

A Regular Meeting of the
Lamberton City Council
January 11, 2016

The regular meeting of the City Council of the City of Lamberton was held on January 11, 2016, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Lydell Sik, Dave Irlbeck and Clerk Flaig.

On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve the minutes of the December meeting.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve claims #13524 through #13561 in the amount of \$202,247.68.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve the following appointments for 2016:

Official Newspaper:	Lamberton News
Acting Mayor:	Terry Neperman
Official Depository:	First Security Bank
City Attorney: Criminal Cases	Redwood County Attorney
City Attorney: Civil matters	Muske, Muske & Surhoff
City Engineer	Bolton and Menk, Inc.
Public Utilities:	Dave Irlbeck
Public Works:	Lydell Sik
Public Safety:	Bill Schaffran
Emergency Management Director:	Tom Neperman
Ambulance Director	Wade Wellner
EDA members: (2)	Bill Schaffran, Darrell Knutson
Relief Association Board of Trustees:(2)	Terry Neperman Lydell Sik

Ray Sweetman of West Central Sanitation was present to discuss with the Council the garbage contract. The present contract expires on February 28th, 2016. Because of increased tipping fees at Lyon County they were asking for a 6 percent increase in what they are collecting. On motion by Neperman, seconded by Knutson, the council voted unanimously to extend the present contract with the 6 per cent increase in fees.

On motion by Knutson, seconded by Irlbeck, the council voted unanimously to approve the engagement letter with Eide Bailly for the 2015 audit.

The council were informed that the Kuhar Advisory Committee is working on obtaining a grant for park improvements. A bill for the riprap project along the Cottonwood River was presented to the council. The city share is \$2,187.50. On motion by Neperman, seconded by Sik, this bill was approved for payment.

Police Chief Nick Hacker was at a training class and unable to attend.

The council was updated on the banking agreement that the city has with the new owners of VVM. There had been a case of wire fraud that had taken place on the VVM account and this investigation has been turned over to the Hillsborough County Sheriff's Office in Tampa Florida as the lead agency. The council reviewed all accounts and on motion by Irlbeck, seconded by Knutson, to approve having only the Mayor and City Clerk signatures on all accounts except for the City General account which will also include Wade Wellner at this time. Bank Check disbursements from the VVM Checking account will be signed for by the City Clerk before they are issued.

Wade Wellner was unable to attend the meeting but snowbird tickets were discussed. Also a letter was received by the city asking that something be done with sidewalks that are not being cleared of snow. The council directed the clerk to put a notice in the paper reminding people that sidewalks by their property need to be cleared.

On motion by Knutson, seconded by Sik, the council voted unanimously to approve a resolution setting the following rates for the city for 2016:

Resolution No. 1- 2016

Rates and Fees

Fire Department	
Fire Call	\$800.00
Fire exceeding 2 hours	\$100.00 per hour
Use of foam	\$\$100 per pail of foam
Township Charge	\$200.00 per section
Fire Truck maintenance	\$35.00 per month-Rob Davis
Ambulance Department	
Non-emergency Base Rate	\$400.00
Basic Life Support-Base Rate	\$650.00
Basic Life Support-Mileage	\$15.00 per loaded mile
Advanced Life Support-Base Rate	\$950.00
Advanced Life Support-Rate 2	\$1,050.00
Township/City Charge	\$10.00 per capita
Public Works	
Mowing/Weed Control	\$50.00 1 st time
Mowing/Weed Control	100.00 each time after
Snow Removal	\$100.00 per hour
Administrative Fees	
Copies Black and White	\$.25 per page

Copies-Color	\$ 1.00 per page
Faxes	\$1.00 per page
Mileage reimbursement rate	\$.54 cents/mile
Meal reimbursement	Breakfast \$ 10.00
	Lunch \$ 15.00
	Dinner \$ 20.00
Licenses	
Animal License	\$5.00 annually
ATV permit	\$10.00 annually
Planning and Zoning	
Building Permit	\$25.00
Conditional Use	\$100.00
Variance	\$100.00
Rezoning of property	\$100.00
Street vacation	\$150.00
Failure to obtain building permit	3 x's the building rate fee
Community Center	
Rental fee	\$50.00
Alcohol License and permits	
On-Sale License	\$1,050.00 Annual
Off-Sale License	\$ 100.00 Annual
3.2 Malt Liquor On-Sale	\$ 75.00 Annual
3.2 Malt Liquor Off-Sale	\$ 25.00 Annual
Temporary Liquor License	\$ 10.00 per day
Park Fees	
Kuhar Park Campground Rent	\$ 10.00 per night
Shelter rentals	\$ No charge

Passed and Adopted by the City Council on this 11th day of January, 2016.

The council will review the park fees and adjust them as improvements are made.

They also may also in the future require a cleaning deposit for the community center if people do not clean the facility after they use it.

The council was informed that Highwater Ethanol has prepared answers to the questions that the IRS asked as part of their routine examination of the 2008A Solid Waste Facilities Revenue Bonds. This will now be submitted to the IRS.

The Council has received a petition from Paul and Leslie Bellig to have their property annexed into the city. On motion by Neperman, seconded by Irlbeck the council will schedule a hearing during the March meeting to discuss this matter with interested parties.

The city received a letter for John Moritz who is representing the Wanda State Bank regarding the probate of the estate of Jonathon Griffis. The bank has a first mortgage on this property and the city has a second mortgage on the property as part of the Small Cities Housing Rehabilitation Program. Due to the value of the property and the amount of the first mortgage, the bank is asking the city to voluntarily release the city lien on the property so that the bank would not have to go through the foreclosure process. On motion by Sik,

seconded by Neperman, the council voted unanimously have the Mayor and Clerk sign a satisfaction of mortgage to release the lien as it appears that there will be insufficient money to cover the second mortgage.

On motion by Knutson, seconded by Sik, the council voted unanimously to approve donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$8,305.01.

There being no further business the meeting was adjourned.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Regular Meeting of the
Lamberton City Council
February 8, 2016

The regular meeting of the City Council of the City of Lamberton was held on February 8, 2016, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Lydell Sik, Dave Irlbeck and Clerk Flaig.

On motion by Neperman, seconded by Sik, the council voted unanimously to approve the minutes of the January meeting.

On motion by Irlbeck, seconded by Knutson, the council voted unanimously to approve claims #13584 through #13646 in the amount of \$28,136.71.

The council was updated on the agreement that the city has with the new owners of VVM. The council reviewed a number of bills that the City is responsible for in the amount of \$26,262.64. On motion by Knutson, seconded by Sik, the council voted unanimously pay these bills from the city share of money in the VVM General Checking account. On motion by Neperman, seconded by Irlbeck, the council voted unanimously to have the city attorney contact the new owners to inform them that the 90 day sharing arrangement that was contained in the sale agreement is long past and they need to quit using the city VVM license and account.

Trudi Juhnke and Jill Irlbeck of the Swimming Pool Committee were present to talk to the council about swimming pool projects for this year. The city will need to work on the bathhouse floors before it opens this spring. Also a water line from the pump house to the new wading pool building will be installed. They stated that they would be able to help fund these projects.

The council discussed the city AWAIR safety plan annual review and it was decided to have the LMC regional training staffer do additional training for employees that missed the training in January.

Police Chief Nick Hacker gave the police report. The POST Board has completed their review of the police department. There are some policies that are being updated. The Board is also requiring that a more thorough background check is done on new employees and if officers are not working on a regular basis that they be removed from the roster. He talked about the training that had been done at the Red Rock Central school recently. Sidewalks were again discussed with no action taken at this time. On motion by Irlbeck, seconded by Neperman, the council unanimously approved the police report.

Wade Wellner informed the council that the force main by the old lift station on Ash Street is leaking and will need to be repaired. Justin Thram built a gate for the snowplow and this seems to be helping to keep the intersections clear of snow. Wellner requested that the council send Justin Thram to the MN Rural Water Conference. On motion by Knutson, seconded by Irlbeck the council approved having Justin Thram attend the MN Rural Water Conference in St. Cloud. On motion by Neperman, seconded by Sik, the council approved the maintenance report.

