANY			
E 100-42110-210		Operating Supplies & Post	\$18.67	3409321	FIRE EXTINGUISHER INSPECTION ANNUAL
E 100-41425-210		Operating Supplies & Post	\$18.67	3409321	FIRE EXTINGUISHER INSPECTION ANNUAL
E 100-42220-210		Operating Supplies & Post	\$18.67	3409321	FIRE EXTINGUISHER INSPECTION ANNUAL
E 100-43120-210		Operating Supplies & Post	\$18.67	3409321	FIRE EXTINGUISHER INSPECTION ANNUAL
E 100-45124-210		Operating Supplies & Post	\$18.67	3409321	FIRE EXTINGUISHER INSPECTION ANNUAL
E 100-41110-210		Operating Supplies & Post	\$18.67	3409321	FIRE EXTINGUISHER INSPECTION ANNUAL
E 100-45400-210		Operating Supplies & Post	\$18.67	3409321	FIRE EXTINGUISHER INSPECTION ANNUAL
E 601-49400-210		Operating Supplies & Post	\$18.67	3409321	FIRE EXTINGUISHER INSPECTION ANNUAL
E 602-49450-210		Operating Supplies & Post	\$18.67	3409321	FIRE EXTINGUISHER INSPECTION ANNUAL
E 201-42153-210		Operating Supplies & Post	\$18.67	3409321	FIRE EXTINGUISHER INSPECTION ANNUAL
E 603-49500-210		Operating Supplies & Post	\$18.67	3409321	FIRE EXTINGUISHER INSPECTION ANNUAL
E 211-45501-210		Operating Supplies & Post	\$18.67	3409321	FIRE EXTINGUISHER INSPECTION ANNUAL
E 207-46501-210		Operating Supplies & Post	\$18.71	3409321	FIRE EXTINGUISHER INSPECTION ANNUAL
		Total	\$242.75		
47166	08/11/25	THEIN WELL COMPANY, INC.			
E 601-49400-510		Equip & Improvements	\$13,323.38		WORK ON WELL, SUPPLIES
		Total	\$13,323.38		
47167	08/11/25	USA BLUEBOOK			
E 601-49400-210		Operating Supplies & Post	\$33.25	00763126	CHEMICAL
E 602-49450-210		Operating Supplies & Post	\$33.26	00763126	CHEMICAL
		Total	\$66.51		
47168	08/11/25	WEST CENTRAL SANITATION, INC.			
E 603-49500-305		Other Contractual Service	\$2,337.30	13481971	2 MONTHS GARBAGE; JULY, AUG
		Total	\$2,337.30		
		10100	\$42,757.81		



CITY OF LAMBERTON

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***Check Detail Register©**

Checks 47126-48000

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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Fund Summary

10100 Checking

100 General Fund	\$16,980.04
201 Ambulance	\$3,661.60
207 EDA	\$916.19
211 Library	\$646.64
601 Water	\$16,907.68
602 Sewer	\$1,182.08
603 Garbage Collection	\$2,398.13
617 Storm Sewer	\$65.45
	<hr/>
	\$42,757.81

