

A Regular Meeting of the
Lamberton City Council
January 9, 2017

The regular meeting of the City Council of the City of Lamberton was held on January 9th, 2017, in the City Office at 7:00 pm.

Mayor Bill Schaffran and Councilmembers Terry Neperman and Darrell Knutson were sworn into office by Clerk Flaig. Members present for the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Lydell Sik, Dave Irlbeck and Clerk Flaig.

On motion by Neperman, seconded by Sik, the council voted unanimously to approve the minutes of the December meeting.

On motion by Sik, seconded by Neperman, the council voted unanimously to approve claims #14414 through #14456 in the amount of \$205,795.87.

Lucas Youngsma of the MN Department of Natural Resources to let the council know that the DNR was looking at setting up a meeting that would include the City of Lamberton, City of Sanborn, Farmers Gold and Health Club and Redwood County. The dam at Sanborn is being flanked and the iron beam dam at the golf course is becoming unstable. The dam at Kuhar Park is not in danger of failure at this point but the DNR would like to discuss the future of this dam as well. A meeting will be set up in February.

Fire Chief Tom Neperman informed the council that all equipment that was part of the American Firefighter grant has been purchased. Required training will be taking place over the next two months. The City of Wanda may be interested in the old extrication equipment. The council approve designating this as surplus property and would be ready to reach an agreement regarding the equipment. A DNR grant was secured and this will be used to purchase light wildland gear for fighting grass fires. The possibility of lockers for the Fire Hall was also discussed. The hydrant at 4th and Douglas is out of service and will need to be repaired.

Lisa Jenniges of LJ's on Main, LLC was present to discuss Sunday liquor sales. On motion by Sik, seconded by Knutson, the council voted unanimously to approve Ordinance #158 allowing for Sunday Liquor sales under certain circumstances. The City Attorney will be contacted regarding this matter to see if a less restrictive ordinance for Sunday sales can be approved.

The Southwest Regional Development Commission has an opening on its governing board for a municipal representative from Redwood County. No action was taken.

The City Clerk was contacted by HUD officials regarding Valley View Apartments. At some point in the future there will be a foreclosure sale taking place and HUD was letting the city know about this as part of its procedures.

On motion by Irlbeck, seconded by Knutson, the council voted unanimously to approve the following appointments for 2017:

Official Newspaper:	Lamberton News
Acting Mayor:	Terry Neperman
Official Depository:	First Security Bank
City Attorney: Criminal Cases	Redwood County Attorney
City Attorney: Civil matters	Muske, Muske & Surhoff
City Engineer	Bolton and Menk, Inc.
Public Utilities:	Dave Irlbeck
Public Works:	Lydell Sik
Public Safety:	Bill Schaffran
Emergency Management Director:	Tom Neperman
EDA members: (2)	Bill Schaffran, Lydell Sik
Relief Association Board of Trustees:(2)	Terry Neperman Lydell Sik

The Council reviewed a written report from Police Chief Nick Hacker.

A letter from the City of Mankato was presented to the council regarding new proposed standards that the MPCA would like to implement in the Minnesota River Basin. A number of cities are concerned that the proposed standards would be very expensive to implement without much effect. On motion by Knutson, seconded by Sik, the council voted unanimously to approve joining this group.

Nick Anderson was present to ask the council to consider increasing the amount that the city contributes to employee HAS accounts. The council decided not to make any changes to this policy.

The council discussed the position of Ambulance Director. Nick Anderson, Heather Hacker and Allison Rue had applied for the position. On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve hiring Nick Anderson as Ambulance Director with a start date of February 1, 2017.

Wade Wellner informed the council that the parts for the fire hydrant have been ordered and received and MN Rural Water will help fix the hydrant. Work has been done on the chemical feed for the water filter. City personnel in a city pickup were involved in a two-vehicle accident at an uncontrolled intersection. On motion by Knutson, seconded by Neperman, the council approved the maintenance report.

On motion by Irlbeck, seconded by Knutson, the council voted unanimously to approve a resolution setting the following rates for the city for 2017:

Resolution No. 1- 2017

Rates and Fees

Fire Department	
Fire Call	\$800.00
Fire exceeding 2 hours	\$100.00 per hour
Use of foam	\$\$100 per pail of foam
Township Charge	\$200.00 per section
Fire Truck maintenance	\$35.00 per month-Rob Davis
Ambulance Department	
Non-emergency Base Rate	\$400.00
Basic Life Support-Base Rate	\$650.00
Basic Life Support-Mileage	\$15.00 per loaded mile
Advanced Life Support-Base Rate	\$950.00
Advanced Life Support-Rate 2	\$1,050.00
Township/City Charge	\$10.00 per capita
Public Works	
Mowing/Weed Control	\$50.00 1 st time
Mowing/Weed Control	100.00 each time after
Snow Removal	\$100.00 per hour
Administrative Fees	
Copies Black and White	\$.25 per page
Copies-Color	\$ 1.00 per page
Faxes	\$1.00 per page
Mileage reimbursement rate	\$.53 cents/mile
Meal reimbursement	Breakfast \$ 10.00
	Lunch \$ 15.00
	Dinner \$ 20.00
Licenses	
Animal License	\$5.00 annually
ATV permit	\$10.00 annually
Planning and Zoning	
Building Permit	\$25.00
Conditional Use	\$100.00
Variance	\$100.00
Rezoning of property	\$100.00
Street vacation	\$150.00
Failure to obtain building permit	3 x's the building rate fee
Community Center	
Rental fee	\$50.00
Alcohol License and permits	
On-Sale License	\$1,050.00 Annual
Off-Sale License	\$ 100.00 Annual
3.2 Malt Liquor On-Sale	\$ 75.00 Annual
3.2 Malt Liquor Off-Sale	\$ 25.00 Annual
Temporary Liquor License	\$ 10.00 per day
Sunday Liquor	\$ 200.00 annual

Park Fees

Kuhar Park Campground Rent	\$ 10.00 per night
Shelter rentals	\$ No charge

The council will review the park fees and adjust them as improvements are made.

On motion by Sik, seconded by Neperman, the council unanimously passed a motion to approve the application of the American Legion Club for a Temporary Sunday Liquor License for February 5, 2017.

Mayor Schaffran talked about issues regarding assessed value that had been brought up at the last meeting. He had talked to the County Assessor and she told him that the owner would be contacted to discuss these issues.

On motion by Knutson, seconded by Neperman, the council voted unanimously to approve the financial report including donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$6,163.46.

The Council was informed that the taxes on the clinic property will be going up in 2017 and the city will contact the Mayo Clinic about the rent on the building.

On motion by Irlbeck, seconded by Knutson, the council unanimously approved BCA training for the police department.

The petition for street vacation by the Leon Benedict property needs to be completed before any action can be taken.

The council review information from Bolton and Menk, Inc. regarding capital improvement needs.

There being no further business the meeting was adjourned.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Special Meeting of the
Lamberton City Council
February 6, 2017

The special meeting of the City Council of the City of Lamberton was held on February 6, 2017, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Dave Irlbeck, Clerk Flaig and Wade Wellner.

The purpose of the meeting was to listen to a proposal from Bollig, Inc. about how they could help the City regarding the capital improvement plan they proposed in November.

