

A Regular Meeting of the  
Lamberton City Council  
January 14, 2013

The regular meeting of the City Council of the City of Lamberton was held on Monday, January 14th, 2013, in the City Office at 7:00 pm.

At this time new Councilmember Darrell Knutson was sworn in as were re-elected Mayor Bill Schaffran and Councilmember Terry Neperman. Other members present for all or part of the meeting were Councilmembers Dave Irlbeck and Joel Keairnes; and Clerk Steven Flaig.

On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to approve the minutes of the December meeting.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve claims #10067 through #11003 in the amount of \$133,344.93.

On motion by Irlbeck, seconded by Keairnes, the council voted unanimously, to approve the following appointments for 2013:

Official Newspaper:	Lamberton News
Acting Mayor:	Terry Neperman
Official Depository:	First Security Bank
City Attorney:	Brian White
Public Utilities:	Dave Irlbeck
Public Works:	Joel Keairnes
Public Safety:	Bill Schaffran
Emergency Management Director:	Tom Neperman
EDA members:	Bill Schaffran & Darrell Knutson
Relief Association Board of Trustees:	Joel Keairnes & Terry Neperman
Mileage reimbursement rate:	45 cents per mile
Maintenance of fire trucks	Rob Davis @ \$35 per month

Dawn Giese presented the VVM report with VVM Board member Matt Grunewald also attending the meeting. The census at the end of December was 44. The November profit and loss statement was discussed. A new sofa and some chairs have been purchased. The home will work on developing a website. On motion by Neperman, seconded by Knutson, the council voted unanimously to approve the VVM report.

The council reviewed the two proposals received for solid waste residential contracts. The proposals are as follows:

	Waste Management	West Central Sanitation
35 gallon cart	5.00	5.00
64 gallon cart	7.55	6.65
96 gallon cart	9.79	9.15

20 gallon bags	1.50	1.20
30 gallon bags	1.85	1.50
1 ½ yard dumpster	25.00	16.00

All prices would also include the MN Solid Waste Tax. Ray Sweetman from West Central Sanitation was present to answer questions regarding their proposal. On motion by Keairnes, seconded by Irlbeck, the council unanimously voted to award the solid waste residential collection contract to West Central Sanitation. The present garbage contract with Waste Management expires February 28<sup>th</sup>, 2013. Details on changing companies will need to be worked out.

On motion by Irlbeck, seconded by Keairnes, the council voted unanimously to approve the provisional hiring of Candyce VanMeveren as the Library Director as recommended by the Library Board.

Police Chief Nick Hacker presented the police report. He presented a report giving a breakdown of activities that took place during 2012. He informed the council that the e-ticket program mandated by the state should be operational by May of this year. This will tie into the computer in the police car. On motion by Irlbeck, seconded by Keairnes, the council voted unanimously to approve the police report.

Paul Donna of Northland Security was present to discuss with the council the possibility of refinancing a number of city bond issues to obtain lower interest rates. On motion by Neperman, seconded by Keairnes, the council voted unanimously to have Northland Security continue to work on the refinancing.

Wade Wellner informed the council that as of December 31, 2012 Alliant Energy will no longer repair the city owned street lights. There was also discussion on updating of water meters since many of the meters are over twenty years old. Information will be presented at the next meeting. On motion by Knutson, seconded by Irlbeck, the council voted unanimously to approve the maintenance report.

On motion by Neperman, seconded by Keairnes, the council voted unanimously to accept the donation of \$900 from the Chad Anderson Estate for the Ambulance Service. On motion by Irlbeck, seconded by Neperman, the council voted unanimously to accept the donation from the Lamberton Lions in the amount of \$150 for the Fire Department. On motion by Keairnes, seconded by Knutson, the council voted unanimously to accept a donation from the Lamberton Lions in the amount of \$150 for the Ambulance Service. On motion by Neperman, seconded by Keairnes, the council voted unanimously to accept a donation from the Lamberton Lions in the amount of \$500 for the Library. On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to accept a donation from Sharon Timm in the amount of \$100 for the Ambulance Service in memory of Morris Timm.

On motion by Irlbeck, seconded by Knutson, the council voted unanimously to approve bills since the last meeting in the amount of \$20,051.32.

The opening of bids for work on the swimming pool will be on January 24<sup>th</sup> at 2:00 pm in the City Office.

Fire Chief Tom Neperman reported that there is a leak on the water tank of the 1984 pumper. Wilson Trailer will be contacted about checking on this. The department is still working on the possibility of purchasing a positive pressure fan.. The department will continue to have Med-Compass check respiratory function on all firemen for SCBA certification. They will also be doing SCBA fit testing. He asked if the alleys could be widened out for access and said that the department will run an ad in the paper asking people to shovel out around fire hydrants during the winter. There was discussion on maintenance agreements with Alpha Wireless for the new ARMER radios that all departments in the county are now using. The cost for just the Fire Department would be \$1,476 per year. Some radios may be covered under warranty at this time. No action was taken at this time. On motion by Irlbeck, seconded by Knutson, the council voted unanimously to approve the fire report.

On motion by Keairnes, seconded by Neperman, the council voted to adjourn the meeting.

Respectfully submitted,  
Steven Flaig, Clerk/Administrator

Approved,  
Bill Schaffran, Mayor

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A Special Meeting of the  
Lamberton City Council  
January 28, 2013  
6:30 pm  
City Office

A Special Meeting of the Lamberton City Council was held on Monday, January 28, 2013, at 6:30 pm in the Lamberton City Office. Members present were Mayor Bill Schaffran; Councilmembers Joel Keairnes, David Irlbeck, Terry Neperman, Darrell Knutson; and Clerk Flaig. Tim Bush and Amanda Johnson of Tealwood Management were present.

Mayor Schaffran opened the meeting and reviewed the questions that had been sent out with the agenda regarding the Management Contract with Tealwood Management. The contract for managing Valley View Manor expires at the end of March. The council needs to decide what direction to take.

The first question dealt with the increase in rates above the \$10.00 per day through the ECPN Program that the council had approved last August. Tim and Amanda stated that there were a number of things that caused the rates to increase besides the ECPN Program. Tealwood had secured a grant program through the state that increased rates. The reduction to 55 beds also contributed to an increase in rates and October was a new fiscal year and therefore there was a new cycle in the rating base. They felt that the increase in rates was needed to allow improvement to be made to the home and to increase employee pay. They did not believe that the increased rates have had a negative effect on the resident level. They did note that there is a high level of private pay people in the home and they would notice the increase. A councilmember stated that the other proposed increases should have been mentioned and that that might have had an impact on the amount that the council approved for the ECPN Program.

Another area of concern is the use of pool nurses. What can be done to get more local people working at the home. Tim Bush pointed out that the use of pool nursing has decreased recently and that it is hoped that the increased incentives and additional pay will get more local people working here. Amanda Johnson noted that two former nurses from VVM are returning to work at the home. Hopefully more of this will take place.

It was noted that maintenance of the home needs to be improved as it presently has a rundown look. Amanda and Tim both stated that the increased cash flow will allow things to be spruced up. There will be painting done at the home. The roof is still a major item that needs to be fixed. Until it is fixed there will continue to be water spots and damage in the home. They will be looking at seeing that this work gets done if there is sufficient revenue to pay for the \$80,000 to \$90,000 it will take to fix the roof.

There was a question as to whether the additional money that the city is putting into the home should be included in the 5 per cent management fee calculation. It has always been the hope of the council that the nursing home should be able to operate on its own and that the tax payers of the city should not have to support the home. This is one of the reasons a management firm was

hired to do. Tim Bush said that this matter would be presented to Molly Toulouse, their CFO and she would get back to the city.

The next question asked about what can be done to maintain the resident level at the home. Tim Bush mentioned that Tealwood, if the contract is renewed, would undertake a study to determine what the proper resident level should be in regards to the current facility and area population. Once the study is completed there would be a better understanding of what needs to be done to maintain the proper resident count.

It was mentioned that at this time the Council was looking at a possible one year renew with expectations that there would be improvements in how the nursing home is fairing. The council made it clear that the home cannot sustain the kind of loss that took place over the last year as well as the discord that was taking place at the home. Tim Bush stated that whatever length of time that the council wanted to do was fine with Tealwood. He reminded the council that there is presently an out clause after two months' notice.

At this time Tim Bush and Amanda Johnson left.

The council was informed that the city had not received any bids for the swimming pool work. The work will be rebid with bids to be opened on February 14, 2013, at 2:00 pm in the City Office.

There being no other business the meeting was adjourned at 8:55 pm.