Valerie Halter, Clerk

Date

Lydell Sik, Mayor

Date



CITY OF LAMBERTON

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***Check Detail Register©**

Checks 1631-1750

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
1631 e	07/08/25	USABLE LIFE			
G 100-21713		Health Insurance Withhold	\$40.00	5727575	7/1/25 PREMIUM
		Total	\$40.00		
1632 e	07/18/25	EFTPS			
G 100-21701		Federal Withholding	\$1,495.81		PP 15 7-18-25 PAYROLL DEDUCTION
G 100-21703		FICA Withholding	\$2,290.16		PP 15 7-18-25 PAYROLL DEDUCTION
G 100-21704		Medicare Withholding	\$659.14		PP 15 7-18-25 PAYROLL DEDUCTION
		Total	\$4,445.11		
1633 e	07/18/25	PERA			
G 100-21705		PERA Coord Withholding	\$1,638.39		PP 15 7-18-25 PAYROLL DEDUCTION
G 100-21706		PERA Police Withholding	\$1,257.15		PP 15 7-18-25 PAYROLL DEDUCTION
G 100-21706		PERA Police Withholding	(\$32.69)		credit memo from D Determan PP 14
		Total	\$2,862.85		
1634 e	07/18/25	MN DEPARTMENT OF REVENUE			
G 100-21702		State Withholding	\$889.00		PP 15 7-18-25 PAYROLL DEDUCTION
		Total	\$889.00		
1635 e	07/11/25	REZPLOT SYSTEMS, LLC			
E 100-45202-305		Other Contractual Service	\$100.00		WEB PAYMENT FEES 07112025 MONTHLY FEE
E 100-45202-305		Other Contractual Service	\$5.80		WEB PAYMENT FEES 07112025 BOOKING FEE
		Total	\$105.80		
1636 e	07/11/25	MN ENERGY RESOURCES CORP.			
E 601-49400-381		Utilities	\$144.76		UTILITY PAYMENT: WATER
E 100-43120-381		Utilities	\$22.50		UTILITY PAYMENT:STREET
E 100-42220-381		Utilities	\$28.45		UTILITY PAYMENT:FIRE
E 100-41940-381		Utilities	\$28.44		UTILITY PAYMENT:CITY HALL
E 201-42153-381		Utilities	\$15.11		UTILITY PAYMENT: AMBULANCE
E 100-42110-381		Utilities	\$15.11		UTILITY PAYMENT:POLICE
E 100-45400-381		Utilities	\$17.00		UTILITY PAYMENT:COMM CENTER
E 211-45501-381		Utilities	\$17.00		UTILITY PAYMENT:..LIBRARY
E 100-45124-381		Utilities	\$1,306.68		UTILITY PAYMENT:POOL
		Total	\$1,595.05		
1637 e	07/17/25	AFLAC			
G 100-21712		AFLAC Withholding	\$328.40		JUNE PREMIUM
		Total	\$328.40		
1638 e	07/15/25	FIRST SECURITY BANK			
E 100-42110-210		Operating Supplies & Post	\$7.11		JUNE 2025 BANK FEES
E 100-41425-210		Operating Supplies & Post	\$7.11		JUNE 2025 BANK FEES
E 100-42220-210		Operating Supplies & Post	\$7.11		JUNE 2025 BANK FEES
E 100-43120-210		Operating Supplies & Post	\$7.11		JUNE 2025 BANK FEES
E 100-45124-210		Operating Supplies & Post	\$7.11		JUNE 2025 BANK FEES
E 100-41110-210		Operating Supplies & Post	\$7.11		JUNE 2025 BANK FEES
E 100-45400-210		Operating Supplies & Post	\$7.11		JUNE 2025 BANK FEES



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Checks 1631-1750

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 601-49400-210		Operating Supplies & Post	\$7.11		JUNE 2025 BANK FEES
E 602-49450-210		Operating Supplies & Post	\$7.11		JUNE 2025 BANK FEES
E 201-42153-210		Operating Supplies & Post	\$7.11		JUNE 2025 BANK FEES
E 603-49500-210		Operating Supplies & Post	\$7.11		JUNE 2025 BANK FEES
E 211-45501-210		Operating Supplies & Post	\$7.11		JUNE 2025 BANK FEES
E 207-46501-210		Operating Supplies & Post	\$7.08		JUNE 2025 BANK FEES
E 617-49710-210		Operating Supplies & Post	\$0.00		JUNE 2025 BANK FEES
Total			\$92.40		
1639 e	07/18/25	MN DEPARTMENT OF REVENUE			
G 601-21000		Sales Taxes Payable	\$182.13		JUNE 2025 Sales Tax Payment
G 601-21001		Local Sales Tax Payable	\$13.26		JUNE 2025 Sales Tax Payment
G 603-21000		Sales Taxes Payable	\$160.22		JUNE 2025 Sales Tax Payment
E 100-45124-445		Licenses & Taxes	\$942.37		JUNE 2025 Sales Tax Payment
E 100-42110-445		Licenses & Taxes	\$0.00		JUNE 2025 Sales Tax Payment
E 100-42220-445		Licenses & Taxes	\$177.00		JUNE 2025 Sales Tax Payment
E 100-41425-445		Licenses & Taxes	\$9.81		JUNE 2025 Sales Tax Payment
E 100-45202-445		Licenses & Taxes	\$197.70		JUNE 2025 Sales Tax Payment
E 100-45400-445		Licenses & Taxes	\$22.13		JUNE 2025 Sales Tax Payment
E 100-43120-445		Licenses & Taxes	\$33.63		JUNE 2025 Sales Tax Payment
E 211-45501-445		Licenses & Taxes	\$4.87		JUNE 2025 Sales Tax Payment
E 603-49500-445		Licenses & Taxes	(\$142.22)		JUNE 2025 Sales Tax Payment
E 601-49400-445		Licenses & Taxes	(\$181.40)		JUNE 2025 Sales Tax Payment
E 601-49400-445		Licenses & Taxes	(\$0.50)		JUNE 2025 Sales Tax Payment
Total			\$1,419.00		
1640 e	07/22/25	BLUE CROSS BLUE SHIELD			
G 100-21713		Health Insurance Withhold	\$2,489.33	25070204486	AUGUST 2025 BCBS
Total			\$2,489.33		
1641 e	07/22/25	CARDMEMBER SERVICE			
E 100-42110-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 100-41425-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 100-42220-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 100-43120-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 100-45124-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 100-41110-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 100-45400-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 601-49400-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 602-49450-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 201-42153-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 603-49500-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 211-45501-210		Operating Supplies & Post	\$3.69		BILLS ADOBE
E 207-46501-210		Operating Supplies & Post	\$3.70		BILLS ADOBE
E 100-41940-381		Utilities	\$10.00		BILLS PREMIUM WATER CITY HALL
E 100-43120-381		Utilities	\$12.00		PREMIUM WATER SHOP
E 100-42110-210		Operating Supplies & Post	\$2.00		SRX FAX
E 100-41425-210		Operating Supplies & Post	\$2.00		SRX FAX
E 100-42220-210		Operating Supplies & Post	\$2.00		SRX FAX
E 100-43120-210		Operating Supplies & Post	\$2.00		BILLS SR FAX