Councilmember Sik introduced the following resolution, which was seconded by Knutson:

**RESOLUTION AUTHORIZING SALE OF REAL
PROPERTY**

WHEREAS, the City of Lamberton is the owner of that certain real estate described as follows:

Lot One (1), Block One (1), in the Southside Second Addition, City of Lamberton, Redwood County, Minnesota

WHEREAS, the City of Lamberton desires to make this property available for development; and,

WHEREAS, Michael Dean Vollmer and Christi Lea Vollmer, desire to acquire said real estate, and City desires to convey it.

NOW THEREFORE, be it resolved:

I.

That the City of Lamberton convey to Michael Dean Vollmer and Christi Lea Vollmer, the real property in the City of Lamberton described above, for a purchase price of \$8,000.00.

II.

That the Mayor and City Clerk are authorized to execute a Warranty Deed on behalf of the City of Lamberton, Minnesota, to Michael Dean Vollmer and Christi Lea Vollmer, conveying the above-referenced property.

Upon the vote being taken the Council approved the resolution unanimously and the resolution was adopted.

The council were informed that the Kuhar Advisory Committee is working on obtaining a grant for park improvements. Councilmember Neperman introduced the following resolution, which was seconded by Irlbeck:

**RESOLUTION AUTHORIZING THE SUBMISSION OF AN OUTDOOR
RECREATION GRANT APPLICATION.**

BE IT RESOLVED that the City of Lamberton act as legal sponsor for the project contained in the Outdoor Recreation grant application to be submitted on March 31, 2016 and that the City Clerk is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of the City of Lamberton.

BE IT FURTHER RESOLVED that the City of Lambertton has the legal authority to apply for financial assistance, and financial capability to meet the match requirement and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that the City of Lambertton has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section of this application.

BE IT FURTHER RESOLVED that the City of Lambertton has or will acquire fee title or permanent easement over the land described in the site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the state, the City of Lambertton may enter into an agreement with the State of Minnesota for the above referenced project, and that the City of Lambertton certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

NOW, THEREFORE BE IT RESOLVED that the City Clerk is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

Upon the vote being taken the Council approved the resolution unanimously and the resolution was adopted.

On motion by Neperman, seconded by Knutson, the council voted unanimously to approve using donated money received from the Lambertton Lions and various individuals in the amount of just over \$18,000 to be used as part of the local match required for the grant. A copy of the grant will be submitted to the DNR by the end of February for informal review.

On motion by Knutson, seconded by Sik, the council voted unanimously to approve the financial report including donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$4,740.87.

There being no further business the meeting was adjourned.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Regular Meeting of the
Lamberton City Council
March 14, 2016

The regular meeting of the City Council of the City of Lamberton was held on March 14, 2016, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Lydell Sik, Dave Irlbeck and Clerk Flaig.

On motion by Neperman, seconded by Sik, the council voted unanimously to approve the minutes of the February meeting.

On motion by Irlbeck, seconded by Knutson, the council voted unanimously to approve claims #13677 through #13732 in the amount of \$34,113.73.

John Rogotzke was present to ask about the status of the burned out house next to his Birchwood Apartment building. The previous owners told Mayor Schaffran that they have sold the property and that the new owners would be demolishing the house. Mr. Rogotzke asked the council to follow up on this matter and make sure that this is done.

Dick Weedman of the Lamberton Lions Club asked the council about what kind of monetary consideration the city would be putting into the Kuhar Park Improvement grant request. The Advisory council is working on submitting the grant request to the DNR by March 31st. There will need to be a local match of 50 per cent if the grant is approved. This can be monetary or in-kind contributions. The total grant applications will be for approximately \$125,000. The council has not set aside any non-donated money for this project at this time.

The Council discussed Spring Cleanup and appliance pickup for this year. On motion by Knutson, seconded by Sik, the council voted unanimously to set the dates in the first part of May and to have Ron Vande Kieft provide the appliance and electronic pickup if he can provide the proper certification.

On motion by Knutson, seconded by Neperman, the Council voted unanimously to approve having city staff attend a League of MN Cities Safety and Loss Control Workshop in Springfield on April 6th.

A letter from the city audit firm of Eide Bailly was presented to the council. The city will need to implement GASB Statements No. 68 and 71 for the 2015 audit. This will increase the audit fees from between \$1,000 and \$1,500.

Wade Wellner informed the council that the force main by the old lift station on Ash Street is leaking again and will need to be repaired. The snowplow for the white truck is at Walnut Grove for repairs. The street sweeper has been out a seems to be working fine. The MPCA recently completed their inspection of the sewer system and there are some minor violations that need to be corrected. Yard Waste will start on the second and fourth Wednesdays in April as in past years and then continue on the first Wednesday of each month until October. During October Yard Waste will be each Wednesday. The silver Chevy pickup needs to be replaced. Staff will check on used pickups that are available. On motion by Irlbeck, seconded by Knutson, the council approved the maintenance report.

On motion by Neperman, seconded by Sik, the council unanimously approved a building permit for Mike Vollmer for a new house.

A building permit submitted by Jason Schultz for a storage building was not approved because of sixteen-foot sidewall were included for the building. The council indicated that they would hold a variance hearing at the April meeting if he does not wish to lower the sidewalls to fifteen feet.

A motion was made by Councilmember Irlbeck, seconded by Neperman, and passed unanimously, to have Attorney Paul Muske work on an Ordinance regulating poultry.

Police Chief Nick Hacker gave the police report. He asked the Council to consider reimbursing him for membership dues of \$165 for the Chief of Police Assn. and \$50 for the MPPOA. On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve the reimbursing of dues. He will be doing an animal inspection on March 18th. On motion by Knutson, seconded by Neperman, the council unanimously approved the police report.

The council at this time recessed the regular meeting to hold a Public Hearing on the Petition of Paul Bellig to annex property owned by him into the City of Lamberton. Paul Bellig and Brian Pfarr of Lamberton Township were present for the hearing. Notice had been sent to abutting property owners and to the township. The City had received a consent to Annexation form signed by the officers of Lamberton Township. There being no further questions or statements the hearing was closed and the regular meeting resumed.

A motion was made by Irlbeck, seconded by Sik, to have the Council approve the following Ordinance:

ORDINANCE NO. 155

**AN ORDINANCE OF THE CITY OF LAMBERTON, MINNESOTA, ANNEXING
LAND LOCATED IN LAMBERTON TOWNSHIP, REDWOOD COUNTY,
MINNESOTA**

**PURSUANT TO MINNESOTA STATUTES § 414.033 SUBDIVISION 2(3),
PERMITTING ANNEXATION BY ORDINANCE**

WHEREAS, a petition signed by all the property owners, requesting that property legally described herein be annexed to the City of Lamberton, Minnesota, was duly presented to the Council of the City of Lamberton on the 14th day of March, 2016; and

WHEREAS, said property is unincorporated and abuts the City of Lamberton on its Southern boundary; is less than 120 acres; is not presently served by public sewer facilities or public sewer facilities are not otherwise available; and

WHEREAS, said property is not located within a flood plain or shoreland area; and

WHEREAS, said property is currently agricultural, but includes a residential structure with a failed septic system, and annexation is requested to provide sewer service to the residential structure located on the property; and

WHEREAS, the City of Lamberton held a public hearing pursuant to Minnesota Statutes § 414.033 Subd. 2b, on the 14th day of March, 2016, following thirty (30) days written notice by certified mail to the Township of Lamberton and to all landowners within and contiguous to the area legally described herein, to be annexed; and

WHEREAS, provisions of Minnesota Statutes § 414.033 Subd. 13 are not applicable in that there will be no change in the electric utility service provider resulting from the annexation of the territory to the municipality.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LAMBERTON, MINNESOTA, HEREBY ORDAINS AS FOLLOWS:

1. The City Council hereby determines that the property as hereinafter described abuts the city limits and is or is about to become urban or suburban in nature in that the property includes a structure of residential use which requires connection to sanitary sewer service.
2. None of the property is now included within the limits of any city, or in any area that has already been designated for orderly annexation pursuant to Minnesota Statute § 414.0325.
3. The corporate limits of the City of Lamberton, Minnesota, are hereby extended to include the following described property, said land abutting the City of Lamberton and being 120 acres or less in area, and is not presently served by public sewer facilities or public sewer facilities are not otherwise available, and the City having received a petition for annexation from all the property owners of the land, to wit:

**Part of the Northwest Quarter of the Northwest Quarter of Section 26,
Township 109 North, Range 37 West, Redwood County, Minnesota,
described as follows:**

Commencing at the Northeast Corner of said Northwest Quarter of the Northwest Quarter; thence North 89 degrees 41 minutes 41 seconds West (bearings based on the Redwood County Coordinate System, NAD 83, 1996 adjustment), along the north line of said Section 26, a distance of 284.00 feet to the point of beginning; thence continuing North 89 degrees 41 minutes 41 seconds West, along said north line, a distance of 127.12 feet; thence South 00 degrees 41 minutes 41 seconds East, a distance of 464.07 feet; thence South 89 degrees 41 minutes 41 seconds East, a distance of 25.32 feet; thence South 00 degrees 18 minutes 19 seconds West, a distance of 2.00 feet; thence South 89 degrees 41 minutes 41 seconds East, a distance of 93.70 feet; thence North 00 degrees 18 minutes 19 seconds East, a distance of 466.00 feet to the point of beginning.

The above described property consists of a total of 1.32 acres, more or less. Copies of the corporate boundary map showing the property to be annexed and its relationship to the corporate boundaries and all appropriate plat maps are attached hereto.

4. That the population of the area legally described herein or attached exhibit and hereby annexed is two (2).
5. The City of Lamberton, pursuant to Minnesota Statutes § 414.036, that with respect to the property taxes payable on the area legally described herein, hereby annexed, shall make a cash payment to the Township of Lamberton in accordance with the following schedule:

Reimbursement of the property taxes to the Town shall be based on the property taxes collected by the Town in the last year it collected taxes on the annexed area, in a total amount equivalent to that payable under the former law, but adjusted to be paid in substantially equal payments over five (5) years in accordance with the 2006 amendments to Minn. Stat. §414.036.

6. That pursuant to Minnesota Statutes § 414.036 with respect to any special assessments assigned by the Town to the annexed property and any portion of debt incurred by the Town prior to the annexation and attributable to the property to be annexed, but for which no special assessments are outstanding, for the area legally described herein there are no special assessments or debt incurred by the Town on the subject area for which reimbursement is required.
7. That the City Clerk of the City of Lamberton is hereby authorized and directed to file a copy of this Ordinance with the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings, the Minnesota Secretary of State, the Redwood County Auditor, and the Lamberton Township Clerk.
8. That this Ordinance shall be in full force and effect and final upon the date this Ordinance is approved by the Office of Administrative Hearings.

Upon voting being taken, the Ordinance was passed and unanimously adopted by the City Council of the City of Lambertton.

On motion by Knutson, seconded by Neperman, the council voted unanimously to approve the financial report including donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$3,891.25.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to replace the furnace for the City Office/Meeting Room at a cost of \$3,187.65.

The Council was informed that the Redwood Soil and Water Conservation District will be holding a public hearing on a “draft” amendment to the Redwood County Comprehensive Local Water Management Plan on Thursday, April 7th from 9:00 to 11:00 am at the County Commissioner meeting room at the Government Center. The Executive Summary of the Amendment was made available to the Council.

There being no further business the meeting was adjourned.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Regular Meeting of the
Lamberton City Council
April 11, 2016

The regular meeting of the City Council of the City of Lamberton was held on April 11, 2016, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Lydell Sik, Dave Irlbeck and Clerk Flaig.

On motion by Sik, seconded by Irlbeck, the council voted unanimously to approve the minutes of the March meeting.

On motion by Neperman, seconded by Sik, the council voted unanimously to approve claims #13751 through #13800 in the amount of \$26,977.95.

Chief Hacker gave the Police Report to the Council. He recently completed an inspection of a local residence regarding the number of animals present on site. He will consult with the Office of the County Attorney regarding his finding. He has purchased a new battery for a flashlight. He will be talking to the Girl Scout group later this week. Two officers that have not worked in quite a while have been removed from the roster. He will be looking at adding additional officers to replace them. On motion by Irlbeck, seconded by Knutson, the council unanimously approved the police report.

On motion by Knutson, seconded by Neperman, the council voted unanimously to approve a storage shed for Jason Schultz, since he revised his original application and lowered the height of the side walls to meet the zoning regulations. On motion by Irlbeck, seconded by Sik, the council unanimously passed an application by Jay Lessman for a storage shed. On motion by Neperman, seconded by Irlbeck, the council unanimously passed an application by Brian Keairnes for a storage shed. On motion by Knutson, seconded by Irlbeck, the council unanimously passed a permit submitted by Tom Vold for a fence, subject to the required 3-foot setback being maintained.

The city received notice from SW Dust Treatment for dust control for this summer. On motion by Knutson, seconded by Irlbeck the Council unanimously approved treating the gravel portion of 1st Avenue and a portion of the Kuhar Park Road.

The Advisory council has submitted the grant request to the DNR for the Kuhar Park improvement project. There will need to be a local match of 50 per cent if the grant is approved. This can be monetary or in-kind contributions. The total grant application was for \$126,050.

Fire Chief Tom Neperman informed of the Council of the slate of officers for the Fire Department which was confirmed by the Council. They are Tom Neperman-Fire Chief; Rob Davis-Assistant Fire Chief; Brian Pfarr-Secretary; Captains-Brian Pfarr and Dave Irlbeck; Safety Officer-Pete Valentin; and Training Officer-Don Dietz. The city has received a copy of the proposed Countywide Mutual Aid Agreement which will be reviewed. Tom also talked about the possibility of having text alerts for firemen in addition to the pager calls that are used now. The department is checking on hiring out for the burning of CRP land and is also checking on the possibility of doing a house burn in Lambertton for training. Tom will find out what other Fire Departments are charging for fire calls and this will be reviewed at a later meeting. On motion by Irlbeck, seconded by Sik, the council unanimously approved the Fire report.

The Council discussed Spring Cleanup and appliance pickup for this year. Spring Clean Up day will be Saturday, May 14th. Also, Ron Vande Kieft will provide an appliance and electronic pickup to be held on May 7th.

Wade Wellner informed the council that yard waste will start this Wednesday and will also take place on April 27th and will be on the first Wednesday of the month after that. The city will start manning the brush site on Saturday morning. The flushing of water hydrants and sewer lines will take place later this month. One discharge of the sewer pond has been completed and a second discharge will be made. The MPCA completed their Compliance Evaluation Inspection Report with some minor violations and a letter of warning issued. During the inspection it was noted that the outlet to Dutch Charley Creek was submerged due to high spring flows. They are asking the city to install a sampling access point so that sampling can be done during high flow periods. The city purchased a pickup from Meadowland and the hoist from the silver Chevy pickup will be transferred to this truck, and the old truck will be scrapped or sold. Wade presented a quote for replacing piping and a meter in the well house. The existing piping developed a leak and due to deterioration needs to be replaced. On motion by Knutson, seconded by Neperman, the council voted unanimously to approve this purchase. On motion by Irlbeck, seconded by Knutson, the council approved the maintenance report.

Wade Wellner also mentioned that the EMT class has finished and once all the testing has been completed 3 people will be able to join the Ambulance Service.

