

A Regular Meeting of the  
Lamberton City Council  
January 12 2015

The regular meeting of the City Council of the City of Lamberton was held on Monday, January 12th, 2015, in the City Office at 7:00 pm.

The first order of business was Clerk Flaig swearing in Mayor Bill Schaffran, Councilmembers Dave Irlbeck and Lydell Sik. Councilmembers Terry Neperman and Darrell Knutson were also in attendance.

On motion by Knutson, seconded by Irlbeck, the council voted unanimously to approve the minutes of the December meetings.

Dawn Giese presented the Valley View Manor report along with Board member Anita Runck. The census is at 40. A judgment that the nursing had against a former resident has now been paid. The home is checking on a new garbage contract. There was discussion on the possible sale of the nursing home. The buyers are request information on the nursing home operation. On motion by Irlbeck, seconded by Neperman, the VVM report was approved.

Anita Runck asked the council to consider providing a break on her city utility bill for the Dance Conservatory. A toilet was leaking and the bill was considerably higher than normal. On motion by Knutson, seconded by Irlbeck, the council voted unanimously to reduce the bill and a previous bill when the same toilet had leaked and to look at these issues on a case by case basis.

On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve claims #12635 through #12683 in the amount of \$197,626.25.

Wade Wellner gave the Maintenance report. He has had to replace the cutting edge on the snowplow already this year. He asked about the possibility of purchasing a trailer for hauling the city mower around. He asked the council if the city would pay for him attending the Water and Wastewater Conference put on by MN Rural Water Association in St, Cloud. On motion by Sik, seconded by Knutson, the council voted unanimously to approve having him attend the conference. There have been some issues with snowbirds, but it is not too bad of an issue this year. He was asked to check on a boulevard tree by Kevin and Trudi Juhnke that is split. On motion by Knutson, seconded by Sik, the council voted unanimously to approve the maintenance report.

Mr. Wellner asked the council to consider an increase in the Ambulance Service rates for 2015. He had asked Advantage Billing, Inc., the company that handles the billing for the ambulance service to do a rate study and they can up with the following recommendation:

	Current Rate	Proposed Rate
BLS	\$575	\$650

BLS Non-Emergency	\$375	\$400
ALS 1	\$875	\$950
ALS 2	\$700	\$1,050
Mileage	\$14/Mile	\$15/Mile

On motion by Sik, seconded by Irlbeck, the council voted unanimously to approve the proposed rates.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve the following appointments for 2015:

Official Newspaper:	Lamberton News
Acting Mayor:	Terry Neperman
Official Depository:	First Security Bank
City Attorney: Criminal Cases	Redwood County Attorney
City Attorney: Civil matters	Muske, Muske & Surhoff
City Engineer	Bolton and Menk, Inc.
Public Utilities:	Dave Irlbeck
Public Works:	Lydell Sik
Public Safety:	Bill Schaffran
Emergency Management Director:	Tom Neperman
Ambulance Director	Wade Wellner
EDA members: (2)	Bill Schaffran, Darrell Knutson
Relief Association Board of Trustees:(2)	Terry Neperman Lydell Sik

The Small Cities Housing Rehabilitation project has been completed and a close out hearing will need to be scheduled.

On motion by Knutson, seconded by Sik, the council voted unanimously to accept the Audit Engagement Letter proposal from Eide Bailly for the 2014 audit.

The Lions park and trail committee will be meeting on January 27<sup>th</sup> to review a survey that is being conducted regarding a trail to Kuhar Park and improvements in the park. Councilmember Sik will attend with Councilmember Neperman also assisting when needed.

There was no police report.

The special assessment appeal of Ryan and Wendy Wondercheck is scheduled for District Court on Tuesday, January 20<sup>th</sup>.

The council was informed that a pay equity report must be completed and submitted to the state by the end of January.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve a resolution setting the following rates for the city for 2015:

Resolution No. 1- 2015  
Rates and Fees

Fire Department		
Fire Call		\$800.00
Fire exceeding 2 hours		\$100.00 per hour
Use of foam		\$\$100 per pail of foam
Township Charge		\$200.00 per section
Fire Truck maintenance		\$35.00 per month-Rob Davis
Ambulance Department		
Non-emergency Base Rate		\$400.00
Basic Life Support-Base Rate		\$650.00
Basic Life Support-Mileage		\$15.00 per loaded mile
Advanced Life Support-Base Rate		\$950.00
Advanced Life Support-Rate 2		\$1,050.00
Township/City Charge		\$10.00 per capita
Public Works		
Mowing/Weed Control		\$50.00 1 <sup>st</sup> time
Mowing/Weed Control		100.00 each time after
Snow Removal		\$100.00 per hour
Administrative Fees		
Copies Black and White		\$ .25 per page
Copies-Color		\$ 1.00 per page
Faxes		\$1.00 per page
Mileage reimbursement rate		\$ .57 cents/mile
Meal reimbursement	Breakfast	\$ 10.00
	Lunch	\$ 15.00
	Dinner	\$ 20.00
Licenses		
Animal License		\$5.00 annually
ATV permit		\$10.00 annually
Planning and Zoning		
Building Permit		\$25.00
Conditional Use		\$100.00
Variance		\$100.00
Rezoning of property		\$100.00
Street vacation		\$150.00
Failure to obtain building permit		3 x's the building rate fee
Community Center		
Rental fee		\$40.00
Rental fee with kitchen		\$50.00
Alcohol License and permits		
On-Sale License		\$1,050.00 Annual
Off-Sale License		\$ 100.00 Annual
3.2 Malt Liquor On-Sale		\$ 75.00 Annual
3.2 Malt Liquor Off-Sale		\$ 25.00 Annual
Temporary Liquor License		\$ 10.00 per day
Park Fees		

Kuhar Park Campground Rent

\$ 10.00 per night

Shelter rentals

\$ No charge

Passed and Adopted by the City Council on this 12<sup>th</sup> day of January, 2015.

On motion by Knutson, seconded by Neperman, the council voted unanimously to approve donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$9,150.22.

On motion by Neperman, seconded by Knutson, the council voted unanimously to approve paying Commercial Club dues of \$50 for 2015.

On motion by Sik, seconded by Knutson, the council voted unanimously to approve paying Nick Anderson normal wages for time spent for his clinical ridealongs with North Memorial Ambulance Service while he is taking his EMT class.

There being no further business the meeting was adjourned.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

---

---

A Regular Meeting of the  
Lamberton City Council  
February 9, 2015

The regular meeting of the City Council of the City of Lamberton was held on Monday, February 9th, 2015, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Dave Irlbeck, Terry Neperman, Darrell Knutson and Lydell Sik.

On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve the minutes of the January meeting.

Jeff Gladdis of Western Community Action was present for a final hearing on the Small Cities Housing Rehabilitation Grant. It was noted that 11 house in Lamberton, and 10 houses in Walnut Grove were completed during this second round of funding. \$404,953 in grant money was spent and Western Community Action was able to leverage other programs to bring the total of the project to \$509,589. Together with the first round of the program that means that in the last four year over \$1,000,000 was spent on housing rehabilitation in Lamberton and Walnut Grove.

On motion by Sik, seconded by Knutson, the council voted unanimously to approve claims #12702 through #12758 in the amount of \$53,127.20.