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Checks 1631-1750

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 100-45124-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 100-41110-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 100-45400-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 601-49400-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 602-49450-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 201-42153-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 603-49500-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 211-45501-210		Operating Supplies & Post	\$2.00		BILLS SR FAX
E 207-46501-210		Operating Supplies & Post	\$1.95		BILLS SR FAX
E 211-45501-214		Library Books	\$20.98		LIB BOOKS AMAZON
E 100-45124-510		Equip & Improvements	\$1,399.00		ROBOTIC POOL CLEANER PELICAN SHOPS
E 100-45124-210		Operating Supplies & Post	\$24.95		HOME BASE SCHEDULING
E 100-42110-112		Clothing Allowance	\$453.80		PD BADGES BADGE & WALLET
E 100-42110-112		Clothing Allowance	\$133.99		PD BOOTS GALL
E 100-45124-210		Operating Supplies & Post	\$93.27		POOL SUPPLIES WALMART
E 100-45124-250		Merchandise for Resale	\$190.60		POOL RESALE WALMART
E 100-45124-210		Operating Supplies & Post	\$19.60		POOL SUPPLIES WALMART
E 100-45124-250		Merchandise for Resale	\$113.75		POOL RESALE WALMART
E 100-45124-250		Merchandise for Resale	\$75.17		POOL RESALE WALMART
E 100-45124-250		Merchandise for Resale	\$66.00		POOL RESALE WALMART
E 100-45124-210		Operating Supplies & Post	\$8.50		POOL SUPPLIES WALMART
E 100-45124-250		Merchandise for Resale	\$107.80		POOL RESALE WALMART
E 100-45124-250		Merchandise for Resale	\$138.00		POOL RESALE WALMART
Total			\$2,941.34		
1642 e	07/22/25	CENTURYLINK			
E 100-45124-210		Operating Supplies & Post	\$62.64		PHONE POOL JUNE 2025
Total			\$62.64		
1643 e	07/24/25	CITY OF LAMBERTON			
E 201-42153-381		Utilities	\$52.55		JUNE 2025 Utility Bill
E 100-42110-381		Utilities	\$52.55		JUNE 2025 Utility Bill
E 100-45400-381		Utilities	\$70.06		JUNE 2025 Utility Bill
E 211-45501-381		Utilities	\$70.06		JUNE 2025 Utility Bill
E 100-43160-381		Utilities	\$0.00		JUNE 2025 Utility Bill
E 100-45124-381		Utilities	\$226.51		JUNE 2025 Utility Bill
E 100-42220-381		Utilities	\$18.51		JUNE 2025 Utility Bill
E 100-41940-381		Utilities	\$18.50		JUNE 2025 Utility Bill
Total			\$508.74		
1644 e	07/28/25	VERIZON WIRELESS			
E 100-42110-210		Operating Supplies & Post	\$41.40		WIRELESS SVC - CSO CELL
E 100-42110-210		Operating Supplies & Post	\$40.01		WIRELESS SVC - POLICE TOUGHBOOK
E 201-42153-210		Operating Supplies & Post	\$40.01		WIRELESS SVC - AMBULANCE HOT SPOT
E 100-43120-210		Operating Supplies & Post	\$41.40		WIRELESS SVC - PUBLIC WORKS CELL
E 601-49400-210		Operating Supplies & Post	\$41.40		WIRELESS SVC - WATER TOWER CELL
E 100-42110-210		Operating Supplies & Post	\$41.40		WIRELESS SVC - POLICE CELL
Total			\$245.62		
1645 e	08/01/25	EFTPS			