Respectfully submitted,  
Steven Flaig, City Clerk

Approved,  
Mayor

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A Regular Meeting of the  
Lamberton City Council  
February 11, 2013

The regular meeting of the City Council of the City of Lamberton was held on Monday, February 11th, 2013, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran; Councilmembers David Irlbeck, Terry Neperman, Darrell Knutson & Joel Keairnes; and Clerk Steven Flaig.

On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to approve the minutes of the January meetings.

On motion by Neperman, seconded by Knutson, the council voted unanimously to approve claims #11020 through #11067 in the amount of \$23,665.17.

Dawn Giese presented the VVM report. The census is presently at 41. There were two new nurses hired. Carpeting has been installed in the back dining area. Two organs that are not being used will be advertised for sale. On motion by Knutson, seconded by Neperman, the council voted unanimously to approve the VVM report. The Tealwood Management Agreement is up at the end of March. On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve a two year extension of the contract.

The city is looking at refinancing bonds to obtain better interest rates. The city has talked to Northland Securities about using their services in this matter. The council was presented a letter from Northland Securities which outlines their role and duties in acting as an underwriter for the bond issues. It is expressly understood that they are acting as a bond underwriter and not as a financial consultant for the city. On motion by Irlbeck, seconded by Knutson, the council voted unanimously to acknowledge this letter.

Councilmember Neperman introduced the following resolution and moved its adoption, which motion was seconded by Councilmember Keairnes:

RESOLUTION APPROVING THE ISSUANCE OF GROSS  
REVENUE NURSING HOME REFUNDING BONDS, SERIES 2013A

BE IT RESOLVED by the City Council, City of Lamberton, Minnesota (the City), as follows:

1. The City has previously, pursuant to a resolution adopted October 12, 1998, issued its Gross Revenue Nursing Home Bonds of 1998, in the original principal amount of \$2,900,000 (the Series 1998 Bonds).
2. The City Council desires to proceed with the sale of the Gross Revenue Nursing Home Refunding Bonds, Series 2013A (the Bonds) by direct

negotiation to Northland Securities, Inc. (herein, "NSI"), for the purpose of refunding, in a current refunding, the 2013 through 2023 maturities of the Series 1998 Bonds.

3. The issuance of the Bonds in the approximate amount of \$1,930,000 is hereby approved, subject to satisfactory completion of any public hearing required by Section 147(f) of the Internal Revenue Code of 1986, as amended.
4. The sale of the Bonds to NSI is hereby approved, and the Mayor and City Clerk are hereby authorized to execute a purchase agreement for the sale of the Bonds to NSI, provided that the true interest cost of the Bonds is no greater than 4.00%.
5. NSI is authorized to prepare an Official Statement related to the sale of the Bonds.
6. Upon approval of the sale of the Bonds by the Mayor and City Clerk, the City will take action at its next regularly scheduled or special meeting thereafter to adopt the necessary approving resolutions as prepared by the City's bond counsel.
7. If the Mayor and City Clerk have not approved the sale of the bonds to NSI and executed the related bond purchase agreement by December 31, 2013, this resolution shall expire.

Upon vote being taken thereon, the following voted in favor thereof: Schaffran, Irlbeck, Keairnes, Knutson and Neperman. The following voted against the same: None. Whereupon the Resolution was declared duly passed and adopted.

Councilmember Neperman introduced the following resolution and moved its adoption, which motion was seconded by Councilmember Keairnes:

RESOLUTION APPROVING THE ISSUANCE OF GENERAL  
OBLIGATION REFUNDING BONDS, SERIES 2013B

BE IT RESOLVED by the City Council, City of Lamberton,  
Minnesota (the City), as follows:

1. The City has previously issued its General Obligation Improvement Bonds of 2004 (the Series 2004 Bonds), its General Obligation Improvement Bonds, Series 2009A (the Series 2009A Bonds), its General Obligation Utility Revenue Bonds, Series 2009B (the Series 2009B Bonds) and an obligation to repay a loan from the United States Department of Agriculture, Rural Development (the Rural Development Loan).
2. The City Council desires to proceed with the sale of its General Obligation Refunding Bonds, Series 2013B (the Bonds) by direct negotiation to Northland Securities, Inc. (NSI), for the purpose of (a) refunding, in an advance refunding, the (i) 2015 through 2024 maturities of the Series 2004 Bonds; (ii) the 2016 through 2029 maturities of the Series 2009A Bonds and

- (iii) the 2016 through 2029 maturities of the Series 2009B Bonds and (b) refunding, in a current refunding, the Rural Development Loan.
3. The issuance of the Bonds in the approximate amount of \$2,850,000 is hereby approved.
  4. The sale of the Bonds to NSI is hereby approved, and the Mayor and City Clerk are hereby authorized to execute a purchase agreement for the sale of the Bonds to NSI, provided that the true interest cost of the Bonds is no greater than 3.75% and that the advance refunding meets the test set forth in Minnesota Statutes, Section 475.67, subdivision 12(ii).
  5. NSI is authorized to prepare an Official Statement related to the sale of the Bonds.
  6. Upon approval of the sale of the Bonds by the Mayor and City Clerk, the City will take action at its next regularly scheduled or special meeting thereafter to adopt the necessary approving resolutions as prepared by the City's bond counsel.
  7. If the Mayor and City Clerk have not approved the sale of the bonds to NSI and executed the related bond purchase agreement by December 31, 2013, this resolution shall expire.

Upon vote being taken thereon, the following voted in favor thereof: Schaffran, Irlbeck, Keairnes, Knutson and Neperman; and the following voted against the same: None whereupon the Resolution was declared duly passed and adopted.

In conjunction with the issuance of the refunding bonds, on motion by Keairnes, seconded by Irlbeck, the council voted unanimously to approve using Dorsey and Whitney LLP as Bond Counsel.

On motion by Neperman, seconded by Keairnes, the council voted unanimously to accept the donation of \$127.15 from Willow Lake Township for the Ambulance Service. On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to accept a memorial donation in the amount of \$5.00 for the Public Library.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve the following operating transfers:

Water Fund to 1999 Water Revenue Fund	\$ 660.00
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On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to approve bills since the last meeting in the amount of \$5,299.53.

On motion by Knutson, seconded by Irlbeck, the council voted unanimously to the application of St. Joseph's Catholic Church for a chartable gambling permit.



Police Chief Nick Hacker presented the police report. The new squad should be coming at the end of March. He presented estimates for the installation of new equipment in the vehicle once it arrives. On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to have Brian Fitzpatrick to do the installation of equipment in the new vehicle at a cost of \$10,000. This amount does include the cost of the equipment. The question of updating the computer in the vehicle was discussed with no decision made at this time. On motion by Keairnes, seconded by Knutson, the council voted unanimously to approve the police report.

The council was reminded that the opening of the bids for the reconstruction of the pool will take place on February 14, at 2:00 pm.

The council reviewed the report regarding the housing rehab grant project. More people from Lambertton need to apply. The council approved sending out a notice to see if more interest could be generated.

There being no further business the meeting was adjourned.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

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A Special Meeting of the  
Lamberton City Council  
February 28, 2013  
7:00 pm  
City Office

A Special Meeting of the Lamberton City Council was held on Thursday, February 28, 2013, at 7:00 pm in the Lamberton City Office. Members present were Mayor Bill Schaffran; Councilmembers Dave Irlbeck, Darrell Knutson, Joel Keairnes and Terry Neperman; and Clerk Flaig. Also present were Trudi Juhnke, Barb Lenning and Nancy Knakmuhs of the Swimming Pool Fund Raising Committee.

Mayor Schaffran opened the meeting and stated that the main purpose of the meeting was to consider the bids for the repair of the swimming pool. Clerk Flaig informed the council that the bid notice had been duly published in the Lamberton News and on February 14<sup>th</sup> at 2:00 pm sealed bids for the repair work were opened. There was only one bid received from Quality Pool of Lakeville MN. Their bid was \$124,000 for the base bid and \$ 11,700 for the alternate bid to separate the wading pool from the main pool.

A letter from engineer Jody Dahms of Aquatic Design Solutions, LLC was presented to the council. The letter recommended that Quality Pool be awarded the project. He has worked with them in the past and he noted that they have been in business since 1974.

The council reviewed the plans and had a number of questions which Clerk Flaig answered. On motion by Irlbeck, seconded by Knutson, the council voted unanimously to award the base bid project and the alternate bid project to Quality Pool at the bid prices.

On motion by Keairnes, seconded by Knutson, the council voted unanimously to approve the payment of 2 \$1,500 checks to the Department of Health for plan review of the pool repairs now that a company has been selected.