On motion by Irlbeck, seconded by Sik, the council unanimously approved a purchase agreement with Eric W. Satterlee for a bare lot that the city owns.

The council was informed that the IRS is requesting additional information for their examination of the Solid Water Revenue Bonds of 2008. Highwater Ethanol has been contacted regarding this information.

Clerk Flaig informed the council about subjects that were discussed at the recent League of MN Cities Regional Safety and Loss Control Meeting in Springfield. This included conflict of interest, mutual aid agreements, utility locating and City Hall security.

On motion by Knutson, seconded by Neperman, the council voted unanimously to approve the financial report including donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$12,001.03.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to reimburse Chief Hacker for the flashlight battery at a cost of \$78.25.

There being no further business the meeting was adjourned.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Regular Meeting of the
Lamberton City Council
May 9, 2016

The regular meeting of the City Council of the City of Lamberton was held on May 9, 2016, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Lydell Sik, and Clerk Flaig. Councilmember Dave Irlbeck arrived later in the meeting.

On motion by Knutson, seconded by Sik, the council voted unanimously to approve the minutes of the April meeting.

On motion by Neperman, seconded by Knutson, the council voted unanimously to approve claims #13823 through #13866 in the amount of \$50,070.27.

Colby Davis was present to talk to the council about uniform and equipment needs as a part-time police officer once he is POST certified. The council informed him that the city would reimburse the cost of uniforms and equipment he purchases but only after he passes POST certification.

On motion by Knutson, seconded by Sik, the council voted unanimously to approve a building permit for a garage and three season room for John Essig. On motion by Sik, seconded by Neperman, the council unanimously approved a building permit application by John and Mary Casey for a kennel and dog run.

The council was informed that the city collected \$374 for electronic and appliances that were picked up on May 7th. Spring Clean Up is on May 14th.

Fire Chief Tom Neperman informed the Council that the Assistance to Firefighter grant that had been submitted on behalf of the fire department had been approved in full by FEMA. The grant is for turnout gear and for vehicle extrication equipment and training. The total amount of the grant is \$85,839 with a local match of \$4,291 needed. The Fire Department will be applying for a DNR grant. The department has been involved in the burning of CRP land for landowners. The city will look at setting up an insurance escrow account regarding property that is damaged in the city. The city would be able to withhold some of the insurance proceeds from damaged property until arrangements are made for removal or repair. Work is taking place on a county wide mutual aid agreement. Work is also taking place regarding the text alert system for firemen in addition to the pager calls that are used now. On motion by Knutson, seconded by Neperman, the council unanimously approved the Fire report.

Lisa Jenniges was present to ask about the city selling the lot north of LJ's on Main to her. She would like to fix this up and set up an outdoor area attached to the bar. After further discussion on a motion by Neperman, seconded by Sik, the council voted unanimously to sell the lot to her at a cost of \$750.00. She also asked about the Sunday Liquor being placed on the ballot for the general election. The council would consider this later in the meeting. She would like to hold an alley dance later this summer. The council told her that she will need to decide when she would like to hold it and submit the application to the city.

Sara Schaffran was present to discuss the swimming pool operations. Hannah Engen has applied for the manager position. Sara would work with her but has decided to only work two days per week. Assistant managers will be needed. On motion by Knutson, seconded by Sik, the council decided to hire Hannah Engen as the manager. It was noted that additional staff is need to apply for the lifeguard and WSI positions.

Mayor Bill Schaffran presented Wade Wellner a MPCA Wastewater Treatment Facility Operational Award for 2015. Wade Wellner informed the council that they are waiting on the new meter for the well house and once that is received the replacement piping will be dry fitted and then installed in the pump house. Water and sewer connections will be put into the Kronbach building on 2nd Ave. He has talked to Lamberton Construction about the floor in the bathhouse. Warmer weather is needed before this can be done. The parks are open for the summer. The flushing of water hydrants and sewer lines will take place later this month. On motion by Irlbeck, seconded by Knutson, the council approved the maintenance report.

Wade Wellner also mentioned that the Ambulance Service has two new EMT's and is waiting for the third to get certified.

The Kuhar Advisory council has submitted the grant request to the DNR for the Kuhar Park improvement project. The Lions Club is spearheading a fundraising campaign for the park. The Kuhar Park Celebration night will be August 12th. A meeting with the City Attorney needs to be set up regarding the land purchase.

The council was asked about increasing the garbage Drive By fee that is included on utility bills. West Central Sanitation recently increased the fees by six percent. On motion by Neperman, seconded by Sik, the council voted unanimously to increase the fee from \$4.00 per month to \$4.25 per month.

The council was informed that the annexation of the Bellig property has been approved by the State.

Roof replacement on the Community Center was discussed. The council would prefer to have a steel roof installed.

The purchase of a bare lot by Eric W. Satterlee is waiting for the abstract for the lot to be prepared.

Nick Anderson has received his Class D Water License and on motion by Irlbeck, seconded by Neperman, the council unanimously approved a \$.75 cent raise as per his hiring agreement.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve the financial report including donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$4,143.26.

The Council was presented with the following proposed Ordinance.

ORDINANCE NO. 156

AN ORDINANCE OF THE CITY OF LAMBERTON, MINNESOTA, GOVERNING THE RAISING OR KEEPING OF ANIMALS

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMBERTON:

SECTION 1. Keeping of Fowl.

- (a) No more than six (6) chickens, duck or other fowl are allowed on a premises.
- (b) No roosters are allowed.
- (c) All fowl must be confined at all times in a coop or run.
- (d) Fowl are not allowed to roam freely.
- (e) Fowl feed must be stored in a rodent and raccoon proof container.
- (f) The premises where the fowl are kept must be maintained in a healthy and sanitary condition and in a manner to prevent noxious or offensive odors being carried to the adjacent property.

SECTION 2. Public Nuisance. Fowl or animals kept contrary to the provisions of this Ordinance are hereby declared a public nuisance and may be abated according to law.

SECTION 3. Penalty. Any person who violates any provision of this Ordinance is guilty of a petty misdemeanor.

Upon reading of the proposed Ordinance on motion by Knutson, seconded by Sik, the council unanimously approve the adoption of Ordinance Number 156.

On motion by Knutson, seconded by Irlbeck, the council voted unanimously to pay the invoice presented by Aquatic Designs Solution for work on the climbing wall at the swimming pool.

On motion by Sik, seconded by Knutson, the council unanimously approved a \$.25 cent increase in wages for swimming pool staff in addition to the automatic \$.25 cent increase that would have occurred.

The council was updated on the nursing home closeout. The city had received information on the EPCN audit and the Clerk will get more information regarding this matter.

On motion by Sik, seconded by Neperman, the council unanimously approved putting the question of Sunday Liquor sales on the general election ballot in November.

Clerk Flaig asked about the allowing of recreational fires in Lambertton as some people are using these fires to burn material rather than just for recreational purposes. The police are to be notified when there are non-recreational fires.

There being no further business the meeting was adjourned.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Regular Meeting of the
Lamberton City Council
June 13, 2016

The regular meeting of the City Council of the City of Lamberton was held on June 13th, 2016, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Lydell Sik, Dave Irlbeck and Clerk Flaig.

On motion by Sik, seconded by Neperman, the council voted unanimously to approve the minutes of the April meeting as corrected.

On motion by Irlbeck, seconded by Knutson, the council voted unanimously to approve claims #1388413823 through #13939 in the amount of \$43,558.62.

Joel Stencil of Eide Bailly presented the 2015 audited Financial Statements to the Council. On motion by Knutson, seconded by Neperman, the council voted unanimously to accept the audited financial statements.

The swimming pool has opened. Additional staff is needed and there is a lifeguard class that is being held in Redwood Falls. The council discussed how to attract more workers and how the cost of the classes effects kids wanting to work at the pool. On motion by Sik, seconded by Irlbeck, the council voted unanimously to approve paying for the lifeguard training and recertification classes. The city already has a policy to pay for WSI recertification.