Dawn Giese of Valley View Manor was unable to attend the meeting, but had provided the council with the latest financial report and noted that the census was 39 at the end of January. . The possible buyers are requesting an extension of time to review the due diligence material that they are receiving on the operation of the nursing home.

Ken Arnoldi asked the council to consider providing a break on his city utility bill for when he had a toilet that was leaking while he was out of town and the amount was considerably higher than normal. On motion by Neperman, seconded by Knutson, the council voted unanimously to reduce the excess part of the bill in half. These types of matters will be looked at on a case by case basis as has happened in the past.

The Lions park and trail committee met on January 27<sup>th</sup> to review a survey that had been conducted regarding a trail to Kuhar Park and improvements in the park. The results indicated that of the people that responded positively to the survey they wanted improvements made to the park rather than to a trail. It was therefore decided to begin working on park improvements. A meeting inviting the public to attend will be scheduled for March 2<sup>nd</sup>. What type of improvements will be discussed and various committee will be set up to organize and work on the project. It was noted that a meeting with a representative of the MN DNR is scheduled for February 18<sup>th</sup>

to view the park and find out what assistance the DNR may be able to provide regarding improvements.

A letter from the Redwood County Assessor's Office regarding the Board of Review and a training class that will be held on March 26<sup>th</sup> was presented to the council. At this time no one indicated that they would attend the training.

The council discussed how the swimming pool will be managed this summer since it had been decided to have co-managers. This will be discussed with Sarah Schaffran and then an ad will be placed to ask for applications for a co-manager to work with her and for lifeguards and Water Safety instructors for this summer. Wade Wellner was asked to check with the Jody Dahms and Quality Pools to see that a number of items such as the skimmer system is working, the crack in the wading pool is repaired and the possibility of a heater for the wading pool is checked on. The status of the climbing wall will also be checked on.

Wade Wellner gave the Maintenance report. A water service line break was repaired on Ash Street. The Ash Street sewer line was also cleaned out and televised. Dave Baumann had requested the city to help pay for when he had his service cleaned. He will be asked to attend the next meeting. A couple trees on the Ash Street boulevard were removed. Wellner noted that there have been some snow birds when plowing but it has not been bad.

The Police Report was given by Chief Hacker. There were 401 incident reports in 2014 with about a quarter of those being traffic stops. The had attended training in Mankato and said the class was very helpful and hopes to attend next year. MN West is redoing their training program for police officers and he will let the council know what is happening when this is finalized. He was asked to check on a property where a dog has been defecating on the public sidewalk, to check on a property with a number of vehicles to make sure they are all licensed and asked to make sure that he is patrolling when school is let out in the afternoon. He asked the council to consider giving him a raise. On motion by Sik, seconded by Irlbeck, the council unanimously approved raising his pay rate to \$20.00 per hour.

The special assessment appeal of Ryan and Wendy Wondercheck was held in District Court on Tuesday, January 20<sup>th</sup>. The judge has taken the matter under advisement.

Bob Edwards asked about the possibility of putting pinball games and other machines in the old Pfarrs TV building. The council did not have a problem with this as long as there is adequate supervision.

Kim Robinson asked the council to consider applying the \$25 permit fee for a fence that she paid to be applied to her water bill, since she has not been able to install the fence. The council stated that that would be done as long as

she understands that in the future if she wants to put up a fence she would have to reapply for the permit.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$50,229.75.

The council was presented a letter from Brian Kletscher of Highwater Ethanol, LLC, informing the city that the Solid Waste Bonds sponsored by the city in 2008, have been paid in full by Highwater Ethanol, LLC in October, 2014. The letter also thanked the city for this assistance.

There being no further business the meeting was adjourned.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

---

---

A Regular Meeting of the  
Lamberton City Council  
March 9, 2015

The regular meeting of the City Council of the City of Lamberton was held on Monday, March 9th, 2015, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Dave Irlbeck, Darrell Knutson, Lydell Sik and Clerk Flaig. Councilmember Terry Neperman was absent.

On motion by Sik, seconded by Knutson, the council voted unanimously to approve the minutes of the February meeting.

On motion by Irlbeck, seconded by Knutson, the council voted unanimously to approve claims #12779 through #12830 in the amount of \$66,243.91.

Dawn Giese of Valley View Manor was unable to attend the meeting, but had provided the council with the latest financial report and noted that the census was 39 at the end of February.

Tim Helmer asked the council to consider providing a break on his city utility bill for when he had a toilet that was leaking in the basement of the grocery store and the amount was considerably higher than normal. On motion by Irlbeck, seconded by Knutson, the council voted unanimously to reduce the excess part of the bill in half.

Dave Baumann was present to ask the council to consider paying for the clean out of his sewer line. He had the line cleaned a number of times because of backups but this did not solve the problem. The city did televise the main and tree roots were found in the main. On motion by Sik, seconded by Irlbeck, the council voted unanimously to pay this bill. He also mentioned that the security light at the pool is cycling on and off in the evenings.

John Mitchell the Redwood County Environmental Services Director was present to talk to the council about the Redwood/Renville Solid Waste Authority(RRRSWA). A new material recovery and transfer facility is being built in Redwood Falls and the new building should be completed in September 2015. The new facility will take in all the recyclables for both Redwood and Renville County, and once the Renville County Landfill closes in 2017 will act as a transfer station for Municipal Solid Waste (MSW). He explained that funding for the project includes a grant from the State of Minnesota and equal funding from both counties. The solid waste assessment will increase to help pay for the building and the cost of operation. There will also be expanded services and special collections for both counties. The RRRSWA will provide 96 gallon carts to all households for the collection of recyclable material. Single stream recycling will be used and all material to be recycled will go into the



cart. There will no longer be a need to sort and separate the material. He asked the city to make sure that any new garbage contract included language that the hauler must take garbage to the site designated by Redwood County. He also talked to the council about dilapidated buildings. Last year the county paid the major share of the cost of taking down two tax forfeited properties in Lamberton as well as some other buildings in the county. He encouraged the city to work at removing these types of building before they come up for tax sale.

A notice from the Redwood County Assessor's Office was presented to the council which stated that the Board of Review/Open Book meeting will be held at the Assessor's Office at the Government Center in Redwood Falls on April 15<sup>th</sup> at 10:00 am.

A safety loss control meeting sponsored by the League of MN Cities will be held April 1<sup>st</sup> at Jackpot Junction.

The clerk was instructed to line up appliance and electronic pickup as well as a Spring Clean Up day for the first part of May.

Wade Wellner gave the Maintenance report. He has been talking to Jodi Dahms, the pool consultant, about the proposed climbing wall for the swimming pool and to Quality Pool about fixing leaks in the wading pool and some other issues at the pool. A replacement tube for the slide is being ordered. Some additional trees on the Ash Street boulevard will be removed soon. They will start sweeping streets soon and grading alleys as soon as they are dry enough to work. He informed the council that the Water and Wastewater Conference he attended was very informative and thanked the council for allowing him to attend. The question on wages for the swimming pool was brought up and the council decided to meet with Sarah Schaffran to get her input on this matter. At this point no one has applied for the swimming pool Co-Manager position. On motion by Irlbeck, seconded by Sik, the council unanimously voted to approve the maintenance report.