In other matters the council was informed that Brett Baumann is interested in purchasing and opening up the butcher shop/meat locker and he requested a letter of support for the city. On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve the writing of a letter of support for Brett Baumann regarding this matter.

Fire Chief Tom Neperman had informed Clerk Flaig that the new radio system is in place and the old radios are no longer being used. On motion by Knutson, seconded by Keairnes, the council voted unanimously to declare the old public safety radios to be surplus property. They are to be sold or if unable to be sold to be disposed of properly.

There being no further business the meeting was adjourned at 7:40 pm.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

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A Regular Meeting of the  
Lamberton City Council  
March 11, 2013

The regular meeting of the City Council of the City of Lamberton was held on Monday, March 11th, 2013, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran; Councilmembers David Irlbeck, Terry Neperman, Darrell Knutson & Joel Keairnes; and Clerk Steven Flaig.

On motion by Neperman, seconded by Knutson, the council voted unanimously to approve the minutes of the February meetings.

On motion by Neperman, seconded by Knutson, the council voted unanimously to approve claims #11084 through #11127 in the amount of \$49,281.68.

There was no VVM report but it was noted that census is at 42 at the end of February and that the MDH survey was just concluded with zero deficiencies.

The council decided to have a spring electronics and appliance pickup and general household cleanup again this year during the month of May.

The Council was informed that the Open Book meeting regarding property valuations will be held on April 25<sup>th</sup> from 2:00 to 2:30 pm at the Redwood County Government Center.

The city received a request from the Redwood County Fair for a financial contribution for entertainment at the fair. The council decided not to participate this year.

The council was informed that a number of people had inquired about their leftover Waste Management bags. West Central Sanitation had said that they would pick up Waste Management bags through March. The city will contact West Central regarding a solution to this issue.

On motion by Knutson, seconded by Keairnes, the council voted unanimously to accept a memorial donation of \$300.00 from the Milo Wetter Trust for the Fire Department. On motion by Knutson, seconded by Keairnes, the council voted unanimously to accept a memorial donation from the Milo Wetter Trust in the amount of \$225.00 for the Public Library. On motion by Keairnes, seconded by Neperman, the council voted to accept a memorial donation from the Milo Wetter Trust in the amount of \$500.00 for the swimming pool.

On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve bills since the last meeting in the amount of \$4,021.38 and new vendors Chief Supply and the State Patrol Division.

Police Chief Nick Hacker presented the police report. The question of updating the computer in the vehicle was discussed and it was noted that a refurbished Toughbook computer should be available at a considerable savings over a new computer. Truck traffic on Ash Street and parking on 5<sup>th</sup> Avenue were discussed. On motion by Irlbeck, seconded by Schaffran, the council voted unanimously, to have no parking allowed on the north side of 5<sup>th</sup> Avenue between Ash Street and Birch Street. This is being done because the city has a water fill station at the water plant at that location and the city did not want it blocked by parked vehicles. This street is also narrower than other city streets and this should help with traffic during events at the athletic field. A request for a pay increase for Chief Hacker was not acted upon at this time. On motion by Knutson, seconded by Irlbeck, the council voted unanimously to approve the police report.

The council reviewed the report regarding the housing rehab grant project. More people from Lamberton still need to apply.

There was a request from the Girl Scouts to use the Community Center for an overnight gathering. On motion by Knutson, seconded by Irlbeck, the council voted unanimously to allow this use.

Wade Wellner gave the maintenance report. There was a water main break by Brockway/Brown Vet Clinic. They started digging where the water was coming up and followed the water to the actual leak. There was some damage to the Vet Clinic building which will be repaired. The city workers had been out Saturday trying to open up storm sewer inlets that were still frozen to allow the rain that was falling to run off. Water meter systems were discussed. On motion by Knutson, seconded by Neperman, the council voted to purchase the water meters and system from Ferguson Waterworks which uses Neptune meters. On motion by Knutson, seconded by Irlbeck, the maintenance report was approved.

Fire Chief Tom Neperman presented a couple of bills to the city and mentioned that there may be a fireman retiring within the near future which will leave another opening on the department. The county will begin testing sirens again in April. On motion by Knutson, seconded by Joel, the council voted unanimously to approve the Fire report.

There being no further business the meeting was adjourned.

Respectfully submitted,  
Steve Flaig, Clerk

A Regular Meeting of the  
Lamberton City Council  
April 8, 2013

The regular meeting of the City Council of the City of Lamberton was held on Monday, April 8th, 2013, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran; Councilmembers David Irlbeck, Terry Neperman, Darrell Knutson & Joel Keairnes; and Clerk Steven Flaig.

On motion by Irlbeck, seconded by Keairnes, the council voted unanimously to approve the minutes of the March meeting.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve claims #11146 through #11193 in the amount of \$37,247.39.

Dawn Giese along with VVM Board members Dick Weedman and Matt Grunewald were present for the VVM report. The present census is at 40. Dawn is checking on the possibility of a VA contract. It was noted that an unsigned letter had been received by City Councilmembers and VVM Board members. Dick Weedman mentioned that the items contained in the letter had been discussed at the VVM Board meeting, with the council not taking any action on the matter. He also read a letter from the state regarding the last state survey and the removal of the nursing home from the special focus list. On motion by Keairnes, seconded by Knutson, the council voted unanimously to approve the VVM report.

The council was informed that the electronics/appliance pickup and city wide spring cleanup will be held on May 11<sup>th</sup>.

Joel Stencil of Eide Bailly presented the 2012 Audited Financial Statements to the council. He went through an executive summary of the financial statements and noted that there were good balances in all the funds. On motion by Knutson, seconded by Neperman, the council voted unanimously to approve the presentation of the 2012 Financial Statements.

Paul Donna of Northland Security was present to discuss the refunding of existing bond issues to reduce interest cost. A Preliminary Official Statement had been prepared and a rating conference call had been made with Standard and Poor regarding this refunding. Standard and Poor issued a rating of A- which is typical of community of this size. The 2013B issue would refund the 2005 Sewer Bond, the 2004 Improvement Bonds, the 2009A Improvement Bonds and the 2009B Utility Revenue Bonds, combing them into the one bond issue. No new debt is being issued. There would be a present value savings of \$228,640 in interest costs. Councilmember Irlbeck introduced a resolution and moved its adoption, which motion was seconded by Councilmember Neperman, to authorize the issuance of and award the sale of

the General Obligation Refunding Bonds, Series 2013B to United Bankers Bank. Upon vote being taken the resolution was duly passed and adopted. Paul Donna also talked to the council about what needs to be done to refinance the nursing home bonds. The council asked him to continue pursuing this matter.

Police Chief Nick Hacker presented the police report. The new car is in and the new equipment is being installed. Chief Hacker mentioned that he is going to be part of a presentation to the FCCLA 7<sup>th</sup> & 8<sup>th</sup> grade members. On motion by Knutson, seconded by Irlbeck, the council voted unanimously to approve the police report.

Fire Chief Tom Neperman was present to ask the council to approve having Chris Imker join the Fire Department. On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to approve appointing Chris Imker to the Fire Department.

On motion by Knutson, seconded by Neperman, the council voted unanimously to approve a zoning permit application by Thomas Anderson for an addition to his shop. On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve the zoning application of Daniel Kronbach for a deck addition. On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve the zoning application of Bonnie Johnson for a patio cover. On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve the zoning application of Lynn Story for storage shed. On motion by Neperman, seconded by Knutson, the council voted unanimously to approve the zoning application of David and Karen Irlbeck to move an existing garage onto an adjacent property and to build a new garage.

On motion by Knutson, seconded by Keairnes, the council voted unanimously to accept a memorial donation from Arden & Jackie Imker in the amount of \$225.00 for the Public Library.

On motion by Knutson, seconded by Irlbeck, the council voted unanimously to approve new vendors; Squad+, Heather Hacker and Penny Mattison.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve bills since the last meeting in the amount of \$42,240.86.

The council reviewed the report regarding the housing rehab grant project. At this time ten people from Lambertton have applied with five being accepted.

The Council was informed that the Open Book meeting on the property valuations will be held on April 25<sup>th</sup> from 2:00 to 2:30 pm at the Redwood County Government Center.

