

A Regular Meeting of the
Lamberton City Council
January 9, 2012

The regular meeting of the City Council of the City of Lamberton was held on Monday, January 9th, 2012, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran; Councilmembers Joel Keairnes, Terry Neperman, Dave Irlbeck and Trudi Juhnke; and Clerk Steven Flaig.

On motion by Juhnke, seconded by Irlbeck, the council voted unanimously to approve the minutes of the previous meetings.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve claims #9264 through 9312 in the amount of \$113,824.04.

On motion by Irlbeck, seconded by Keairnes, the council voted unanimously, to approve the following appointments for 2012:

Official Newspaper:	Lamberton News
Acting Mayor:	Trudi Juhnke
Official Depository:	First Security Bank
City Attorney:	Brian White
Public Utilities:	Dave Irlbeck
Public Works:	Joel Keairnes
Public Safety:	Bill Schaffran
Emergency Management Director:	Tom Neperman
EDA members: (2)	Bill Schaffran & Trudi Juhnke
Relief Association Board of Trustees: (2)	Trudi Juhnke & Terry Neperman
Mileage reimbursement rate:	45 cents per mile
Maintenance of fire trucks	Rob Davis @ \$35 per month

Dawn Giese, Executive Director and Matt Grunewald of the Valley View Manor Board presented the VVM report to the council. Present census is at 47. There was discussion on a number of different issues regarding staffing. On motion by Juhnke, seconded by Irlbeck, the council voted unanimously to approve the VVM report. The city had been contacted by HUD regarding the Valley View Apartments. The city would like more information from HUD regarding the apartments.

Penny Mattison of the Lamberton Commercial Club was present to find out the cost of the new Christmas decorations and to let the council know that the Commercial Club may help purchase additional Christmas decorations. She also asked if the city would be painting traffic marking in the downtown area next year. It is planned to be done this summer.

Willie Rabenberg, Redwood County Engineer, John Schuler, Redwood County Commissioner and Andy Kehren, the City Consulting Engineer were present to discuss possible improvements to the 1st Avenue portion of CSAH 106 and adjacent areas. The county is looking at reconstruction of this highway using concrete. Replacement of the utilities located in the street would be the responsibility of the city. Cost estimates presented also included work done on the Main Street section from US 14 to 1st Avenue, the block of 1st Avenue from Birch Street to Ash Street which is a city street and CSAH 6 from 1st Avenue to US Highway 14. The total cost for all of this work which would include the railroad crossings would be \$2,932,635. Estimated cost to the city would be \$1,215,310 and the county share would be \$1,717,325. The city discussed the possibility of applying for \$500,000 through the Local Road Improvement Program which is a state funded program for regionally significant roads. Since the city has less than 5,000 population, Redwood County would have to be the sponsoring agency. Councilmember Keairnes introduced the following resolution and moved for its adoption.

**Resolution of Support for Local Road Improvement Program Application
To the Minnesota Department of Transportation for
Improvements on First Avenue and Main Street**

WHEREAS, The Common Council of the City of Lamberton declares that First Avenue from Ilex Street to Ash Street and Main Street from First Avenue to T.H. No. 14 are municipal collector roadways having regional significance providing continuous access to multiple farm to market business enterprises receiving farm product from Redwood County and the greater six county area and delivering finished goods throughout national and international markets. Approximately 450 to 500 multi-axle trucks utilize the municipal collector roadway system daily during peak periods.

WHEREAS, The Common Council of the City of Lamberton recognizes the need to rehabilitate the aged and deficient roadway infrastructure on First Avenue and Main Street in order to maintain a viable farm to market route.

NOW THEREFORE, BE IT RESOLVED, By the Common Council of the City of Lamberton, Minnesota as follows:

1. The Common Council does hereby approve the submittal of an application to the Minnesota Department of Transportation for funding assistance from the Local Road Improvement Program.
2. The City of Lamberton as a city with a population under 5,000 does hereby request Redwood County to act as the sponsoring agency for the Local Road Improvement Program Application.
3. Pending award of LRIP funding from MnDOT and mutual agreement between the City and Redwood County to proceed with the work, the Common Council does hereby agree to secure and guarantee the local share of costs (those costs that are not the responsibility

of Redwood County) associated with the project that are not MnDOT State Aid eligible for reimbursement from either CSAH No. 6 or CSAH No. 106.

4. The Common Council does hereby authorize the Mayor of Lamberton to act as the agent on behalf of the City of Lamberton in matters relating to the Local Road Improvement Program application and funding award.

The resolution was duly seconded by Councilmember Irlbeck and the council voted unanimously to adopt the resolution. The city will see what additional funding can be obtained before committing to all or a portion of this project.

It was mention that there is a considerable amount of liquidated damages being withheld from Heselton Construction for the 2011 Improvement Project. Heselton Construction would like to meet with the council at the next meeting to try to resolve this issue.

The Council was informed that the City of Revere had inquired about the possibility of hiring Lamberton personnel to operate their water and wastewater systems. The council did not want to do this at this time.

On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to appoint Tom Vold to the Library Board.

On motion by Juhnke, seconded by Keairnes, the council voted unanimously to appoint Chad Stavnes to the EDA Board. The Council was also updated on what the EDA is presently working on.

Justin Thram was present to talk to the council about issues that he is having with the medical plan. The council asked him to keep them informed about what he is able to find out from the insurance carrier.

Tom Neperman, Fire Chief, informed the council that he is still working on finding a company to perform the fit test for the SCBA the firemen use. Med-Compass will be respiratory checks in March. A computer needed to be replaced on the 2005 pumper truck. He will also try to find out more information regarding the changes to the radio system that need to take place by the end of 2012. He presented the following officers for appointment: Fire Chief-Tom Neperman, Assistant Chief-Rob Davis, Captain-Chad Coulter, Captain-Dave Irlbeck and Secretary Brian Pfarr. On motion by Keairnes, seconded by Juhnke, the council voted unanimously to approve the officers as presented. The Firemen's Dance will be held on February 4th. On motion by Irlbeck, seconded by Keairnes, the council voted unanimously to approve the fire report.

On motion by Juhnke, seconded by Keairnes, the council voted unanimously to accept the following donations: Francis Harnack Post Auxiliary \$25.00 for the Ambulance Service; Francis Harnack Post Auxiliary \$25.00 for the Fire Department; and Township of Willow Lake \$121.43 for the Ambulance Service.

On motion by Neperman, seconded by Keairnes, the council voted unanimously to approve the transfer of \$744.00 from the Water Fund to the 1999 Water Revenue Fund for debt service payment.

On motion Juhnke, seconded by Keairnes, the council voted unanimously to approve new vendors North Shore Analytical, Inc.; John E Reid and Associates, Inc.; and US Autoforce.

On motion by Irlbeck, seconded by Juhnke, the council voted unanimously to approve bills since the last meeting in the amount of \$98,143.15.

Wade Wellner gave the Maintenance report. The white dump truck used to haul snow needs a new transmission and a new oil pan. This could cost \$3,000 to \$4,000. It was suggested to check on the possibility of moving the dump box to the old fire tanker which is no longer being used by the fire department. Costs on doing this will be obtained. On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to purchase a power washer at a cost not to exceed \$500.00. On motion by Juhnke, seconded by Irlbeck, the council voted unanimously to approve the Maintenance report.

On motion by Irlbeck, seconded by Juhnke, the council voted to adjourn the meeting. The meeting was adjourned at 9:30pm.

Respectfully submitted,

Steven Flaig, Clerk/Administrator

A Regular Meeting of the
Lamberton City Council
February 13, 2012

The regular meeting of the City Council of the City of Lamberton was held on Monday, February 13th, 2012, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran; Councilmembers Joel Keairnes, Terry Neperman, Dave Irlbeck and Trudi Juhnke; and Clerk Steven Flaig.

On motion by Keairnes, seconded by Juhnke, the council voted unanimously to approve the minutes of the previous meetings.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve claims #9330 through 9385 in the amount of \$66,228.50.

Dawn Giese, Executive Director and Richard Weedman of the Valley View Manor Board presented the VVM report to the council. Present census is at 51. There have been problems with the freezer which should now be fixed. Physician coverage with Springfield is being worked on. A new wage scale for licensed staff has been implemented. On motion by Juhnke, seconded by Irlbeck, the council voted unanimously to approve the VVM report.

Wade Wellner gave the Maintenance report. Tree trimming and work on the water filter have been taking place. The white dump truck used to haul snow need a new transmission and a new oil pan. On a motion made by Councilmember Keairnes, seconded by Neperman, the council approve having the oil pan replaced and a rebuilt transmission installed. City employees had check on new power washers and the cost was higher than the \$500 authorized at the last meeting. On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to purchase a power washer at a cost of approximately \$750.00. On motion by Neperman, seconded by Juhnke, the council voted unanimously to approve the Maintenance report.

Justin Thram asked about attending a sewer class in Brainerd in August. At that time he will have worked one year and would be able to take the wastewater exam that will be given at the end of the class. The issue with the medical plan has been resolved.

Chief Nick Hacker gave the Police report. The training that he attended in Rochester was very good. He recently completed the annual qualification with all firearms. He will be attending additional training through a slot at MN West Community College. On a motion by Irlbeck, seconded by Juhnke, the council voted unanimously to approve the police report.

The Council discussed the fund raising for the swimming pool and what work will need to be done this year before the pool can open.

On motion by Juhnke, seconded by Keairnes, the council unanimously approved the letter of engagement from Eide Bailly LLP to perform the audit of the 2011 financial statements.

Six additional light standards for the downtown area will be ordered.

The council was notified that there is a sale on Christmas decoration through the end of March.

On motion by Juhnke, seconded by Irlbeck, the council voted unanimously to accept the donations of \$1,375.20 from the Lamberton Senior Citizens for the Community Center.

On motion Juhnke, seconded by Neperman, the council voted unanimously to approve new vendors; Progressive Designs and Matheson Tri-Gas, Inc.

