

**LAMBERTON CITY COUNCIL  
SPECIAL MEETING MINUTES • CITY HALL  
March 31, 2025 • 6:00 P.M.**

**1. CALL TO ORDER/ADOPT AGENDA/CEREMONIAL DUTIES**

- Meeting called to order at 6:00 PM March 31, 2025.
- Present: Mayor L. Sik, L. Bittner, D. Irlbeck, A. Cairns, L. Pfarr
- Staff in Attendance: V. Halter

A. Additions/Deletions to Agenda

***Motion/Second/Pass (Pfarr/Cairnes/unanimous 4/0) to approve the agenda as given.***

**2. GENERAL BUSINESS**

A. Requests for Council Action

1. RCA – Ambulance Sign-On Bonus – The ambulance members would like to offer a sign-on bonus for people to join the ambulance service. Mayor Sik stated he would like to also extend this offer to those currently on the service to be paid out over two years. Discussion was held on amounts to offer, how they would be distributed and that this is an unbudgeted expense. There has been interest with the recruitment efforts, but the crew is hoping sign-on bonuses will turn maybes in to yeses.

2.

***Motion/Second/Pass (Pfarr/Irlbeck/unanimous 5/0) to approve a sign-on bonus for those who become an EMT or EMR. \$1,200 for EMTs and \$750 for EMRs. It is an unbudgeted expenses that will be paid out in three installments. The first third when they obtain their license, the second third after they complete their first year and the third after they complete their second year of service. The sign-on bonus will last until December 2026.***

Halter presented an EMT/EMR Course Reimbursement Agreement with a EMT/EMR Sign-On Bonus Statement of Understanding. Discussion held and changes made.

***Motion/Second/Pass (Bittner/Cairnes/unanimous 5/0) to approve the presented EMT/EMR Course Reimbursement Agreement with a EMT/EMR Sign-On Bonus Statement with changes.***

3. RCA – Emergency Services and City Support Staff – The HR committee along with Halter, Birkemeyer and Thram interviewed the applicant for the Emergency Service/City Support position. Kim Mittelstadt is currently an EMT with the service, has worked for the national park service and has many of the skills needed for the variety of jobs at the city. Discussion was held by the council.

***Motion/Second/Pass (Bittner/Pfarr /unanimous 5/0) to offer the unbudgeted EMS Services/City Support position to Kim Mittelstadt full-time at Grade 5 Step 2.***

4. RCA – Employment and Volunteer Agreement – Halter presented an Employment and Volunteer Agreement. This agreement would allow a city employee to be on volunteer service outside their regular work hours. The agreement makes distinct lines between their paid position and their volunteer position. Halter is waiting to hear from Novak as to the legalities of it. Discussion was held. No action taken until Novak responds.

**3. MAYOR & COUNCIL REPORTS & COMMUNICATIONS**

***Motion/Second/Pass (Irlbeck/Bittner/unanimous 5/0) to hold Special City Council Meetings on April 7<sup>th</sup> & 8<sup>th</sup>, 2025 starting at 5:30PM for the purpose of interviewing police chief candidates.***


**4. NEXT MEETING DATES**

- A. Special Council Meeting April 7, 2025 at 5:30 PM
- B. Special Council Meeting April 8, 2025 at 5:30 PM
- C. Regular Council Meeting April 14, 2025 at 6:30 PM

**5. ADJOURNMENT**

***Motion/Second/Pass (Bittner/Pfarr/unanimous 5/0) to adjourn the meeting. Meeting adjourned at 7:48PM.***

Respectfully Submitted,

  
Valerie Halter  
Clerk

  
Lydell Sik  
Mayor