Wade Wellner gave the maintenance report. Fire hydrant flushing will be April 18<sup>th</sup>, 19<sup>th</sup>, 25<sup>th</sup> and 26<sup>th</sup>. Work is being done on the sweeper to get it ready for spring. Summer help was discussed with the decision to run an ad in the paper. A new water meter system was discussed. The council will hold a special meeting on April 15<sup>th</sup> at 7:00 pm regarding this matter. On motion by Neperman, seconded by Knutson, the council voted unanimously to participate in a county grant to have recycling stations built in the city parks. There will be no cost to the city except to empty the containers. On motion by Knutson, seconded by Irlbeck, the council voted unanimously to approve the maintenance report.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve the proposal by SW Dust Treatment for dust control measures for Kuhar Park and on 1<sup>st</sup> Avenue again this year.

The council was notified that the city pay equity report did not meet certain requirements resulting in a non-compliance ruling by the state. Clerk Flaig will meet with Dawn Giese, VVM Executive Director, to review these findings and determine if the State Job Match Evaluation system would be better for the city. The city has until May 19<sup>th</sup> to make adjustments to the system.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve the application of Sanborn Community Development Inc. to hold a raffle at the American Legion Club on September 21, 2013.

There being no further business the meeting was adjourned.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

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A Special Meeting of the  
Lamberton City Council  
April 15, 2013  
7:00 pm  
City Office

A Special Meeting of the Lamberton City Council was held on Monday, April 15, 2013, at 7:00 pm in the Lamberton City Office. Members present were Mayor Bill Schaffran; Councilmembers Joel Keairnes, Terry Neperman, Darrell Knutson; and Clerk Flaig.

Wade Wellner, maintenance supervisor, Jeff Dale of MN Rural Water Association and Richard Wetzel of Ferguson, Inc. were present to discuss water meter replacement. Jeff Dale explained that MN Rural Water has developed specification for replacing water meters or for installation of a new meters system if a city does not have one. Rural Development used these specification for cities that receive funding from them. He explained that MN Rural Water has also set up a loan program that would allow cities to borrow money for this type of project and for other projects. He believed the interest rate would be in the neighborhood of 2.3 percent. He then showed the council a rate setting program which used city revenue and expenses to show what the additional cost would be to finance replacing meters.

Dick Wetzel, provided information about the Neptune meter and the AMR system sold by Ferguson. The city had obtained prices from three firms and the Neptune system was the lowest priced of the three and city personnel also believe that it is the best system for the city.

The council talked about the need to obtain financing for the 1<sup>st</sup> Avenue Project and also to fix the water system at Kuhar Park. On motion by Keairnes, seconded by Neperman, the council voted unanimously, to have the city proceed with application to MN Rural Water about funding these projects.

On motion by Knutson, seconded by Neperman, the council voted unanimously to approve a deck and storage shed for Jen & Dan Eberhard at 310 5<sup>th</sup> Avenue West.

On motion by Knutson, seconded by Keairnes, the council voted unanimously to approve sponsoring a season swimming pool pass for the pool fundraiser.

There being no other business the meeting was adjourned.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

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A Regular Meeting of the  
Lamberton City Council  
May13, 2013

The regular meeting of the City Council of the City of Lamberton was held on Monday, May 13th, 2013, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran; Councilmembers Terry Neperman, Darrell Knutson & Joel Keairnes; and Clerk Steven Flaig.

On motion by Neperman, seconded by Keairnes, the council voted unanimously to approve the minutes of the April meetings.

On motion by Knutson, seconded by Keairnes, the council voted unanimously to approve claims #11215 through #11265 in the amount of \$57,097.95.

Jennifer Stavnes was present regarding a zoning application for a fence. They are requesting a variance from the setback requirement. A public hearing is required and will be scheduled for the next meeting.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve a zoning permit application by Russell & Carol Pankonin for a house addition and a storage shed. On motion by Neperman, seconded by Knutson, the council voted unanimously to approve the zoning application of Kevin & Trudi Kronbach for a storage shed.

Bob Krinke was present to talk to the council about the swimming pool project. He informed the council that the Lions Club would pay for a building to house the pump and filter equipment for the wading pool. He also asked about adding a water feature to the wading pool. The council gave their approval if sufficient money is raised and this does not hinder the project completion.

On a motion made by Keairnes, seconded by Knutson, the council voted unanimously to approve the drilling of a new well in Kuhar Park. The estimated cost is \$6,800. The existing well has been subject to bacterial contamination.

The council was informed that there were 27 stops for the electronics/appliance pickup and 23 stops for the Spring Cleanup held on May 11<sup>th</sup>.

The council discussed the financing for the 1<sup>st</sup> Avenue Project and water meter replacement. Councilmember Keairnes introduced a resolution and moved for its adoption to authorize the issuance of and award the sale of the General Obligation Bonds, Series 2013C in the amount of \$282,000. The motion was seconded by Councilmember Knutson, and upon vote being taken

the resolution was duly passed and adopted. When issuing federal tax exempt obligations such as this bond issue the city is expected to have a policy to ensure that the obligation remain tax-exempt. On motion by Knutson, seconded by Neperman, the council voted unanimously to approve a Pre- and Post-Issuance Compliance and Procedure Policy as presented by the bond council.

The council discussed the yard waste site staffing. On motion by Schaffran, seconded by Keairnes, the council voted unanimously to approve paying \$10.00 per hour for work at the site on Saturday mornings and one evening a week.

Fire Chief Tom Neperman was present to recommend to the council that Jordon Vollmer be appointed to the Fire Department. On motion by Neperman, seconded by Knutson, the council voted unanimously to approve appointing Jordon Vollmer to the Fire Department. The Department will be applying for a DNR grant for replacement turnout gear. Some turnout gear has been cleaned and repaired by Mid-West Cleaners in Marshall. Chief Neperman also presented a bill from Med-Compass in the amount of \$1,190.00 for Medical Exams and SCBA fit testing. On motion by Keairnes, seconded by Knutson, the council voted unanimously to approve paying this bill.

Police Chief Nick Hacker presented the police report. The new squad car is in service. The old squad will be cleaned up and put on sale. Equipment for the new state e-ticket program is arriving. This will be going on line later this summer. On motion by Knutson, seconded by Neperman, the council voted unanimously to approve the police report.

Dawn Giese, VVM Executive Director, was unable to attend the meeting but financial and other information were presented to the council. The council decided to participate in the state ECPN program for 2014.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to accept memorial donations in the amount of \$20.00 for the Public Library.

On motion by Knutson, seconded by Neperman, the council voted unanimously to approve the financial report.

The council reviewed the report from Western Community Action regarding the housing rehab grant project. At this time 16 of the 20 applications have been approved.

Wade Wellner gave the maintenance report. Fire hydrant flushing has been completed. Swimming pool work is ongoing. Underground work on the first section of the First Avenue Project should be completed this week. The city will need to look at the possibility of replacing the sweeper in the near future. Westbrook Ag Power had asked if the city would be interested in trading in the tractor for a new one. The new siren has been installed. The

existing siren now needs to be moved to the south end of town. The pot holes on Main Street by Highway 14 need to be filled. On motion by Neperman, seconded by Knutson, the council voted unanimously to approve the maintenance report.

The city received information back from the state on the pay equity study earlier in the day. This information will be reviewed and presented to the council.

The council asked that Redwood County consider restricting parking along Birch Street while this street is being used as a detour for CSAH 6.

On motion by Keairnes, seconded by Knutson, the council voted to approve joining Minnesota Association of Small Cities.

Possible improvements to Kuhar Park were discussed.

There being no further business the meeting was adjourned.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

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A Special Meeting of the  
Lamberton City Council  
May 20, 2013  
7:00 pm  
City Office

A Special Meeting of the Lamberton City Council was held on Monday, May 20, 2013, at 7:00 pm in the Lamberton City Office. Members present were Mayor Bill Schaffran; Councilmembers Dave Irlbeck, Joel Keairnes, Terry Neperman; and Clerk Flaig.

The council discussed the detour on Birch Street because of the CSAH 106 project. At the regular May meeting there was discussion regarding having no parking on this street due to the heavier amount of traffic because of the detour. Councilmembers felt that this might cause too much of an inconvenience for people along this route and most of the problem is caused by semi-trucks parked on Birch Street. On motion by Irlbeck, seconded by Neperman, the council voted unanimously to request that Redwood County consider that there be no truck parking on Birch Street (CSAH 106) from First Avenue to 9<sup>th</sup> Avenue during the course of the detour. The clerk is to also inquire about Redwood County trimming trees along Birch Street. Trucks have to move over in the street to avoid low hanging branches.