Brian Bollig, Joe Gemske and Scott Kuhlman were present to discuss this matter. Brian Bollig reviewed what had been discussed in November with the point being that they believed that it was important to prepare a plan that took a "30,000 foot" view of the needs to make sure that all known needs would be covered in the plan. This would be done in a manner that would meet the criteria of Rural Developments "Professional Engineering Report", so as to be used to obtain funding. He believes that in working with other cities they have done a good job looking at all needs for the city and seeing what is available for funding rather than looking at one specific project at a time.

Brian still recommended that a comprehensive plan be done for the city which would be used the basis for seeking funding for any work. He stated that their firm would do this without any cost to city. They would like to have an agreement that would cover five years.

The council thanked him and said that they would consider this matter the February meeting.

There being no further business the meeting was adjourned.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Regular Meeting of the
Lamberton City Council
February 13, 2017

The regular meeting of the City Council of the City of Lamberton was held on February 13th, 2017, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Lydell Sik, Dave Irlbeck and Clerk Flaig.

Acting Mayor Terry Neperman called the meeting to order. On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve claims #14487 through #14551 in the amount of \$48,300.25.

On motion by Sik, seconded by Knutson, the council voted unanimously to approve the minutes of the January meeting. On motion by Knutson, seconded by Sik, the council voted unanimously to approve the minutes of the February 6th special meeting.

Mayor Schaffran arrived at the meeting. Notice of a possible tax forfeiture sale on one of the housing rehab properties was presented to the council. The council decided not to take any action.

Wade Wellner informed the council that the red pickup has been repaired. The fire hydrant by the park has been repaired. Lift station #3 is not working properly and will be checked over. The council decided not to purchase a new mower at this time. Classes for Certified Pool Operators will be coming up within the next couple of months. City personnel will need to attend. Wade Wellner submitted his resignation as Public Works Supervisor. The council thanked him for his years of service and wished him well. On motion by Knutson, seconded by Neperman, the council approved the maintenance report.

Colby Davis made a presentation to the council about equipment for the Police Department. On motion by Neperman, seconded by Sik, the Council unanimously approved the purchase of equipment at a cost of \$1,294.

Nick Anderson gave the Ambulance report to the council. He presented two quotes for new door openers. The present openers are not working properly. The council asked him to obtain another quote, but on a motion by Irlbeck, seconded by Sik, the council voted unanimously to approve purchasing new openers at the best price for the openers. An electronic lock on an entrance door has been replaced and is now working properly, but codes need to be setup. Nick has been working on member EMT re-certification and making sure that all members are certified properly. An EMT class will begin in Redwood Falls on April 26th.

On motion by Neperman, seconded by Sik, the council unanimously approved an annual review of the AWAIR plan.

On a motion by Irlbeck, seconded by Neperman, the council unanimously approved an update to the personnel policy providing for the city paying for up to \$250 per month for employee family coverage retroactive to January 2017.

The MN Department of Natural Resources meeting about the dams at the City of Lamberton Kuhar Park, City of Sanborn, and the Farmers Gold and Health Club will be held on March 6th at Sanborn.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to have MNDOT install Kuhar Park signs on Highway 14.

A petition for street vacation by Leon and Jan Benedict was received and the council set a hearing to be held at 8:00 pm on March 13th to discuss the street vacation.

On motion by Knutson, seconded by Irlbeck, the council voted unanimously to approve a resolution approving membership for Colby Davis in the PERA Police and Fire Fund.

Jason Miller was present to ask the council to reduce his water bill. His water softener had malfunctioned and his bill was considerably higher than normal. On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve adjusting the bill based on past practices.

Andy Kehren of Bolton and Menk made a presentation to the council about work that has been completed and what needs to be worked on for capital improvements. The council review this information from Bolton and Menk, Inc. and the presentation that Bollig Engineering did on February 6th regarding capital improvement needs. On motion by Knutson, seconded by Irlbeck, the council voted unanimously to approve moving ahead with Bolton and Menk on Capital Improvement planning.

The council was offered a house and lot in Lamberton. The council declined this offer.

The council discussed the Maintenance Supervisor position. The council decided to offer this position to Justin Thram, since he currently has all the licenses needed for the position. If he accepts the city will advertise for the Maintenance worker position.

On motion by Neperman, seconded by Sik, the council voted unanimously to approve the financial report including donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$5,882.44.

There being no further business the meeting was adjourned.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Regular Meeting of the
Lamberton City Council
March 13, 2017

The regular meeting of the City Council of the City of Lamberton was held on March 13th, 2017, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Lydell Sik, Dave Irlbeck and Clerk Flaig.

Mayor Bill Schaffran called the meeting to order. On motion by Sik, seconded by Irlbeck, the council voted unanimously to approve the minutes of the February meeting.

On motion by Neperman, seconded by Knutson, the council voted unanimously to approve claims #14569 through #14616 in the amount of \$50,717.00.

Spring Cleanup was discussed. The council would like to continue with Spring Cleanup as in previous years.

The Open Book/Board of Review for property tax values has been set for April 19th at 10:00 am at the Redwood County Government Center. On motion by Neperman, seconded by Knutson, the council voted unanimously to ask that the value on the Clinic Building be reduced.

The council was informed about the meeting that the DNR held in Sanborn on March 6 regarding the dams at Kuhar Park, the Farmers Golf and Health Club and the Sanborn Soldiers and Sailors Park. Information received from this meeting was somewhat different from when a DNR official talked to the council recently. It was learned that the DNR had applied for funding for removal of these three dams five years ago and had received funding in the amount of \$850,000 in October of 2016. Funding is for work on all three dams and would have to be amended if work did not proceed on all three. The dam at Sanborn has been flanked and is failing and there are issues with the steel beam dam at the gold course. There are only minor issues with the Kuhar Park Dam. The funding is based on habitat restoration as removal of the dams would allow aquatic species to move upstream instead of being held back by the dam. The DNR stated that there are replacement designs for the dams that would allow species to move upstream and still maintain water levels. The City Council will schedule a public meeting and have the DNR present options about replacements that could take the place of the dam and get feedback from the public. An announcement of the public meeting will be made in the Lamberton News and on the city website.

The Council was also informed about work being done on the Conditional Use Application required by the county for the Kuhar Park project.

The council reviewed applications for the maintenance position and decided to interview four of the people applying. This will be done on March 20th if it can be arranged.

Justin Thram updated the council on the situation with the storm and sanitary lines running across Jay Imker's property. These will be televised to make sure there are no leaks. He will begin lining up putting in a water line from the main pump house to the wading pool pump house. City staff will be attending Certified Pool Operators classes for the swimming pool. He asked about mower replacement and was told to check on pricing. He will also check on snowplows. On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve a \$1.64 increase for taking over the head position. It was noted that Christmas decorations had sustained damage this last year. There is presently an end of season sale on decorations and the council on motion by Irlbeck, seconded by Sik, unanimously approved the purchase of three decorations.

The council held the public hearing on the proposed vacation of parts of Fifth Avenue and Juniper Street in the McGee Addition. No one was in attendance for the hearing and on motion by Knutson, seconded by Sik, the council voted unanimously to adopt the following ordinance.