On motion by Irlbeck, seconded by Keairnes, the council voted unanimously to approve bills since the last meeting in the amount of \$4,316.40.

The council discussed the new charges for the storm sewer utility.

The council by phone talked to the City Engineer Andy Kehren about the liquidated damages that are being withheld from the contractor Heselton Construction. A meeting with the company will be scheduled to work on this matter.

On motion by Irlbeck, seconded by Juhnke, the council voted to adjourn the meeting. The meeting was adjourned at 9:35pm.

Respectfully submitted,

Steven Flaig, Clerk/Administrator

A Regular Meeting of the
Lamberton City Council
March 12, 2012

The regular meeting of the City Council of the City of Lamberton was held on Monday, March 12th, 2012, in the City Office at 7:00 pm.

Members present for the meeting were Mayor Bill Schaffran; Councilmembers Joel Keairnes, Terry Neperman, Dave Irlbeck and Trudi Juhnke; and Clerk Steven Flaig.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve the minutes of the previous meetings.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve claims #9404 through 9445 in the amount of \$69,291.06.

On motion by Juhnke, seconded by Neperman, the council voted unanimously to approve the application of Kelly Arndt for a garage. On motion by Irlbeck, seconded by Keairnes, the council voted unanimously to approve the application of Ryan Wondercheck for a seed warehouse and office. On motion by Neperman, seconded by Juhnke, the council voted unanimously to approve the application of Buffalo Ridge Concrete for a bathroom and office addition.

Chief Nick Hacker gave the Police report. He asked for clarification regarding the snow removal tickets that were issued since this was the first time he was involved with this. The ordinance states that vehicles must be moved by 10:00 pm after the streets are plowed. In the past it was assumed that this meant 10:00 pm the following evening. It was decided that it would be best to continue allowing until the following day at 10:00 pm and that all the tickets issued should be considered as warnings only. Truck parking was discussed. He also informed the council about additional training classes that he would like to attend. These are covered by the training slot at MN West and there is no additional charge to the city. He asked about the possibility of a raise now that his probationary period is over. This possibility had been discussed when he was hired. On a motion by Juhnke, seconded by Keairnes, the council voted unanimously to approve the police report.

Wade Wellner gave the Maintenance report. They will start sweeping streets and grading alleys this week. The sewer lines will be flushed the last week in March and water lines in April. The dump truck has been fixed and is ready to be picked up. The schedule for yard waste pickup has been set and will be published in the paper. On motion by Schaffran, seconded by Juhnke, the council voted unanimously to approve the Maintenance report.

Wade Wellner also talked to the council about raising the rates for the ambulance service. On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve new rates for the Lamberton Ambulance Service.

The council decided to hold a Spring Cleanup Day again this year. This will be scheduled the first or second weekend in May.

The council approved having employees attend a safety and loss control meeting in Springfield on April 3rd.

On motion by Irlbeck, seconded by Juhnke, the council voted unanimously to approve Change Order No. 1 for the 2011 Improvement Project.

On motion by Juhnke, seconded by Keairnes, the council voted unanimously to approve 2011 Improvement Project Partial Pay Estimate No. 7, Bid Schedule A to Heselton Construction in the amount of \$34,166.40.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve 2011 Improvement Project Partial Pay Estimate No. 4, Bid Schedule B to Schmidt Construction in the amount of \$7,512.60.

On motion by Juhnke, seconded by Keairnes, the council voted unanimously to contribute \$200.00 to the Redwood County Fair.

Councilmember Juhnke introduced the following motion and moved for its adoption;

RESOLUTION REESTABLISHING PRECINCT AND POLLING PLACE

WHEREAS, the legislature of the State of Minnesota has redistricted; and

WHEREAS, Minnesota Statue section 204B.14, subd. 3 (d) requires that precinct boundaries must be reestablished within 60 days of when the legislature has been redistricted or at least 19 weeks before the state primary election, whichever comes first;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Lamberton, County of Redwood, State of Minnesota hereby reestablishes the boundary of the voting precinct and the polling place as follows:

Precinct-City of Lamberton

All area contained within the city limits.

Polling place: Community Center, 101 2nd Avenue East

The resolution was duly seconded by Neperman and the council voted unanimously to adopt the resolution.

Councilmember Neperman introduced the following resolution and moved for its adoption,

RESOLUTION DESIGNATING A COMBINED POLLING PLACE FOR GENERAL AND PRIMARY ELECTIONS

WHEREAS, due to the smaller population base, joint polling place, and common ownership of election machines, that it be resolved that the City of Lambertton join with Lambertton Township to become a combined polling place.

NOW, THEREFORE, BE IT RESOLVED that the clerk of each precinct shall be responsible for the preparation and distribution of their election materials.

BE IT FURTHER RESOLVED that the City of Lambertton and Lambertton Township share in the placement of election judges for the primary and general elections.

BE IT FURTHER RESOLVED that this will be effective immediately.

The resolution was duly seconded by Councilmember Keairnes and the council voted unanimously to adopt the resolution.

The council reviewed the progress report on the Housing Rehabilitation Program from Western Community Action.

On motion by Juhnke, seconded by Irlbeck, the council voted unanimously to approve new vendors; Five Friends Books and Fire Safety USA.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve bills since the last meeting in the amount of \$4,834.59.

On a motion made by Keairnes, seconded by Juhnke, the council voted unanimously to approve the purchase of new live traps.

On motion by Juhnke, seconded by Irlbeck, the council voted to unanimously to approve a \$1.00 increase in pay for the police chief.

Tom Neperman, Fire Chief, informed the council that the medical and fit test for the firefighters has been completed by Med-Compass. He is in the process of lining up required vaccinations through the Public Health Nursing Service. Recertification for firefighters will cost \$25.00. On motion by Neperman, seconded by Irlbeck, the council voted to approve the fire report.

There was no VVM report but the council did talk about trying to meet with the nursing home board and with Tealwood Management in the near future.

On motion by Irlbeck, seconded by Juhnke, the council voted to adjourn the meeting. The meeting was adjourned at 9:30pm.

Respectfully submitted,

Steven Flaig, Clerk/Administrator

A Regular Meeting of the
Lamberton City Council
April 9, 2012

The regular meeting of the City Council of the City of Lamberton was held on Monday, April 9th, 2012, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran; Councilmembers Joel Keairnes, Terry Neperman, Dave Irlbeck and Trudi Juhnke; and Clerk Steven Flaig.

The meeting was opened by Acting Mayor Trudi Juhnke with Mayor Bill Schaffran arriving shortly thereafter.

Joel Stencil of Eide Bailly presented the 2011 audited financial statements to the council. He explained the material contained in the executive summary and answered the questions that they had. On motion made by Juhnke, seconded by Irlbeck, the council voted unanimously to accept the 2011 Financial Statements.

Nancy Knakmuhs informed the council that the swimming pool group will be meeting with Jody Dahms of Aquatic Design Solutions, LLC. on April 23rd to discuss the work that needs to be done at the swimming pool. On a motion made by Councilmember Juhnke, seconded by Keairnes, it was decided to call a special meeting of the council for that evening to participate in meeting.

On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to approve the minutes of the previous meetings.

On motion by Juhnke, seconded by Keairnes, the council voted unanimously to approve claims #9462 through 9508 in the amount of \$54,315.26.

On motion by Juhnke, seconded by Irlbeck, the council voted unanimously to approve the application of Judith Kuehl for a storage shed.

On a motion by Neperman, seconded by Keairnes, the council voted unanimously to have dust control material spread on the Kuhar Park Road and on 1st Avenue by the Lamberton Motel. The cost will be \$769.50.

The council reviewed the progress report on the Housing Rehabilitation Program from Western Community Action. The majority of the houses have been completed. One property owner is seeking to refinance their house. The city lien presently has second position after the mortgage. If the homeowner refinances and a new mortgage is obtained the city lien would become the primary position. On a motion by Juhnke, seconded by Irlbeck, the council voted unanimously to subordinate the city lien and take second position on the

property if a homeowner were to refinance a loan to receive a better interest rate.

The Redwood County All-Hazard Mitigation Plan has been updated. All local units of government in Redwood County now need to adopt the plan to be able to receive FEMA Hazard Mitigation grants. Councilmember Keairnes introduced the following resolution and moved for its adoption,

RESOLUTION FOR ADOPTION OF THE
REDWOOD COUNTY ALL-HAZARD MITIGATION PLAN UPDATE

WHEREAS, the City of Lamberton has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and

WHEREAS, the Act establishes a framework for the development of a multi-jurisdictional County Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Redwood County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Redwood County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Redwood County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Redwood County will maintain public participation and coordination; and

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, the Redwood County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this is a multi-jurisdictional Plan and cities that participated in the planning process may choose to also adopt the County Plan.

NOW THEREFORE BE IT RESOLVED that the City of Lamberton supports the hazard mitigation planning effort and wishes to adopt the Redwood County All-Hazard Mitigation Plan.

The resolution was duly seconded by Neperman, and the council voted unanimously to adopt the resolution.

On motion by Keairnes, seconded by Juhnke, the council voted unanimously to accept a donation for the swimming pool from the Andrew Peterson American Legion Post in the amount of \$200.00. On motion by Irlbeck, seconded by Neperman, the council voted unanimously to accept a \$10.00 donation for the library.

On motion by Juhnke, seconded by Irlbeck, the council voted unanimously to approve new vendors; Tracy Ambulance Service; 5th District Jail Administrators Assn.; and Telrepc.

On motion by Juhnke, seconded by Irlbeck, the council voted unanimously to approve bills since the last meeting in the amount of \$3,448.20.

There was discussion regarding wages for persons working at the swimming pool. The starting wage of \$8.75 for lifeguards will remain the same. There will be an increase of 25 cents for second year returning workers and 50 cents for workers returning a third year. The wages for the Manger will be increased 50 cents per hour. On a motion by Irlbeck, seconded by Keairnes, the council voted unanimously to approve the wages for 2012.