Police Chief Hacker was unable to attend the meeting.

Wade also talked to the council about the Ambulance Service. Last year the service worked hard to recruit new members to the service. There were new members that joined but these were offset by members leaving and the service needs more members. The association will make a push this summer to get new members.

The council was informed that the City has been notified that the City will need to complete a well head protection plan by September 26, 2017. An initial meeting with the Department of Health is scheduled for March 30<sup>th</sup>. A representative from MN Rural Water Association will also be present.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve a zoning permit submitted by Linda Nielsen for a fence.

About a dozen people met on March 2<sup>nd</sup> to form the Kuhar Park Advisory Committee. Background on what has taken place was presented as well as the results from the community survey about the park and trails. A mission statement for the group was presented: Kuhar Park meets the community's need to connect with nature, gather with family, friends and play together. Officers and committee chair were established: Char Graff as Chair, Ron Kelsey as Vice Chair, Kelly Pfarr as Secretary, Steve Flaig as Treasurer, Promotion Chair Joe Dietl, Fundraising Chair Brian Pfarr, Work Crew Co-chairs Bill Schaffran and Dave Irlbeck and the Executive Committee overseeing Finances. The next meeting was set for March 23<sup>rd</sup>.

On motion by Knutson, seconded by Sik, the council voted unanimously to approve donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$3,671.79.

On motion by Irlbeck seconded by Sik, the council voted unanimously to approve a bill submitted by Bill Schaffran in the amount of \$60.00.

The council briefly discussed employee wages and this will again be discussed at the April meeting when all members are present.

There being no further business the meeting was adjourned.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

---

---

A Regular Meeting of the  
Lamberton City Council  
April 13, 2015

The regular meeting of the City Council of the City of Lamberton was held on Monday, April 13th, 2015, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Dave Irlbeck, Terry Neperman, Darrell Knutson, Lydell Sik and Clerk Flaig.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve the minutes of the March meeting.

On motion by Neperman, seconded by Knutson, the council voted unanimously to approve claims #12857 through #12910 in the amount of \$29,820.77.

Dawn Giese of Valley View Manor along with Board member Matt Grunewald reported that the census at the end of March was 38. It was noted that a heat exchanger and washing machine need to be replaced. The company proposing to purchase VVM has asked for a time extension.

Sal Stillo told the council that his water usage was over 4,000 gallons last month and he was the only person in the house. The council started questioning him about the possibility of leaks and asked if the city download information from his meter to help see why it was more than normal. He told the council to forget about checking and left.

Police Chief Hacker asked the council to approve paying for fees to join the Minnesota Chiefs of Police Association in the amount of \$165.00. He also asked about taking other courses that he needs to maintain his POST certification as a police officer. On motion by Neperman, seconded by Knutson, the council voted unanimously to approve payment for the training courses need to maintain his license and to reimburse him for the \$165.00 for the MCOFA dues. He also updated the council on traffic stops and other police business for the past month. On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve the police report.

Kim Robinson was present to talk to the council about her disconnect notice on her delinquent water bill. She stated that she has been making payments but she has not been able to pay the entire bill because the city is not letting her operate her animal shelter business out of her house. After some discussion Mayor Schaffran said that he would pay her delinquent bill but she would need to keep the bill current in the future or the service would be shut off with no exceptions.

The council was reminded that the Board of Review/Open Book meeting will be held at the Assessor's Office at the Government Center in Redwood Falls on April 15<sup>th</sup> at 10:00 am.

On a motion by Neperman, seconded by Sik, the council voted unanimously to approve the application of Kelly Juhnke for a fence at her property at 205 2<sup>nd</sup> Ave West.

On a motion by Irlbeck, seconded by Knutson, the council voted unanimously to approve the application of Brian Keairnes to approve the application for an enclosed patio for the house at 607 S Hemlock Street.

The city had received information from SW Dust Treatment, Inc. for dust control. It was decided to continue to do the same amount of dust control as in previous years.

The council was informed that the appliance and electronic pickup is scheduled for May 9<sup>th</sup> and the Spring Clean Up day is set for May 2<sup>nd</sup>.

Wade Wellner was unable to attend the meeting.

There were two applications for the position to Co-Manage the swimming pool. After reviewing the applications the council on a motion by Neperman, seconded by Irlbeck, voted unanimously to hire Kalea Thompson for this position. On motion by Knutson, seconded by Neperman, the council unanimously voted to approve a wage rate of \$11.00 to start with the possibility of higher pay if additional qualifications are obtained.

Mayor Schaffran informed the council that a clean-up day for Kuhar Park has been scheduled for April 18<sup>th</sup> starting a 9:00 am. Pick up of branches and rocks will take place on that day so the back area of the park can be mowed on a regular basis. The roads in the back will have crushed rock put on them. The Kuhar Advisory Committee is working on a plan for more park improvements that may include bathrooms, additional campsites, river cleanup, fishing pier and canoe launch area.

David Matter had asked if the council would be willing to sell the vacant lot next to his property. They decided that they would considerate an offer and he should make a proposal to the council.

The council discussed needed street improvements. The clerk is to contact Bolton and Menk, Inc. to have them meet with the council regarding this work.

Councilmember Sik introduced the following resolution and moved for its adoption, upon which motion was seconded by Councilmember Knutson:

RESOLUTION ADOPTING THE MINNESOTA GENERAL RECORDS RETENTION  
SCHEDULE FOR CITIES

WHEREAS, to comply with the Records Management Statute MS 138.17, it is necessary to adopt a plan for managing governmental records including the proper retention and disposal of municipal records; and

WHEREAS, the Records Management Statute MS 138.17 establishes the Records Disposition Panel and requires all government entities to follow an orderly process in disposing of government information; and

WHEREAS, the State of Minnesota has approved for use by all Minnesota Cities the "Minnesota General Records Retention Schedule for Cities" which authorizes cities adopting said schedule an orderly method of disposing of municipal records; and

WHEREAS, the "Minnesota General Records Retention Schedule for Cities" is regularly updated.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Lamberton, Minnesota adopts the Minnesota General Records Retention schedule and directs the City Clerk to notify the Minnesota Historical Society/State Archives Department.

BE IT FURTHER RESOLVED that following state approval, City Departments are directed to provide for retention and destruction of records as set forth in said schedule and its subsequent revisions.

Upon vote being taken thereon, the following voted in favor thereof: Schaffran, Knutson, Irlbeck, Neperman and Sik. The following voted against the same: None. Whereupon the Resolution was declared duly passed and adopted.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$19,202.37.

On a motion by Neperman, seconded by Knutson, the council voted unanimously to approve an amendment to the VVM purchase agreement to allow the purchaser until May 28<sup>th</sup>, 2015 to make a decision regarding the sale.

The council briefly discussed employee wages and on motion by Irlbeck, seconded by Sik, the council voted unanimously to approve a pay increase to Clerk Flaig of \$1.50 per hour.

On a motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve a bill from Verizon Wireless in the amount of \$35.01 for the police wireless and Batteries Plus in the amount of \$73.44 for the Fire Department.

There were discussions on work that needs to be done at the swimming pool. On motion by Knutson, seconded by Sik, the council voted unanimously

to have staff contact Quality Pool and have them check these things out when they come back to work on the pool.