ORDINANCE NO. 159

The City Council of the City of Lamberton ordains as follows:

1. The following described portion of Juniper Street is hereby vacated:
Beginning at a point on the West line of Block 9 of M. L. McGee's Addition to the City of Lamberton; thence South along the West line of Block 9 to the Southwest corner of said Block 9; thence West along the North line of 5th Avenue 35 feet; thence North parallel with the West line of Block 9 225 feet; thence East to the point of beginning; subject to an easement reserved by the City for utility purposes over the west 15 feet of said portion of Juniper Street.
2. The following described portion of Fifth Avenue is hereby vacated:
Beginning at the Southwest corner of Block 9 of M. L. McGee's Addition to the City of Lamberton; thence west along the north line of Fifth Avenue 35 feet; thence south along the southerly extension of the west line of Juniper Street to the south line of Fifth Avenue; thence east along the south line of Fifth Avenue to the westerly line of County Road 6; thence northerly along the westerly line of County Road 6 to the southeast corner of said Block 9; thence west along the south line of said Block 9 to the point of beginning; subject to an easement reserved by the City for utility purposes over the south 15 feet of said portion of Fifth Avenue.
3. This ordinance and the vacation of said streets as provided herein shall be in full force and effect from and after its passage and publication.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve the following resolution regarding Kuhar Park property:

RESOLUTION

WHEREAS, the City of Lamberton has been granted funds from the State of Minnesota through the Department of Natural Resources Outdoor Recreation Project for the purpose of acquiring real estate and development of a campground on property adjacent to the existing Kuhar Park; which existing Kuhar Park is located on the real estate described as Parcel No. 1 on Attachment "A"; and,

WHEREAS, the City of Lamberton, acting by and through the City Council, hereinafter referred to as the City Council, has entered into a cooperative grant agreement under which the City Council is authorized to acquire certain real property described as Parcel No. 2 on Attachment "B"; and,

WHEREAS, the terms of the Grant Agreement require that the City of Lamberton agree to conditions which are intended to restrict the use of the land described on Attachments "A" and "B" to public outdoor recreation uses in perpetuity.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Lamberton, Minnesota, as follows:

I.

The City of Lamberton acknowledges that the property which has been acquired under the grant agreement and the property which previously comprised Kuhar Park, all of which is described as Parcel No. 1 and Parcel No. 2 on Attachments "A" and "B," and depicted on Attachment "C," shall be permanently managed and maintained for public outdoor recreation use.

The City of Lamberton further agrees that no new structures or improvements shall be erected on the premises other than structures or improvements related to public outdoor recreation use.

II

The City of Lamberton agrees any conveyance of the aforementioned property, or any interest therein, shall be made expressly subject to the above-referenced conditions and restrictions which shall run with the property in perpetuity, and no conveyance of the aforementioned property shall be made without the prior approval of the State of Minnesota, acting through its Commissioner of Natural Resources.

Attachment A Tract One

All that tract or parcel of land lying and being in the County of Redwood and State of Minnesota, described as follows, to-wit: Commencing at the northeast corner of the southeast quarter of section fifteen in township one hundred nine north, of range thirty seven west of the fifth principal meridian; thence south on the east line of said southeast quarter a distance of eight hundred sixteen feet; thence northwesterly at an angle of one hundred twenty degrees and forty minutes to the right, a distance of nine hundred feet; thence northwesterly, at an angle of seven degrees and twenty-one minutes to the left, a distance of three hundred forty feet; thence southwesterly at an angle of fifty-eight degrees and forty-one minutes to the left, a distance of two hundred seventy-five feet; thence

westerly, at an angle of forty-seven degrees and eleven minutes to the right, a distance of seven hundred eighty-eight feet; thence northerly, at an angle of eighty-eight degrees and fifteen minutes to the right, a distance of three hundred eighty-seven feet, to a point where said line intersects the north line of said southeast quarter, thence east along the north line of said southeast quarter, a distance of two thousand ninety-one feet to the place of beginning, all in the southeast quarter of section fifteen in township one hundred nine north, of range thirty-seven west of the fifth principal meridian, being twenty-three and eighty-nine hundredths acres, more or less, fifteen and seventy-nine hundredths acres thereof, more or less, lying and being in the east half of the said southeast quarter, and eight and ten hundredths acres thereof, more or less lying and being in the west half of fife said southeast quarter, reserving, nevertheless, unto the said party of the first part, his heirs, and assigns a right of way for farm animals over a strip of land described as follows, to-wit: Commencing at the southeast corner of said tract, thence north on the east line of said southeast quarter to the Cottonwood River, thence west a distance of sixty-six feet, thence due south to the south line of said tract, thence southeasterly on the south line of said tract to the place of beginning.

Attachment B
Tract Two

The South 40' of the East 2,175.5' of the South One-half of the Northeast Quarter (S 1/2 NE 1/4) Section Fifteen (15), Township One Hundred Nine (109), Range Thirty-seven (37), Redwood County, Minnesota

The council approved allowing Daniel Kronbach to remove trees in the boulevard alongside his shop building if he replaces them with new trees.

On motion by Sik, seconded by Irlbeck, the council voted unanimously to approve the financial report including donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$4515.23.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve two additional fire department bills in the amount of \$300 and 83.75.

On motion by Sik, seconded by Neperman, the council approve a subscription to the enhanced features of the Redwood County GIS system.

The council decided not to participate in the Walnut Grove brochure since Kuhar Park will be under construction this summer.

The council was informed that the EDA will be providing gap financing on the proposed sale of the Lamberton Motel.

There being no further business the meeting was adjourned.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Special Meeting of the
Lamberton City Council
March 20, 2017

The special meeting of the City Council of the City of Lamberton was held on March 20th, 2017, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Lydell Sik, and Dave Irlbeck.

Mayor Bill Schaffran called the meeting to order. The purpose of the meeting was to interview the selected candidates for the position of maintenance worker.

Based upon the qualifications and the interviews the council approved hiring Anthony Sauers for the position. The starting wage will be \$18.50 per hour since he has previous city work experience.

It was also brought up to increase the amount the city will pay for a clothing allowance to \$350.00 per year. It was noted that the allowance must be for work related clothes that meet OSHA standards.

There being no further business the meeting was adjourned.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Special Meeting of the
Lamberton City Council
March 27, 2017

The special meeting of the City Council of the City of Lamberton was held on March 27th, 2017, in the Community Center at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Lydell Sik, Dave Irlbeck and Clerk Flaig.

The purpose of the meeting was to hear from the Minnesota Department of Natural Resources various proposals for replacement of the present dam on the Cottonwood River at Kuhar Park.

DNR hydrologist Lucas Youngsma opened the meeting and informed the approximately 30 people present that about five years ago the DNR submitted funding to deal with the dams on the Cottonwood River at the Sanborn Soldiers and sailors Park, the Farmers Gold and Health Club and at Kuhar Park. The dam at the Sanborn Park was failing and work needed on it. All three dams were included because of their close proximity. The DNR received funding last fall and began notifying the dam owners.

At this point in the meeting Youngsma turn over the meeting to Luther Aadland of the DNR. He is a biologist and deals with the fish habitat in the rivers and how dams can influence fish populations. He cited a number of instances were dams were removed and riffles were put in which allowed fish to swimming up river.

After his presentation, there was a question and answer period. One of the main issues was if it was possible for riffles to keep the water at the same level that the dam did. For Kuhar Park this would mean two or three riffles would be needed. The DNR felt that all three dams could be replaced with the money that is appropriated, however it was noted that until contracts were signed this money could be withdrawn.

The location close to the CSAH 6 bridges was also discussed. It was felt that this might mean that the riffles would need to be upstream of the present dam site. It was noted that at other sites, fish and mussel populations improved when the dams were removed or modified.