Chief Nick Hacker gave the Police report. There have been reports of prowlers around town late at night. Truck parking was discussed. The vest worn by part time officer Charles Fenger needs to be replaced. He also works as a deputy for Sibley County. A motion was made by Irlbeck, seconded by Keairnes, the council voted unanimously to offer to pay for twenty five per cent of the cost of a new vest. On a motion by Juhnke, seconded by Neperman, the council voted unanimously to approve the police report.

Wade Wellner gave the Maintenance report. Prices for mowers were reviewed. On motion by Keairnes, seconded by Neperman, the council voted unanimously to purchase a TORO mower from Midwest Motor Works at a net cost of \$6,300 with trade in of the present mower. On motion by Irlbeck, seconded by Juhnke, the council voted unanimously to approve the Maintenance report.

The Spring Cleanup and Appliance pickup day will be scheduled for May 5th. Notices will be published in the Lamberton News.

There was no VVM report but the council did talk about trying to meet with the VVM director and the nursing home board.

On motion by Irlbeck, seconded by Keairnes, the council voted to adjourn the meeting.

Respectfully submitted,

Steven Flaig, Clerk/Administrator

A Special Meeting
Of the Lambertton City Council
April 16, 2012
6:00 pm
Lamberton City Office

Members present included Mayor Bill Schaffran; Councilmembers Trudi Juhnke, Joel Keairnes, Terry Neperman and Dave Irlbeck; and Clerk Steve Flaig. Also present were the members of the Valley View Manor Board; Dawn Giese, Executive Director; Shawna Dorr-Jones, DON; and Amanda Johnson of Tealwood Management.

Mayor Schaffran called the meeting to order and stated that councilmembers had some questions regarding the nursing home operations. Councilmember Juhnke stated that she had heard from a family that they had a family member that needed to be admitted to a nursing facility for a short time and that when VVM was contacted the hospital was informed that VVM was full and could not accept the patient. Neither Dawn Giese or Shawna Dorr-Jones were aware of this and would check on what happened once they learn who this person was.

There was also discussion on the need for additional staff persons. Some shifts are still working short and there is a constant need to contact staff to come in to replace people that are calling in sick or cannot work.

Licensed staff did receive a pay increase and it was thought that the pay at VVM is comparable to other area nursing homes. Sign on bonuses are also being used.

Amanda Johnson stated that the census is down and that there needs to be a meeting to discuss what bed count the nursing home should be working toward. Beds could be laid away rather than de-licensed. There has not been money put aside for the bond issue for the last two months and there is a large accounts payable total. Tealwood would like to meet with the council to discuss these matters.

The storage rooms in the basement of VVM are full and need to be dealt with.

Sincerely,

Steven Flaig, City Clerk

A Special Meeting of the
Lamberton City Council
April 23, 2012
7:00 pm
Community Center

Members present for all or part of the meeting: Trudi Juhnke, Terry Neperman, Dave Irlbeck, Joel Keairnes and Steve Flaig. Others present included Bob Krinke, Nancy Knakmuhs, Beth Meidl, and Karen Beranek. Jodie Dahms, a swimming pool consultant was also present.

Nancy Knakmuhs stated that right now the total available cash is at \$98,633. There was general discussion about various fundraising events that have taken place and that are coming up in the near future.

Jodie Dahms at this point reviewed some of the options that there were regarding work on the pool. He did point out that the biggest threat to the pool was the combined system for the main and wading pool. He thought a complete new wading pool would cost about \$55,000 and could be completed in 4 to 6 weeks. The diving well portion of the main pool would cost around \$180,000 to replace.

He did provide a list of work and material that may be able to be done by volunteers or donated by local companies. There was discussion on how best to proceed. He will provide updated figures in the next couple of weeks and using these the pool organization and city council can decide how best to proceed.

Nancy Knakmuhs asked if the city would consider contributing a family season pass for the raffle. On motion by Neperman, seconded by Keairnes, the council voted unanimously to provide a family pass.

There being no further business a motion was made by Neperman, seconded by Keairnes, to adjourn the meeting. The motion carried.

Sincerely,

Steven Flaig, City Clerk

A Regular Meeting of the
Lamberton City Council
May 14, 2012

The regular meeting of the City Council of the City of Lamberton was held on Monday, May 14th, 2012, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran; Councilmembers Joel Keairnes, Terry Neperman, Dave Irlbeck and Trudi Juhnke; and Clerk Steven Flaig.

On motion by Juhnke, seconded by Irlbeck, the council voted unanimously to approve the minutes of the previous meetings.

On motion by Irlbeck, seconded by Keairnes, the council voted unanimously to approve claims #9536 through 9588 in the amount of \$74,527.57.

Dawn Giese, Executive Director of Valley View Manor gave the VVM report. At the end of April the census was 52 residents. A Case Mix review has been completed. The VVM Auxiliary has donated a bench planter to the nursing home. There will be some marketing PR being done during National Nursing Home Week.

Robert Krinke was present to discuss with the council the proposed improvements needed at the pool and the time frame for doing these improvements.

Ron Kelsey and Dick Weedman representing the Lamberton Lions Club requested permission from the city to install a "lion" drinking fountain in the city park between the playground equipment and the park shelter. The drinking fountain is in the shape of a lion and will be paid for by the Lamberton Lions Club. On motion by Juhnke, seconded by Irlbeck, the council voted unanimously to approve and accept the installation of the fountain.

Rick DeMartini presented a zoning permit for a fence on two sides of his property. On motion by Neperman, seconded by Keairnes, the council voted unanimously to approve the application of Rick DeMartini for a fence.

On motion by Irlbeck, seconded by Juhnke, the council voted unanimously to approve an application by Willis and Jeanette Meyer for a storage shed.

Chief Nick Hacker gave the Police report. There was discussion on the request for a non paid internship during the summer months. This will be left up to Chief Hacker. The squad presently is at 84,000 miles and is usually replaced before it reaches 100,000. The city will start working on preparing for a new squad car. On a motion by Keairnes, seconded by Irlbeck, the council voted unanimously to approve the police report.

The council reviewed the progress report on the Housing Rehabilitation Program from Western Community Action. All but one house has been completed. The subordination agreement for a property owner seeking to refinance their house has been signed.

Bill Helget of Bolton & Menk informed the council that paving work for the 2011 Improvement Project would be taking place starting Wednesday. He presented the council with an estimate from the paving contractor for additional pavement repair on 10th Avenue. On motion by Neperman, seconded by Keairnes, the council voted unanimously to approve the additional pavement repair on 10th Avenue.

It was also decided that a meeting of city representatives will meet with the County Engineer to discuss the proposed 1st Avenue-CSAH 106 project.

The council was informed that there were 29 people that signed up for Spring Cleanup and 25 people for appliance and electronics pickup. Five locations were missed on the Saturday of the pickup but were taken care of on Monday.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve a Beer Garden permit for the American Legion Club for June 30th.

On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to approve a Beer Garden permit for the C & N Saloon for May 19th.

Randy Tordsen was present to discuss his latest utility bill with the council. Councilmembers had also heard from people that had higher than normal usage this last quarter.

The south emergency siren is no longer working. The council reviewed quotes for a replacement siren. On motion by Irlbeck, seconded by Keairnes, the council voted unanimously to purchase a Federal Warning System 2001AC-130 siren at a cost of \$11,098.97. This does include a new narrowband radio receiver which will be needed when all radios will go to narrowband by the end of this year.

Fire Chief Tom Neperman asked the council to approve the application of Ryan Benedict to be a member of the Fire Department. On motion by Neperman, seconded by Juhnke, the council voted unanimously to hire Ryan Benedict. Chief Neperman is also trying to get additional information as to when the training for the new radio system will be taking place. The county wide radio system will need to be change over by the end of this year.

On motion by Juhnke, seconded by Irlbeck, the council voted unanimously to approve new vendors; Kenneth Benedict and Midwest Motor Works.

On motion by Neperman, seconded by Juhnke, the council voted unanimously to approve bills since the last meeting in the amount of \$6,050.15.

On motion by Irlbeck, seconded by Keairnes, the council voted to adjourn the meeting.

Respectfully submitted,

Steven Flaig, Clerk/Administrator

A Special Meeting
Of the Lambertton City Council
June 5, 2012
7:00 pm
Lamberton City Office

Members present included Mayor Bill Schaffran; Councilmembers Trudi Juhnke, Joel Keairnes, Terry Neperman and Dave Irlbeck; and Clerk Steve Flaig. Also present were the members of the Valley View Manor Board; Dawn Giese, Executive Director; Molly Toulouse Tealwood Management CFO; and Tim Bush Vice President of Operations for Tealwood Management.

Mayor Schaffran called the meeting to order and introductions were made between everyone present. Mayor Schaffran asked that Councilmembers, when the time was appropriate, to ask any questions they had regarding the nursing home operations. Molly Toulouse gave a brief background on Tealwood's involvement with Valley View Manor and what recent trends in skilled nursing home facilities have shown. Tim Bush stated that there are some things that can be done to help operate the home. The average daily cost to operate the home on a per person basis is \$183 and the revenue being generated right now is \$178. There are some revenue enhancements that could be made if the nursing home was to layaway additional beds. The VVM Board at this time voted to approve laying away beds to bring the bed count down to 55 beds. Some staffing concerns were brought up at this time.

It was noted that at the present time the nursing home would not be able to make the full bond payment due in December. There are also a number of maintenance issues that need to be taken care of. The largest of these is replacement of the part of the roof. In total the amount of money need would be around \$150,000. Tim Bush then explained about a new ECPN program that is available to government owned facilities that would allow the rates to increase by up to \$19.00 per day for all rooms but would require that one half of the amount that is increase for Medicaid rooms would need to be repaid to the state. It was not known at this time where the repayment funds would have to come from. The VVM Board at this time voted to approve applying for funding through the ECPN program with additional details to be worked out. On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to apply for the ECPN program with details to be decided on. On motion by Neperman, seconded by Juhnke, the council voted unanimously to lay away 8 beds to bring the bed level to 55.