There being no further business the meeting was adjourned.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

---

---

A Regular Meeting of the  
Lamberton City Council  
May 11, 2015

The regular meeting of the City Council of the City of Lamberton was held on Monday, May 11th, 2015, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Dave Irlbeck, Terry Neperman, Darrell Knutson, Lydell Sik and Clerk Flaig.

On motion by Sik, seconded by Irlbeck, the council voted unanimously to approve the minutes of the April meeting.

On motion by Neperman, seconded by Sik, the council voted unanimously to approve claims #12931 through #12981 in the amount of \$74,671.34.

Paul and Barb Lagrue were present to talk to the council about a recent water bill. A toilet was leaking during a period of time when they were gone and this resulted in a large bill. The toilet is now shut off. On motion by Sik, seconded by Irlbeck the council unanimously approved adjusting the water bill.

The council received a written report from Dawn Giese of Valley View Manor as she was unable to attend the meeting. There were 38 residents at the end of April. A tornado drill was held in April with no issues noted. There was a roof leak in a resident room which has been fixed. A Case Mix review took place in April and National Nursing Home week is May 10<sup>th</sup> through the 16<sup>th</sup> with activities being planned for the week.

Bob Krinke and Richard Weedman of the Lamberton Lions Club were present to talk to the council about work being done in Kuhar Park. The Lions Club would like to have the city use part of the \$10,000 that they donated to the city for repairs on the park shelters. A motion was made by Neperman, seconded by Knutson to pay for the material to repair the middle and front shelter using Lions money. The Lamberton Fire Department has indicated that they will do the work on fixing the front shelters. The motion carried. Estimates from Jason Schultz and John Derickson were received for putting on a metal roof and other various repair items for the back shelter. On motion by Sik, seconded by Irlbeck, the council voted unanimously to have Jason Schultz do the work on the back shelter using the Lions money.

Police Chief Hacker gave the police report. There was an incident at C & N that was taken care of and he also reported that a dog had bitten his leg while he was investigating a dog running at large. He explained the dangerous dog ordinance to the owner and the owner has agreed to have the dog removed

from Lamberton. On motion by Knutson, seconded by Irlbeck, the council voted unanimously to approve the police report.

Lisa Jenniges was present to inform the council that she is in the process of purchasing C & N Saloon. On a motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve the application of LJ's on Main, LLC for an On-Sale and Off-Sale Liquor License effective from June 1, 2015 to December 31, 2015. On a motion by Sik, seconded by Irlbeck, the council voted unanimously to prorate the cost of the On-Sale License for 7 months.

Wade Wellner gave the maintenance report. There is a sinkhole on 3<sup>rd</sup> Avenue that needs to be fixed. The city crew has been doing quite a lot of work cleaning up Kuhar Park. The new slide tube is being installed at the swimming pool. The climbing wall has just arrived. A person that needs to put in some community service hours will be manning the brush site when it is open. Some warranty work needs to be done on the street sweeper. Wade brought up some information regarding new mower pricing. The council asked that additional prices be obtained for the next meeting. Regarding the Ambulance Service, he asked if he could hire someone to help with the Ambulance paperwork and filing. On motion by Knutson, seconded by Neperman, the council approved this request and his report.

Mayor Schaffran informed the council that a clean-up day for Kuhar Park has been scheduled for the evening of May 14<sup>th</sup>. Trees that needed to be cut down will have been dropped earlier in the week and people will be needed to clean up the area.

Forrest Benz and LaMoine Nickel were present to talk to the council about the large number of vacant blighted houses and nuisance lots in town. They asked the city to start working on cleaning these up and getting rid of the vacant houses. Mayor Schaffran stated that a number of years ago the city council did not want to spend money removing vacant dilapidated house so it has been awhile since the city removed any. Last year the city assisted the county in removing two tax forfeited properties. Also the city has not done a general city wide inspection and enforces the nuisance ordinance when it receives a complaint regarding a property. Benz and Nickel felt that the city should start enforcing this city wide rather than wait for complaints, and that the city needs to start removing derelict houses before that matter gets worse. The City Clerk is to check on houses coming up for tax forfeiture this year and report back to the council.

The council was presented a list of the people that signed up for Spring Clean Up and for the Electronics and appliance pickup.

Mayor Schaffran mentioned that Sara Schaffran would like the council to consider giving her a raise. There is an automatic 25 cent increase that all



returning seasonal swimming pool employees will receive and the council decided not to give any additional raises.

Clerk Flaig mentioned that money is budgeted for replacing the roof on the Community Center. The council approved proceeding with getting proposals to do this work and have this presented at the next meeting.

On motion by Knutson, seconded by Neperman, the council approved having the Mayor and Clerk sign new agreement forms for the city 457 retirement plan. There is a new company handling the administration of the plan which requires new documents.

David Matter made an offer of \$1,500 for the vacant lot next to his property. On motion by Sik, seconded by Knutson, the Council voted unanimously to sell the lot for \$1,500 and to have him pay all legal costs to transfer the property.

Fire Chief Tom Neperman informed the council that the department has purchased four new sets of turnout gear. The department had received a grant in the amount of \$2,500 for turn out gear and these needed to be purchased and documents submitted to the DNR by June 1<sup>st</sup>. The Lamberton Fire Relief Association will be donating the local matching share amount to the city. On motion by Irlbeck, seconded by Knutson, the council approved the Fire Department report.

On motion by Sik, seconded by Knutson, the council voted unanimously to approve donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$3,549.25.

There being no further business the meeting was adjourned.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

---

---

A Regular Meeting of the  
Lamberton City Council  
June 8, 2015

The regular meeting of the City Council of the City of Lamberton was held on June 8, 2015, in the City Office at 7:00 pm.

Members present for all or some of the meeting were Mayor Bill Schaffran, Councilmembers Dave Irlbeck, Terry Neperman, Darrell Knutson, Lydell Sik and Clerk Flaig.

On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve the minutes of the May meeting.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to withhold payment to Pyramide USA for a climbing wall in the amount of \$4,580 until the permit for the climbing wall has been approved by the state. On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve the remaining claims #12998 through #13052 in the amount of \$46,611.47.

Jeff Strock, representing St. Joseph's Catholic Church was present to talk to the council about a recent water bill. A toilet was leaking during a period of time at the church which resulted in a large bill. The toilet has been fixed. On motion by Sik, seconded by Irlbeck the council unanimously approved adjusting the water bill.

Tim Bird was present to talk to the council about potholes in the street by his house and to inquire about the plans that the city has regarding dilapidated houses.

Joel Stencil of Eide Bailly presented the audited 2014 City financial statements to the council. It was noted that the general fund balance was down because of paying off the note on a fire truck and a transfer to the nursing home of \$120,000 for bond expenses. On motion by Neperman, seconded by Sik, the council voted unanimously to approve the 2014 Financial Statements.

There was no VVM report.

Police Chief Hacker gave the police report. He report that there had been a number of dog related issues and that he was working at cases of dogs running at large and not having licenses. He also put a notice on the Police Department Facebook page that it is illegal to blow grass clippings into the street. On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve the police report.

On motion by Sik, seconded by Neperman, the council voted unanimously to approve a house addition for Jennifer Benedict.

On motion by Irlbeck, seconded by Sik, the council voted to approve a Beer Garden permit request by the American Legion Club for June 27<sup>th</sup>, 2015.