Sedimentation of the river usually improved when the dams are removed. Built up sedimentation behind the dam would need to be dealt with.

The next step would be for all three owners to agree to move forward with the project. At that time the actual design for each site would be made with owner approval. Engineering and fiscal management would need to be worked out.

Most people expressed the feeling that although they would be sad to see the dam removed the placement of riffles appear to be beneficial.

There being no further business the meeting was adjourned.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Regular Meeting of the
Lamberton City Council
April 10, 2017

The regular meeting of the City Council of the City of Lamberton was held on April 10th, 2017, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Lydell Sik, Dave Irlbeck and Clerk Flaig.

Mayor Bill Schaffran called the meeting to order. On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve the minutes of the March meetings.

On motion by Neperman, seconded by Sik, the council voted unanimously to approve claims #14637 through #14687 in the amount of \$40,267.97.

The Open Book/Board of Review for property tax values has been set for April 19th at 10:00 am at the Redwood County Government Center. It will be asked that the value on the clinic building be reduced to be more in line with other commercial buildings.

Chief Hacker gave the police report. Had talked to people about posts made on Facebook about dogs barking. No complaints have been filed. Evidence was compromised when office was cleaned. New locks were installed so that this will not happen in the future. The department has updated the police cell phone and the jetpack for the police car. He and Colby Davis are completing First Responder refresher class. The council discussed where tickets were issued to a non-city resident and patrolling outside the city. This matter will be dealt with by Chief Hacker.

Brian Pfarr talked to the council about concerns that he had regarding the proposal by the MN DNR to replace the dam at Kuhar Park. He had not been able to attend the March 27th meeting and had questions that he would like the DNR to answer. Information from the March 27th meeting was that the DNR had applied for funding for removal of the three dams five years ago and had received funding in the amount of \$850,000 in October of 2016. Funding is for work on all three dams and would have to be amended if work did not proceed on all three. There are only minor issues with the Kuhar Park Dam. The funding is based on habitat restoration as removal of the dams would allow aquatic species to move upstream instead of being held back by the dam. The DNR stated that there are replacement designs for the dams that would allow species to move upstream and still maintain water levels. Brian questioned the riffle that have been proposed would be able to maintain the current water level. He was also concerned about who would be responsible for any maintenance cost and if the dam could be incorporated into the proposed design. The council would like to explore the proposal further but

is concerned about a number of these issues. Councilmember Knutson introduced the following resolution which was duly seconded by Councilmember Sik.

Participation in the Department of Natural Resources
Dam Replacement project on Cottonwood River

WHEREAS, the City of Lamberton owns a dam on the Cottonwood River located at Kuhar Park;

WHEREAS, the Minnesota Department of Natural Resources is interested in replacing this dam and the dam at the Soldiers and Sailors Park in Sanborn and a dam at the Farmers Golf and Health Club in Sanborn;

WHEREAS, the Minnesota Department of Natural Resources has procured financing to replace the three dams with formations that do not block the free movement of fish on the river.

NOW, THEREFORE, BE IT RESOLVED, the City of Lamberton is interested in participating in this project if plans that meet the approval of the Lamberton City Council can be agreed upon by all parties.

BE IT FURTHER RESOLVED THAT the City of Lamberton shall not be required to contribute to the cost of this project unless they so choose.

The resolution was adopted with all member voting yes.

The Council was also informed about work being done on the Conditional Use Application required by the county for the Kuhar Park project.

Dust Control for the Park and for 1st Avenue was discussed. On motion by Neperman, seconded by Irlbeck, the council voted unanimously to proceed with dust control as in previous year except to reduce the area in Kuhar Park to the areas by the shelters since construction will be taking place this summer.

The appliance and electronic pickup will be held on May 6th with the Spring Cleanup day set for May 20th.

Justin Thram gave the maintenance report. Tony Sauer has started work. City staff will be attending Certified Pool Operators classes for the swimming pool. Needed traffic signs have been ordered. He presented information about mower replacement. The cost for a new JD Z960M mower with trade in of the Toro mower was \$6,000 and with trading in the newer John Deere mower was \$3,250. On motion by Sik, seconded by Neperman, the council voted unanimously to purchase the new mower and trade in the Toro mower. Work will begin soon on preparing the swimming pool for this season. On motion by Irlbeck, seconded by Sik, the council voted to hire Mindi Hesse as manager for the pool. Justin submitted bids for replacement of the main meter in the pump house at a cost of \$3,250. On motion by Sik, seconded by Irlbeck, the council voted unanimously to approve the purchase.

Clerk Flaig informed the council of item that were presented at the League of MN Cities regional meeting. One item dealt with the Community Center. On motion by Sik, seconded by Knutson, the council unanimously

voted to approve developing a rental agreement form to be completed by anyone renting the Community Center.

On motion by Knutson, seconded by Neperman, the council voted unanimously to approve the financial report including donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$18,165.52.

On motion by Sik, seconded by Knutson, the council voted unanimously to approve new policies regarding Computer use, Social Media and Website Use, Fire Department and EMS Social Media and Digital Images Policy, and Data Response Plan.

There being no further business the meeting was adjourned.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Regular Meeting of the
Lamberton City Council
May 8, 2017

The regular meeting of the City Council of the City of Lamberton was held on May 8th, 2017, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Lydell Sik, Dave Irlbeck and Clerk Flaig.

Mayor Bill Schaffran called the meeting to order. On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve the minutes of the April meeting.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve claims #14706 through #14758 in the amount of \$51,139.05.

Matt Moline of Eide Bailly presented the 2016 audited Financial Statements to the City Council.

Nick Anderson reported on the Ambulance Service. Three people have started the EMT class held in Redwood Falls. He talked to the council about the possibility of changing the way that the ambulance service member are compensated from a run basis to an on-call basis. This would be possible by using a scheduling software interfacing with member phones. On motion by Sik, seconded by Irlbeck, the council voted unanimously to approve the fee of \$2495 to Aladtec for the scheduling software. Compensation would be decided later.

No police report.

The appliance and electronic pickup was held on Saturday, May 6th with over \$600 in items picked up. The Spring Cleanup day is set for May 20th.

Justin Thram gave the maintenance report. Three staff members took the CPO course and are certified to operate the swimming pool. The motor on the main well burned out last Friday and Thein Well was able to get here Friday afternoon and replace the motor and well drop pipe. The new mower has arrived. There was discussion on the DNR proposal regarding the Kuhar Park Dam. One of the councilmembers had visited some sites that the DNR suggested where they had replaced dams with riffles. Pictures that he took were reviewed by the council. On a motion by Knutson, seconded by Neperman, the council approved the maintenance report.

The council was informed that the conditional use permit hearing for the Kuhar Park project is scheduled for Monday, May 22nd.

Work is progressing on getting the pool ready for the new swimming season. Bruce and Jennifer Starkson donated \$100.00 to the swimming pool to be used for swimming toys. On motion by Irlbeck, seconded by Knutson, the council unanimously approved the salary for Mindy Hesse at \$14.50 per hour.