Councilmember Juhnke stated that she had heard from employees that powder and wipes would be longer be furnished by the nursing home. The Tealwood Management where not aware of this and Dawn Giese said she would check on this matter. There was some further discussion on nursing home operations and the point was made that it is important to keep a positive outlook about the facility.

Sincerely,

Steven Flaig, City Clerk

A Regular Meeting of the
Lamberton City Council
June 11, 2012

The regular meeting of the City Council of the City of Lamberton was held on Monday, June 11th, 2012, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran; Councilmembers Joel Keairnes, Terry Neperman, Dave Irlbeck; and Clerk Steven Flaig.

On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve the minutes of the previous meetings.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve claims #9604 through 9642 in the amount of \$42,786.12.

Jim Sorenson and Homer Dobson of the Church of Christ and Mike and Renee Eichten were present to talk to the council about the house at 204 E. Elm Street. The grass had not been mowed and the building itself is in poor condition including a hole in the roof which is allowing rain water to run into the house. The church members asked about the possibility of the city forgiving the assessments on the property if they were able to acquire the building. They would then demolish the building. The council stated that they would discuss this matter more and let them know their decision.

Rick Arkell and Derek Stevenson of the Lamberton EDA were present to talk to the council about items that the EDA is working on and to ask the council to consider lowering the asking price on the Southside addition lots. A verbal offer had been made for one of the lots which was below the listed price. On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to lower the listed price for all lots in the Southside Addition by \$5,000. Prices will now be \$20,000, \$16,000 and \$12,000. The EDA also has incentives to lower the price once a house has been built. The EDA has been talking with the SEH engineering firm about checking for funding for projects in Lamberton. It was decided to have the EDA and City Council jointly meet with the firm at the July meeting. Rich Arkell informed the council that the EDA is offering the Birchwood Apartments for sale. It was felt that the time was right to get this in private hands and move on to some other project.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve the application of Ismael and Lori Caraveo for a fence.

On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve installing a metal roof on the city park shelters. The fire department has volunteered to do the work.

The council was informed that Mayor Schaffran had received notification from MN DEED that the Lamberton/Walnut Grove housing rehabilitation grant application to the Small Cities Grant Program had been approved in the amount of \$406,000. The program will be for work on rehabilitating 10 houses in each city.

On motion by Irlbeck, seconded by Keairnes, the council voted unanimously to accept a donation of \$1,000 from Highwater Ethanol for the Ambulance Service. On motion by Neperman, seconded by Keairnes, the council voted unanimously to accept a donation from the Lions Club of \$1,800 for a water fountain in the park. On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to accept a donation of \$75 from the American Legion for the Library. On motion by Keairnes, seconded by Neperman, the council voted to accept a donation of \$60 from the Music Mart for the Library. On motion by Irlbeck, seconded by Neperman, the council voted unanimously to accept a cash donation of \$7 for the library.

On motion by Irlbeck, seconded by Keairnes, the council voted unanimously to approve new vendors; Greenwood Nursery, Johanneck Concrete and Tracey Moody.

On motion by Neperman, seconded by Keairnes, the council voted unanimously to approve bills since the last meeting in the amount of \$838.28.

On a motion by Keairnes, seconded by Irlbeck, the council voted unanimously to have Barga Inc. of Mountain Lake do cracking sealing and manhole repairs on city streets.

After some discussion the council decided that the owner of the house at 204 Elm Street will be notified that the city will begin condemnation proceedings on the house at that property.

Wade Wellner gave the maintenance report. The new mower is in. The pool was painted and is now open. There is an issue with the pump but a person that checked it felt that it should make it through the season. Kali Davis is working as summer help again this year. On motion by Irlbeck, seconded by Neperman, the council voted unanimously to pay her \$9.00 per hour.

Wade Wellner gave the Ambulance report. The fund raiser at the new building went well. The ambulance association presented a check to the city in the amount of \$6,500. This money is to go for the purchase of a new lift cot. On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve the purchase of a new Stryker Lift cot for the ambulance service at a cost of \$13,000. It was noted that ambulance member numbers are down and the service needs additional members.

Andy Kehren of Bolton & Menk informed the council that paving work for the 2011 Improvement Project has been completed and he presented Partial Pay

Estimate #8 for Schedule A in the amount of \$40,424.69. On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to approve Pay Estimate #8. He also mentioned that he should have the final pay estimate for Schedule B of the project ready for the next meeting. This estimate includes nine days of liquidated damages at \$1,000 per day for not completing the project on time. The contractor has argued that because of the state shutdown last summer this affected his schedule and he should not be responsible for all of these days. He has said that he may accept four days. On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve reducing the amount of liquated damages from nine days to four days for Schedule B. Andy Kehren also talked about the CSAH 106/First Avenue Project. The scope of the project has been scaled back to only include First Avenue from CSAH 6 to the Main Street intersection. He presented information on costs for this amount of work and proposed assessments for the project. Councilmember Keairnes introduced the following resolution:

Resolution Ordering Preparation of Report on Improvement

WHEREAS, it is proposed to improve C.S.A.H. 6 / Ilex Street between MN T.H. 14 & C.S.A.H. 106 / First Avenue, C.S.A.H. 106 / First Avenue between the west right-of-way line of C.S.A.H. 6 / Ilex Street and the East right-of-way line of Main Street and Main Street between the south right-of-way line of C.S.A.H. 106 / First Avenue and the south right-of-way line of the Canadian Pacific Railroad by completing sanitary sewer system, water system, storm sewer and street improvements and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LAMBERTON, MINNESOTA:

That the proposed improvement be referred to Bolton & Menk, Inc. for study and that they are instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement; and the estimated cost of the improvement as recommended.

The resolution was seconded by Neperman, and upon vote being taken the resolution was unanimously passed and adopted. The council will hold a preliminary assessment hearing in August with bidding to take place this fall and construction beginning next year.

Chief Nick Hacker gave the Police report. He had checked on the Walnut Grove Police car which is a Dodge and felt there were some visibility concerns. As of now the only vehicles available through the state CPV program are Fords. He has participated in the Click It or Ticket Program sponsored by the state. The radar will be certified on Tuesday. Police car use was discussed. On a motion by Keairnes, seconded by Irlbeck, the council voted unanimously to approve the police report.

Due to training Dawn Giese was unable to attend the meeting so there was no VVM report. She did provide an e-mail with some information that had been talked about at a recent meeting.

Fire Chief Tom Neperman informed the council that he has applied for a DNR grant. The department has recently had some grain bin rescue training. He asked the council to approve the purchase of approximately \$5,500 worth of equipment for grain bin rescues. It is anticipated the department would be reimbursed for the purchase of this equipment. On motion by Neperman, seconded by Keairnes, the purchase of grain bin rescue equipment was approved. He also presented a bill from Alpha Wireless in the amount of \$91.42 for pager maintenance. On motion by Irlbeck, seconded by Keairnes, the council voted unanimously to pay the Alpha Wireless bill. On motion by Irlbeck, seconded by Neperman, the council voted to approve the fire report.

On motion by Irlbeck, seconded by Keairnes, the council voted to adjourn the meeting.

Respectfully submitted,

Steven Flaig, Clerk/Administrator

A Regular Meeting of the
Lamberton City Council
July 9, 2012

The regular meeting of the City Council of the City of Lamberton was held on Monday, July 9th, 2012, in the City Office at 6:30 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran; Councilmembers Joel Keairnes, Terry Neperman, Dave Irlbeck, Trudi Juhnke; and Clerk Steven Flaig.

The council met with members of the Lamberton EDA and representatives of SEH Engineering. SEH gave a presentation how their firm can help cities by working at securing funding for projects at no cost to the city. If the project is approved they would be hired as the engineering firm for the project and would receive their compensation that way. The EDA has a couple of ideas that could be used if this were to proceed and the council would also consider possible projects. The council asked SEH to prepare the paper work and have it ready for the August meeting.

Dawn Giese and Board member Matt Grunewald presented the VVM report. There are presently 51 residents. There will be changes in the telephone system which will result in savings. The basement rooms need to be cleaned out with excess of surplus material removed. Records will also need to be sorted. On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to approve the VVM report.

On motion by Neperman, seconded by Keairnes, the council voted unanimously to approve the minutes of the June meeting.

On motion by Irlbeck, seconded by Keairnes, the council voted unanimously to approve claims #9668 through 9713 in the amount of \$93,845.84.

Bob Krinke and Nancy Knakmuhs were present to discuss pool repairs. They were asking that the council approve an agreement with Aquatic Design Solutions, to prepare plans and specifications and to solicit bids for replacement of the diving well portion of the pool as well as additional repairs that are needed. Council member wanted to know what the cost would be to convert the pool to a zero entry pool without a separate wading pool. It was decided to meet with Jody Dahms of Aquatic Design Solutions on Monday, July 16th at 7:00 pm to discuss this matter with him.

Andy Kehren of Bolton & Menk informed the council that all work for the 2011 Improvement Project has been completed and he presented a draft Final Assessment roll to the council. Final Pay Estimates should be ready by the August meeting with the project being closed out at that time.

Andy Kehren also talked about the CSAH 106/First Avenue Project. He presented a Preliminary Assessment Roll to the council for review. It was decided that the numbers needed to be adjusted and he will work on this. The following resolution was introduced by Councilmember Juhnke:

Resolution Receiving Feasibility Report and Calling Hearing on Improvement

WHEREAS, pursuant to resolution of the council adopted July 9th, 2012, a report has been prepared by Bolton & Menk, Inc. with reference to the proposed improvement of C.S.A.H. 6 / Ilex Street between MN T.H. 14 & C.S.A.H. 106 / First Avenue, C.S.A.H. 106 / First Avenue between the west right-of-way line of C.S.A.H. 6 / Ilex Street and the East right-of-way line of Main Street and Main Street between the south right-of-way line of C.S.A.H. 106 / First Avenue and the south right-of-way line of the Canadian Pacific Railroad by completing sanitary sewer system, water system, storm sewer and street improvements, and this report was received by the council on July 9th, 2012, and

WHEREAS, the report provides information regarding whether the proposed project is necessary, cost-effective, and feasible;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LAMBERTON, MINNESOTA:

1. The council will consider the improvement of such street in accordance with the report and the assessment of abutting property for a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$1,700,100.00.
2. A public hearing shall be held on such proposed improvement on the 13th day of August, 2012, in the council chambers of the city hall at 7:00 p.m. and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

The resolution was duly seconded by Councilmember Keairnes, and upon vote being taken the resolution was unanimously approved and adopted by the council.