The council was presented with some additional items recommended by Jody Dahms regarding the swimming pool project. The eight remaining skimmers in the pool should be replaced and cracks by the skimmers repaired. The cost to replace the skimmers and repair cracks would be \$1,500 per skimmer or \$12,000. The diving board stand will also need to be relocated and replaced. The cost for this work will be \$2,600. The actual diving board will be able to be reused. Quality Pool believes that this work can be completed within the time frame of the project. On motion by Neperman, seconded by Irlbeck, the council voted to approve these additions to the project and have Jody Dahms prepare the plans and paperwork. There was discussion on the building for the wading pool equipment. The Lions Club has stated that they will buy this building. The building they are proposing is a 16' x 10' building with a rollup door and a walk in door to be located on the east side of the wading pool. The clerk is to contact the Lions Club to see if this building could be reduced in size since the equipment would fit in a 6' x 6' building. They plan to purchase the building from Swede's Surplus, so the clerk also needs to check that the building has not been built yet. The council does not want any hard feelings regarding this matter.

At the regular May meeting the council had approved the sale of bonds for the 1<sup>st</sup> Avenue and the water meter project through MN

Rural Water. Clerk Flaig had received word today that the plan is to have the bond be part of the state Credit Enhancement Program and the Council needs to pass a resolution approving participating in the Program. Council member Neperman introduced the following resolution and moved its adoption:

**RESOLUTION**  
**COVENANTING AND OBLIGATING THE CITY TO BE BOUND BY AND TO**  
**USE**  
**THE PROVISIONS OF MINNESOTA STATUTES, SECTION 446A.086**  
**TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON**  
**ITS**  
**\$282,000 G.O. WATER REVENUE BONDS, SERIES 2013C**

BE IT RESOLVED by the City Council of the City of Lamberton, State of Minnesota (herein, the "City"), as follows:

Minnesota Public Facilities Authority Credit Enhancement Program

The following documents have been submitted to the Council and are on file in the office of the City Administrator-Clerk-Treasurer:

- A. Form of Minnesota Public Facilities Authority (the "PFA") Credit Enhancement Program Agreement (the "Agreement"); and
- B. Application for Participation in the PFA Credit Enhancement Program (the "Application").

1. The Agreement and the Application are authorized and approved in substantially the forms presented to the Council. Submission of the Application to the PFA and payment of related fees are approved. The City hereby covenants and obligates itself to be bound by the provisions of Minnesota Statutes, Section 446A.086, as it may be amended from time to time. The City understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 446A.086, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

2. The City hereby covenants and obligates itself to notify the Minnesota Public Facilities Authority of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 446A.086 to guarantee payment of the principal and interest on the Bonds when due. The City further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Minnesota Public Facilities Authority that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Minnesota Public Facilities Authority if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar.

3. The City further covenants to comply with all procedures now or hereafter established by the Department of Finance and Minnesota Public Facilities Authority pursuant to Minnesota Statutes, Section 446A.086, subdivision 3 and otherwise to take such actions as necessary to comply with that section. The Mayor and City Administrator-Clerk-Treasurer are authorized to execute any applicable Minnesota Public Facilities Authority forms and to provide for the payment of the City's application fee of \$500.00 to the Authority, or will reimburse DDA for their payment of the fee on the City's behalf, which fee is required to be submitted with the executed forms.

The motion for the adoption of the foregoing resolution was duly seconded by Member Irlbeck and upon vote being taken thereon, the following voted in favor thereof: Schaffran, Keairnes, Irlbeck and Neperman

And the following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

There being no further business the meeting was adjourned to 8:00 pm.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

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A Regular Meeting of the  
Lamberton City Council  
June 10, 2013

The regular meeting of the City Council of the City of Lamberton was held on Monday, June 10th, 2013, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran; Councilmembers Terry Neperman, Darrell Knutson, Dave Irlbeck & Joel Keairnes; and Clerk Steven Flaig.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve the minutes of the May meetings.

On motion by Irlbeck, seconded by Keairnes, the council voted unanimously to approve claims #11280 through #11321 in the amount of \$19,095.92.

The council was presented with Partial Pay Estimates #1 in the amount of \$95,717.33 and # 2 in the amount of \$111,507.22 for the First Avenue/CSAH 106 project. On motion by Neperman, seconded by Keairnes, the council voted unanimously to approve the Partial Pay Estimates for M.R. Paving.

Matt Lenning and Barbara Lagrue were present to talk to the council about the mini-triathlon they are organizing. This year they plan to include a triathlon for kids. They would like to schedule these for August 3<sup>rd</sup>. There is a swim meet scheduled for that date but scheduling should be able to be worked out. The council gave their approval to proceed with setting this up.

On motion by Keairnes, seconded by Knutson, the council voted unanimously to approve a zoning permit application by Matt Lenning for a storage shed at 901 S Cherry Street. On motion by Neperman, seconded by Knutson, the council voted unanimously to approve a zoning application by Sandy DeCock for a deck addition at 409 3<sup>rd</sup> Ave West.

At this time the council held a hearing to consider the request of Chad and Jennifer Stavnes for a variance to the setback requirement for a fence along the alley at the back of their property at 400 Main Street. They would like to place the fence in line with existing fences along the alley. No one was in attendance for the hearing. On motion by Knutson, seconded by Irlbeck, the council voted unanimously that this variance would not be a detriment to the public and the zoning ordinance and the variance was approved.

Notices will be sent out regarding the condition of some lots in the community. The city will also check on pricing for removal of a vacant house.

The Council was informed that Quality Pool is working on the pool again and the coping and tile should be installed on the diving well during the first part of the week with the top coat sprayed onto the diving well later in the week. Once the top coat is installed the pool will be filled as the finish needs to cure underwater. The building to house the equipment for the wading pool is in place. The date for substantial completion was June 7th with final acceptance for June 21<sup>st</sup>.

The council discussed Kuhar Park. It was decided to meet at the park at some point and review improvements that may be made to the park. On a motion made by Keairnes, seconded by Irlbeck, the council voted unanimously to approve applying for a permit for a sewer dump station to be built off the alley by the water plant.

Police Chief Nick Hacker presented the police report. He will be scheduling a bicycle safety class this summer. He asked that the city purchase a new camera for the police department. On motion by Knutson, seconded by Keairnes, the council voted unanimously to purchase a new camera for the police department. On motion by Knutson, seconded by Neperman, the council voted unanimously to approve the police report. Since the new squad car is in service, a motion was made by Irlbeck, seconded Keairnes, to consider the old squad surplus property and put it on sale on the MNbid web site. The motion carried unanimously.

The city has received a bid from Luma Sales Associates for 6 replacement street light standards in the amount of \$7,872.00. Two of the standards will replace light standard on 1<sup>st</sup> Avenue with the remaining four for Main Street. On motion by Neperman, seconded by Knutson, the council voted unanimously to proceed with this purchase.

On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to approve the application of the American Legion Post 41 for a Beer Garden Permit for June 29<sup>th</sup>, 2013.

The council was notified that Board of Appeal and Equalization Training will be held on Tuesday, August 27<sup>th</sup> in Redwood Falls.

The council on a motion by Neperman, seconded by Keairnes, voted unanimously to approve the revised Pay Equity Report using the State Job Match values. This will now be submitted to the state for review.

The council reviewed the report from Western Community Action regarding the housing rehab grant project. At this time 9 applications from Lamberton have been approved and 7 applications from Walnut Grove have been approved.

Dawn Giese, VVM Executive Director, was unable to attend the meeting but financial and other information were presented to the council.



Wade Wellner gave the maintenance report. Pool work is continuing. Some additional decking on the pool may need to be replaced. Robert Polzin has been hired as the seasonal worker. The new siren has been installed. The existing siren that was behind the clinic has been moved to the south end of town. The pot holes on Main Street by Highway 14 need additional work. On motion by Knutson, seconded by Irlbeck, the council voted unanimously to approve the maintenance report.

Wade Wellner on behalf of the Lamberton Ambulance Association presented a check to the Ambulance Service in the amount of \$3,200. This is to be used for the purchase of a new stair chair for the service.

On motion by Irlbeck, seconded by Keairnes, the council voted unanimously to accept memorial donations in the amount of \$15.00 for the Public Library.

On motion by Neperman, seconded by Keairnes, the council voted unanimously to approve transfers in the amount of \$220,232.76 to close out various debt service funds and move the funds to the 2013B Refunding Bond Fund.

On motion by Neperman, seconded by Irlbeck, the council voted to unanimously to approve payment of \$10,218.07 in bills since the last meeting.

Payment status on water bills, the state of the city parking lot at First Avenue and Main Street, and potholes on other streets were discussed.

There being no further business the meeting was adjourned.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

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A Regular Meeting of the  
Lamberton City Council  
July 8, 2013

The regular meeting of the City Council of the City of Lamberton was held on Monday, July 8th, 2013, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran; Councilmembers Terry Neperman, Darrell Knutson, Dave Irlbeck & Joel Keairnes; and Clerk Steven Flaig.