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Checks 1631-1750

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 100-21701		Federal Withholding	\$1,445.01		PP 16 8-1-25 PAYROLL DEDUCTION
G 100-21703		FICA Withholding	\$2,324.50		PP 16 8-1-25 PAYROLL DEDUCTION
G 100-21704		Medicare Withholding	\$638.38		PP 16 8-1-25 PAYROLL DEDUCTION
		Total	\$4,407.89		
1646 e	08/01/25	PERA			
G 100-21705		PERA Coord Withholding	\$1,631.67		PP 16 8-1-25 PAYROLL DEDUCTION
G 100-21706		PERA Police Withholding	\$964.42		PP 16 8-1-25 PAYROLL DEDUCTION
		Total	\$2,596.09		
1647 e	08/01/25	MN DEPARTMENT OF REVENUE			
G 100-21702		State Withholding	\$854.00		PP 16 8-1-25 PAYROLL DEDUCTION
		Total	\$854.00		
1648 e	07/02/25	NUVEI			
E 601-49400-210		Operating Supplies & Post	\$150.00		FINES CC COMPLIANCE
E 602-49450-210		Operating Supplies & Post	\$150.00		FINES CC COMPLIANCE
E 617-49710-210		Operating Supplies & Post	\$150.00		FINES CC COMPLIANCE
		Total	\$450.00		
1649 e	08/06/25	USABLE LIFE			
G 100-21713		Health Insurance Withhold	\$48.30		080625 ECHECK
		Total	\$48.30		
1650 e	08/06/25	REDWOOD ELECTRIC COOPERATIVE			
E 201-42153-381		Utilities	\$56.11		JUNE- ELECTRIC SVC
E 100-42110-381		Utilities	\$56.12		JUNE- ELECTRIC SVC
E 100-45400-381		Utilities	\$116.48		JUNE- ELECTRIC SVC
E 211-45501-381		Utilities	\$116.48		JUNE- ELECTRIC SVC
E 100-43160-381		Utilities	\$1,278.00		JUNE- ELECTRIC SVC
E 601-49400-381		Utilities	\$1,581.00		JUNE- ELECTRIC SVC
E 602-49450-381		Utilities	\$135.18		JUNE- ELECTRIC SVC
E 100-45202-381		Utilities	\$669.79		JUNE- ELECTRIC SVC
E 100-43120-381		Utilities	\$31.61		JUNE- ELECTRIC SVC
E 100-45124-381		Utilities	\$1,177.40		JUNE- ELECTRIC SVC
E 100-42501-381		Utilities	\$66.00		JUNE- ELECTRIC SVC
E 100-42220-381		Utilities	\$99.96		JUNE- ELECTRIC SVC
E 100-41940-381		Utilities	\$99.96		JUNE- ELECTRIC SVC
		Total	\$5,484.09		
1651 e	08/04/25	FIRST DATA MERCHANT SVCS LLC			
E 100-45202-305		Other Contractual Service	\$138.34		SERVICE FEES
E 100-45202-305		Other Contractual Service	\$5.00		FEES
		Total	\$143.34		
		10100	\$32,008.99		



CITY OF LAMBERTON

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***Check Detail Register©**

Checks 1631-1750

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
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Fund Summary

10100 Checking

100 General Fund	\$29,155.26
201 Ambulance	\$176.58
207 EDA	\$12.73
211 Library	\$242.19
601 Water	\$1,943.45
602 Sewer	\$297.98
603 Garbage Collection	\$30.80
617 Storm Sewer	\$150.00
	\$32,008.99

Valerie Halter, Clerk

Date

Lydell Sik, Mayor

Date

CITY OF LAMBERTON

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Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
0502836	000000007		14	Biweekly	\$2,359.80	7/4/2025	Outstanding
0502837	000000008		14	Biweekly	\$1,379.01	7/4/2025	Outstanding
0502841	000000019		14	Biweekly	\$822.08	7/4/2025	Outstanding
0502842	000000025		14	Biweekly	\$245.01	7/4/2025	Outstanding
0502839	000000012		14	Biweekly	\$1,607.67	7/4/2025	Outstanding
0502846	000000406		14	Biweekly	\$873.31	7/4/2025	Outstanding
0502847	000000425		14	Biweekly	\$866.44	7/4/2025	Outstanding
0502838	000000010		14	Biweekly	\$218.86	7/4/2025	Outstanding
0502843	000000027		14	Biweekly	\$143.90	7/4/2025	Outstanding
0502845	000000404		14	Biweekly	\$974.83	7/4/2025	Outstanding
0502848	000000434		14	Biweekly	\$719.09	7/4/2025	Outstanding
0502849	000000435		14	Biweekly	\$87.94	7/4/2025	Outstanding
0502850	000000438		14	Biweekly	\$557.61	7/4/2025	Outstanding
0502840	000000013		14	Biweekly	\$1,405.51	7/4/2025	Outstanding
0502835	000000004		14	Biweekly	\$2,200.22	7/4/2025	Outstanding
0502851	000000439		14	Biweekly	\$293.91	7/4/2025	Outstanding
0502852	000000440		14	Biweekly	\$431.05	7/4/2025	Outstanding
0502853	000000442		14	Biweekly	\$79.82	7/4/2025	Outstanding
0502834	000000003		14	Biweekly	\$42.35	7/4/2025	Outstanding
0502844	000000029		14	Biweekly	\$2,285.47	7/4/2025	Outstanding
0502854	000000443		14	Biweekly	\$435.82	7/4/2025	Outstanding
0502855	000000446		14	Biweekly	\$291.55	7/4/2025	Outstanding
0502858	000000007		15	Biweekly	\$2,359.80	7/18/2025	Outstanding
0502859	000000008		15	Biweekly	\$1,379.01	7/18/2025	Outstanding
0502863	000000019		15	Biweekly	\$822.08	7/18/2025	Outstanding
0502861	000000012		15	Biweekly	\$1,461.91	7/18/2025	Outstanding
0502867	000000406		15	Biweekly	\$575.81	7/18/2025	Outstanding
0502868	000000425		15	Biweekly	\$501.26	7/18/2025	Outstanding
0502860	000000010		15	Biweekly	\$416.46	7/18/2025	Outstanding
0502864	000000027		15	Biweekly	\$188.06	7/18/2025	Outstanding
0502866	000000404		15	Biweekly	\$165.42	7/18/2025	Outstanding
0502869	000000434		15	Biweekly	\$645.29	7/18/2025	Outstanding
0502870	000000435		15	Biweekly	\$488.49	7/18/2025	Outstanding
0502871	000000436		15	Biweekly	\$142.77	7/18/2025	Outstanding
0502872	000000437		15	Biweekly	\$178.91	7/18/2025	Outstanding
0502873	000000438		15	Biweekly	\$179.80	7/18/2025	Outstanding
0502862	000000013		15	Biweekly	\$1,295.24	7/18/2025	Outstanding
0502857	000000004		15	Biweekly	\$2,200.22	7/18/2025	Outstanding
0502874	000000439		15	Biweekly	\$845.16	7/18/2025	Outstanding
0502875	000000440		15	Biweekly	\$377.61	7/18/2025	Outstanding
0502876	000000442		15	Biweekly	\$298.61	7/18/2025	Outstanding
0502856	000000003		15	Biweekly	\$57.47	7/18/2025	Outstanding
0502865	000000029		15	Biweekly	\$2,285.47	7/18/2025	Outstanding
0502877	000000443		15	Biweekly	\$394.79	7/18/2025	Outstanding
0502878	000000446		15	Biweekly	\$230.71	7/18/2025	Outstanding