Wade Wellner gave the maintenance report. There was an uncontrolled fire at the city brush site. There is an issue with the well at Kuhar Park. The well has been disinfected a number of times but bacteria keep coming back. He is working with the Health Department on this matter. The crack sealing has been completed. Bill Martinson is not interested in painting the lines in the downtown area, but has offered to sell the painting equipment to the city. Councilmember Keairnes will contact him regarding this matter.

Chief Nick Hacker gave the Police report. There was a break-in at the pool. He will be participating in the speed and seat belt enforcement program sponsored by the state. The county attorney has indicated that he would be willing to prosecute cases for the city. He is to be contacted regarding having an agreement prepared. On a motion by Juhnke, seconded by Irlbeck, the council voted unanimously to approve the police report.

Fire Chief Tom Neperman presented the council with checks that he received from Meadowland Farmers Co-op and Land O'Lakes to be used to buy equipment for grain bin rescues. The radio system should be installed around the end of August. The Fire Department is working on a program for Hot Iron Days. Dave Irlbeck informed the council that the Relief Assn. has been approached about selling pull tabs at Bruisers in Revere. On motion by Keairnes, seconded by Irlbeck, the council voted unanimously that they would allow the Relief Assn. to pursue selling pull tabs. On motion by Neperman, seconded by Juhnke, the council voted unanimously to approve the police report. The councilmember wished to thank the fire department members that installed the metal roofs on the park shelters in Central Park

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve the zoning application of Isaac Jenniges for a garage at 608 3rd Avenue West. On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve the zoning application of Sandy Decock for a deck at 605 2nd Avenue West. On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to approve the zoning application of Audrey Asp for a garage at 211 2nd Avenue West subject to set back requirements. On motion by Schaffran, seconded by Juhnke, the council voted unanimously to approve the zoning application of David Irlbeck for a garage at 707 S Fir Street. On motion by Juhnke, seconded by Keairnes, the council voted unanimously to approve a zoning application of Jeff & Karen Strock for egress windows at 602 S Grove Street.

On motion by Irlbeck, seconded by Keairnes, the council voted unanimously to approve the following election judges to serve at the Primary Election to be held on August 14, 2012: Ruth Clarcken, Judy Dagner, Ella Derickson, Jennifer Evans, Emily Hagedon, Evelyn Henderson, Ruth Churchill, Joan Frey, Bill Pfarr, Bernadine Senst, Jim Sorenson, and Mary Tetrick.

The city has received the Small Cities Grant Program agreement from MN DEED for the next round of the Lamberton/Walnut Grove housing rehabilitation grant in the amount of \$406,000. On motion by Keairnes the following resolution was introduced:

Resolution approving MN DEED Small Cities Agreement

WHEREAS, the City of Lamberton has received a 2012 Small Cities Development Program Grant from the State of Minnesota Department of Employment and Economic Development,

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF LAMBERTON, MINNESOTA:

The City Council has reviewed the grant agreement and acknowledges their assent to this agreement and agrees to be bound by its terms and hereby authorizes the Mayor and Clerk to sign the agreement on behalf of the city.

The motion was seconded by Irlbeck, and the council voted unanimously to approve and adopt the resolution. The program will be for work on rehabilitating 20 houses in Lamberton and Walnut Grove.

On motion by Juhnke, seconded by Keairnes, the council voted unanimously to accept a donation of \$6,500 from the Lambertton Ambulance Assn. for a power lift cot for the Ambulance Service. On motion by Keairnes, seconded by Neperman, the council voted unanimously to accept a donation from the Meadowland Farmers Co-op of \$2,750 for Fire Department equipment. On motion by Juhnke, seconded by Irlbeck, the council voted unanimously to accept a donation of \$2,750 from Land O'Lakes for Fire Department equipment.

On motion by Juhnke, seconded by Irlbeck, the council voted unanimously to approve bills since the last meeting in the amount of \$4,480.26.

There was more discussion by the council regarding what to do with the house at 204 Elm Street.

On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve putting new roofs on the swimming pool buildings.

On motion by Irlbeck, seconded by Keairnes, the council voted to adjourn the meeting.

Respectfully submitted,

Steven Flaig, Clerk/Administrator

A Special Meeting
Of the Lambertton City Council
August 2, 2012
7:00 pm
Lamberton City Office

Members present included Mayor Bill Schaffran; Councilmembers Trudi Juhnke, Joel Keairnes, Terry Neperman and Dave Irlbeck; and Clerk Steve Flaig

The meeting was called to order and Mayor Schaffran wanted to mention that John Derickson was recommending putting Royal Blue steel roofing on the swimming pool building rather than the galvanized colored steel. Everyone agreed that that was fine.

There was discussion on the ECP Program for the nursing home that is available to city or county owned nursing homes. The program allows the local unit of government to contribute a predetermined amount of money to the state and the state would allow the rates to be increased and would reimburse the nursing home at the higher rates so that the nursing home would at least double the amount of money that was contributed. With the rate increase private pay patients would be paying more than they presently are. The maximum amount that can be increased is \$19.00 per day base rate. There was concern that private pay residents or potential residents may be priced out of the nursing home and go to other area homes. A check on rates seemed to show that the present rates are competitive with the surrounding area. After much discussion a motion was made by Keairnes, seconded by Neperman to approve joining the program at the \$10.00 rate increase. The motion carried unanimously.

The design work for the pool was discussed. Jody Dahms felt that it would take about \$150,000 to put in a zero entry addition to the south end of the pool. He will not be getting any firm bids until the agreement with him is signed. At the present time there is enough money raised to do the diving well area. After further discussion a motion was made by Juhnke, seconded by Keairnes, to hire Jody Dahmes to begin work on the plans for the diving well area as set out in his proposal. The agreement shall also be amended to have him include plans for a zero entry addition as a separate bid proposal. This will allow the city to see what type of firm costs it will take to do the project. The motion carried unanimously.

There being no further business the meeting was adjourned.

Respectfully submitted,

Steven Flaig, Clerk

A Public Hearing
CSAH 6/Ilex Street and CSAH 106/1st Avenue Project
August 13, 2012
7:00 pm
City Office

Members present: Mayor Schaffran; Councilmembers Neperman, Juhnke, Irlbeck and Keairnes; and Clerk Flaig.

Mayor Schaffran opened the meeting and turned the meeting over to Andrew Kehren of Bolton & Menk, Inc. He stated that Redwood County is proposing to reconstruct CSAH 106/First Avenue from Ilex Street to Main Street and CSAH 6/Ilex Street from TH 14 to CSAH 106/1st Avenue. There will also be some additional work on Main Street from 1st Avenue to the railroad tracks. They plan on replacing the street with a concrete roadway. The total cost of the project is \$1,760,000. The city does have water mains in First Avenue and is proposing to replace these as part of the project. These are some of the oldest lines in town and the county would like these replaced now so that replacement would not have to be made after the street is installed. Redwood County will contribute \$1,584,000 to the project with local funding cost of \$176,000.

Andy Kehren reviewed the local assessment policy which lists the percentage that properties have been assessed in previous projects. These same percentages would be used for this project. Estimated assessment rates were listed for the different types of work. There would be a rate adjustment that would lower the assessments to make sure that the assessments do not exceed the costs. Because of the few number of water connections this cost is higher than it has been on other projects. The project would be built in three phases so as to make sure that access would be available to the elevator.

A question came up regarding the cost of concrete vs. bituminous surfacing. Concrete is still more expensive but the assessments amount would be the same since the county is picking up any additional cost for the concrete. There will be bituminous transition area to match the concrete with the existing bituminous. This work would be scheduled for 2013. If the water mains were not replaced the county would have delayed doing this project but condition of the road would mean that it will have to be replaced soon. Replacement of water service lines to vacate properties will need to be addressed before the project starts.

There being no further questions at this time the meeting was adjourned.

Respectfully submitted,

Steven Flaig, Clerk

A Regular Meeting of the
Lamberton City Council
August 13, 2012

The regular meeting of the City Council of the City of Lamberton was held on Monday, July 9th, 2012, in the City Office at immediately following the Special Assessment Hearing that was held at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran; Councilmembers Joel Keairnes, Terry Neperman, Dave Irlbeck, Trudi Juhnke; and Clerk Steven Flaig.

On motion by Keairnes, seconded by Juhnke, the council voted unanimously to approve the minutes of the July meeting.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve claims #9735 through 9788 in the amount of \$50,292.59.

Dawn Giese and Board member Matt Grunewald presented the VVM report. There are presently 52 residents. The bed layaway request has been approved so the facility is presently licensed for 55 beds. The basement rooms still need to be cleaned out with excess of surplus material removed. Work on this will start this month. Records will also need to be sorted. It was noted that a resident had heard that the home would be closing. The council stated that there are no plans to close the nursing home. On motion by Neperman, seconded by Keairnes, the council voted unanimously to approve the VVM report.

Allen Wetenkamp asked the council for help concerning a large water bill from this last quarter. There will be adjustment made on the bill.

Police Chief Nick Hacker presented the police report. There was discussion on the state bid for a new police vehicle. He asked the council to consider an SUV as the replacement vehicle. He had recently personally purchased some equipment for the police department and asked the council for reimbursement. On motion by Juhnke, seconded by Irlbeck, the council unanimously voted to reimburse Nick Hacker for equipment purchased. On motion by Neperman, seconded by Juhnke, the council voted unanimously to approve the police report.