On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to approve the minutes of the June meeting.

On motion by Neperman, seconded by Knutson, the council voted unanimously to approve claims #11344 through #11389 in the amount of \$45,422.29.

Dawn Giese, VVM Executive Director, and Dick Weedman of the VVM Board were present. Present census is at 40. Additional exterior painting will be done. The social worker and dietary supervisor have resigned and replacements will need to be hired. Virginia Waldriff is also resigning. On motion by Knutson, seconded by Neperman, the VVM report was unanimously approved.

Police Chief Nick Hacker presented the police report. He will be doing a bicycle safety class at Hot Iron Days. Additional DVD for squad camera will need to be purchased. On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve the police report.

The council was updated on the 1<sup>st</sup> Avenue Project. Engineer Bill Helget from Bolton & Menk was present to answer any questions regarding the project. Street work for the first phase of the project has been completed. The concrete will need to cure before it will be open to traffic. This make take until the end of July. On motion by Neperman, seconded by Keairnes, the council voted unanimously to approve the city share of the Partial Pay Estimate # 3 in the amount of \$ 2,013.46.

On motion by Neperman, seconded by Schaffran, the council voted unanimously to approve a zoning permit application by Jennifer Eberhard for a fence at 310 5<sup>th</sup> Ave West.

The Council discussed the swimming pool project. A plan sheet prepared by the engineer that showed two options was presented to the council regarding the placement of the new diving platform that will meet state specifications. On motion by Neperman, seconded by Knutson, the council voted to locate the platform where the original low board had been located. The pool company also needs to finish some additional items that were listed in the state inspection. On motion by Irlbeck, seconded by

Keairnes, the council voted unanimously to purchase sweatshirts for the lifeguards.

The city will check with Evans Senior Investment regarding more information about the nursing home.

The city staff had checked on the cost of removing a vacant house and the price was still the same as last year at \$3,000. Owner approval for removal will be required.

The council reviewed the report from Western Community Action regarding the housing rehab grant project. At this time 11 homes from Lamberton and 9 homes from Walnut Grove have been approved.

Wade Wellner gave the maintenance report. Some work still needs to be done at the swimming pool. Street painting will be scheduled. The pot holes on Main Street by Highway 14 were filled. Possible improvements to Kuhar Park were discussed. The new well should be drilled soon. A Temporary Grading and Filling Permit from Redwood County will be needed. An estimate for electrical work in Kuhar Park will be obtained. On motion by Irlbeck, seconded by Knutson, the council voted unanimously to approve the maintenance report.

On motion by Irlbeck, seconded by Keairnes, the council voted unanimously to approve a bill from Schultz Construction in the amount of \$2,810.50 for various projects.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to accept a \$3,200 donation from the Ambulance Assn. for a stair chair. On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to accept memorial donations in the amount of \$40.00 for the Public Library.

On motion by Knutson, seconded by Neperman, the council voted unanimously to approve the financial report.

There being no further business the meeting was adjourned.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

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A Regular Meeting of the  
Lamberton City Council  
August 12, 2013

The regular meeting of the City Council of the City of Lamberton was held on Monday, August 12th, 2013, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran; Councilmembers Terry Neperman, Darrell Knutson, Dave Irlbeck & Joel Keairnes; and Clerk Steven Flaig.

On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to approve the minutes of the July meeting.

On motion by Neperman, seconded by Keairnes, the council voted unanimously to approve claims #11411 through #11468 in the amount of \$147,317.92.

Dawn Giese, VVM Executive Director, and Dick Weedman of the VVM Board and Gail Sheridan of Tealwood Management were present. The present census is at 41. Some of the exterior painting has been done. Additional painting will continue. The social worker and community life director position will be combined. The ECPN program through the state was discussed. The decision was made to continue at a rate of \$10.00 per day. On motion by Knutson, seconded by Irlbeck, the VVM report was unanimously approved.

Andy Kehren of Bolton and Menk, Inc. was present to discuss the CSAH 106/1<sup>st</sup> Avenue Project. Due to delays the county has decided it would be best to delay the next scheduled portion of the work until 2014 so as not to have the street under construction during harvest season. Bituminous transition areas have been installed and painting of the new section should be completed this week. Partial Pay estimate #4 was presented with the city share being \$833.21. On motion by Neperman, seconded by Irlbeck, the council unanimously approved partial pay estimate #4 in the amount of \$833.21.

On motion by Irlbeck, seconded by Knutson, the council voted unanimously to approve the application of Roger Anderson, for a house on the property at 604 S Ilex Street.

There was discussion on removing a vacant house with no action taken.

The council reviewed the report from Western Community Action on the Small Cities Housing Rehab grant program.

The Swimming pool project was discussed. The diving board has been installed. Items listed from the state inspection have been taken care of. Skimmers in the main pool area will need to be replaced once the season is over. There was discussion on the closing policy during low attendance. The

council decided that the pool should remain open for its normally scheduled opening hours regardless of the number of swimmers. The pool would still close based on stormy weather or low temperatures.

On motion by Knutson, seconded by Keairnes, the council voted unanimously to provide portable toilets for Hot Iron Days and for the use of the park and streets for the celebration.

The council was informed of some energy savings programs that are available to cities. On motion by Keairnes, seconded by Neperman, the council voted unanimously to pursue applications for these programs.

The council received a listing of property forfeited to the State of Minnesota for non-payment of taxes. On motion by Irlbeck, seconded by Knutson, the council voted unanimously to approve the classification and sale of these properties.

On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to accept a \$25.00 donation from Doug's Auto for the Library Summer Reading Program. On motion by Neperman, seconded by Keairnes, the council voted unanimously to accept memorial donations in the amount of \$15.00 for the Public Library.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve the financial report.

A new Police Joint Powers Agreement with the Bureau of Criminal Apprehension was presented to the council. On motion by Irlbeck, seconded by Knutson, the council voted unanimously to approve the new agreement.

On motion by Keairnes, seconded by Knutson, the council voted unanimously to approve a contract for replacement of city water meters with Ferguson Company. Once the radio read out meters are installed the city will begin billing utilities on a monthly basis.

There was a request for a reduction on a water bill that was not approved.

Wade Wellner gave the maintenance report. Summer worker Robert Polzin is done for the season. Street painting will be scheduled. Volleyball and basketball court at the swimming pool will be worked on. The new well at Kuhar Park has been installed. It needs to be disinfected. A proposal for painting the water tower and installing mixers in the water tower and ground storage tank was table for a later time. On motion by Knutson, seconded by Neperman, the council voted unanimously to approve the maintenance report.

Police Chief Nick Hacker presented the police report. He will be doing a bicycle safety class at Hot Iron Days. Firearm and use of force training will

be coming up soon. He asked about the Joint Powers Agreement which the council had approved. He talked about booksellers that had been in the area and a number of rumors that had been circulating about them. He did check identification of two of the group that were selling books in Lambertton and they checked out OK. On motion by Neperman, seconded by Keairnes, the council voted unanimously to approve the police report.

On motion by Irlbeck, seconded by Knutson, the council voted unanimously to join the Commercial Club.

There being no further business the meeting was adjourned.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

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A Regular Meeting of the  
Lamberton City Council  
September 9, 2013

The regular meeting of the City Council of the City of Lamberton was held on Monday, September 9th, 2013, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran; Councilmembers Terry Neperman, Darrell Knutson, Dave Irlbeck & Joel Keairnes; and Clerk Steven Flaig.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve the minutes of the August meeting.

On motion by Irlbeck, seconded by Keairnes, the council voted unanimously to approve claims #11491 through #11534 in the amount of \$70,866.06.

Jeff Buesing of Western Community Action gave an update on the Small Cities Housing Rehabilitation Program. Good progress is being made on the houses that are in the program. There are three slots that are presently open. These had been full but the homeowners had withdrawn from the program. The three slots will be filled on those that sign up first as long as they qualify. There should be no problem completing all the work within the allotted time frame.

Dawn Giese, VVM Executive Director, Molly Toulouse and Amanda Johnson of Tealwood Management and Linda Horning of the VVM Board were present. The present census is at 46. The budget for the fiscal year starting October 1 was approved by the Advisory Board. Tealwood Management is recommending that 8 beds be decertified, going from 63 beds to 55 beds. They are also recommending that 7 bed be put on layaway. Once beds are decertified they cannot be brought back into use. Beds that are on layaway can be brought back into use if needed. This proposal was also approved by the Advisory Board. An executive summary of the budget was presented to the council. Some of the goals would be to no longer have to use pool nursing, maintain survey success and improve staff culture and stability. The council decided that they would discuss this matter later. On motion by Knutson, seconded by Keairnes, the VVM report was unanimously approved.