CITY OF LAMBERTON

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Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
					\$35,811.60		

Valerie Halter, Clerk

Date

Lydell Sik, Mayor

Date

NOTICE OF INITIAL PUBLIC SALE OF TAX-FORFEITED LAND

OFFICE OF THE COUNTY
AUDITOR-TREASURER
COUNTY OF REDWOOD
STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN, that the following parcels will be sold to the highest bidder, starting at the **Initial Price**, listed below. This amount is equal to the estimated market value, as determined by the most recent assessment. The public sale will be held at the County Board Room of the Government Center, 403 S Mill Street, in the City of Redwood Falls in said County and State, commencing at **9:00 o’clock a.m., on the 17th day of September, 2025**.

If the parcel does not sell at the **Initial Price** during the 1st public auction; the parcel will remain for sale at the Redwood County Auditor/Treasurer Office for the initial price for at least 30 days.

If not sold, a second public auction will be held in the same location as above at **9:00 o’clock a.m., on the 20th day of October, 2025** and each parcel will be sold starting at the **Minimum Bid**, listed below.

Said sale will be governed by the terms and conditions set by the County Board, with the **FULL LIST** available at the Redwood County Auditor/Treasurer Office located at 403 S Mill St., Redwood Falls or by visiting the website at:
<https://redwoodcounty-mn.us/departments/auditor-treasurer/>

List of 2025 Tax-Forfeited Land For Public Sale

Property Owner, Parcel Identification Number	Property Address	Initial Price (1 st auction) Minimum Bid (2 nd auction)	Special Assessments Subject to Reassessment
Township of Lamberton			
Carol A. Nielson 25115 140 St Lamberton, MN 56152	25115 140 St Lamberton, MN 56152	\$89,800.00 \$ 3,009.44	\$0.00
58-010-3060 All that part of the Southwest Quarter of the Southwest Quarter (SW1/4 SW1/4) of Section Ten (10), Township One Hundred Nine (109), Range Thirty-seven (37), Redwood County, Minnesota, described as follows, to-wit: Beginning on the south line of said Section Ten (10), a distance of 370.00 feet on an assumed bearing of east from the southwest corner of said Section Ten (10); thence east along the south line for 436.00 feet; thence north 90 degrees to the south line of said Section Ten (10) for 400 feet; thence west for 436.00 feet; thence south for 400.00 feet to the point of beginning, containing 4.00 acres, more or less,			
City of Lamberton			
Allan Wetenkamp 204 W 3 rd Ave Lamberton, MN 56152	204 W Third Ave Lamberton, MN 56152	\$17,700.00 \$ 7,454.19	\$3,161.40
83-200-1300 Lot Number Ten (10), and the West Half (W1/2) of Lot Number Eleven (11), in Block Seven (7) of the Village (now city) of Lamberton, according to the Original Plat thereof on file and of record in the office of the Redwood County Recorder			
City of Milroy			
Joel Octoavio Trevino Jr. 203 Cedar St Milroy, MN 56263	203 Cedar St Milroy, MN 56263	\$21,500.00 \$ 7,921.23	\$3,141.90
85-200-1800 The East Half (E1/2) of Lot Seven (7), the East Half of the South Half (E1/2 of S1/2) of Lot Eight (8) and the East 50 feet of the North Half (N1/2) of Lot Eight (8), Block Twelve (12), Original Plat, City of Milroy, Redwood County, Minnesota.			