The council was informed that the investor group proposing to buy the nursing home would like to move ahead with the purchase, but no additional information has been received.

On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$3,549.25.

The council was informed of the tax forfeited property that will be coming up for sale this year. The city will consider purchasing some of these to remove dilapidated houses.

The council received two bills from Schultz Construction. On motion by Irlbeck, seconded by Sik, the council voted unanimously, to approve paying these bills: \$1,100 for labor on fixing the back shelter at Kuhar Park and \$145 for concrete work at the swimming pool.

Joe Williams had asked about the possibility of the city selling the grader and other surplus material. The city will inventory the items and present the list to the council at the July meeting.

There was discussion on free or reduced passes for the swimming pool. It was decided not to do this at this time.

County Commissioner Jim Salfer was present for the meeting and talked to the council about a wide range of county issues. Some of these included ATV's on county roads, road and bridge construction schedules and the new recycling center.

Wade Wellner gave the maintenance report. There were broken pipes on both the main and wading pools which delayed the opening of the pools. The heater for the wading pool has been installed and Quality Pool has worked at fixing the cracks in the pool. The wading pool appears to be maintaining its water level. The automatic water fill for the main pool has been installed. The climbing wall for the pool is here, but the city is waiting for the permit from the state before installation. He is waiting for a pallet of patching compound to repair potholes. He informed the council about the wellhead protection plan that is being worked on. The volleyball posts in Central Park have been reset for a wider net. Wade brought up information regarding new mower pricing. On a motion by Sik, seconded by Knutson the council voted unanimously to purchase a mower from Lyon County Implement for \$8,000. The roof

replacement for the Community Center may be delayed to help pay for the mower. On motion by Knutson, seconded by Neperman, the council approved his report.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve a bill from Alex Air Apparatus in the amount of \$365.21 for fire gloves and forcible entry tools that had been dropped off by Fire Chief Tom Neperman.

There being no further business the meeting was adjourned.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

---

---

A Regular Meeting of the  
Lamberton City Council  
July 13, 2015

The regular meeting of the City Council of the City of Lamberton was held on July 13, 2015, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Dave Irlbeck, Darrell Knutson, Lydell Sik and Clerk Flaig. Councilmember Neperman was absent.

On motion by Knutson, seconded by Irlbeck, the council voted unanimously to approve the minutes of the June meeting.

On motion by Irlbeck, seconded by Knutson, the council voted unanimously to approve claims #13077 through #13132 in the amount of \$76,819.78.

Dawn Giese gave the Valley View Manor report to the council. At the end of June there were 35 residents at VVM. Staff and residents would like a meeting regarding the proposed sale of the home. The city will contact the buyers to try to have them set up a meeting. On motion by Irlbeck, seconded by Sik, the Council voted unanimously to approve the VVM report.

Police Chief Hacker gave the police report. He had been on vacation and just recently returned. Redwood County and part-time offices had handled a number of incidents while he was gone. He will be attending the funeral of a friend who was a former police officer in Gaylord on Thursday. Part-time officer Troy Griffith is available to fill in more often for the city. He may need some additional equipment. On motion by Sik, seconded by Knutson, the council voted unanimously to approve the police report.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve a storage shed for Craig Batalden.

Lisa Jenniges to ask about the possibility of having a beer garden and band in an outside area by LJ's on Main during Hot Iron Days. The council told her that access would have to be controlled by a fence and she would need to talk to the neighboring property owners as to where the fence could go. She will do some additional checking and check back with the council at the August meeting. She also inquired about the possibility of purchasing the parking lot on the north side of the building from the city. The council indicated that they may be willing to sell.

The Council was updated on work being done in Kuhar Park. The city will have crush rock spread on the park roads to give them a better surface. There will be a park celebration in August at the park to show the work that has been done and the plans for the future of the park. More tree will need to

be cut down and cleaned up. A cleanup day will be scheduled for next week. The council voiced concern as to cutting down more trees while there are piles of logs in still in the park.

The council was informed of the costs for a number of items that have or will be done at the swimming pool. The council would like to know how much money the swimming pool committee has and if they would cover most of these expenses.

Wade Wellner gave the maintenance report. The climbing wall at the pool should be installed this week. Catch basins have been cleaned out from the recent storms. He is still working on the list of salvage and surplus items. There is a tree by Ray Gorders that is leaning out over the street that may need to be cut down. There are additional boulevard trees that are dead or dying that need to be removed. Darrell Graff has water that stays in the gutter by his driveway after rain storms. The council discussed this matter and gave permission to have holes drilled in the gutter to allow the water to drain. The new mower has arrived. On motion by Knutson, seconded by Sik, the council unanimously approved his report.

On motion by Sik, seconded by Irlbeck, the council voted unanimously to approve donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$3,542.76.

The council was informed of the tax forfeited property that will be coming up for sale this year. There lots are parcel #83-023-3170 owned by Roger Jenniges, parcel #83-200-1160 owned by David Dauer and parcel #83-533-0200 owned by Charles Amsden. On motion by Irlbeck, seconded by Sik, the council voted unanimously, to approve the classification and sale of these properties by the county.

The Council on a motion by Irlbeck, seconded by Knutson, approved the closing of Douglas Street for the Hot Iron Day celebration and to pay for the portable bathrooms for the celebration.

Mayor Schaffran will contact the Clara City Telephone Company about the cable TV system. Many of the channels don't get a signal on a regular basis.

Feral cats were also discussed.

There being no further business the meeting was adjourned.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

---

---

A Regular Meeting of the  
Lamberton City Council  
August 10, 2015

The regular meeting of the City Council of the City of Lamberton was held on August 10, 2015, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Dave Irlbeck, Darrell Knutson, Terry Neperman, Lydell Sik and Clerk Flaig.

On motion by Sik, seconded by Irlbeck, the council voted unanimously to approve the minutes of the July meeting.

On motion by Knutson, seconded by Neperman, the council voted unanimously to approve claims #13151 through #13208 in the amount of \$48,187.04.

There was no VVM report. The council was presented with last month's P and L Statement and it was noted that at the end of July there were 35 residents at VVM. The new buyer's had meet with staff earlier in the day. PERA will have a person on hand to meet with staff on Tuesday. The buyer requested and the city approved moving the proposed closing date to September 1<sup>st</sup>.

Police Chief Hacker is on vacation and there was no police report.

The council was presented with notification from the Department of Health officially approving the climbing wall at the pool. A float rope will need to be added. He did check the rest of the pool and took water readings. He noted that the water clarity was very good and that all the readings were good.

State Demographer estimates were presented to the council. The population estimate is 810 with a household estimate of 365.

The County Board of Commissioners has requested a city representative attend the Commissioner meeting on August 18<sup>th</sup> to discuss tax forfeited property that will be coming up for sale this year. A councilmember will attend.

The council discussed the Kuhar Park Celebration that will be held on August 14<sup>th</sup>. It was noted that the DNR has installed the boat landing and a refurbished dock on the river.

On motion by Neperman, seconded by Knutson, the council unanimously approved a beer garden for LJ's on Main during Hot Iron Days.