Ryan Baum of Utility Tank Services was present to talk to the council about installing mixers in the ground storage tank and the water tower as well as painting of the water tower. Mixers would be installed in the ground storage tank this year and the mixer for the tower would be installed when the tower is painted later next year. On motion by Keairnes, seconded by Knutson, the council unanimously approved the contract for painting the water tower with Utility Services Company. On motion by Irlbeck, seconded by Neperman, the council unanimously approved amending the contract for the ground storage tank to have a mixing system installed.

Penny Mattison asked the council to consider stop signs by the intersection of Elm Street and 7<sup>th</sup> Avenue due to a lot of foot traffic on 7<sup>th</sup> Avenue. The council will decided on this after talking to the Police Chief.

Larry Lange asked the council why the storm sewer charge for commercial property was set higher than residential property. His building on Main Street is listed as commercial property and therefore has the higher rate. It was explained that there was a rate set for residential use, commercial use and institutional use with the total amount collected being used to pay the debt service on the new storm sewer lines that were built in 2011. All commercial properties pay the same amount. The council agreed to look at lowering the amount for commercial property, but this will increase residential properties charges.

Police Chief Nick Hacker had a successful bicycle safety class for Hot Iron Days with 12 to 14 kids in attendance. He would like to continue to have this each year. He informed the council that he will need to attend training for breathalyzer training. On motion by Irlbeck, seconded by Knutson, the council voted unanimously to approve having him attend a training session for this. On motion by Knutson, seconded by Neperman, the council voted unanimously to have stop signs installed on Elm Street at the 7<sup>th</sup> Avenue Intersection. On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to approve the police report.

On motion by Neperman, seconded by Keairnes, the council voted unanimously to approve paying partial pay estimate #5 of the 1<sup>st</sup> Avenue/ CSAH 106 project in the amount of \$42.55 to Redwood County.

Wade Wellner gave the maintenance report. The water meter project should be getting underway this week. The well at Kuhar Park is still coming back positive for bacteria. Steffel Well Drilling will come back to disinfect the well. The city will need to bore a water line across CSAH 6 by Sixth Avenue to provide water to Roger Anderson new house. On motion by Irlbeck, seconded by Keairnes, the council voted unanimously to approve this work. Skimmers in the main pool area will be worked on once the pool level is lowered now that the swimming season is over. On motion by Neperman, seconded by Keairnes, the council voted unanimously to approve the maintenance report.

On motion by Knutson, seconded by Neperman, the council voted unanimously to accept a \$5000 donation from the Lamberton Lions for the Wading Pool Building, a \$750 donation from the Lamberton Lions for the Public Library, a \$200 donation from the Lamberton Lions for the Ambulance Service, a \$200 donation from the Lamberton Lions for the Fire Department, a \$1,250 donation from the Lamberton Lions for the Swimming Pool, and a \$5 memorial for the Public Library.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve between meeting bills in the amount of \$4,910.04.



The Council discussed the preliminary budget for 2014. On motion by Keairnes, second by Knutson, the council unanimously approved setting the date to approve the final budget for December 9<sup>th</sup>, 2013 at 7:30 pm.

On motion by Knutson, seconded by Neperman, the council voted unanimously to approve the following preliminary levies for 2014:

Fund	Gross Levy
General	267,000
Library	36,000
2004 GO Improvement	0
2009 Series A GO Improvement	0
2009 Series B Utility Revenue	0
2011 Series A GO Improvement	21,439
2013 Series B Refunding Bonds	<u>67,477</u>
Total	391,916

On a motion made by Keairnes, seconded by Irlbeck, the council voted to decertify 8 beds at Valley View Manor, reducing the licensed beds from 63 to 55 beds. No action was taken on bed layaways.

There being no further business the meeting was adjourned.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

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A Regular Meeting of the  
Lamberton City Council  
October 15, 2013

The regular meeting of the City Council of the City of Lamberton was held on Tuesday, October 15th, 2013, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran; Councilmembers Terry Neperman, Darrell Knutson, Dave Irlbeck & Joel Keairnes; and Clerk Steven Flaig.

On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to approve the minutes of the September meeting.

On motion by Neperman, seconded by Keairnes, the council voted unanimously to approve claims #11557 through #11600 in the amount of \$138,671.32.

On motion by Keairnes, seconded by Knutson, a zoning permit for Darren Rue for a storage shed was approved.

Rates for storm sewer charges were reviewed. These will be looked at further and may be adjusted at the first of the year.

Dave Nickel was present to talk to the council about livestock trailers parking in residential areas. He had earlier found out that this was not prohibited and asked the council to take action on this matter. The council did not take any action at this time.

Police Chief Nick Hacker showed the council promotional material for police that is designed for small children. On motion by Neperman, seconded by Irlbeck, the council voted unanimously to reimburse him for this expense and to add a budget line item of up to \$500 per year for promotional type material. He informed the council that he did attend breathalyzer training and did pass the course. He also would like to take First Responder training and to carry an AED in the police car. On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to approve the police report.

On motion by Irlbeck, seconded by Neperman, to the council voted unanimously, to approve a change in the sick leave policy to conform with Minnesota Statutes 181.9413.

On motion by Councilmember Neperman, seconded by Keairnes, the council voted unanimously to adopt Ordinance No. 152, an Ordinance regulating the Lamberton Water utility.

Trudi Juhnke and Sara Schaffran were present to discuss with the council what expenses the pool committee would pay for and what the city is expected to pay for out of the general fund. The pool committee has raised

approximately \$155,000 which will cover the work on the diving well and wading pool. The city will be paying for the diving platform and replacement of the skimmers in the main pool. Additional items that the pool committee may work at are a climbing wall in the main pool and a water feature in the wading pool.

On motion by Irlbeck, seconded by Neperman, the council unanimously approved a donation from Rozalyn Jeckell of \$100 for the Library and a library memorial of \$5.00.

On a motion by Irlbeck, seconded by Neperman, the council approved new vendors Spectrum Aquatics and Pro Hydro-Testing LLC and payment of between meeting bills in the amount of \$10,605.01.

Park grants were discussed with a plan for park improvement to be worked out in the future.

Justin Thram appeared before the council to ask for some form of on-call pay for the time he is on ambulance duty but not working at his city job. The council said that they would study this and make a decision at a future time.

Wade Wellner gave the maintenance report. The water meter installations should be completed this week. Training will start next week. The well at Kuhar Park is still coming back positive for bacteria. Flushing of fire hydrants will be happening toward the end of the month. On motion by Neperman, seconded by Keairnes, the council voted unanimously to approve the maintenance report.

Wade Wellner also informed the council that there were 8 people that attended the ambulance recruitment meeting. The next step would be trying to line up an EMT class if most of these would be able to commit to taking the class.

Rosemary Schultz also requested a raise in her pay. The council said that they would consider this in December when all salary matters are decided.

There being no further business the meeting was adjourned.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

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A Public Hearing before the  
Lamberton City Council  
October 15, 2013  
6:30 pm  
City Office

A Public Hearing before the Lamberton City Council was held on Tuesday, October 15, 2013, at 6:30 pm in the Lamberton City Office in the matter of the application of the Lamberton United Methodist Church for a building addition. Members present were Mayor Schaffran; Councilmembers Keairnes, Irlbeck, Knutson and Neperman; and Clerk Flaig.

Jay Imker gave a brief background on the church addition including the size building which will be 36' by 44' and the location on the west side of the present building. John Valentin was in attendance at the meeting and he asked how the church planned to deal with rain water running off the roof of the new addition. Jay Imker explained that rain gutters will be installed on the south side of the new roof addition that will run from west to east and then through drain lines out to the storm sewer located in Fir Street east of the church building. The ground will also be landscaped so that water will drain from the west to the east and run to the street. These items of the drainage plan will be incorporated in the permit. The church has not decided on drainage matters for the north side of the new addition and the council did not make any requirements for this.

There being no other concerns a motion was made by Councilmember Irlbeck, seconded by Knutson, to approve the permit with the conditions that had been stated during the meeting. The motion carried unanimously.

The hearing was then adjourned.

Respectfully submitted,  
Steven Flaig, City Clerk/Administrator

Approved,  
Bill Schaffran, Mayor

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A Regular Meeting of the  
Lamberton City Council  
November 12, 2013

The regular meeting of the City Council of the City of Lamberton was held on Tuesday, November 12th, 2013, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran; Councilmembers Terry Neperman, Darrell Knutson, Dave Irlbeck & Joel Keairnes; and Clerk Steven Flaig.