City of Morgan			
Richard M. Hinrichs PO Box 375 Morgan, MN 56266	301 Carleton Ave Morgan, MN 56266	\$21,700.00 \$ 6,116.90	\$2,658.78
86-365-0320 The South One Hundred Ten (110) feet of the Southwest Half of Lot Number Three (3) in Block Number Twelve (12) of the First Addition to the City of Morgan;			
Samuel William Michog 1704 Marvale Ave SE Rochester, MN 55904	210 E Second St Morgan, MN 56266	\$17,800.00 \$ 9,474.24	\$5,383.76
86-670-0160 Lot Eight (8) in Block One (1) of George W. Porter's Addition to the Village (now City) of Morgan, Redwood County, Minnesota.			
City of Redwood Falls			
Richard Leonard & Stephanie Martin-Leonard 802 S Halvorson St Redwood Falls, MN 56283	802 S Halvorson Redwood Falls, MN 56283	\$20,100.00 \$10,401.30	\$4,771.94
88-423-1160 Lot 1, Block 7, Hitchcock's Second Addition to the City of Redwood Falls, Minnesota.			

TERMS:

All sales shall be for “**Cash or Credit Card** (2.49% consumer fee), **Day of Sale**”. All sales are final and no provisions will be made for a refund or exchange. Checks will be made payable to “**Redwood County**”.

OTHER CHARGES (PAYMENT MADE AT TIME OF SALE):

1. State Deed charge of \$25 per deed.
2. State Assurance Fund – 3% of the purchase price.
3. State Deed Tax. The tax is based on the amount of the sale at the rate of \$3.30 for each \$1,000, with a minimum of \$1.65.
4. \$46 Recording Fee per deed.
5. \$54 Fee if well certificate is needed.

CONDITIONS: RESTRICTIONS ON THE USE OF THE PROPERTIES

Sales are subject to certain restrictions on the use of the properties (see list on full terms and conditions list).

SPECIAL ASSESSMENTS

Special Assessments Canceled at Forfeiture may be reassessed by the municipality after the sale.

TITLE:

The buyer will receive a receipt at the time of sale.
The Department of Revenue will issue a state quitclaim deed after full payment is made. A state deed has the characteristics of a patent from the State of Minnesota.

BOUNDARIES:

Redwood County is not responsible for locating boundaries on Tax Forfeited Lands.

RADON WARNING STATEMENT

The Minnesota Department of Health strongly recommends that ALL homebuyers have an indoor radon test performed prior to purchase or taking occupancy and recommends having the radon levels mitigated if elevated radon concentrations are found. Elevated radon concentrations can easily be reduced by a qualified, certified or licensed, if applicable, radon mitigator.

Every buyer of any interest in residential real property is notified that the property may present exposure to dangerous levels of indoor radon gas that may place the occupants at risk of developing radon-induced lung cancer. Radon, a Class A human carcinogen, is the leading cause of lung cancer in nonsmokers and the second leading cause overall. The seller of any interest in residential real property is required to provide the buyer with any information on radon test results of the dwelling.

Redwood County is not aware of any radon testing conducted on any of these properties. No radon records are available and radon concentration levels are unknown. It is not known if a radon mitigation system is in place on any of the properties.

SALE INFORMATION CAN BE OBTAINED FROM:

Redwood County Auditor/Treasurer Office, 403 S. Mill St. Redwood Falls, MN
Phone: 507-637-4013
<https://redwoodcounty-mn.us/departments/auditor-treasurer/>

DATED: **August 5, 2025**

County Board of Redwood County, Minnesota

ATTEST: [s] Vicki Kletscher, County Administrator

by [s] Rick Wakefield, Chairman

**REDWOOD COUNTY
AUDITOR/TREASURER**



JEAN PRICE
403 S MILL ST
REDWOOD FALLS, MN 56283

(507) 637-4013 (Main)
(507) 637-4072 (Fax)
www.redwoodcounty-mn.us

TERMS & CONDITIONS for the INITIAL and MINIMUM BID sale of TAX-FORFEITED LAND

INITIAL SALE DATE, TIME AND LOCATION: September 17, 2025 9:00 a.m. – Redwood County Board Room of Government Center, 403 S Mill St, Redwood Falls, MN.

MINIMUM BID SALE DATE, TIME AND LOCATION: October 20, 2025 9:00 a.m. – Redwood County Board Room of Government Center, 403 S Mill St, Redwood Falls, MN.