Wade Wellner gave the maintenance report. He presented a list of surplus property to the council. On motion by Irlbeck, seconded by Neperman the council unanimously approved offering for sale the surplus property. He did talk about the Health Department inspection of the climbing wall and the pool. Notices have been posted on some of the abandon property. A quote was received form Caldwell Asphalt for seal coating. The city also received a quote from Bargin Inc. for applying a product called Replay to the streets. On motion by Knutson, seconded by Sik, the council voted unanimously to have Caldwell Asphalt do the seal coating. The city will drill the gutter by Darrell Graff's driveway so water can drain. On motion by Irlbeck, seconded by Sik, the council unanimously approved his report.

Linda Horning was present about her water bill. She had a toilet that was leaking and asked if the city could reduce the cost. Motion by Sik, seconded by Irlbeck, and unanimously approved to reduce the cost by one half of the excess amount.

Tom Anderson requested the use of the city property by the old Lamberton Drug Store when he holds an auction there. The council approved allowing him to use the property.

It was noted that the EDA will proceed with putting electricity in the Southside Second Addition.

On motion by Neperman, seconded by Knutson, the council voted unanimously to approve donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$5,187.89.

Mayor Schaffran had contacted the Clara City Telephone Company about the cable TV system.

The Council recessed the regular meeting at 8:00 pm to hold a hearing on the proposal to change the zoning of parcel 83-023-3142 in the Southwest Corner of Lot 3, Section 23, Township 109, Range 37 from "R1" Residential to "C-1" Commercial. This property is owned by Orlando Meyer. People attending the meeting were Dale Skow, Greg Painter, Orlando Meyer and Dan and Sara Kronbach. If approved the property would be acquired by Dan Kronbach and a building would be built on the site that would be used for working on semi tractors. Neighboring residents were concerned about the crepe of commercial property into residential areas. It was noted that the parcel is located on CSAH 6 and is immediately adjacent to existing Commercial property. The hearing was adjourned at 8:15 pm and the council resumed the regular meeting.

On motion by Sik, seconded by Irlbeck, to amend the Zoning Ordinance to change the designation of parcel 83-023-3142 from Residential to Commercial. The motion passed unanimously.



There being no further business the meeting was adjourned.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

---

---

A Special Meeting of the  
Lamberton City Council  
August 31 2015  
7:00 pm  
City Office

A Special Meeting of the Lamberton City Council was held on Monday, August 31, 2015, at 7:00 pm in the Lamberton City Office. Members present were Mayor Bill Schaffran; Councilmembers Dave Irlbeck, Terry Neperman, Darrell Knutson, Lydell Sik; and Clerk Flaig.

City Attorney Paul Muskie was present to discuss the closing of the sale of the Valley View Manor Nursing Home scheduled for September 1<sup>st</sup>, 2015. There are a number of issues that are being worked out or need council approval for the sale to take place at that time.

The original dollar amount to subtracted from the sale price for employee benefits that are to be transferred to the new owners are figures at \$210,720.79. This is for vacation, sick leave, extended sick leave and PTO. Some of the amount are firm and will need to paid out. However, some of the benefits are set up so that if the employee does not use them they are lost and the employer is not responsible for the benefit cost. Therefore, it is highly unlikely that all employees would be taking all of their sick leave. The new owners have agreed to reduce the payout amount to \$127,105.82.

The purchasers bank is concerned about a fuel oil storage tank that was removed in the early 1990's and wants an environmental review to insure that no vapors are leaking into the building. They also want a radon test completed in the building. They have requested that \$40,000 be set aside in escrow account to cover the cost of these tests. The new owners have suggested that the city aside \$20,000 for this escrow and they would also set aside \$20,000. These amounts would be set side at closing and the remaining balance would be paid out after the tests have been completed.

The broker that lined up the new owners believes that he should receive \$168,000 which is 10 percent of the sale amount. Ten percent was the original amount covered in the agreement with the broker. However, the agreement also stated that the sale price needed to be \$1,900,000. The council agreed to the lower price when the city received an e-mail from the broker stating that his commission would be five percent or \$84,000. We have the e-mail on file and that is the amount set in the closing documents.

Attorney Muskie presented the council with a deed conveying the real property to Lamberton Realty LLC and asked the council to approve the sale. Councilmember Neperman moved that the following resolution be approved by the City Council. The motion was seconded by Councilmember Irlbeck.

RESOLUTION AUTHORIZING CONVEYANCE OF REAL ESTATE

WHEREAS, the City of Lamberton previously entered into that certain Asset Purchase Agreement dated December 16, 2014, with JFF of Valley View, LLC, as Buyer, for the sale of the real estate described on Exhibit "A" attached; and,

WHEREAS, pursuant to the terms of said Asset Purchase Agreement, JFF of Valley View, LLC, has assigned its right to purchase said real estate to Lamberton Realty LLC; and,

WHEREAS, the City of Lamberton desires to close the sale of such real estate according to the terms of the Asset Purchase Agreement.

NOW THEREFORE, be it resolved by the City Council of the City of Lamberton, Redwood County, Minnesota,

I.

That the sale of such real estate to Lamberton Realty, LLC, is hereby approved.

II.

That the Mayor and City Clerk are authorized and directed to execute a Limited Warranty Deed on behalf of the City of Lamberton conveying the above-described real estate to Lamberton Realty, LLC.

Upon vote being taken the council voted unanimously to adopt the above resolution.

Attorney Muskie presented a number of other documents need for the closing that the Council needed to review and approve. On motion by Knutson, seconded by Sik, the Council voted unanimously to approve the following documents related to the VVM sale.

Bill of Sale

Transition and Management Agreement

Account Pledge Agreement (Environmental Reserve)

Assumption Agreement (Employee Benefits)

Assignment and Assumption Agreement (Residency Agreements and Security Deposits)

There being no further business the meeting was adjourned.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

---

---

A Regular Meeting of the  
Lamberton City Council  
September 14, 2015

The regular meeting of the City Council of the City of Lamberton was held on September 14, 2015, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Dave Irlbeck, Darrell Knutson, Terry Neperman, Lydell Sik and Clerk Flaig.

On motion by Sik, seconded by Neperman, the council voted unanimously to approve the minutes of the August meeting.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve claims #13231 through #13289 in the amount of \$70799.50.

Kim Robinson was present to talk to the council about feral cats that are living by her and her neighbor's property. She believes that the cats have fleas and when they are on her property they infest the kennels and she has to then spend a lot of money to eliminate the fleas. Carol Palthen, who is a State Humane Agent attended the meeting with Ms. Robinson. Bill Schaffran stated that he has live trapped animals in this area and he will continue to trap animals but he will not set traps on her property. She also stated that she will be fumigating her house and during that time all her animals will be outside the house. The council reminded Ms Robinson to purchase animal licenses for all her animals.

Police Chief Hacker reported that he is presently dealing with a potentially dangerous dog designation and a local panel that will include councilmembers will need to review this process. He also talked about Hot Iron Days activities. There is a problem with the police office computer and he asked about trying to get it fixed or to get a new one. The council told him to discuss this with the clerk and purchase a new computer.

Paul Bellig was present to talk to the council about the possibility of being annexed to the city. His house is presently located in the township and he is concerned about the condition of his septic system and would like to be able to hook up to the city system. Because of the location of his property two other parcels would need to be included in the annexation and this would drive the cost of annexation higher. On motion by Irlbeck, seconded by Neperman, the council voted unanimously to work with him on funding the cost of annexation if he chooses to proceed.