On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to approve the minutes of the October meetings.

On motion by Neperman, seconded by Keairnes, the council voted unanimously to approve claims #11614 through #11670 in the amount of \$167,569.41.

On motion by Irlbeck, seconded by Neperman, a zoning permit for Elizabeth Hagan for a fence was unanimously approved. On motion by Neperman, seconded by Keairnes, a zoning permit for Bryce Pack for a utility shed was unanimously approved. On motion by Knutson, seconded by Irlbeck, a zoning permit for Kent & Leah Teveldal for a garage was unanimously approved. On motion by Neperman, seconded by Keairnes, a zoning permit for John Luttmann for a garage was unanimously approved.

The council decided to stay with standard liability coverage as part of the renewal package for 2014.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to set the fire contract rate at \$175 per section for 2014 and to inform the townships that the rate for 2015 will be at least \$200.

The old skimmers for the swimming pool have been removed and the new skimmers installed by Quality Pool. They are not sure if they will be able to pour the concrete around the skimmers this year. If not done, this work will be completed next spring. The city did receive a check from the pool fund raising committee in the amount of \$138,850 to help pay for the improvements.

No one was present to give the VVM report but the council did review the P & L statement and a written update on the nursing home for the last month. The council reviewed a representation agreement proposal from Evans Senior Investments, a brokerage firm, regarding finding possible buyers for the nursing home. On motion by Irlbeck, seconded by Neperman, the council approved entering into this agreement subject to a review by the city attorney and any changes he would recommend to the agreement.

Police Chief Nick Hacker informed the council about the police blotter that he is putting in the Lamberton News. He has received favorable comments. Halloween activities went well. The council asked him to talk to Marlowe Erickson about securing his vacant property in McGee's Addition. First Responder training and carrying an AED in the police car were again discussed. On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to approve the police report.

On motion by Knutson, seconded by Irlbeck, the council unanimously approved the Combination Liquor license for C & Saloon, Inc. for 2014 in the amount of \$1,150. On motion by Neperman, seconded by Keairnes, the council unanimously approved an On-Sale Liquor license for the American Legion Post 41 for 2014 in the amount of \$1,050.

On motion by Keairnes, seconded by Neperman, the council unanimously approved a donation from Funds for Fun of \$138,850 for the swimming pool repair project.

The council approved operating transfers of \$54,000 from the Storm Sewer fund to the 2011 Improvement Bond Fund; \$20,000 from the Water Fund to the 2011 Improvement Bond Fund; and \$20,000 from the Sewer fund to the 2011 Improvement Bond Fund. The council approved new vendor Fryberger, Buchanan, Smith and Frederick, PA and payment of between meeting bills in the amount of \$3,888.56.

After a brief discussion a motion was made by Knutson, seconded by Keairnes update the utility billing system. Among other improvements this will allow people to receive their bills through e-mail if they chose and to make payments online. The motion carried.

Rates for storm sewer charges were again discussed. It was decided not to make any changes at this time.

Wade Wellner gave the maintenance report. The water meter installations have been completed. Flushing of fire hydrants will be completed this week. Some sewers will also be flushed. The water line to Roger Anderson's house has been completed. Fuller Paving should be here this week to patch the street. On motion by Neperman, seconded by Keairnes, the council voted unanimously to approve the maintenance report.

Wade Wellner also informed the council that the ambulance service is ordering new winter jackets. Work is proceeding on having an EMT class here in Lamberton. He will check if people wanting first responder training can take certain parts of the EMT class and become certified First Responders. He can obtain a new battery and pads for the police AED for approximately \$300.00.

There being no further business the meeting was adjourned.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

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A Regular Meeting of the  
Lamberton City Council  
December 9, 2013

The regular meeting of the City Council of the City of Lamberton was held on Monday, December 9th, 2013, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran; Councilmembers Terry Neperman, Darrell Knutson, Dave Irlbeck & Joel Keairnes; and Clerk Steven Flaig.

On motion by Neperman, seconded by Keairnes, the council voted unanimously to approve the minutes of the November meeting.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve claims #11688 through #11731 in the amount of \$133,148.74 plus a bill from Schultz Construction in the amount of \$2,010 for various projects.

Dawn Giese gave the VVM report with Board member Dick Weedman in attendance. At the present time there are 43 residents. There has been 1 new person hired and 5 terminations in the last month. The Family Satisfaction Survey is ongoing. The audit has been completed and should be ready for the January meeting. One heat exchanger needed to be replaced and another is being repaired. On motion by Knutson, seconded by Neperman, the council voted unanimously to approve the VVM report. The council was informed about changes to the representation agreement proposal from Evans Senior Investments, a brokerage firm, regarding finding possible buyers for the nursing home. On motion by Keairnes, seconded by Irlbeck, the council approved the agreement with the changes that have been made.

At this point the council started discussing the 2014 Budget but this soon turned to Ambulance Service coverage. Wade Wellner and Justin Thram were present. It was noted that with resignation of ambulance members day time coverage will be down to 3 people and some days only 2 people will be on. The city maintenance staff will now be on during the work week from 6 am to 6 pm five days a week besides their shifts on nights and weekends. The question of what would happen if there is an illness or injury. The council asked Director Wellner to contact North Ambulance Service to see if they would be able to assist with coverage. There was also discussion on what can be done to get people in the community to participate. He is scheduling an EMT class in Lamberton but so far only 3 people have committed to taking the class.

Wade Wellner gave the Maintenance report. There was discussion on snow removal and parking issues. The stop signs at 7<sup>th</sup> and Elm have been installed. He brought up the issue of street excavations during winter



months. The council agreed that it would be appropriate to not allow excavations after November 1<sup>st</sup> unless it is for an emergency. On motion by Keairnes, seconded by Knutson, the council voted unanimously to approve the report.

Police Chief Nick Hacker informed the council that winter tires for the squad have been installed. He would like to renew membership attend in a Police Officer Association and he would like to attend a police officer conference this spring. On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to approve the police report.

On motion by Knutson, seconded by Irlbeck, the council unanimously approved the 3.2 Liquor License for Lydel Sik at the Lamberton Lanes subject to it being received and accepted by Clerk Flaig.

Western Community Action had reported that 2 household had dropped out of the Housing rehab program and that they would be looking at any new applications to fill these vacancies.

The city will begin billing for utilities on a monthly basis at the start of the year. Bills will be sent out at the beginning of January for the quarter of October through December 2013. The next bill will be sent out at the beginning of February for January 2014. At that time people would have the option of receiving their bills by e-mail and paying their bill online. On motion by Irlbeck, seconded by Keairnes, the council voted unanimously to approve new monthly utility rates that will go into effect for January usage.

The council then returned to discussion on the 2014 budget. On motion by Neperman, seconded by Irlbeck, the council voted to approve a 2 per cent increase for city employees. Councilmember Knutson voted no with the motion carrying.

On motion by Knutson, seconded by Irlbeck, the council voted to recommend to the Library Board that the Library Director receive an increase to \$12.00 per hour. The motion carried.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve the 2014 Budget and the following final levies for 2014:

Fund	Gross Levy
General	267,000
Library	36,000
2004 GO Improvement	0
2009 Series A GO Improvement	0
2009 Series B Utility Revenue	0

2011 Series A GO Improvement	21,439
2013 Series B Refunding Bonds	67,477
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Total	391,916

This represents a 3.74 per cent increase from the \$377,792 levied in 2013. The amount was reduced by the estimated \$5,590 that the city will save based on a sales tax exemption that was approved during the last legislative session that will go into effect on January 1, 2014.

The council discussed on Rural Development Note that is outstanding on the 2005 Fire Pumper. On motion by Irlbeck, seconded by Knutson, the council voted unanimously to use reserves to pay off the \$61,839.64 that is still owed.

The council approved the schedule of meetings for 2014.

On motion by Irlbeck, seconded by Keairnes, the council unanimously approved a Library memorial donation of \$25.00; a donation from the Wanda State Bank for the Ambulance Service in the amount of \$2,500; and a donation from Helen Nyberg in the amount of \$100 for an Ambulance Memorial.

On a motion by Keairnes, seconded by Neperman, the council unanimously approved payment of between meeting bills in the amount of \$6,215.91. The motion carried.

There being no further business the meeting was adjourned.

Respectfully submitted,  
Steven Flaig, Clerk

Approved,  
Bill Schaffran, Mayor

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