Wade Wellner gave the maintenance report. There is an ongoing issue with the well at Kuhar Park. The well has been disinfected a number of times but bacteria keep coming back. He is working with the Health Department and Their Well Drilling on this matter. The main city well will also be down for work to be performed by Their Well Drilling next week. All unnecessary water use should be curtailed next week while this work is going on. Quotes for sewer cleaning were presented. On motion by Irlbeck, seconded by Keairnes, the council voted unanimously to hire Empire Pipe to clean approximately 7,500 of sewer at a cost of

.55 cents a foot. On motion by Juhnke, seconded by Neperman, the council voted unanimously to approve the police report.

Andy Kehren of Bolton & Menk informed the council that all work for the 2011 Improvement Project has been completed but he is still waiting for final paper work from the contractors before the project can be closed out.

Andy Kehren also talked about the CSAH 106/First Avenue Project. Now that the preliminary assessment hearing has taken place he asked that the council authorize the preparation of plans for the project. The following resolution was introduced by Councilmember Keairnes:

Resolution Ordering Improvement and Preparation of Plans

WHEREAS, a resolution of the city council adopted the 9th day of July, 2012, fixed a date for a council hearing on the proposed improvement of C.S.A.H. 6 / Ilex Street between MN T.H. 14 & C.S.A.H. 106 / First Avenue, C.S.A.H. 106 / First Avenue between the west right-of-way line of C.S.A.H. 6 / Ilex Street and the East right-of-way line of Main Street and Main Street between the south right-of-way line of C.S.A.H. 106 / First Avenue and the south right-of-way line of the Canadian Pacific Railroad, and

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 13th day of August, 2013, at which all persons desiring to be heard were given an opportunity to be heard thereon,

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LAMBERTON, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the council resolution adopted July 9th, 2012.
3. Andrew Kehren of Bolton & Menk, Inc. is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvements.
4. The council authorizes Redwood County to begin the process of bidding this project.
5. The city council declares its official intent to reimburse itself for the cost of the improvement from the proceeds of tax exempt bonds.

The resolution was duly seconded by Schaffran, and upon vote being taken the resolution was approved and adopted by the council. Voting Yes: Schaffran, Kearines and Irlbeck. Abstaining: Neperman and Juhnke.

On a motion by Juhnke, seconded by Irlbeck, the council voted unanimously to approve the police report.

The city will check with L & S Construction regarding the cost of removing a dilapidated house.

On motion by Neperman, seconded by Keairnes, the council voted unanimously to pay election judges \$10.00 per hour for their work.

Fire Chief Tom Neperman informed the council that Meadowland Farmers Coop will need to be reimbursed for the donation that that the city had received for grain bin rescue equipment since they had already paid for the equipment. The installation of the radio system will begin in August. On motion by Irlbeck, seconded by Neperman, the council voted unanimously to have the fire contract rate for 2013 remain at \$150.00 per section. On motion by Neperman, seconded by Juhnke, the council voted unanimously to approve the fire report.

On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve the zoning application of Craig and Gwen Batalden for a deck on the house at 303 12th Avenue West.

The city has received the Small Cities Grant Program agreement from MN DEED for the next round of the Lamberton/Walnut Grove housing rehabilitation grant in the amount of \$406,000. The city needs to update some policies. On motion by Juhnke, seconded by Keairnes, the council voted unanimously to approve and adopt a Competitive Bidding/Excessive Force Policy. On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve and adopt a Residential Anti-displacement and Relocation Assistance Plan for Grantees of the Small Cities Development Program. The program will be for work on rehabilitating 20 houses in Lamberton and Walnut Grove. A public hearing will be scheduled for 6:45 pm on September 10th to receive comments regarding the program.

On motion by Neperman, seconded by Keairnes, the council voted unanimously to accept a donation of \$300.00 from Tony and Mary Strasser for the swimming pool. On motion by Irlbeck, seconded by Juhnke, the council voted unanimously to accept a donation from the Lamberton Lions of \$11,150 for the swimming pool. On motion by Keairnes, seconded by Juhnke, the council voted unanimously to accept a donation from the Lamberton Lions of \$3,600 for the Lions water fountain for City Park. On motion by Neperman, seconded by Irlbeck, the council voted unanimously to accept a donation of \$50.00 from Gwen & Craig Batalden for the Library. On motion by Juhnke, seconded by Keairnes, the council voted unanimously to accept a donation of \$100.00 from Redwood Farmers Mutual Insurance Company for the library.

On motion by Juhnke, seconded by Keairnes, the council voted to approve a transfer of \$9,744 from the Water Fund to the 1999 Water Revenue Fund.

On motion by Juhnke, seconded by Irlbeck, the council voted unanimously to approve bills since the last meeting in the amount of \$38,175.77.

On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to have the firm of SEH, Inc. work on securing funding for improvements at Kuhar Park.

The county attorney has indicated that he would be willing to prosecute cases for the city. On motion by Neperman, seconded by Keairnes, the council voted unanimously to have the County Attorney prosecute all criminal cases for the city.

On motion by Irlbeck, seconded by Keairnes, the council voted to adjourn the meeting.

Respectfully submitted,

Steven Flaig, Clerk/Administrator

A Public Hearing
Small Cities Development Grant
September 10, 2012
6:45 pm
City Office

Members present: Mayor Schaffran; Councilmembers Neperman, Juhnke, and; and Clerk Flaig.

Mayor Schaffran opened the meeting and turned the meeting over to Jeff Gladis of Western Community Action. The purpose of the meeting is to hear any input from the public regarding the Small Cities Development Grant Program that Western Community Action is overseeing for the Cities of Lamberton and Walnut Grove regarding Housing Rehabilitation work. Twenty houses have been completed. He went through the entire costs for the 20 projects and the cost for grant administration. Besides the Small Cities Development funds Western Community Action also was able to utilize other funding such as money for lead abatement. How contractors for the projects are picked was talked about. It was noted that the goals for the project have been completed and the project is ready to be closed out.

There being no further questions the meeting was adjourned at 7:00 pm.

Respectfully submitted,

Steven Flaig, Clerk/Administrator

A Regular Meeting of the
Lamberton City Council
September 14, 2012

The regular meeting of the City Council of the City of Lamberton was held on Monday, September 10th, 2012, in the City Office immediately following the Public Hearing on the Small Cities Housing Grant that was held at 6:45 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran; Councilmembers Terry Neperman, Dave Irlbeck, Trudi Juhnke; and Clerk Steven Flaig.

Jeff Gladis of Western Community Action was present to discuss the Small Cities Development Grant Program that Lamberton and Walnut Grove had received for housing rehabilitation in the amount of \$406,000. One of the areas that were discussed was Fire Housing Standards.

On motion by Neperman, seconded by Juhnke, the council voted unanimously to approve the minutes of the August meeting.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve claims #9806 through 9857 in the amount of \$47,379.41.

Dawn Giese presented the VVM report. Work on cleaning the basement rooms has been started. Records will also need to be sorted. The first invoice for the ECPN program has been received. On motion by Juhnke, seconded by Neperman, the council voted unanimously to approve the VVM report.

There was discussion on the possibility of raising the Mayor and Council salary but no action was taken as the pay appears to be in line with area communities.

The council was presented with quotes for replacement the copier. The price for a Toshiba E-Studio 356 from A & B Business, Inc. was \$2,999. The price for a Canon IR4025 from Marco was \$5,078. On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve purchasing the copier from A & B Business.

Andy Kehren of Bolton and Menk, Inc. and Willy Rabenberg, Redwood County Highway Engineer were present to discuss the 1st Avenue Project. A number of resolutions were presented to the council for approval so that the project can move forward. The following resolution was introduced by Councilmember Juhnke:

Resolution Approving Plans and Specifications and Ordering Advertisement for Bids

WHEREAS, pursuant to a resolution passed by the Council August 13, 2012, Bolton & Menk, Inc. and the Redwood County Engineer have prepared plans and specifications for Improvement of Street and Utility Infrastructure on:

- Ilex Street (CSAH No. 6) between MN TH No. 14 and First Avenue (CSAH No. 106),
- First Avenue between Ilex Street and Main Street
- Main Street between First Avenue and the south right-of-way line of the Canadian Pacific Railroad

and has presented such plans and specifications to the Council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LAMBERTON, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.

2. Redwood County, acting as the contract agency, in conjunction with the City Clerk shall prepare and cause to be inserted in the official paper and trade paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 3 weeks prior to the bid opening, shall specify the work to be done, shall state that location at which the bids will be received, and the time at which the bids will be received and publicly opened. Upon opening of the bids, the bids shall be tabulated, and presented to the City Council for consideration prior to award or other action taken by Redwood County. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the City Council and County Commission on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to Redwood County for five percent of the amount of such bid.

The resolution was duly seconded by Irlbeck, and upon vote being taken the resolution was approved and adopted by the council. Voting Yes: Schaffran, Neperman, Juhnke and Irlbeck. Voting No: None.

The following resolution was introduced by Councilmember Neperman:

Regarding, S.A.P. 064-606-033 from T.H. 14 to First Ave/CSAH 106 in the City of Lamberton Minnesota.

WHEREAS, THIS RESOLUTION was passed this 10th day of September 2012, by the City of Lamberton in Redwood County, Minnesota. The Municipal corporation shall hereinafter be called the "City",

WITNESSTH:

WHEREAS, the "City", has planned the improvement of Ilex Street/CSAH 6 from TH 14 to First Avenue in the City of Lamberton, Minnesota; and

WHEREAS, the "City" will be expending Municipal Street Aid Funds on the improvement of this street; and

WHEREAS, this improvement does not provide adequate width for parking on both sides of the street; and approval of the proposed construction as a Municipal State Aid project must therefore be conditioned upon certain parking restriction.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

That the "City" shall ban parking of motor vehicles on CSAH 6 from TH 14 to First Avenue at all times.