Heather Hacker talked to the council about an issue she has with the Ambulance Service. She is an EMT that has been on the day shift for part of the week on the ambulance schedule and recently found out that city employees are being paid \$.75 cents per hour for being on the Ambulance Service. She is not receiving any additional reimbursement for being on days. The council explained that the amount paid to the employees is because when they were hired they are told that they are required to be on during the day and that this is considered part of their job. It was noted that the system for on-call pay would help solve this type of problem. The council will talk to the Ambulance Director at the next meeting to work on a solution.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve a zoning permit for the reconstruction of the Meadowland Feed Mill. On motion by Neperman, seconded by Knutson, the council voted unanimously to approve a permit for Bruce Olson for a deck. On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve the permit application of Robert Halter for an open porch for the property at 606 S. Birch Street. On motion by Sik, seconded by Knutson, the council voted unanimously to approve a permit application by Bob Edwards for a fence.

Fire Chief Tom Neperman talked to the council about a new mutual aid agreement developed by the Southwest Fire Department Association. The agreement has been reviewed and approved by the League of MN Cities. The city will begin transitioning mutual aid agreements to the new form.

On motion by Sik, seconded by Neperman, the council voted unanimously to approve the financial report including donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$2,209.81.

The council discussed the sale of garbage bags. S and A Food have decided not to order any more bags. Clerk Flaig will check with merchants to see if any would be interested in selling the bags.

The council was informed that at the Board of Review /Open Meeting that was recently held, the value on the clinic property was reduced from \$100,600 to \$81,100.

The city received a request to have one of the Housing rehab grant/loans be subordinated so that a homeowner could refinance. On motion by Sik, seconded by Irlbeck, the council voted unanimously to approve the proposed subordination of the loan as requested provided that all criteria are followed.

On motion by Sik, seconded by Knutson, the council voted unanimously to have Paul Clarcken work at the City Brush Site this year. The site is open Saturday mornings from 9am till noon and Tuesday from 5 to 7pm.

There being no further business the meeting was adjourned.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Regular Meeting of the
Lamberton City Council
June 12, 2017

The regular meeting of the City Council of the City of Lamberton was held on June 12th, 2017, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran, Councilmembers Terry Neperman, Lydell Sik, Dave Irlbeck and Clerk Flaig. Councilmember Knutson was absent.

Mayor Bill Schaffran called the meeting to order. On motion by Neperman, seconded by Sik, the council voted unanimously to approve the minutes of the May meeting.

Jessie Doschadis, Administrator at Valley View Manor, was present to talk to the council about improvements that the nursing home would like to make to the front nurse's station and community area. The city is holding \$5,383.17 in funds that are to be used for the nursing home. On motion by Sik, seconded by Irlbeck, the council voted unanimously to donate the funds as a match for this work if the owners proceed with the project. The council also talked to Jessie about the need for assisted living in the community.

Police Chief Nick Hacker gave the police report. He notified the council about the arrest of Mike Zueg. His name has been removed from the roster and his log-in credentials have been removed from the system. The department is awaiting disposition of his case before there is any additional action. Complaints about dogs were also discussed. On motion by Neperman, seconded by Irlbeck, the police report was unanimously approved.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve claims #14781 through #14844 in the amount of \$72,744.06.

On motion by Irlbeck, seconded by Neperman, the council unanimously approved the purchase of a AED for the pool and directed the setting up of a policy for its use. The ambulance service will be contacted for assistance.

Nick Anderson reported on the Ambulance Service. The council received a letter from Heather Hacker resigning from being on the Ambulance schedule during day shifts where she had been volunteering. She will still be on nights and weekends. There are still two people taking the EMT class held in Redwood Falls. There was discussion on scheduling and how this is affecting ambulance members and city staff. He is working on a compensation system based on on-call time rather than runs that may help compensate people for their time. He will be getting more information. Approximately \$4,500 was the net amount received from the May 18th Ambulance Fundraiser. There was also an additional \$3,000 in donations received. This money is earmarked for the replacement of the computer in the ambulance which is used

for run reports for the service, hospitals and the EMSRB. The council decided to request a meeting with Heather Hacker regarding the ambulance schedule next Monday, June 19 at 7:00 pm.

Dave and Mary Ann Friedrich were present to talk to the Council about a drainage problem at their property at Fir Street and 2nd Avenue. Water is running down Fir Street and overflowing onto their property by the alley entrance between 1st and 2nd Avenue. City Engineer Andy Kehren surveyed the area and suggested that the alley approach be raised to keep the water in the street. He noted that this may cause additional flooding where the Friedrich garage opens onto Fir Street. The Friedrichs said that they understood and would accept that problem. On motion by Sik, seconded by Irlbeck, the City Council voted unanimously to replace the alley approach to the engineer's specifications. The Friedrich are also replacing the sidewalk and on motion by Sik, seconded by Irlbeck, the City Council voted unanimously to pay for one half of the cost of the sidewalk, in accordance with the city infrastructure policy.

Justin Thram gave the maintenance report. There was a request to improve 3rd Avenue west of Juniper Street. The council gave Justin the go ahead to improve this block. The pool is now up and running, however on Friday the electric service line going to the pool short circuited and all electricity was lost until restored by Redwood County Electric. This also damaged some of the electrical equipment at the pool. Justin requested a tool chest for the city shop to better organize and store tools. On motion by Irlbeck, seconded by Sik the council voted unanimously to purchase a tool chest. On a motion by Neperman, seconded by Sik, the council approved the maintenance report.

The council was informed that the conditional use permit hearing for the Kuhar Park project was held on Monday, May 22nd and approved by the Redwood County Planning Board.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve a zoning permit for the removal of an existing shed and construction of a new shed for Jane Moody at 613 2nd Avenue West. On motion by Neperman, seconded by Sik, the council voted unanimously to approve a permit for Shawn Holmen to extend their deck 4 feet on the property at 107 2nd Avenue East.

The council was presented with State Demographer population and household estimates for 2016.

On motion by Sik, seconded by Sik, the council voted unanimously to approve the financial report showing payment of between meeting bills in the amount of \$3,079.91.

On motion by Neperman, seconded by Sik, the council voted unanimously to adjust the utility bills of Adam Kronbach and Staci Koppen from the last billing cycle.

On motion by Sik, seconded by Neperman, the council voted unanimously to approve the payment of \$488.55 in dues to the MN Association of Small Cities.

On motion by Sik, seconded by Irlbeck, the council voted unanimously to approve the purchase of run report mobile computer for the ambulance at a cost of \$3,570 from Group Mobile.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Special Meeting of the
Lamberton City Council
June 19, 2017

The special meeting of the City Council of the City of Lamberton was held on June 19, 2017, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Lydell Sik, Dave Irlbeck and Clerk Flaig. Heather Hacker and Nick Anderson were also in attendance.

The purpose of the meeting was to decide on whether offer Heather Hacker compensation for the time that she was on call for the ambulance during the day time hours. She had been asked by Wade Wellner, who was then Ambulance Director, if she would be willing to help with day time coverage, which she did. It was later that she found out that city employees receive 75 cents per hour for being on the ambulance service. When she found out she felt that she should also be compensated. She was asking for payment based on 2 eight-hour days per week over 4 years at the 75 cents for a total of \$2,592.00 She had submitted her resignation from the day time schedule, but she would still be on nights and weekends. She was asked if she could help during days. She said that she would help if it fit her schedule during the summer. She would not be able to help once school starts.

On a motion by Neperman, seconded by Knutson, the council voted unanimously to approve back pay in the amount of \$2,600.00 for her daytime coverage on the ambulance.

There was additional discussion on how to provide daytime coverage for the service. Ambulance Director Nick Anderson will continue to get information for an on call based pay system.