Members of the Volleyball League asked the council to consider building a second court in the City Park. One option would be to move the material from the court by the pool to the park. On motion by Knutson, seconded by Irlbeck, the council voted unanimously to build a second court in the park and to leave the existing court by the pool.

Jeff Strock thanked the council for allowing the youth soccer teams to use the area north of the pool for soccer practice. The area is not level and falls away to the north quite a bit. Parents in the league would like to level the area and make it better for practice. They would provide all the equipment and material to do the work at no cost to the city. On motion by Irlbeck, seconded by Sik, the council voted unanimously to allow them to do this work.

On motion by Sik, seconded by Irlbeck, the council voted unanimously to approve a beer garden permit for the American Legion Club for June 25th.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve a building permit for a car port Al Clark. On motion by Knutson,

seconded by Irlbeck, the council unanimously approved a building permit application by Dave Rue for a storage shed.

The legislature recently passed a law allowing Temporary Family Health Care Dwelling to be installed on people's property. After considering this matter the council decided to opt out of doing the permitting of these dwelling and a motion was introduced by Councilmember Sik and seconded by Knutson, to introduce the following Ordinance.

ORDINANCE NO. 157

**AN ORDINANCE OPTING-OUT OF
THE REQUIREMENTS OF
MINNESOTA STATUTES, SECTION 462.3593**

**WHEREAS, on May 12, 2016, Governor Dayton signed into law the creation and regulation of temporary family health care dwellings, codified at Minn. Stat. § 462.3593, which permit and regulate temporary family health care dwellings;
WHEREAS, subdivision 9 of Minn. Stat. §462.3593 allows cities to “opt out” of those regulations;**

THE CITY COUNCIL OF THE CITY OF LAMBERTON, ORDAINS as follows:

OPT-OUT OF MINNESOTA STATUTES, SECTION 462.3593:

SECTION 1. Pursuant to authority granted by Minnesota Statutes, Section 462.3593, subdivision 9, the City of Lambertton opts-out of the requirements of Minn. Stat. §462.3593, which defines and regulates Temporary Family Health Care Dwellings.

SECTION 2. This Ordinance shall be effective immediately upon its passage and publication.

Upon unanimous vote the council adopted the ordinance.

Wade Wellner informed the council that the new floors have been installed at the pool and the pool did open on Friday. A water line to the wading pool pump house will be installed soon. There is evidence of garbage being dumped at the brush site. This will need to be policed better. Police Chief Hacker was also in attendance at this time. Mayor Schaffran asked Wade and Chief Hacker to contact Shawn Holman and tell him he has two days to get the derelict house on Birch Street enclosed. There were also complaints about properties on 4th Ave East and West which need to be addressed. Crack sealing has been done by Bargaen Inc. and the city crew will be doing more pothole repairs. On motion by Neperman, seconded by Knutson, the council approved the maintenance report.

Wade Wellner also presented the council with a check from the Ambulance Assn. in the amount of \$8,000 to be used for ambulance equipment.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve the financial report including other donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$3,171.13.

Chief Hacker presented the Police Report. The computer is in need of repair and he is working with Redwood County on this matter. He updated the council on 3 nuisance ordinance violations that he is dealing with. On motion by Irlbeck, seconded by Neperman, the report was approved.

Councilmember Irlbeck introduced the following resolution which was seconded by Sik.

A RESOLUTION AUTHORIZING SALE OF REAL PROPERTY

WHEREAS, the City of Lamberton is the owner of that certain real estate described as follows: Lot One (1) and Lot Two (2), of Block Number Three (3) of the Original Plat of the City of Lamberton, Redwood County, Minnesota, excepting therefrom a tract 40 feet by 35 feet in the Westerly end of said Lots One (1) and Two (2), described more fully as:

Commencing at a point on the North line of said Lot One (1), 100 feet West of the Northeast corner of said lot; thence West on said North line a distance of 40 feet to the Northwest corner of said Lot, thence South along the West line of said Lots One and Two a distance of 35 feet; thence East and parallel with the North line of said Lot One a distance of 40 feet; thence North and parallel with the West line of said Lots to the point of beginning.

WHEREAS, the City of Lamberton desires to make this property available for development; and,

WHEREAS, Lisa Jenniges, desires to acquire said real estate, and City desires to convey it. NOW THEREFORE, be it resolved:

- I. That the City of Lamberton convey to Lisa Jenniges, the real property in the City of Lamberton described above, for a purchase price of \$750.00.
- II. That the Mayor and City Clerk are authorized to execute a Warranty Deed on behalf of the City of Lamberton, Minnesota, to Lisa Jenniges, conveying the above-referenced property. Upon vote the resolution was approved unanimously.

The purchase of a bare lot by Eric W. Satterlee is on hold at this point while the city waits to hear from Mr. Satterlee regarding title to the property since the city does not presently have marketable title.

The Kuhar Advisory council on behalf of the City of Lamberton had submitted a grant request to the DNR for the Kuhar Park improvement project. The city recently received notice that the DNR has selected the application for funding in the amount of \$63,025. This amount will need to be matched by local funds or in kind contributions. The Lions Club is spearheading a fundraising campaign for the park.

The council was updated on the nursing home closeout. The city had received information on the EPCN audit and the city has received a credit of approximately \$18,000 from the State.

Roof replacement Requests for Proposals on the Community Center have been sent out.

There being no further business the meeting was adjourned.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Regular Meeting of the
Lamberton City Council
July 11, 2016

The regular meeting of the City Council of the City of Lamberton was held on July 11th, 2016, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Lydell Sik, Dave Irlbeck and Clerk Flaig.

On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve the minutes of the June meeting.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve claims #13957 through #14015 in the amount of \$64,876.44.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve a building permit application for a storage building for Tom Polkow.

The Kuhar Park committee is planning the celebration to be held in August and is working on putting in a disc golf course in the back part of Kuhar. They have received donations to cover the cost the material. The Minnesota Historical Society has submitted a letter stating that they have insufficient knowledge of the area to sign off on construction and the city will need to hire an archeologist to survey the area and submit a report to the MN Historical Society before the State Historic Preservation officer will sign off on construction.

Quotes for street seal coating and patching were reviewed. On motion by Knutson, seconded by Sik, the council unanimously approved the quote of MR Paving in the amount of \$53,963 for 25,000 square yards of seal coat and 175 ton of asphalt patching. Quotes were also received from Caldwell Asphalt.

The swimming pool operations were discussed. A policy regarding the use of the time clock was submitted to the council. The city auditor recommended that the city approve a policy regarding this matter. On motion by Irlbeck, seconded by Sik, the policy was unanimously approved.

On motion by Neperman, seconded by Knutson, the council unanimously approved the following election judges for the Primary Election on August 9th, 2016:

Ruth Clarcken, Judy Dagner, Ella Derickson, Jeanette Hildreth, Jennifer Evans Jane Moody, Ruth Churchill, Pam Jensen, Chris Pfarr, Bill Pfarr, Jim Sorenson, Mary Tetrick and Joan Frey.

Two proposals were received for installing a commercial steel roof on the Community Center. On motion by Irlbeck, seconded by Sik, the council voted unanimously to accept the proposal of Highwater Roofing in the amount of \$24,808.70. The other proposal was in the amount of \$35,827.

Chief Hacker presented the Police Report. He is signed up for doing on line training. Colby Davis has passed the POST test and has a couple more qualifications that need to be completed before he can begin working. A new badge for a part-time officer has been ordered. A car on Ash Street still needs to be removed. Semi-truck parking on Birch Street was discussed, with no changes at this time. On motion by Irlbeck, seconded by Knutson, the report was approved.

On motion by Sik, seconded by Neperman, the council voted unanimously to approve the financial report including other donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$3,617.52.

The League of MN Cities program to help cities update their Ordinances was shown to Council. On motion by Knutson, seconded by Neperman, the council approved getting more information about the program with the intention of updating the Ordinance Book.