PUBLIC SALES:

All tax forfeited land will be offered at a public sale and sold to the highest bidder.

The **Initial Price**, which is an amount equal to the estimated market value, as determined by the most recent assessment, will be the starting value for each parcel. If the parcel is not sold at the public auction; the property can be purchased for the initial price at the counter of the Redwood County Auditor/Treasurer for at least the next 30 days.

If the parcel remains unsold, a second public sale will occur where the parcel will be sold starting at the **Minimum Bid**. The minimum bid is the sum of delinquent taxes, special assessments, penalties, interest, and costs assigned to the parcel.

The dates and amounts can be found on the “**Notice of Initial Public Sale of Tax-Forfeited Land**”.

TERMS:

All sales shall be for “**Cash or Credit Card** (2.49% consumer fee), **Day of Sale**”. All sales are final and no provisions will be made for a refund or exchange. Checks will be made payable to “**Redwood County**”.

OTHER CHARGES (PAYMENT MADE AT TIME OF SALE):

1. State Deed charge of \$25 per deed.
2. State Assurance Fund – 3% of the purchase price.
3. State Deed Tax. The tax is based on the amount of the sale at the rate of \$3.30 for each \$1,000, with a minimum of \$1.65.
4. \$46 Recording Fee per deed.
5. \$54 Fee if well certificate is needed.

CONDITIONS: RESTRICTIONS ON THE USE OF THE PROPERTIES

Sales are subject to the following restrictions on the use of the properties:

1. Existing leases;
2. Easements obtained by a governmental subdivision or state agency for a public purpose;
3. Building codes and zoning laws;
4. All sales are final with no refunds or exchanges allowed;
5. The appraised value does not represent a basis for future taxes; and
6. Buyer is purchasing property “**AS IS**”

SPECIAL ASSESSMENTS: LEVIED BEFORE AND AFTER FORFEITURE

The balance of any special assessments that were levied before forfeiture and canceled at forfeiture are not included in the basic sale price and may be reassessed by the municipality. These special assessments are shown on the list of tax forfeited land under the column entitled “Special Assessments Subject to Reassessment.”

Local improvement constructed, but not yet assessed, must be assumed by the purchaser.

Reassessment of cancelled improvement assessments may be made in accordance with M.S. reading, in part, as follows:

M.S. 429.071 – Subd. 4. REASSESSMENT, TAX-FORFEITED LAND.

When a parcel of tax-forfeited land is returned to private ownership and the parcel is benefitted by an improvement for which special assessments were canceled because of the

forfeiture, the municipality that made the improvement may, upon notice and hearing as provided for the original assessment, make a reassessment or a new assessment as to the parcel in an amount equal to the amount remaining unpaid on the original assessment.

M.S. 435.23 REASSESS TAX-FORFEITED LAND BACK IN PRIVATE OWNERSHIP.

Any municipality, political subdivision, or other public authority may make a reassessment or new assessment pursuant to section 429.071, subdivision 4, notwithstanding that the original assessment may have been made pursuant to other general law or a special law.

IMPORTANT: To find out if a particular tax forfeited parcel may be assessed or re-assessed please contact the local municipality the parcel is located in.

PROHIBITED PURCHASERS:

The County Auditor per MN Statute 282.016 has the authority to prohibit a person or entity from purchasing a tax forfeited property if that person or entity owns property within the county for which there are delinquent taxes owing.

RESTRICTIVE COVENANT:

Per MN Statute, Secs. 103F.535 and 282.018, Subd. 2

TITLE:

The buyer will receive a receipt at the time of sale.

The Department of Revenue will issue a state quitclaim deed after full payment is made. A state deed has the characteristics of a patent from the State of Minnesota.

BOUNDARIES:

Redwood County is not responsible for locating boundaries on Tax Forfeited Lands.

RADON WARNING STATEMENT

The Minnesota Department of Health strongly recommends that ALL homebuyers have an indoor radon test performed prior to purchase or taking occupancy and recommends having the radon levels mitigated if elevated radon concentrations are found. Elevated radon concentrations can easily be reduced by a qualified, certified or licensed, if applicable, radon mitigator.

Every buyer of any interest in residential real property is notified that the property may present exposure to dangerous levels of indoor radon gas that may place the occupants at risk of developing radon-induced lung cancer. Radon, a Class A human carcinogen, is the leading cause of lung cancer in nonsmokers and the second leading cause overall. The seller of any interest in residential real property is required to provide the buyer with any information on radon test results of the dwelling.

Redwood County is not aware of any radon testing conducted on any of these properties. No radon records are available and radon concentration levels are unknown. It is not known if a radon mitigation system is in place on any of the properties.