There being no further business the meeting was adjourned.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Regular Meeting of the
Lamberton City Council
July 10, 2017

The regular meeting of the City Council of the City of Lamberton was held on July 10th, 2017, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran, Councilmembers Terry Neperman, Lydell Sik, Dave Irlbeck, Darrell Knutson and Clerk Flaig.

Mayor Bill Schaffran called the meeting to order. On motion by Lydell, seconded by Irlbeck, the council voted unanimously to approve the minutes of the June meeting.

On motion by Neperman, seconded by Lydell, the council voted unanimously to approve claims #14866 through #14904 in the amount of \$32,574.53.

Nathan Jacob and Mark Birkholz of Arvig came to the meeting to talk to the council about whether they thought the community would be interested in a fiber to the door broadband system. The council suggested that they do some marketing and see what reaction they get. The council also suggested talking to RRCnet about this.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve a zoning permit for fences for Michael Eichten at 300 West 3rd Avenue. On motion by Knutson, seconded by Neperman, the council voted unanimously to approve a permit for Roger Anderson for a car port.

On motion by Knutson, seconded by Sik, the council voted unanimously to approve having M.R. Paving do the seal coating and patching at a cost of \$57,790.

Justin Thram gave the maintenance report. He updated the council on the swimming pool and on the street work. On motion by Irlbeck, seconded by Sik the council voted unanimously to approve the maintenance report.

Ambulance Director Nick Anderson and Ambulance Association President Debbie Goblirsch reported on the Ambulance Service. Director Anderson informed the council about what other are services are paying that have about the same run numbers as Lamberton. Their payrolls run from \$45,000 to \$68,000. He is working on a compensation system based on on-call time rather than runs that may help compensate people for their time. He would like the council to set an amount for payroll and he would come up with on call pay amounts approved by the association. He also presented a contract from North Memorial for an EMT class for Lamberton. Lamberton would be responsible for up to 10 places if they are not filled.

The council was updated on the status of the Kuhar Park Project.

On motion by Irlbeck, seconded by Knutson, the Council voted unanimously to approved a written sidewalk improvement policy that follows the special assessment policy.

On motion by Neperman, seconded by Sik, the council voted unanimously to approve the financial report approving donations and payment of between meeting bills in the amount of \$4,713.59.

A letter from Monte Eastvold of Northland Securities was presented to the council announcing his retirement.

On motion by Irlbeck, seconded by Knutson, the council voted unanimously to approve a contract with North Memorial EMS Education for an EMT class to be scheduled in Lamberton later this year.

On motion by Sik, seconded by Neperman, the Council voted unanimously to set the pay roll amount for the ambulance service at \$45,000 for 2017.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Regular Meeting of the
Lamberton City Council
August 14, 2017

The regular meeting of the City Council of the City of Lamberton was held on August 14th, 2017, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran, Councilmembers Terry Neperman, Lydell Sik, Dave Irlbeck, Darrell Knutson and Clerk Flaig.

Mayor Bill Schaffran called the meeting to order. On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve the minutes of the July meeting.

On motion by Sik, seconded by Knutson, the council voted unanimously to approve claims #14942 through #14994 in the amount of \$35,964.35.

Mindi Hess, swimming pool manager, gave a report to the council on the swimming pool and requested the council to consider a change in payroll policy. The present policy provides that when a lifeguard obtains their WSI certification that they receive a .50 cent increase for the time that they are teaching swimming lessons. She requested that the council approve changing the policy to provide for the .50 cent increase to be in place for swimming lessons and for lifeguarding work as well. The council felt that this would be something that they would approve but would not officially do so until next spring when swimming pool wages are approved. It was noted that there is a problem with the water heater at the pool.

A resident of Lamberton was present to ask the city to check on the condition of his neighbor's property. A letter had been sent to the neighbor and the council will check with Chief Hacker about this matter.

Justin Thram gave the maintenance report. He updated the council on the swimming pool heater and work that is going on in Kuhar Park. L & S Construction will be meeting with the county regarding the sewer treatment system and the base for one of the camping pads is in place. The park celebration is Friday, August 18th. Street signs are up in the Southside Addition. The DNR proposal to remove the dam on the Cottonwood River was also discussed. On motion by Irlbeck, seconded by Knutson the council voted unanimously to approve the maintenance report.

Tony Sauer appeared before the council to request a variance so that he could build a storage building on his property with a 14 foot sidewall to store his travel trailer. He also asked about the possibility of vacating an unimproved stub alley on his property. The council approved scheduling a hearing on the variance at the next council meeting.

Based on the report filed by the Lamberton Fire Relief Association there is no required contribution from the city to the association for 2018.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve a zoning permit for a storage building for Beth and Eric Gullickson on the Lamberton Motel property.

The city owned lot located at the corner of Fir Street and 3rd Avenue is available for sale.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve closing of portions of Douglas Street and 4th Avenue for Hot Iron Days and to pay for additional porta-potties for the celebration.

On motion by Sik, seconded by Irlbeck, the council voted unanimously to approve the following resolution.

RESOLUTION NO. 2017-08-14-01

RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF LAMBERTON ON BEHALF OF ITS CITY ATTORNEY AND POLICE DEPARTMENT

WHEREAS, the City of Lamberton on behalf of its Prosecuting Attorney and Police Department desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the City is eligible. The Joint Powers Agreements further provide the City with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the City to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Lamberton, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the City of Lamberton on behalf of its Prosecuting Attorney and Police Department, are hereby approved.

2. That the Police Chief, Nicholas Hacker, or his or her successor, is designated the Authorized Representative for the Police Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, the City Clerk is appointed as the Authorized Representative's designee.

3. That the Redwood County Attorney, Stephan Collins, or his or her successor, is designated the Authorized Representative for the Prosecuting Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, the Assistant Redwood County Attorney is appointed as the Authorized Representative's designee.

4. That Bill Schaffran, the Mayor for the City of Lamberton, and Steven Flaig, the City Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

On motion by Knutson, seconded by Irlbeck, the council voted unanimously to approve the financial report approving donations and payment of between meeting bills in the amount of \$15,265.08.

Police Chief Hacker gave the Police report. He mentioned that Colby Davis would like to receive a .75 cent pay increase once he is certified as an EMT and working on the Ambulance Service. On motion by Sik, seconded by Neperman, the council voted unanimously to approve on increase in pay. Chief Hacker was directed to proceed with notice on the property cleanup brought up earlier in the meeting.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Regular Meeting of the
Lamberton City Council
September 11, 2017

The regular meeting of the City Council of the City of Lamberton was held on September 11th, 2017, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran, Councilmembers Terry Neperman, Lydell Sik, Dave Irlbeck, Darrell Knutson and Clerk Flaig.

Mayor Bill Schaffran called the meeting to order.

On motion by Sik, seconded by Irlbeck, the council voted unanimously to approve claims #15010 through #15055 in the amount of \$18,910.46.

Jim Salfer, Redwood County Commissioner, was present to introduce Briana Mumme, the new Redwood County Economic Development Coordinator. She gave some background on herself and updated the council on economic activities that the county is working on. Commissioner Salfer also mentioned the "True County" system for assessing local tax parcels to the council. Clerk Flaig asked him about the status of the DNR dam project and he informed the council that the county is in the process of hiring an engineer for the project. Councilmembers told him that they have doubts about the project and whether local input will be accepted.