Wade Wellner informed the council on the swimming pool, the city is waiting on one part before doing the piping repairs at the well house, and the sewer by the lift station has been repaired. There are two water shutoffs that need to be repaired. On motion by Knutson, seconded by Irlbeck, the council approved the maintenance report.

Fire Chief Tom Neperman updated the council on the Fire Grant. The department is looking at equipment from various vendors before making a decision. He also told the council about a 1990 grass rig that another department has for sale. The council told him to take a look at it and report back. On motion by Irlbeck, seconded by Sik, the Fire report was approved.

There being no further business the meeting was adjourned.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Special Meeting of the
Lamberton City Council
July 20, 2016

The special meeting of the City Council of the City of Lamberton was held on July 20th, 2016, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Lydell Sik, Dave Irlbeck and Clerk Flaig.

Also present at various times was Nick Anderson, Wade Wellner and Justin Thram.

Mayor Schaffran called the meeting to order and stated that the purpose of the meeting was because there are personnel problems with the city maintenance staff.

Clerk Flaig gave the council background information on what had transpired that caused this meeting to be held. Nick Anderson had recently taken his test for his wastewater license. He was notified that he had passed his test and that he would receive a letter in the mail verifying this. When he did not receive the letter in a timely manner he contacted the MPCA and was told that the letter was mailed to him at the city address on June 29th. He then looked in the dash of the white pickup because he has seen city mail on the dash and noticed a letter address to him on the dash. He did not take because it was in other mail not addressed to him. He asked Wade if he remembered the letter. Wade responded that he did not remember it. Next morning Nick was using the truck and the letter was gone. Nick thought that Wade took it. When Wade was asked by Mayor Schaffran and Clerk Flaig about it Wade said he did not know where the letter was. He later said that he had the letter and thought that Nick would use the fact that it sat on the dash of the pickup against him and that he felt that Justin and Nick were out to "get" him.

At this time the Council talked to Nick Anderson. Nick wanted to talk about the incident but the council felt that this was insignificant and just a symptom of a bigger problem among the workers. The council assured him that the increased pay that he would get would be retroactive to the time that he would have received the letter. Nick felt that Wade was not doing his job, that he was at the C-Store and on the phone a lot with personal calls, and that Justin and him were having to do most of the work. Nick also brought up about being on Ambulance not only during the workweek but on weekends and nights, and that he understood that he had to be on since it was a requirement of his employment that he be on the ambulance squad. Councilmember Neperman told him that he did not have to be on Ambulance during the weekend if he did not want to be.

He was told by the council that Wade is the boss and that they need to do what he tells them to and that he has other duties and that he might not be working with them. Problem with phone use and other issues are the council's problem and he does not need to worry about that.

Wade Wellner was next and he told the council about the letter incident and said that it is like Justin and Nick have turned against him. He has had personnel and marriage issues and felt that these were turned around and being used against him by Justin and Nick. The council told him that personal issues are personal and should not have a bearing on work and that he needs to step up and take charge. He was told that he has a right to take breaks but that he does not need to spend long periods of time at the C-Store or talking on his phone. The City phone is missing and a replacement will need to be ordered. His private phone should only be for emergencies. He was told that the workers do not have to be friends but they need to talk and work with each other.

Justin Thram was asked to talk to the council. He used to be friends with Wade but not any longer. He feels that Wade is not doing his job and he and Nick are therefore doing more. He feels that Wade spends a lot of time in the Ambulance Building during the day. The Council told him that Wade is their boss and that it is up to him to decide what they need to do and what he does. All other matters are up to the council. He was hired to be the Ambulance Director and he is authorized to work on Ambulance matters during the day. They reiterated that Wade is their boss, they need to listen to him and do what he says and not talk about their jobs to members of the community. Everyone needs to get along or more action by the council will be taken.

At this time Clerk Flaig showed the council an email that Advantage billing sent to him that was addressed to Wade asking that any ambulance bills be submitted to them for billing since they have not received anything since February and the billings need to be timely.

The Council told Clerk Flaig that he oversees Wade and that he needs to make sure that things are getting done and everyone is civil to each other.

There being no further business the meeting was adjourned.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Regular Meeting of the
Lamberton City Council
August 8, 2016

The regular meeting of the City Council of the City of Lamberton was held on August 8, 2016, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Lydell Sik, Dave Irlbeck and Clerk Flaig. Councilmember Neperman was absent.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve the minutes of the July meetings as corrected.

On motion by Sik, seconded by Knutson, the council voted unanimously to approve claims #14036 through #14087 in the amount of \$23,408.15.

Joe Gemske and Brian Bollig of Bollig Engineering gave a presentation about their firm to the City Council. They will gather some information about the city and make a proposal to the council about work that they may be able to help the city with.

Fire Chief Tom Neperman updated the council on where the department is concerning the turn out gear and the extraction equipment that will be purchased using the FEMA grant. He had also looked at a used fire rig but the department wanted to pass on this and to form a committee to work on this. On motion by Irlbeck, seconded by Knutson, the council voted unanimously to approve the Fire Chief report.

On motion by Knutson, seconded by Irlbeck, the council voted unanimously to approve paying for one half the cost of a quit title action on a vacant lot in the city. The other half would be paid by the prospective buyer.

The Kuhar Park committee is planning the celebration to be held on August 12 and is working on putting in a disc golf course in the back part of Kuhar. They have received donations to cover the cost the material. Work is being done hiring an archeologist to survey the area and submit a report to the MN Historical Society before the State Historic Preservation officer will sign off on construction for the project. Bills from Schultz Construction for work on the front shelter were submitted to the council for approval. Motion by Knutson, seconded by Sik, the council voted unanimously to approve bills of \$1,200 and \$2,150 for park shelter work and \$1,170 for various curb work.

Hot Iron Days is scheduled for September 9th and 10th. On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve the request for the city providing porta-potties and to have Douglas Street from 2nd Ave to 4th Ave blocked off and 4th Ave south of the park block off for the celebration.

The city had received the Fire Relief report and there is no required contribution needed for 2017.

On motion by Irlbeck, seconded by Knutson, the council voted unanimously to approve a beer garden permit for the parking lot for the American Legion Club for August 12th.

On motion by Sik, seconded by Knutson, the council voted unanimously to approve the financial report including other donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$5,146.87.

Wade Wellner updated the council on the swimming pool, the wells have been inspected, the city is waiting on one part before doing the piping repairs at the well house, the ground storage tank has been inspected and the sewer lift station on Ash Street is not working properly and a company is coming to work on it. Two water bills were brought to the councils attention and on motion by Sik, seconded by Knutson, the council voted unanimously to adjust the bills as per previous policy. On motion by Sik, seconded by Irlbeck, the council approved the maintenance report.

Clerk Flaig updated the council on Standard and Poors updating of the rating for the 2011 G.O. Bond Issue. The rating changed for "A" to "A-", due primarily to smaller fund balances.

Councilmember Sik asked the council to consider buying shares in the solar farm west of Lambertton. On motion by Sik, seconded by Knutson, the council voted unanimously to purchase two shares in the farm.

There being no further business the meeting was adjourned.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Regular Meeting of the
Lamberton City Council
September 12, 2016

The regular meeting of the City Council of the City of Lamberton was held on September 12th, 2016, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Lydell Sik, Dave Irlbeck and Clerk Flaig.

On motion by Sik, seconded by Neperman, the council voted unanimously to approve the minutes of the August meeting.

On motion by Irlbeck, seconded by Knutson, the council voted unanimously to approve claims #14112 through #14178 in the amount of \$50,086.07.

On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve paying part of the cost of painting the fence at the back of Veterans Park on Main Street at a cost of \$450.99. This was a American Legion Post #41 project.