The council was informed that the Park Committee was pleased with the turn out for the Kuhar Park Celebration and will start working on updating the park plan and that will be used to apply for grants for park improvements.

Wade Wellner gave the maintenance report. He asked the council about joining MNWarn which is an organization started by MN Rural Water to help utilities that are affected by manmade or natural disasters. It is a mutual aid system for public utilities. The holes have been drilled in the gutter by Darrell Graff's and this seems to be allowing the water to drain. On motion by Irlbeck, seconded by Knutson, the council unanimously approved his report.

Wade also informed the council that the EMT class will be starting on October 12<sup>th</sup>, and the ambulance service will be responsible for 8 slots.

Tom Neperman, Fire Chief asked the council to have the eligible firemen recertified. The council approved proceeding with this. He has not heard anything back on the FEMA grant application and therefore wanted to know what to do about replacing turnout for the department. The cost would be \$1,600 to \$1,700 for each firemen for the gear. The council approved including 5 to 6 units in the 2016 budget. There was a question on why a revised SC15 form from the relief association showed that the city needed to contribute \$8,000 in 2015 when the original showed \$0 contribution was needed. This will be checked on.

On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve a garage addition application by Dave Schultz. On motion by Knutson, seconded by Neperman, the council voted unanimously to approve the application for a kennel for Rick and Randy Hammerschmidt. On motion by Irlbeck, seconded by Knutson the council approved holding a public hearing regarding the application of Clayton Senst for a variance to construct a garage. The meeting will be held after proper notice and publication.

On motion by Knutson, seconded by Neperman, the council voted unanimously to approve donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$1,320.21.

The sale of the nursing home has been completed and the city is cooperating with the new owners until such time as they obtain their license from the MN Department of Health. A motion was introduced by Councilmember Sik, seconded by Irlbeck and passed to direct the funds from the sale of the nursing home to be used to pay the 1998 Nursing Home Bonds and directing the Mayor and Clerk to proceed with the call of the nursing home bonds on behalf of the city.

A resolution was made by Councilmember Sik, seconded by Neperman, to approve the potential sale of a lot in the Southside Second Addition and

authorizing the Mayor and Clerk to execute such documents as needed on behalf of the city.

The Council discussed the preliminary budget for 2016. On motion by Neperman, second by Irlbeck, the council unanimously approved setting the date to approve the final budget for December 14<sup>th</sup>, 2015 at 7:30 pm.

On motion by Knutson, seconded by Irlbeck, the council voted unanimously to approve the following preliminary levies for 2016:

Fund	Gross Levy
General	321,000
Library	36,000
2011 Series A GO Improvement	20,599
2013 Series B Refunding Bonds	70,142
2013 Series C Revenue Bonds	0
Total	<u>447,741</u>

This is an 8% increase from 2015. This is a preliminary levy and may be reduced at the final budget hearing in December.

There being no further business the meeting was adjourned.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

---

---

A Regular Meeting of the  
Lamberton City Council  
October 13, 2015

The regular meeting of the City Council of the City of Lamberton was held on October 13, 2015, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Lydell Sik and Clerk Flaig. Councilmember Irlbeck was absent.

On motion by Neperman, seconded by Sik, the council voted unanimously to approve the minutes of the September meeting.

On motion by Sik, seconded by Knutson, the council voted unanimously to approve claims #13317 through #13358 in the amount of \$28,538.78.

On motion by Neperman, seconded by Knutson, the council voted unanimously to approve the building permit application of Roger Anderson for a porch addition. On motion by Knutson, seconded by Sik, the council voted unanimously to approve the building permit of Robert and Jeanette Edwards for a carport.

It was noted that the group health insurance program premium will decrease for next 2016.

Outstanding matters regarding the sale of Valley View Manor include a number of outstanding invoices that need to be paid. The trustee for the nursing home bonds has been contacted and a redemption date of November 2<sup>nd</sup> has been set. On motion by Neperman, seconded by Sik, the council unanimously approved paying the invoices from before the sale date.

A city committee had reviewed the dangerous dog designation placed on a dog by the Police Chief and had upheld the designation. The dog was released to its owners with the understanding that the dog would not be allowed in the city. On motion by Sik, seconded by Knutson, the council voted not to reimburse the owner for any of the pound fees collected by the pound in Redwood Falls.

Police Chief Hacker reported that the dangerous dog that had been released to its owners had been put down by the owners. He had recently did a presentation on identity theft and has been asked to do a presentation on violence against women. He will contact New Horizon Crisis Center to see if they will assist. He asked permission to attend an active shooter class in Fairmont. This has been approved for POST credits. On motion by Knutson, seconded by Sik, the council voted unanimously to approve expenses for

attending this class. On motion by Sik, seconded by Neperman, the council voted unanimously to approve the police report.

At this time the council held a hearing to review the variance requests of Clayton Senst regarding his lot at 808 S. Birch Street. He is requesting a variance from the maximum ground coverage limitation and a variance for the side yard setback. If receiving the variance approval he would construct a garage on the lot. On motion by Knutson, seconded by Neperman, the council voted unanimously to approve the variances requested because of the unusual shape of the lot and to approve the application for building the garage.

Paul Bellig was present to talk to the council about the possibility of being annexed to the city. He is asking if the city would pay for the platting of the property that would be have to be annexed. He would pay for connecting to the city sewer on his own. Clerk Flaig was directed to talk to the City Engineer regarding this matter and to report back to the council.

The Kuhar Park Advisory Council is working on repairing and upgrading the front shelter in Kuhar Park. The support post need to be repaired or replaced, and they would like to screen in the shelter and install a counter on the west wall. On motion by Knutson, seconded by Sik, the council voted unanimously to pay for the cost of repairing the posts on the shelter. The Advisory Committee is also working on additional land acquisition and grants for park improvements.

On motion by Sik, seconded by Neperman, the council voted unanimously to approve donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$18,282.79.

On motion by Sik, seconded by Neperman, the council approved a technology support agreement with Redwood County for the police department.

A motion was made by Councilmember Sik, seconded by Neperman, to approve the building permit for Greg Benedict once the closing on the sale of a lot in the Southside Second Addition has been completed.

The tax forfeiture sale will he held on October 27<sup>th</sup>, 2015 at the Government Center in Redwood Falls. City staff will attend this sale.

There being no further business the meeting was adjourned.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

---

---



A Regular Meeting of the  
Lamberton City Council  
November 9, 2015

The regular meeting of the City Council of the City of Lamberton was held on November 9, 2015, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Lydell Sik, Dave Irlbeck and Clerk Flaig.

On motion by Sik, seconded by Irlbeck, the council voted unanimously to approve the minutes of the October meeting with the correction of changing Clayton Hubert to Clayton Senst.

On motion by Knutson, seconded by Neperman, the council voted unanimously to approve claims #13385 through #13433 in the amount of \$138,274.54.