On motion by Neperman, seconded by Sik, the council voted unanimously to approve the minutes of the August meeting.

Police Chief Hacker gave the Police report. He mentioned that the property complaint from the last meeting had been worked on and was better than it was. There was discussion on cars and garages that have been broken into with gas and money being taken. The council informed him that the department needed to concentrate on this matter and if any equipment was needed to apprehend the person doing this, to go ahead and get the equipment.

Justin Thram gave the maintenance report. Fire hydrants that needed repairs have been fixed. Chip seal and patching of streets were discussed. The proposed street and utility project needs to move ahead. The engineer will be contacted about this. He updated the council on the swimming pool and work that is going on in Kuhar Park. Issues with the DNR grant were discussed. On motion by Irlbeck, seconded by Knutson the council voted unanimously to approve the maintenance report.

The council convened the hearing for Tony and Allison Sauer's application for a variance to allow 14-foot sidewalls rather than 12-foot sidewalls for a storage building on his property. Tony Sauer was at the hearing. No one else attended the hearing. The council on motion by Knutson, seconded by Irlbeck voted unanimously to approve the variance.

On motion by Knutson, seconded by Neperman, the council voted unanimously to approve the application of Steve Schwering for a new deck.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve the application of Geri Hubert for a storage shed.

The council discussed the budget for 2018. The initial budget called for a 3.57 percent increase in the city levy to \$477,621. On motion by Sik, seconded by Irlbeck, the council voted unanimously to set the proposed levy at \$488,881 or a 4.5 percent increase. This amount can be reduced at the final budget hearing. On motion by Sik, seconded by Irlbeck, the council voted unanimously to set the hearing for December 11th, at 8:00 pm in the City Office.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve the closure of the old VVM General checking account since there is no longer any income or expenses that affects the city.

On motion by Neperman, seconded by Knutson, the council voted unanimously to approve the financial report approving donations and payment of between meeting bills in the amount of \$5,577.77.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Regular Meeting of the
Lamberton City Council
October 10, 2017

The regular meeting of the City Council of the City of Lamberton was held on October 10th, 2017, in the City Office.

Members present for all or part of the meeting were Mayor Bill Schaffran, Councilmembers Terry Neperman, Lydell Sik, Dave Irlbeck, Darrell Knutson and Clerk Flaig.

Mayor Bill Schaffran called the meeting to order at 7:00 pm.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve the minutes of the September meeting.

On motion by Neperman, seconded by Sik, the council voted unanimously to approve claims #15074 through #15117 in the amount of \$73,639.34.

Rosie Schultz asked the council to consider an increase in her wages for cleaning the Community Center and City Office. On motion by Neperman, seconded by Sik, the council approved a raise to \$15.00.

Clerk Flaig presented information on the city health plan that is up for renewal on December 1, 2017. The present policy increased about 9.1 per cent and allows for two plans within the policy. The council on motion by Knutson, seconded by Sik, on a unanimous vote approved continuing with the present city policy.

The council was presented with the Redwood County request for services proposal for hiring an engineer for dam removal and replacement for the three dams on the Cottonwood River.

The council was notified that the county tax forfeiture sale will be held on October 24, 2017 at 9:00am. Lot 16, Block 4, of Grimm & England Addition is to be sold.

The furnace at the clinic building needs to be replaced. Lamberton Heating and Plumbing proposed to do this at a cost of \$3,392.65. On motion by Sik, seconded by Irlbeck, the council voted unanimously to approve the furnace replacement. Also, rent on the property is being raised to \$600 per month.

On motion by Neperman, seconded by Irlbeck, the council voted unanimously to have the fire contract charges remain at \$200 per section for 2018.

There was discussion by the council on the storage of corn or soybeans on Meadowland property in the southeast corner of town. No action was taken at this time.

Justin Thram gave the maintenance report. Fire hydrants are being flushed. Winter equipment is being made ready. The sewer pond may need to have a discharge done before the end of the discharge window. Pricing on skid steer and backhoes were presented to the council. The utility billing meter reading software annual maintenance contract is due at a cost of \$995.00. On motion by Knutson, seconded by Irlbeck, the council voted unanimously to approve paying the contract. It was noted that Robert Lange purchased the Betty Baumann property on Ash Street. On motion by Irlbeck, seconded by Knutson the council voted unanimously to approve the maintenance report.

On motion by Sik, seconded by Neperman, the council voted unanimously to approve the financial report approving donations and payment of between meeting bills in the amount of \$6,246.61. The Swimming Pool Fund Raising Committee donated \$2,100 to the city for the AED that was purchased for the pool and for the cost of the water that was run to the pumphouse for the wading pool.

A change in Minnesota Statute 204B.16 requires cities to pass a resolution or ordinance each year establishing the polling location for the city. Councilmember Sik, introduced the following resolution, which was duly seconded by Councilmember Neperman.

RESOLUTION NO. 2017-10-10-01
A RESOLUTION ESTABLISHING THE PRECINET POLLING
LOCATION FOR THE CITY OF LAMBERTON, MINNESOTA

WHEREAS, Minnesota Statute 204B.16, subdivision 1, requires all cities and townships to pass a resolution by December 31 of each year establishing the polling place location for the precinct.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Lambertton, Minnesota, that the official precinct polling place location for the City of Lambertton will be the Community Center Meeting Room located at 101 2nd Avenue East, Lambertton, Minnesota. The emergency backup location will be the Fire Hall Meeting Room at 110 2nd Avenue West, Lambertton, Minnesota.

Upon unanimous vote of the council the resolution was adopted.

The council was presented with a letter from the Redwood County Historical Society requesting funds. No action was taken.

Police Chief Hacker gave the Police report. He asked for approval to attend a training conference in Mankato in January 2018. On motion by Sik,

seconded by Neperman, the council voted unanimously to approve paying for the cost of the Conference and travel expenses. The in-car camera is not working properly. The cost of the repair is \$523.00 Pricing for a new system that is compatible with body camera which may be required in the future would be \$5,000. On motion by Neperman, seconded by Sik, the council voted unanimously to have the present camera fixed now. He asked the council to reimburse him for several different items that he had needed to pay for. On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve reimbursement of \$838.93.

Andy Kehren of Bolton and Menk, Inc. presented the updated Preliminary Engineering Report to the City Council. This report has been given to USDA Rural Development and to the MN Public Facilities Authority for review. These are the main funding agencies for small cities. Needs identified in the Report totaled \$19,221,798. The council asked for some additional information for the November meeting and once this is received the plan is to hold a public hearing in December regarding the report.

The council was presented with a letter from Clerk Flaig that he intends to retire as of December 29, 2017. The council asked that he advertise for the job opening and have applications available for the November meeting.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Regular Meeting of the
Lamberton City Council
November 13, 2017

The regular meeting of the City Council of the City of Lamberton was held on November 13th, 2017, in the City Office.

Members present for all or part of the meeting were Mayor Bill Schaffran, Councilmembers Terry Neperman, Lydell Sik, Dave Irlbeck, Darrell Knutson and Clerk Flaig.

Mayor Bill Schaffran called the meeting to order at 7:00 pm.

On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve the minutes of the October meeting.

On motion by Sik, seconded by Knutson, the council voted unanimously to approve claims #15139 through #15187 in the amount of \$162,366.76.

On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve hiring someone to help the maintenance department while Justin Thram is not available for work.