The resolution was duly seconded by Juhnke, and upon vote being taken the resolution was approved and adopted by the council. Voting Yes: Schaffran, Neperman, Juhnke and Irlbeck. Voting No: None.

Councilmember Irlbeck introduced the following resolution:

WHEREAS, the County of Redwood has submitted to the Commissioner of Transportation the plans and specifications for the improvement of CSAH 106/First Avenue from CSAH 6/Ilex Street to Main Street.

WHEREAS, state-aid funds will be expended on the improvement of this street, and

WHEREAS, the approved state aid standards as applicable to this project limit and restrict all parking to that which is parallel with the curb.

NOW, THEN, BE IT RESOLVED that said City of Lamberton shall require that parking of all vehicles within the corporate limits on First Avenue, CSAH 106 be parallel with the curb in accordance with the State Aid Standards.

The resolution was duly seconded by Neperman, and upon vote being taken the resolution was approved and adopted by the council. Voting Yes: Schaffran, Neperman, Juhnke and Irlbeck. Voting No: None.

Councilmember Juhnke introduced the following resolution:

WHEREAS, plans for Project No. SAP 064-606-033 showing proposed alignment, profile grades and cross-sections for the construction, reconstruction or improvement of County State Aid Highway No. 6 within the limits of the City as a State Aid Project have been prepared and presented to the City.

NOW, THEREFORE, BE IT RESOLVED: That said plans be in all things approved.

The resolution was duly seconded by Neperman, and upon vote being taken the resolution was approved and adopted by the council. Voting Yes: Schaffran, Neperman, Juhnke and Irlbeck. Voting No: None.

Councilmember Juhnke introduced the following resolution:

WHEREAS, plans for Project No. SAP 064-706-007 showing proposed alignment, profile grades and cross-sections for the construction, reconstruction or improvement of County State Aid Highway No. 106 within the limits of the City as a State Aid Project have been prepared and presented to the City.

NOW, THEREFORE, BE IT RESOLVED: That said plans be in all things approved.

The resolution was duly seconded by Irlbeck, and upon vote being taken the resolution was approved and adopted by the council. Voting Yes: Schaffran, Neperman, Juhnke and Irlbeck. Voting No: None.

The County as the lead agency is scheduling a bid opening for October 11th, 2012. A Special meeting will be held on October 15 at 7:00 pm to review the bids on the project.

Andy Kehren of BMI presented Pay Estimate 9, the final pay request for Schedule A of the 2011 Improvement Project. On motion by Irlbeck, seconded by Juhnke the council voted unanimously to approve the payment of \$90,765.82 to Heselton Construction, LLC.

Councilmember Neperman introduced a motion to set the final special assessment hearing for the 2011 Improvement Project for October 15, 2012 at 7:00 pm. The interest rate for assessments will be set at 4 per cent. The motion was seconded by Irlbeck and upon vote being taken the motion passed.

The council discussed work to be done on the pool. The city has not received plans for reconstruction of the pool at this time. On motion by Juhnke, seconded by Irlbeck, it was decided to focus only on the diving well at this time rather than having plans prepared for a zero entry addition.

Police Chief Nick Hacker presented the police report. He presented maintenance cost for the proposed new ARMER radio system the county is installing. He asked to attend some training classes. On motion by Neperman, seconded by Juhnke, the council voted unanimously to pay for additional training for Chief Hacker. On motion by Irlbeck, seconded by Juhnke, the council voted unanimously to approve the police report.

Wade Wellner gave the maintenance report. There is still an ongoing issue with the well at Kuhar Park. Thein Well has cleaned and jetted the main city water well and have replaced a check valve and installed new drop pipe. This has brought the well back up to the specific capacity that it should be at. The council also discussed a resident problem with water quality. The engineer will help look into this matter. Yard waste will be picked up every Wednesday in October. The yard waste site will also be open on Sunday. On motion by Juhnke, seconded by Irlbeck, the council voted unanimously to approve the maintenance report.

Fire Chief Tom Neperman informed the council that training for the ARMER radio should be starting soon. He also presented a bill from Heimann Inc, for harness and ropes that are part of the grain bin rescue donations. On motion by Juhnke, seconded by Neperman, the bill in the amount of \$1,249.15 was unanimously approved. On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve the fire report.

The city received a quote of \$3,000 from L & S Construction regarding the cost of removing a dilapidated house. The council decided not to take any action at this time.

On motion by Juhnke, seconded by Neperman, the council voted unanimously to accept a donation of \$1,296.85 from the Lamberton Fire Relief Association for the Fire Department. On motion by Juhnke, seconded by Irlbeck, the council voted unanimously to accept a donation from First Security Bank of \$100.00 for the Library.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve bills since the last meeting in the amount of \$4,300.97.

The Council received a letter from the firm of SEH, Inc. that grant money for Kuhar Park would be hard to obtain and they suggested looking at trying to secure funding for the industrial park. No action was taken at this time.

The council discussed the proposed budget and levy for 2013. The proposed total levy provided for a 4.57 per cent increase. Due to a number of uncertain matters it was decided that this amount should be increased to 10 per cent at this time with the hope that the total will be reduced when the final levy is certified in December. On motion by Juhnke, seconded by Neperman, the following preliminary levies for 2013 are as follows:

General	264,000
Library	36,000
2004 Street & Utility	50,000
2009 Series A Imp.	18,288
2011 Series A Imp.	16,504
Total	<u>384,792</u>

On motion by Irlbeck, seconded by Juhnke, the council voted unanimously to approve the following resolution:

RESOLUTION AUTHORIZING A TAX RATE REDUCTION FOR THE 2012 TAX LEVY,
COLLECTIBLE IN 2013

BE IT RESOLVED by the Council of the City of Lamberton, County of Redwood, Minnesota, that there is now on hand in and is hereby irrevocably appropriated to the **General Obligation Improvement Bonds of 2004 Debt Service Fund** sufficient funds for the retirement of principal and interest for the year 2013. The County Auditor is hereby requested and directed to reduce from \$62,222 to \$50,000 the taxes levied for collection for payment of said principal and interest for the year 2013.

On motion by Neperman, seconded by Juhnke, to council voted unanimously to adopt the following resolution:

RESOLUTION AUTHORIZING A TAX RATE REDUCTION FOR THE 2012 TAX LEVY,
COLLECTIBLE IN 2013

BE IT RESOLVED by the Council of the City of Lamberton, County of Redwood, Minnesota, that there is now on hand in and is hereby irrevocably appropriated to the **General Obligation Utility Revenue Bonds Series 2009B** sufficient funds for the retirement of principal and interest for the year 2013. The County Auditor is hereby requested and directed to reduce by \$28,260.75 the taxes levied for collection for payment of said principal and interest for the year 2013.

On motion by Juhnke, seconded by Irlbeck, the council voted unanimously to set the December 10th meeting at 7:00 pm as the time to discuss the final budget and levy for 2013.

On motion by Irlbeck, seconded by Neperman, the council voted to adjourn the meeting.

Respectfully submitted,

Steven Flaig, Clerk/Administrator

A Regular Meeting of the
Lamberton City Council
October 9, 2012

The regular meeting of the City Council of the City of Lamberton was held on Tuesday, October 9th, 2012, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran; Councilmembers Terry Neperman, Dave Irlbeck, Joel Keairnes; and Clerk Steven Flaig. Councilmember Juhnke was absent.

On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve the minutes of the September meetings.

On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve claims #9877 through 9909 in the amount of \$26,689.68.

Dawn Giese presented the VVM report along with Board member Dick Weedman. The census is presently at 50. A Department of Health survey was recently completed with only one tag. October is the start of the new fiscal year and the increases from the ECPN program and the new rate study has resulted in a considerable increase in room rates. Progress is being made on reducing the amount of accounts receivable that are outstanding. Work on cleaning the basement rooms has been started. On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to approve the VVM report.

On motion by Neperman, seconded by Keairnes, the council unanimously approved the application of Matt Streich and Kali Davis to install an egress window in the house at 206 5th Ave West.

The council was informed that the city still has not received plans and specifications for reconstruction of the pool at this time.

Police Chief Nick Hacker presented the police report. He presented information about a new ICR management system that Redwood County is looking at installing in 2013. Cost of the new system would be approximately \$3,800. On motion by Keairnes, seconded by Neperman, the council voted unanimously to agree to proceed with the new ICR system. There was also discussion on how to proceed with the disposal of a forfeited vehicle. There was discussion on the maintenance cost for the proposed new ARMER radio system the county is installing. The radio system is now to be installed in November. On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve the police report.

Mayor Schaffran informed the council that Redwood County has hired a new employee for the County Highway shop at Lamberton. He stated that he did not believe that the job opening had been advertised locally. The council requested that a letter be sent the Redwood County Board of Commissioners requesting that job

openings notifications should be advertised in the area where the worker will be located so as to give local people a chance to apply for the position.

Wade Wellner gave the maintenance report. There is still an ongoing issue with the well at Kuhar Park. The city will check on a grant program that may be used to upgrade the water system at the park. The council also discussed a problem with water quality. The city will do some flushing of the main line by the property in question to see if this can help clean the line. The semi-annual system wide flushing of the system will be done later in October. The sewer cleaning project has been completed. There was some back wash from the jetting machine that did back up into houses on one block. Trimming of boulevard trees was discussed and it was affirmed that the city only trims and removes trees on the boulevard to maintain access and safety. Any additional trimming that a property owner would like done is at their expense. On motion by Irlbeck, seconded by Neperman, the council voted unanimously to approve the maintenance report.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve bills since the last meeting in the amount of \$8,426.23.

Redwood County as the lead agency is scheduling a bid opening for October 11th, 2012 for the CSAH 6/106/First Avenue Project. A Special meeting will be held on October 15 to review the bids on the project.

The Council was reminded that the final special assessment hearing for the 2011 Improvement Project is scheduled for October 15, 2012 at 7:00 pm.

The Council was informed that the Lamberton EDA has approved funding to set up a community web site. The city and the EDA would be included as well as other organizations and groups that show interest.