SALE INFORMATION CAN BE OBTAINED FROM:

Redwood County Auditor/Treasurer Office, 403 S. Mill St. Redwood Falls, MN

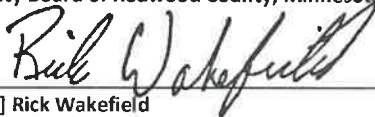
Phone: 507-637-4013

<https://redwoodcounty-mn.us/departments/auditor-treasurer/>

DATED: August 5, 2025



ATTEST: [s] Vicki Kletscher
County Administrator

County Board of Redwood County, Minnesota


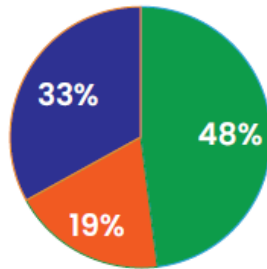
by [s] Rick Wakefield
Chairman



Local Level Economic Impact of Child Care

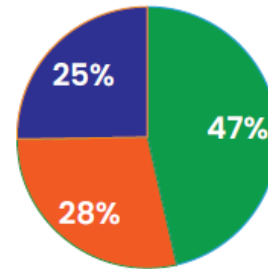
34% of parents withdrew from the workforce or declined employment due to child care issues

Has the shortage of child care impacted your ability to **attract** employees?



■ Yes ■ No ■ We do not track this data

Has the shortage of child care impacted your ability to **retain** employees?



■ Yes ■ No ■ We do not track this data

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RCCIP Communities 2021-2023



Redwood County

Child Care Need Analysis



Redwood County
Population: 15,425



669

Children under 5
with all
parents working

Estimate based on the ACS
5 Year Estimates

66%



Children under 5
with all parents
in the workforce

Estimate based on the ACS
5 Year Estimates

56083 - Sanborn 56214 - Belview 56283 - Redwood Falls
56152 - Lamberton 56224 - Clements 56287 - Seaforth
56166 - Revere 56255 - Lucan 56292 - Vesta
56180 - Walnut Grove 56263 - Milroy 56293 - Wabasso
56266 - Morgan 56294 - Wanda

44 Licensed family child care
2 Licensed child care center
1 Certified child care center

468 Current child care capacity
FCF Calculation

Birth to 5 spots needed
FCF Calculation

201 Redwood County

231 Zip Codes

282 School Districts in Redwood County



47% Infant & Toddler Need
FCF Calculation



\$650
per month/preschool

Cost of
Family
Child Care

County level data from
2024 DHS Market Rate Study
50th percentile price cluster 2

\$823
per month/preschool

Cost of
Center
Child Care



County level data from
2024 DHS Market Rate Study
50th percentile price cluster 1



First Children's Finance

February 2025



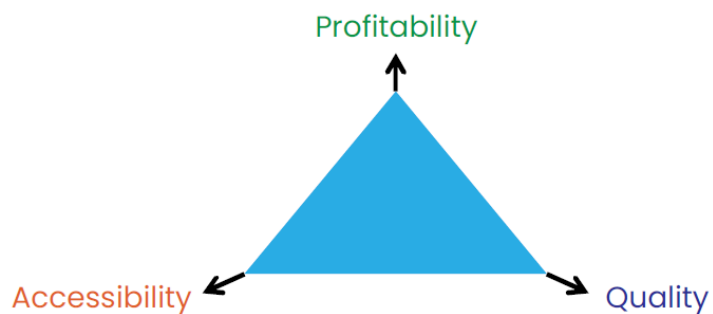
Breakout by School District

ISD #	District Name	Expected Child Care Capacity Under Age 5	Expected Number of Children Under Age 5	Expected Child Care Need Under Age 5
2898	Westbrook Walnut Grove Schools	78	120	-42
2884	Red Rock Central Schools	36	117	-81
635	Milroy Public Schools	17	30	-13
640	Wabasso Public Schools	84	139	-55
2754	Cedar Mountain Schools	96	82	+14
2897	Redwood Area Schools	276	392	-116
85	Springfield Public Schools	165	154	+11
Total		752	1034	-282

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The Trilemma of Child Care Business



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Call to Action

1. One-One Interviews
2. Focus Groups
3. Surveys
4. Presentations
5. Provider Appreciation Event
6. Town Hall Recruitment

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Redwood County RCCIP Survey Links

Child Care Center Director Survey:



<https://www.surveymonkey.com/r/CCCD-RedwoodCounty>

Family Child Care Survey:



<https://www.surveymonkey.com/r/FCC-RedwoodCounty>

Employer Survey:



<https://www.surveymonkey.com/r/Employer-RedwoodCounty>

Parent-Employee Survey



<https://www.surveymonkey.com/r/Parent-Employee-RedwoodCounty>

Encuesta Padre/Madre/Empleado (Parent-Employee Spanish) Survey



<https://www.surveymonkey.com/r/Encuesta-Padre-Madre-Empleado-CondadodeRedwood>

Cuestionario para Proveedores de Cuidado Infantil Familiar (FCC Spanish) Survey



<https://www.surveymonkey.com/r/Cuestionario-para-ProveedoresdeCuidado-Infantil-Familiar-CondadodeRedwood>