Andy Kehren of Bolton and Menk, Inc. provided preliminary cost estimates for street reconstruction on 3rd and 4th Avenue. The estimate was \$975,205 for 10 blocks. This would be reduced by a third if no base work was done. The Council decided to hold a hearing on this in January.

Police Chief Nick Hacker gave the Police report. He outlined training that would take place over the next couple of months. He informed the council that he had purchased a refrigerator/freezer because some evidence that he is in custody of needs to be frozen or cooled. He asked the council to consider a wage increase.

Dave Bolluyt and Tom Vold of the Lamberton Fireman Relief Association were present to talk to ask the council to consider increasing the yearly pension amount from \$950 to \$1100 for vested relief association members. The Assn. account is presently showing a surplus balance and the proposed increase would not require a mandatory city contribution. The Council thanked them and told them the council would consider the matter latter in the meeting.

On motion by Knutson, seconded by Sik, the council voted unanimously to approve the zoning application of the Church of Christ for a storage shed.

The Council decided to continue with the standard statutory insurance liability coverage for the city rather than aggregate coverage.

On motion by Neperman, seconded by Irlbeck, the Council voted unanimously to approve the liquor license application of the American Legion Post #41. On motion by Sik, seconded by Knutson, the council voted unanimously to approve the liquor license application of LJ's on Main, LLC.

On motion by Sik, seconded by Neperman, the council voted unanimously to approve signing up for the Census Bureau Local Update of Census(LUCA) program. This allows local units to review census counts during the 2020 census.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve increasing the Fire Relief Association pension amount to \$1,050 per year.

On motion by Neperman, seconded by Sik, the council voted unanimously to approve the application of Pheasants Forever for a charitable gambling permit for an event held at the American Legion Post.

On motion by Knutson, seconded by Sik, the council voted unanimously to approve a revised lease contract with Mayor Health Systems Springfield on the clinic building.

On motion by Irlbeck, seconded by Lydell, the council voted unanimously to approve the financial report approving donations, transfers and payment of between meeting bills in the amount of \$6,403.44.

The council on a motion by Irlbeck, seconded by Sik, voted unanimously to interview four candidates for the City Clerk position later in November.

There being no additional business the meeting was adjourned.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Regular Meeting of the
Lamberton City Council
December 11, 2017

The regular meeting of the City Council of the City of Lamberton was held on December 11th, 2017, in the City Office.

Members present for all or part of the meeting were Mayor Bill Schaffran, Councilmembers Terry Neperman, Lydell Sik, Dave Irlbeck, Darrell Knutson and Clerks Flaig and Madonna Peterson.

Mayor Bill Schaffran called the meeting to order at 7:00 pm.

On motion by Sik, seconded by Irlbeck, the council voted unanimously to approve the minutes of the November meeting.

On motion by Sik, seconded by Knutson, the council voted unanimously to approve claims #15209 through #15252 in the amount of \$47,459.42.

Brandon Mattison was introduced as a new local contact for Bolton and Menk, Inc. Andy Kehren of Bolton and Menk, Inc. provided and explained the cost estimate options for street reconstruction on 3rd and 4th Avenue. On a motion by Irlbeck, seconded by Sik, the council voted unanimously to hold the required improvement hearing January 22, 2017 at 7:00 p.m. at the Community Center.

Ambulance Director Nick Anderson gave the year-end Ambulance report. He indicated the ambulance department had more revenues than expenditures in 2017; however, he thinks the rates should be increased to ensure having the money set aside when it is time for rig replacement. Nick is proposing increasing the following rates which the council will take into consideration in January when adopting the 2018 Fee Schedule:

<u>Service</u>	<u>Current Rate</u>	<u>Proposed 2018 Rate</u>
BLS	\$650.00	\$ 800.00
ALS	\$950.00	\$1,200.00
Mileage	\$ 15.00	\$ 20.00

Police Chief Nick Hacker gave the Police report. He discussed the report of the calls between the City of Lamberton and the Redwood County Sheriff's Office. On a motion by Neperman, seconded by Sik, the council voted unanimously to accept the report. Chief Hacker informed the council he was unaware of any policy regarding losing vacation and sick leave at year end and recently requested a print out of his leave and noticed he has been losing vacation leave each year and has requested the council pay it out. On a motion by Sik, seconded by Knutson, the council voted unanimously to allow Chief Hacker to carry over 2017 vacation hours to 2018. Chief Hacker must use the 60.5 hours by the end of 2018.

Discussion was held on parameter/guidelines on billing for fire department calls. On a motion by Sik, seconded by Irlbeck, the council voted unanimously to forgive the fire call bill for James Olsen for a brush pile fire that a passerby called in and no fire was found. On the same motion, the council voted to reduce the amount of the fire call bill for Doug's Auto from \$800 to \$200. The fire call rate is to remain as set in Resolution 1-2017 Fee Schedule.

Maintenance Supervisor Justin Thram was present. He informed the council they fixed a connection error at the main affecting John Valentin's sewer and asked the council to consider paying for some of the bill. The issue was tabled until the cost is known.

Thram informed the council he is working full time again after surgery. He informed the council he will not be able to perform ambulance duties as stated in his job description because of his back. He further informed the council a maintenance employee was willing to find a different job because of the day shift ambulance coverage. On a motion by Knutson, seconded by Sik, the council voted unanimously to have the ambulance director research and present options for ambulance coverage during the day.

At 8:00 the Council held the 2018 budget hearing. The budget contained a two percent increase for regular city employees and an overall 4.5 percent increase in the levy for 2018. The public hearing was closed as no one from the public was present. On a motion by Sik, seconded by Neperman, the council voted unanimously to approve the 2018 budget. On a motion by Irlbeck, seconded by Knutson, the council approved the following 2018 Levy:

Fund	Gross Levy
General	354,260
Library	39,000
2011 Series A GO Improvement	19,759
2013 Series B Refunding Bonds	68,862
2013 Series C Revenue Bonds	0
Total	481,881

Clerk Flaig informed the council they will need to review the utility rates for 2018. He is proposing increasing the following rates which the council will take into consideration in January when adopting the 2018 Fee Schedule:

Utility	2017 Rate	Proposed 2018 Rate
Water per 1000 gallons	\$4.95	\$5.25
Sewer per 1000 gallons	\$4.85	\$5.40
Garbage drive by	\$4.25	\$4.50

On a motion by Sik, seconded by Neperman, the council approved a two percent wage increase to 2018 for regular positions.

On a motion by Irlbeck, seconded by Knutson, the council approved the meeting schedule for 2018.

The Council was presented with the recycling schedule for 2018 with no notable changes.

On motion by Neperman, seconded by Irlbeck, the council approved the 2018 Non-Intoxicating Liquor License for Lamberton Lanes. Sik abstained from the vote. On a motion by Sik, seconded by Knutson, the council unanimously approved a temporary liquor license to American Legion for Feb 4, 2018.

On motion by Knutson, seconded by Sik, the council voted unanimously to approve a one-line advertisement for Kuhar Park in the 2018 Walnut Grove Brochure.

On motion by Sik, seconded by Neperman, the council voted unanimously to approve the hire of Madonna Peterson at \$42,000 annually.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve the December 2017 financial report approving donations, transfers and payment of between meeting bills in the amount of \$4,992.85.

There being no additional business the meeting was adjourned.

Respectfully submitted,
Madonna Peterson, Clerk

Approved,
Bill Schaffran, Mayor