Chief Hacker presented the Police Report. He updated the council on the number of dogs in a household. Colby Davis has passed the POST test and other qualifications that needed to be completed and is ready to start working once notification is received from the POST Board. A new badge for a part-time officer has arrived. He also updated the council on training that has been attended. On motion by Knutson, seconded by Neperman, the report was approved.

The council reviewed the 2017 Preliminary Budget. The budget hearing was set for December 12th, 2016 at 7:30 pm in the City Office. On motion by Knutson, seconded by Sik, the council approved a preliminary levy increase of 3 percent. The levy will go from \$447,741 to \$461,152. The levy can be reduced at the budget hearing but not increased.

Wade Wellner informed the council that the swimming pool is almost ready for winter, with the lines still needing to be blown out. Streets have been patched and seal coated. The well has been inspected and he will be working on getting some cost on updating the control system at the pump house. A software maintenance agreement for the water meter system was presented to the council. On motion by Knutson, seconded by Irlbeck, the council voted unanimously to approve the agreement. On motion by Neperman, seconded by Sik, the council approved the maintenance report.

The Kuhar Park committee has overseen the hiring of an archeologist to survey the park area and submit a report to the MN Historical Society before the State Historic Preservation officer will sign off on any new construction at the park. The study should take about a month. On motion by Sik, seconded by Knutson, the council voted unanimously to proceed with the purchase of two acres north of the park that is part of the park project.

The council was informed that Valley View Manor has applied for an adult day care license for up to five people. The council approved talking to VVM about what needs the nursing home has as the city has about \$5,000 that it would spend on nursing home needs.

The council reviewed the usage numbers from the swimming pool for the 2016 year.

The council discussed a request to subordinate the lien that the city has on one of the housing rehab houses. On motion by Irlbeck, seconded by Sik, the council decided not to subordinate the loan.

Councilmember Neperman introduced the following resolution which was seconded by Councilmember Sik:

RESOLUTION AUTHORIZING SALE OF REAL PROPERTY

WHEREAS, the City of Lamberton is the owner of that certain real estate described as follows:

Lots One (1) and Two (2), Block Six (6) of Lamberton and Syke's Second Addition to the City of Lamberton, Redwood County, Minnesota; and,

WHEREAS, such area has been determined to be surplus property and is not needed for governmental uses; and,

WHEREAS, the City of Lamberton desires to make this property available for private development and has received an acceptable offer for the sale of such property, and,

WHEREAS, Eric Satterlee desires to purchase said real estate and submitted an offer of \$1,500.00 for such property.

NOW THEREFORE, be it resolved:

I.

That the City of Lamberton sell to Eric Satterlee the real property in the City of Lamberton described above.

II.

That the Mayor and City Clerk are authorized to execute a Quit Claim Deed on behalf of the City of Lamberton, Minnesota, to Eric Satterlee, conveying the above-referenced property upon payment to the City of Lamberton, Minnesota, of the purchase price.

The Council voted unanimously to approve the resolution.

On motion by Sik, seconded by Knutson, the council voted unanimously to approve the financial report including donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$5,109.30.

There being no further business the meeting was adjourned.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Regular Meeting of the
Lamberton City Council
October 11, 2016

The regular meeting of the City Council of the City of Lamberton was held on October 11th, 2016, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Lydell Sik, Dave Irlbeck and Clerk Flaig.

On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve the minutes of the September meeting.

On motion by Sik, seconded by Knutson, the council voted unanimously to approve claims #14200 through #14247 in the amount of \$72,957.34.

John Stiles was present to talk about the tree on Main Street in front of the Past and Present Store. The tree is growing toward the store and rubbing against the awning. The Council agreed that the tree would be taken down and the city would replace the tree.

Chief Hacker presented the Police Report. He updated the council on a number of bills that he had submitted. He informed the council that he had purchased a desk for \$200 and requested that the city reimburse him. On motion by Irlbeck, seconded by Neperman, the council voted unanimously to reimburse him for the desk. Colby Davis is finishing his training and once firearm qualification is completed he will be able to work. There is additional training that they will both be attending. The city will purchase a badge for Davis. There had been an inquiry from the City of Sanborn about policing. On motion by Knutson, seconded by Neperman, the report was approved.

The city had received a letter from the Red Rock Central School District and the Athletic Department concerning the billing of water for the Athletic Complex. Athletic Director Bryce Pack was present to discuss this matter. Four years ago a watering system was installed at the Complex and has benefited the district athletic teams and the Longsox Baseball team. Before the system was installed the field was watered from unmetered hydrants. The cost for watering runs about \$2,000 per year. The district is asking the city to absorb the cost of watering or at least assist in the payment. The council considered this matter, but declined to take any action on helping with this. The council did state that they may look at ways of helping promote the Longsox Baseball team.

Wade Wellner informed the council that chip sealing of streets has been completed. He will be attending a CPO class for the swimming pool on

Wednesday and Thursday. Parks will be closed for the winter this week. Fire hydrants will be flushed later this month. It was decided to try to open the yard waste site on Sunday's during the rest of the fall. On motion by Knutson, seconded by Sik, the council approved the maintenance report.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve a zoning permit for a retaining wall/patio submitted by Rich Arkell.

The council was presented with information on medical insurance for city employees. The city was informed that the current plan has been discontinued and that the replacement plan submitted by Blue Cross Blue Shield will have a very small decrease in premium but the out of pocket costs will increase. On motion by Knutson, seconded by Irlbeck, the council voted unanimously to approve the new plan.

The Kuhar Park committee has overseen the hiring of an archeologist to survey the park area and submit a report to the MN Historical Society before the State Historic Preservation officer will sign off on any new construction at the park. The study has been completed and submitted to the State Historic Preservation Office for review. The city has received a contract from the DNR for the park project. On motion by Sik, seconded by Irlbeck, the council voted unanimously to approve the contract and return it to the state. On motion by Neperman, seconded by Sik, the council voted unanimously to agree to begin the ROW vacation proceedings which is part of the process for the purchase of two acres north of Kuhar Park.

County Commissioner Jim Salfer came to the meeting to update the council on what is taking place at the county. He talked about county highways, the recycling center, Southwest Health and Human Services taking over food, lodging and camping licensing in Redwood County as well as a number of other issues. Redwood County approved a preliminary levy increase of 3.7 percent for 2017, but this likely to be reduced to 3.4 percent.

On motion by Sik, seconded by Neperman, the council unanimously approved the following election judges for the General Election on November 8th, 2016:

Ruth Clarcken, Judy Dagner, Ella Derickson, Jeanette Hildreth, Jennifer Evans Jane Moody, Ruth Churchill, Pam Jensen, Chris Pfarr, Bill Pfarr, Jim Sorenson, Mary Tetrick and Joan Frey.

The council will meet with the engineering firm Bollig, Inc. in November to hear a presentation.

On motion by Sik, seconded by Knutson, the council voted unanimously to approve the financial report including donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$4,781.90.

There being no further business the meeting was adjourned.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Special Meeting of the
Lamberton City Council
November 7, 2016

The special meeting of the City Council of the City of Lamberton was held on November 7th, 2016, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Lydell Sik, Dave Irlbeck, Clerk Flaig and Wade Wellner.

The purpose of the meeting was to listen to a proposal from Bollig, Inc. about what improvements are needed in Lamberton and how to fund those improvements.

Brian Bollig and two staff members, informed the council that his company has been working with cities in the area to try to get funding for city improvements. He believes that they have done a good job looking at all needs for the city and seeing what is available rather than looking at one specific project at a time.

He then reviewed specific need area that his company has identified starting with streets. They looked at a ranks the current conditions of all city cities and determined a ranking from A to D. 42 percent of the streets fell into the D rank and 25 percent fell into the C rank. Therefore, 67 percent of the streets need work now or in the immediate future.

He then presented a map of the water system and showed what percent was old cast iron or other material and how much was newer PVC pipe. He also did the same for the sewer and storm sewer systems. It was noted that there is no separate funding for assistance for street replacement, however if there were two utilities being worked on in the street most of the street work would be covered.