On motion by Irlbeck, seconded by Neperman, the council voted to adjourn the meeting.

Respectfully submitted,

Steven Flaig, Clerk/Administrator

Special Assessment Hearing
2011 Infrastructure Improvement Project
October 15, 2012
7:00 P.M.
Lamberton City Office

Members present for all or part of the meeting: Mayor Schaffran; Councilmembers Neperman, Juhnke, Keairnes, and Irlbeck; Clerk/Administrator Flaig; Project Engineer Andy Kehren.

Mayor Schaffran opened the meeting and turned the meeting over to project engineer Andy Kehren of Bolton & Menk, Inc. He gave a brief background on the project. The project was a continuation of work that was done in 2005. This work was not done at that time because the project became too large and the council at that time felt that the city could not afford to do this work. Heavy rains in the fall of 2010 resulted in a number of flooded basements and people demanded that the city take action. The project included a new enlarged sewer line from 9th Avenue to the city sewer ponds and a new storm sewer line from 9th Avenue to Dutch Charley Creek. There were also new water lines and new curbing and streets on Douglas street and 10th Avenue. A project cost summary is included in the presentation. He explained how the assessment rates were determined and the percentages that are paid city wide and how much is assessed to the adjacent property owners. There is no storm sewer assessment as the city pays 100 percent of this cost.. The assessments will be for 15 years with interest charged at a rate of 4 percent.

At this time the audience was asked for comment.

Sandy Decock asked about the measurements included in the driveway assessment because they had additional work done on the driveway which they paid the contractor for and wanted to make sure that this was not included in the assessment. The engineer will check on this amount.

Jim Derickson stated that he was told by someone working on the project that he would not have to pay for the driveway replacement. It was thought that the person meant that if no additional part of the driveway beyond the boulevard area was replaced there would be no additional charge.

Russell Pankonin explained that he is being assessed for a new water service when he just paid for a water service on 10th Avenue in 2010. If he had known that he would be assessed for the Douglas Street water service he would have made sure his contractor that recently hooked up the 2010 service would have gotten this work done sooner so that the Douglas Street connection would not have been needed. He was also wondering what would become of this water line once Wetter's transfer their water service to the 10th Avenue connection. The engineer explained that the line is on private property and the city will not be doing anything with the line. The curb stop on the boulevard would be shut off. On motion by Neperman, seconded by Keairnes, the council voted unanimously to not change the assessment on the Pankonin property.

Andrew Kehren asked if the city had received any written correspondence regarding the assessments. Clerk Flaig stated that the city had not received any written notification. Kehren explained that people needed to provide written notice prior to the meeting or they need to verbally inform the council at the meeting that they propose to appeal the assessment.

Since the city did not receive any notifications, on motion by Juhnke, seconded by Irlbeck, the council voted unanimously to approve the assessment roll as presented.

At this time Engineer Kehren presented the council with the Abstract of Bids for the 2013 CSAH 6/CSAH 106 project. The bids ranged from \$1,472,308.85 to \$1,740,928.05. The low bidder was MR Paving & Excavating of New Ulm MN. Based on this bid the city share of the project is \$141,985.36. Kehren stated that re-bidding the project would be unlikely to result in lower bidder and if the city and county wished to proceed with the project he recommended that the contract be awarded to MR Paving & Excavating in the amount of \$\$1,472,308.85. On motion by Keairnes, seconded by Neperman, the council voted unanimously to recommend to Redwood County that the contract be awarded to MR Paving & Excavating.

Andy Kehren presented a cost share agreement proposed by Redwood County for this project. The parties agree as follows:

Redwood County is the fiscal agent for the 2013 CSAH 6/CSAH 106 Infrastructure Improvements in the City of Lambertton. The project is a cost sharing project between the City of Lambertton and Redwood County. As the fiscal agent, Redwood County will pay the contactor as draws on the contract are approved by the Engineer and the City of Lambertton will reimburse Redwood County for the City's share of such draws. The City of Lambertton agrees to reimburse Redwood County for the City's share of the payments within 7 days of approval of the payments by the Redwood County Board and the City of Lambertton. On motion by Juhnke, seconded by Irlbeck, the council voted unanimously to approve the Cost Share Agreement.

There being no further business the meeting was adjourned at 8:30 PM.

Respectfully submitted,

Steven Flaig, City Clerk

A Regular Meeting of the
Lamberton City Council
November 13, 2012

The regular meeting of the City Council of the City of Lamberton was held on Tuesday, November 13th, 2012, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran; Councilmembers Terry Neperman, Dave Irlbeck, Trudi Juhnke, Joel Keairnes; and Clerk Steven Flaig.

On motion by Keairnes, seconded by Irlbeck, the council voted unanimously to approve the minutes of the October meeting.

On motion by Juhnke, seconded by Keairnes, the council voted unanimously to approve claims #9936 through #9987 in the amount of \$120,608.95.

Dawn Giese presented the VVM report along with Bob Peterson and Board member Dick Weedman. The census is presently at 50. October is the start of the new fiscal year and the increases from the ECPN program and the new rate study has resulted in a profit for October. Work on cleaning the basement rooms has been ongoing. Fixing the roof at the nursing home was discussed. This could cost \$60,000 to \$90,000 depending on how much work is being done. Since the roof is presently not leaking it was decided to table fixing the roof until spring. The nursing home would not have to worry about winter weather and may have a better idea of the funds on hand to fix the roof. On motion by Neperman, seconded by Irlbeck, the council voted unanimously to approve the VVM report. The contract with Tealwood expires on March 31, 2013. The council will need to set up a time to discuss possible renewal of the contract with Tealwood Management.

Police Chief Nick Hacker presented the police report. He presented information about recent thefts and a break-in. The council discussed a new police vehicle. Ford through the state bid plan has available a police interceptor sedan and SUV. The SUV cost approximately \$2,000 more than the sedan. On motion by Keairnes, seconded by Neperman, the council voted to proceed with purchasing the SUV. Voting Yes: Schaffran, Keairnes, Neperman and Juhnke. Voting No: Irlbeck. The motion carried. On motion by Juhnke, seconded by Neperman, the council voted unanimously to approve the police report.

Mayor Schaffran had sent a letter to the Redwood County Board of Commissioners asking why the job opening for the maintenance position at the Lamberton Highway Shop was not advertised locally and requesting that future job openings notifications be advertised locally. A letter from Vicki Knobloch, the Redwood County Administrator, was presented to the council. The letter stated that the vacancy should have been advertised in the Lamberton News, but was inadvertently not listed and extended her apologies for the oversight.

The council was informed that the city still has not received plans and specifications for reconstruction of the pool from Jody Dahms at this time. He has stated that he does plan to bring the plans out for review so that bidding for spring work could take place.

The council was informed that the employee insurance plan rates will increase 2 per cent for 2013. On motion by Keairnes, seconded by Juhnke, the council voted unanimously to approve the new rates for 2013.

On a motion by Juhnke, seconded by Keairnes, the council voted unanimously to approve the Combination On-Sale and Off-Sale Liquor License for C & N Saloon, Inc. for 2013 in the amount of \$1,150.

On motion by Neperman, seconded by Juhnke, the council voted unanimously to approve the On-Sale Liquor License of the American Legion Post 41 for 2013 in the amount of \$1,050.

The council discussed financing for the city portion of the 2013 CSAH 6/CSAH106 Infrastructure Project. On motion by Neperman, seconded by Keairnes, the city will contact MN Rural Water regarding participation in their Micro/Mini Loan Program. Northland Security will also be contacted regarding the possibility of refinancing existing bond issues to lower the interest rates.

Wade Wellner gave the maintenance report. The city staff will follow up on a grant program that may be used to upgrade the water system at the park. The council also asked if there was any improvement with the water quality issue discussed at the October meeting. Weather permitting, the city staff will try to do some additional flushing of the main line by the property in question to see if this can help clean the line. The semi-annual system wide flushing of the system was completed in October. On motion by Juhnke, seconded by Keairnes, the council voted unanimously to approve the maintenance report.

Wade Wellner also presented the Ambulance report. He presented information on an updated salary schedule for the ambulance attendants. On motion by Juhnke, seconded by Neperman, the council voted unanimously to approve the updated schedule.

The council at this time canvassed the city election results from the General Election of November 6th. The results are as follows:

Total number of votes cast was 394

Mayor

Bill Schaffran	196
Penny Mattison	171
Write In candidates	17

Councilmembers – The two largest vote totals are elected.

Darrell Knutson	257
Terry Neperman	242
Matt Lenning	138
Heath Wendt	52
Write In candidates	6

A motion was made by Councilmember Keairnes, seconded by Juhnke, and passed, to accept the results of the election and declare Bill Schaffran elected as Mayor and Darrell Knutson and Terry Neperman elected to the City Council.

On motion by Juhnke, seconded by Keairnes, the council voted unanimously to accept the following donations:

Francis Harnack Post Aux.	Ambulance	\$ 25.00
Francis Harnack Post Aux	Fire Dept.	\$ 25.00
Anonymous	Ambulance	\$100.00
Anonymous	Fire Dept.	\$100.00
Anonymous	Ambulance	\$ 10.00

On motion by Keairnes, seconded by Juhnke, the council voted unanimously to approve the following operating transfers:

General Fund to Ambulance Fund	\$ 8,240.00
Storm Sewer Fund to 2011 Improvement Fund	\$ 45,000.00

On motion by Neperman, seconded by Keairnes, the council voted unanimously to approve bills since the last meeting in the amount of \$7,232.33.

On motion by Keairnes, seconded by Schaffran, the council voted to adjourn the meeting.

Respectfully submitted,

Steven Flaig, Clerk/Administrator

A Regular Meeting of the
Lamberton City Council
December 10, 2012

The regular meeting of the City Council of the City of Lamberton was held on Monday, December 10th, 2012, in the City Office at 7:00 pm.

Members present for all or part of the meeting were Mayor Bill Schaffran; Councilmembers Terry Neperman, & Joel Keairnes; and Clerk Steven Flaig. