

**LAMBERTON CITY COUNCIL
REGULAR MEETING • CITY HALL
March 10, 2025 • 6:30 P.M.**

1. CALL TO ORDER/ADOPT AGENDA/CEREMONIAL DUTIES

- Meeting called to order at 6:30 PM March 10, 2025.
- Present: Mayor L. Sik, L. Bittner, D. Irlbeck, A. Cairns, L. Pfarr
- Staff in Attendance: V. Halter, J. Walker (Zoom), J. Thram, C. Fenger, T. Birkemeyer, T. Neperman
- Others in Attendance: S. Kuhlman with Bollig Engineering.

A. Additions/Deletions to Agenda

1. Add Audit Information and ABDO Audit Presentation
2. RCA – POST Listing – Add Police Conversation.

Motion/Second/Pass (Pfarr/Irlbeck/unanimous 5/0) to approve the agenda as amended.

2. CONSENT AGENDA

A. Approval of Minutes (can all be done in one motion)

1. 2-10-2025 – CC Regular Minutes
2. 3-3-2025 – CC Work Session Minutes

Motion/Second/Pass (Bittner/Cairnes/unanimous 5/0) to approve the minutes as listed.

3. PUBLIC HEARING

A. Small Cities Development Infrastructure Improvement Application Hearing 7:00PM

1. The regular meeting of the Lambertton City Council recessed at 7:00 PM for the Small Cities Development Infrastructure Improvement Application Hearing.
2. The regular meeting of the Lambertton City Council was reconvened at 7:21 PM.

4. GENERAL BUSINESS

A. Bollig Engineering –

1. S. Kuhlman overviewed funding sources and where applications are. USDA RD asked Bollig to strike through the industrial park portion. MN direct legislative appropriations are holding hearings on proposed bills to be included in the bonding bill. Halter will testify in front of the Capital Investment Committee. Small Cities Development Infrastructure Improvement Application due March 16th. That will award a \$600,000 grant towards the infrastructure projects. Grove Street and Lead Service Line (LSL) projects have been submitted to the MN Public Facilities Authority for intended use plan. LSL new focus will turn to identifying the unknowns. The 25 lead service lines that were identified will be replaced with grant funds. That should happen the summer of 2025. The City has to pay the cost upfront, but will be reimbursed 100%. Bollig asked for Task Order #5 be approved for engineering the LSL. This expense will be reimbursed when the project is complete.

Motion/Second/Pass (Bittner/Cairnes/unanimous 5/0) to approve Bollig's Task order #5 in the amount of \$69,000.

B. Petitions, Request, Communications

1. Citizen Complaints & Concerns – 701 S Elm. – J. Walker explained that the race car in the driveway. Walker explained that the car is not required to be licensed. It would have to be another city ordinance that would cover it. The proposed ordinance would address it, but it has not been adopted yet.
2. Building/Zoning Permit Requests - None
3. Request for Council Action
 - a. RCA – Police Wage on POST Listing & Conversation – Halter explained that at the work session the council had discussed the POST listing for a Police Chief. The current POST listing has the wage at \$80,000. Halter is seeking to raise the listed to \$80-\$95,000 depending on experience. Discussion was held.

Motion/Second/Pass (Bittner/Pfarr/unanimous 5/0) to approve advertising the Police Chief wage at \$80-95,000.

Halter explained that at the work session the council is questioning what hours are being worked and what police coverage we have. Officer Fenger presented the council with a sheet breaking down his wage for what he has been doing. He carries the phone with him 24/7, ten hours a week coverage. Fenger talked about how it was set up in the past. Mayor Sik explained that the biggest complaint received is the lack of presence. Mayor Sik also stated that ICRs need to be obtained and completed for all service requests. Chief Walker reiterated that documentation is important in having the data incase something else happens, and to have a clear understanding of the things that are happening in the community. Walker also stated investigations and cases need to be closed out in a timelier fashion. Walker suggested maybe more of Fenger's hours put towards investigations and working cases. Walker gave an overview of how Canby and the county are working to cover Canby when he is not available. Walker suggested to advertise on Indeed. Discussion was held on Determan request.

- b. RCA – Emergency Services & Public Works Support Position Job Description – Halter presented a job description for a new position that would cover ambulance call during the day Monday – Friday. Discussion was held about hours and wages.

Motion/Second/Pass (Pfarr/Bittner/unanimous 5/0) to approve the Emergency Service-City Support position job description.-

- c. RCA - Emergency Services & Public Works Support Position Job Ad

Motion/Second/Pass (Bittner/Irlbeck/unanimous 5/0) to approve the Emergency Service-City Support ad.

- d. RCA – Ambulance Stretcher – Birkemeyer was present to discuss the stretcher used in the ambulance. Three bids were obtained. Stryker came in the lowest at \$56,945. The current stretcher has had issues with the stretcher charging and if you are off ½ inch – it will not work. The new system will have less lifting for staff with a hydraulic lift system. It comes down to safety for the patients and ambulance members. Discussion held.

Motion/Second/Pass (Bittner/Irlbeck/unanimous 5/0) to approve purchase of new ambulance stretcher from Premier Specialty Vehicles..

- e. RCA – Earned Sick and Safe Time – Discussion held. Tabled at this time.
- f. RCA – Swimming Pool Positions – Halter indicated Hesse has applied for the manager position and has been working on getting lifeguards.

Motion/Second/Pass (Pfarr/Irlbeck/Bittner Abstained/unanimous 4/0) to approve Mindi Hesse as Pool Manager for the 2025 season.

Halter will use social media to advertise for lifeguards. Ask council for approval to advertise for lifeguards.

Motion/Second/Pass (Pfarr/Bittner/unanimous 5/0) to approve advertising for lifeguards for the 2025 season.

- g. RCA – Allina Clinic Lease – Halter and Cairnes went through the lease with Allina and we asked for a one year lease and Allina would prefer a 3 year. We did add that there will be a 3% increase yearly. Discussion held on plumbing and bills for clogged toilets.

Motion/Second/Pass (Cairnes/Irlbeck/ unanimous 5/0) to approve lease with amendments with Allina for the clinic.

C. Department Reports

1. Library – Report submitted. Discussion held on where to see Library events.

Motion/Second/Pass Bittner/Pfarr/unanimous 5/0) to approve the library report as submitted.

2. Ambulance Department – Since last council meeting there has been 14 calls for service. All covered by Lamberton. Still waiting for Avel system. Working with Sheriff on getting rid of dual page with Wabasso.

Motion/Second/Pass (Irlbeck/Cairnes/unanimous 5/0) to approve the Ambulance report as given.

3. Fire Department – The Fire Dept is exploring installation of a generator. They are working on quotes. They are asking the city pay for the electrical work that would need to be done to install the generator. Discussion held. EMR refresher being done. Discussion held about protocol with critical incidents.

Motion/Second/Pass (Pfarr/Cairnes/unanimous 5/0) to approve up to \$3,000 for the electrical work to install a generator.

Motion/Second/Pass (Irlbeck/Bittner/unanimous 5/0) to approve the fire report as given.

4. Police Department – Chief Walker explained he is working through cases.

Motion/Second/Pass (Irlbeck/Pfarr/unanimous 5/0) to approve the police report as given.

5. Maintenance Department – New equipment for the park has been received. Thram asked the council if it is still the plan to move the older equipment down to Kuhar park. SW Glass is working on clinic windows. They are working on cutting down the smaller ash trees. Following where Kecks have removed the larger trees. Discussion held.

Motion/Second/Pass (Irlbeck/Cairnes/unanimous 5/0) to approve the maintenance report as given.

6. Administration/EDA Department – Halter has put a lot of time into creating ambulance policy and recruitment. Their next meeting will be an open house inviting anyone interested. Safe Routes for School is wrapping up, went to the day on the hill, will testify tomorrow for bonding bill. Halter asked for clarification for the cannabis ordinance.

Motion/Second/Pass (Irlbeck/Pfarr/unanimous 5/0) to approve the Administrative/EDA report as given.

D. Financial Report & Approval of Claims

1. Abdo has completed the 2024 Audit. A recorded presentation of the audit was shown to the council.

Motion/Second/Pass (Bittner/Pfarr/unanimous 5/0) to accept the 2024 audit.

2. March 2025 Financial Report

3. Approval of Claims

Motion/Second/Pass (Bittner/Pfarr/unanimous 5/0) to accept the March Financial Report and Approval of Claims.

5. MAYOR & COUNCIL REPORTS & COMMUNICATIONS

A. Information for Council

1. Local Board of Appeal & Equalization Meeting will be held April 10, 2025 10:30-11:00AM at the Redwood Falls Government Center on Mill Street in Redwood Falls.

2. Mineral Interest Surplus – 804 S Cherry Street – Halter received notice stating we can make a claim against the mineral rights for the property.

3. LMC – Legislative Issues – Halter included the LMC sheets explaining issues and where they stand. This information is just to make the council aware.

6. NEXT MEETING DATES

A. Regular Council Meeting April 14, 2025 at 6:30 PM

7. ADJOURNMENT

Motion/Second/Pass (Bittner/Pfarr/unanimous 5/0) to adjourn the meeting. Meeting adjourned at 9:23 PM.

Respectfully Submitted,



Valerie Halter
Clerk



Lyden Sik
Mayor