They have determined that to upgrade all the streets, water, sewer and storm sewer would cost around 17 million dollars. Upgrading a typical block would be about 241,000 per block. Wade mentioned that water system could also use a second back up well and new controls.

Brian recommended that a comprehensive plan be done for the city which would be used the basis for seeking funding for this work. Areas could be prioritized to fit funding that is available to apply for. He felt that this might cost up to \$30,000 to complete and take up to 2 years.

The council thanked him and said that they would consider this matter.

There being no further business the meeting was adjourned.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Regular Meeting of the
Lamberton City Council
November 14, 2016

The regular meeting of the City Council of the City of Lamberton was held on November 14th, 2016, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Lydell Sik, Dave Irlbeck and Clerk Flaig.

On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve the minutes of the previous meetings.

On motion by Sik, seconded by Knutson, the council voted unanimously to approve claims #14264 through #14323 in the amount of \$196,520.11.

On motion by Knutson, seconded by Sik, the council unanimously approved a zoning permit for Larry Lange for a storage building.

Chief Hacker presented the Police Report. He asked about attending the MSCIC Training Conference in Mankato along with Colby Davis at a cost of \$200 plus overnight expenses. On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve attending the training conference. He is investigating a break-in at the over the weekend. He talked about organizing the evidence room and would like to get storage units and shelving put into the room. On motion by Sik, seconded by Neperman, the council voted unanimously to approve the storage and shelving for the evidence room. He will do some more checking on purchasing a slot through the training center in Marshall. One of the councilmembers asked him about a couple of traffic stops that had been made recently. These were for equipment violations and no citations were issued. On motion by Irlbeck, seconded by Neperman, the Police report was approved.

A liability insurance waiver program was discussed with the council. On motion by Irlbeck, seconded by Neperman, the council voted unanimously not to use the waiver and to continue with statutory coverage.

The Council was given an update on the Kuhar park project.

On motion by Neperman, seconded by Knutson, the council unanimously approved the 2017 3.2 On-Sale license of Lydell Sik for Lamberton Lanes at a cost of \$75.00. On motion by Irlbeck, seconded by Sik, the council unanimously approved the 2017 On-Sale License for Andrew Peterson Post 41.

The council met with the engineering firm Bollig, Inc. in November to hear a presentation on utility and street upgrades. They had proposed doing a

comprehensive plan which would cost around \$30,000 that would be used as the basis for mayor projects. Some of the council were interested in looking at doing smaller projects. The council will set up a meeting in January with them as well as setting up a meeting with Bolton and Menk, Inc.

Fire Chief Tom Neperman informed the council that the extraction equipment is here and the department is training to use it. Turn out gear should be here in November. Payment for most of this is coming from an Assistance to Firefighters grant. The Department will participate in the Taste of the Seasons. Fire truck rides will be part of an open house. A small DNR grant has also been obtained.

Wade Wellner informed the council that fire hydrants and sewers have been flushed. The tree was removed by the Past and Present Treasurers, and the sewer ponds are being discharged. Justin Thram is back from his back surgery and doing light duty as per doctors' orders. On motion by Sik, seconded by Neperman, the council approved the maintenance report.

Wade Wellner also reported that the Ambulance Service will be receiving a LUCAS device. The device performs the chest compressions as used during CPR.

The council canvassed the results of the city election. Councilmember Irlbeck introduced the following motion which was seconded by Sik and passed unanimously.

We, the legally constituted canvassing board, certify that we have herein specified the names of the persons receiving votes and the number of votes received by each office voted on at the 2016 State General Election held on Tuesday, November 8, 2016 and hereby approve the election returns of this precinct voting in this election as follows:

Mayor:

Bill Schaffran	279
Write-in	55

City Council (Elect 2)

Darrel Knutson	303
Terry Neperman	301
Write-in	19

City question 1

Shall the City Council be allowed to issue Sunday Liquor Licenses.

Yes	221
No	152

Number of persons voting	378
Registered voters at 7:00 am	449

On motion by Knutson, seconded by Neperman, the council voted unanimously to approve the financial report including donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$1,294.31.

The council decided not to contribute to the Redwood County Historical Society.

The Council was informed that the Library Director has resigned and that the Library Board is accepting applications for the position. The Board is asking that the Board be allowed to offer the position to the candidate that they chose without waiting for approval from the City Council. The Council agreed.

There being no further business the meeting was adjourned.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor

A Regular Meeting of the
Lamberton City Council
December 12, 2016

The regular meeting of the City Council of the City of Lamberton was held on December 12th, 2016, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Lydell Sik, Dave Irlbeck and Clerk Flaig.

On motion by Sik, seconded by Neperman, the council voted unanimously to approve the minutes of the previous meetings.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve claims #14264 through #14323 in the amount of \$196,520.11.

Rosie Schultz was present to ask for a raise for her custodian position.

The Council approved the meeting schedule for 2017.

The Council was presented with the recycling schedule for 2017 with no notable changes.

On motion by Knutson, seconded by Sik, the council unanimously approved the 2017 the council unanimously approved the 2017 On & Off Sale Licenses for LJ on Main LLC. The city is waiting on an ordinance from the City Attorney that will allow Sunday sales. Also, a Sunday license will need to be applied for to sell on Sunday.

On motion by Neperman, seconded by Sik, the Council voted unanimously to approve new operating agreement with Plum Creek Regional Library System. The Council approved the Library Board hiring of Alicia Vogel as the Library Director.

Chief Hacker presented the Police Report. He asked the council about extending insurance coverage to include some or all of family coverage for employees. There has been a vehicle that is damaging Kuhar Park. He needs additional evidence bags. He is still waiting on the price for a slot through the training center in Marshall. The department recently completed a night shot at the city brush site. He requested flashlight holders and holsters for his pistol and optics for the rifle. The cost for these would be less than \$1,000. On motion by Irlbeck, seconded by Neperman, the Council voted unanimously to approve the Police report.

At 7:30 the Council held the 2017 budget hearing. Tom Anderson and Pete Furth were present. The budget contained a two percent increase for regular

city employees and an overall three percent increase in the levy for 2017. On motion by Knutson, seconded by Sik, the council voted unanimously to approve the 2017 budget and the following final levy for 2017.

Fund	Gross Levy
General	332,000
Library	39,000
2011 Series A GO Improvement	20,179
2013 Series B Refunding Bonds	69,573
2013 Series C Revenue Bonds	0
Total	<hr/> 461,152

Tom Anderson and Pete Furth talked about the value that had been placed on parcels of property that they own. The council will ask Assessor Scott Hammerschmidt to attend a meeting to discuss assessments. Mayor Bill Schaffran will also talk to the County Assessor about these matters.

Wade Wellner informed the council that cutting edges have been replaced on the truck and the broom has been replaced on the skid steer. The sewer pond discharges have been completed. On motion by Sik, seconded by Neperman, the council approved the maintenance report.

Wade Wellner had submitted his letter of resignation as Ambulance Director to the council. It was determined that members of the service that were interested in being the director should apply to the city and the council would consider them at the next meeting. Wellner would remain the director until he is replaced. He also showed the council the LUCAS device that the Ambulance Service received. The device performs the chest compressions as used during CPR. Training will take place in December.

On motion by Irlbeck, seconded by Knutson, the council voted unanimously to approve the financial report including donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$5,156.67.

On motion by Irlbeck, seconded by Knutson, the council voted unanimously to approve the engagement letter from Eide Bailly for the 2016 audit.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve paying for \$250 of family medical insurance each month per full time employee.

The Council was informed that the taxes on the clinic property will be going up in 2017 and the city will contact the Mayo Clinic about the rent on the building.

The petition for street vacation by the Leon Benedict property needs to be completed before any action can be taken.

There being no further business the meeting was adjourned.

Respectfully submitted,
Steven Flaig, Clerk

Approved,
Bill Schaffran, Mayor