Roger Sackett was present to ask about a refund regarding his mother's estate from VVM. The council was not aware that this had been outstanding for a number of months. On motion by Irlbeck, seconded by Knutson, the council voted unanimously to approve the payment of this account. Clerk Flaig also informed the council that the bonds had been paid off on November 2<sup>nd</sup>, and that other bills that amounted to approximately \$34,000 had been paid using city funds. There is over \$200,000 in accounts receivable still outstanding. The new owners have asked that the city prepare the Medicaid cost report. This item was not included in the purchase agreement and it was decided to discuss this matter with Tealwood Management.

A liability insurance waiver program was discussed with the council. On motion by Sik, seconded by Neperman, the council voted unanimously not to use the waiver and to continue with statutory coverage.

On motion by Sik, seconded by Irlbeck, the council voted unanimously approve the building permit for Daniel Kronbach for a commercial building for working on semi-tractor trucks.

On motion by Neperman, seconded by Knutson, the council voted unanimously to approve fire contracts for 2016 at a rate of \$200.00 per section.

Updates on the work of the Kuhar Park Advisory Council was discussed. It was noted that the proceeds from the Lions Breakfast will be going to the Kuhar Park project.

On motion by Irlbeck, seconded by Neperman, the council unanimously approved the 2016 3.2 On-Sale license of Lydell Sik for Lamberton Lanes at a cost of \$75.00.

The tax forfeiture sale that was held on October 27<sup>th</sup>, 2015 at the Government Center in Redwood Falls was discussed. On motion by Sik, seconded by Knutson, the council unanimously approved forgiving the current assessments on the property that the Church of Christ purchased if they remove the building on the property.

The Council was updated on the possibility of the Paul Bellig property being annexed into the city. Mr. Bellig will be contacted with information obtained from the City Attorney.

Wade Wellner gave the maintenance report to the council. There was an issue with the water in Kuhar Park, and it has been shut off for the season. The pool has been drained and cleaned and an algaecide will be put in for the winter months. Yardwate has been completed for the year and flushing of fire hydrants will be finished on Friday of this week. A request for removal of boulevard trees was denied. On motion by Knutson, seconded by Neperman, the maintenance report was approved.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$23,977.11.

On motion by Sik, seconded by Neperman, the council unanimously approved a subordination agreement requested by First Security Bank regarding a housing loan issued as part of the Small Cities Housing Project.

The question of reimbursing the owner of a dangerous dog for pound fees was brought up again. No action was taken by the council.

There being no further business the meeting was adjourned.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

---

---

A Regular Meeting of the  
Lamberton City Council  
December 14, 2015

The regular meeting of the City Council of the City of Lamberton was held on December 14, 2016, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran, Councilmembers Darrell Knutson, Terry Neperman, Lydell Sik, Dave Irlbeck and Clerk Flaig.

On motion by Knutson, seconded by Irlbeck, the council voted unanimously to approve the minutes of the November meeting.

On motion by Sik, seconded by Neperman, the council voted unanimously to approve claims #13453 through #13503 in the amount of \$17,638.80.

James Kretsch was present to ask about the possibility of a reduction on his water bill. His water bill had increased and after doing a meter download and further checking it was found that his outside water outlet was not shutting off completely and had been leaking. On motion by Neperman, seconded by Sik, the council voted unanimously to approve reducing the excess amount by half as per past practice.

Police Chief Nick Hacker was present and informed the council about a wire fraud issue that he is currently investigating. The BCA has been notified and is assisting in the investigation. There was been a number of local juveniles involved in break-ins to garages and storage sheds that he is dealing with. A representative of the POST Board recently conducted a review of the police department. There are some policies that will need to be updated. The city attorney will assist with this. The voice recorder is not working with the new computer system and he has purchased a new model to replace it. On motion by Neperman, seconded by Irlbeck, the council unanimously approved reimbursing Chief Hacker \$160.76 for the voice recorder. On motion by Irlbeck, seconded by Sik, the council unanimously approved the Police report.

Wade Wellner gave the maintenance report to the council. Issue with the snow plow cutting edge was discussed and the council was informed that the summer bucket for the tractor was being modified to fit on the skid steer. Our Saviors Church asked about getting some asphalt patching mix. Jay Lessman had ask a councilmember about water on the lot that he purchased at the tax forfeiture sale. A complaint by a resident had been submitted regarding the condition of a neighbor's property. The complaint was review by Chief Hacker and by Mayor Schaffran and both concluded the city did not need to be involved. However, there are unlicensed junk vehicles on other lots that need to be dealt with.

In regard to the Ambulance Service, Wade Wellner reported that 4 local individuals had started the EMT class and there is presently 3 taking the class now. He had also attended a training in Mankato regarding the heart monitor and had attended an active shooter training class in Fairmont this past weekend. He presented a check from the Lamberton Ambulance Association to the City for the Ambulance Fund in the amount of \$8,600 that was from fund raiser held this past year. On motion by Knutson, seconded by Neperman, the Council voted to accept this donation. On motion by Knutson, seconded by Neperman, the maintenance report was approved.

The council at this time discussed the 2016 budget and levy. The budget contained a two percent increase for regular city employees and an overall eight percent increase in the levy for 2016. On motion by Sik, seconded by Knutson, to council voted unanimously to approve the following final levy for 2016.

Fund	Gross Levy
General	321,000
Library	36,000
2011 Series A GO Improvement	20,599
2013 Series B Refunding Bonds	70,142
2013 Series C Revenue Bonds	0
Total	<u>447,741</u>

On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve the 2016 budget as presented.

The council was informed about the changes in recycling pickup in Renville and Redwood County. Starting on January 13<sup>th</sup> all recycling will be collected in Lamberton on every other Wednesday using the new carts. Because of this change starting on Wednesday, January 6<sup>th</sup> garbage collection will also be on Wednesdays.

On motion by Knutson, seconded by Sik, the council unanimously approved the 2016 On-Sale license of Andrew Peterson American Legion Post 41 in the amount of \$1,050 and the combination license of LJ's on Main LLC in the amount of \$1,150.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve temporary liquor licenses for the Andrew Peterson American Legion Post 41 for February 7<sup>th</sup> and February 14<sup>th</sup>, 2016.

The Council was updated on the status of the Paul Bellig property being annexed into the city.

On motion by Irlbeck, seconded by Sik, the council voted unanimously to approve donations, operating transfers, new vendors and payment of between meeting bills in the amount of \$2,764.15.

The council was informed that the City has been notified by the IRS that they will be doing a routine examination of the 2008A Solid Waste Facilities Revenue Bonds. Highwater Ethanol which benefited from the sale of these bonds has been notified by the city of this matter.

A number of issues regarding the sale of Valley still need to be resolved. Tealwood Management will be contacted about these issues. The 2015 audit for VVM was presented to the council along with the bill from CliftonLarsonAllen in the amount of \$12,563.49. The council approved paying this bill.

The city received a letter for John Moritz who is representing the Wanda State Bank regarding the probate of the estate of Jonathon Griffis. The bank has a first mortgage on this property and the city has a second mortgage on the property as part of the Small Cities Housing Rehabilitation Program. Due to the value of the property and the amount of the first mortgage, the bank is asking the city to voluntarily release the city lien on the property so that the bank would not have to go through the foreclosure process. On motion by Knutson, seconded by Irlbeck, the council voted unanimously to release the lien if it can be determined that this is acceptable for the city to do this since housing money is involved. Western Community Action will be contacted about this matter.

There being no further business the meeting was adjourned.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

---

---