

**LAMBERTON CITY COUNCIL
REGULAR MEETING MINUTES
April 14, 2025 • 6:30 P.M.**

1. CALL TO ORDER/ADOPT AGENDA/CEREMONIAL DUTIES

- Meeting called to order at 6:30 PM April 14, 2025.
- Present: Mayor L. Sik, L. Bittner, D. Irlbeck, A. Cairns, L. Pfarr
- Staff in Attendance: V. Halter, J. Thram, T. Birkemeyer, T. Neperman, A. Vogel

A. Additions/Deletions to Agenda

1. Add RCA – Commercial Club
2. Add RCA – Library Hire

Motion/Second/Pass (Irlbeck/Bittner/unanimous 5/0) to approve the agenda as amended.

2. CONSENT AGENDA

A. Approval of Minutes (can all be done in one motion)

1. 3-10-2025 City Council Regular Meeting
2. 3-31-2025 City Council Special Meeting Minutes
3. 4-7-2025 City Council Special Meeting Minutes
4. 4-8-2025 City Council Special Meeting Minutes

Motion/Second/Pass (Bittner/Cairnes/unanimous 5/0) to approve the minutes as listed.

3. GENERAL BUSINESS

A. Petitions, Request, Communications

1. Citizen Complaints & Concerns –

- a. Cassidy Miller – Ash Trees – Discussion was held. Boulevard trees have started to be removed using budgeted money. Removal has started at the Northwest corner of town and working east and south. Budgeted money has been used, so now we will wait until the next budget season. Mayor Sik stated if Miller was not getting a response from Halter he should have come to the council members before he took the trees down.

2. Building/Zoning Permit Requests –

- a. Daniel Kronbach – Tree House construction

Motion/Second/Pass (Irlbeck/Bittner/unanimous 5/0) to approve building permit 2025-01417 2nd Ave W. Daniel Kronbach Tree House.

3. Request for Council Action

- a. RCA – Tree & Wood Storage Ordinance & Parking Ordinance Posting – Revised ordinances were gone over during a council work session. Discussion held. Ordinances need to be available to the public for 10 days prior to the council voting on

Motion/Second/Pass (Bittner/Irlbeck/unanimous 5/0) to approve posting the proposed Tree & Wood Storage Ordinance and the Parking Ordinances.

- b. RCA – Earned Sick and Safe Time Policy – Discussion was held.

Motion/Second/Pass (Cairnes/Pfarr/unanimous 5/0) to approve the Earned Sick & Safe Time Policy on the condition that a work session is set up to work through updating current policy for full-time employees to meet the new requirements.

- c. RCA – Ambulance Resignation – Rob Stoppel has submitted his resignation from the Ambulance service because of a change in job duties.

Motion/Second/Pass (Pfarr/Irlbeck/unanimous 5/0) to approve the resignation of Rob Stoppel from the Ambulance service and thank him for his service.

- d. RCA – Commercial Club Printing - The Commercial Club has a new business directory and is looking for someone to print them. The City Fee schedule would be \$1 per page and they are two sided so – it would be \$2 a flyer.

Motion/Second/Pass (Pfarr/Cairnes/unanimous 5/0) to print the flyers at City cost for the Commercial Club.

- e. RCA – Library Hire – Linda Roiger has applied to be a fill-in position.

Motion/Second/Pass (Bittner/Cairnes/unanimous 5/0) to approve the hiring of Linda Roiger at Grade 1 Step 3.

B. Department Reports

1. Library – Report Submitted. Vogel present and updated the council on attendance of Library Week events. 38 people attended the movie, 26 kids for games, 27 kids attended bad art night, Sound Bath 23 people, and Bed-Time Stories had 18 people.

Motion/Second/Pass (Pfarr/Cairnes/unanimous 5/0) to approve the library report as presented.

2. Ambulance Department – Director Birkemeyer was present. The Lambertson Ambulance was Recognition for Clinical Excellence. This is the second year in a row. March there were 13 calls with 12 transports and 1 fire stand-by. Wabasso has not taken any calls in the last 2 months. Wabasso has approached us a ending the contract of dual page. Birkemeyer will talk to the Sheriff and get things in place. The new cot will get installed this next month. Birkemeyer would like to add a \$150 No-Load or Lift Assist Fee to the fee schedule. Because there is expense in being called out and the service cannot bill insurance if there is no transport.

Motion/Second/Pass (Bittner/Irlbeck/unanimous 5/0) to modify the Fee Schedule to add \$150 No-Load for Ambulance services.

Motion/Second/Pass (Bittner/Pfarr/unanimous 5/0) to approve the Ambulance report as given.

3. Fire Department – Chief Neperman was present and reported they did do some requested CRP burns. The radio in one of the fire trucks has been replaced that was causing trouble. Generator bids came in much higher than expected so they are not moving forward with that at this time. The department is 3 people sort. Halter stated she would like to move towards fire recruitment.

Motion/Second/Pass (Pfarr/Bittner/unanimous 5/0) to approve the fire report as given.

4. Police Department – No report.

5. Maintenance Department – Thram was present. City Park and Kuhar Park are open. Started sweeping streets. Clinic windows are ordered.

Motion/Second/Pass (Irlbeck/Cairnes/unanimous 5/0) to approve the Maintenance report as given.

6. Administration/EDA Department – Worked on Ambulance recruitment, Police Interviews, Halter is on the Core Team for Redwood County Childcare Initiative (Lamberton is currently 70 spots short), Halter will be out a couple weeks for knee replacement surgery.

Motion/Second/Pass (Cairnes/Pfarr/unanimous 5/0) to approve the Administration/EDA report as given.

C. Ordinances and Resolutions (can all be done in one motion)

1. 2025-04 – Resolution Accepting Donations

D. Financial Report & Approval of Claims

1. April 2025 Financial Report
2. Approval of Claims
3. Quarterly Balances

Motion/Second/Pass (Cairnes/Pfarr/unanimous 5/0) to approve Resolution 2025-04, April Financial Report and Approval Claims.

4. MAYOR & COUNCIL REPORTS & COMMUNICATIONS

A. Information for Council

1. Lambertson Taxation Valuations – Halter attended. No residents attended.
2. Notice of Surplus Proceeds – Stillo Property because it sold for more than the assessments, the City can make a claim for any of the extra funds. Halter questioned if the council knew of expenses that may not have been paid that we should put a claim in for.
3. Clinic – Final Lease – Halter will have Lydell sign.
4. Bittner gave an update from her SRDC meeting. Other communities for blighted properties are offering a rebate to encourage people to take care of their blighted properties.

The council moved into a closed meeting to discuss a personnel matter at 8:00 PM

Closed portion of the meeting began at 8:00 PM.

Present for the closed session: Mayor L. Sik, L. Bittner, D. Irlbeck, A. Cairns, L. Pfarr

Staff in Attendance: V. Halter

Discussion held on the Chief of Police applicants.

Resumed regular meeting at 8:22 PM.

RCA – Police Chief position – There were three applicants interviewed for the Chief of Police position.

Motion/Second/Pass (Cairnes/Bittner/unanimous 5/0) to approve offer the Police Chief position to Derek Determan at 40 hours a week at a salaried wage of \$85,000 and able to a vehicle home. Halter has the authority to offer up to \$90,000 if need be.

5. NEXT MEETING DATES

Regular Council Meeting May 12, 2025 at 6:30 PM

6. ADJOURNMENT

Motion/Second/Pass (Pfarr/Cairnes/unanimous 5/0) to adjourn the meeting. Meeting adjourned at 8:30PM.

Respectfully Submitted,



Valerie Halter
Clerk



Lyden Sik
Mayor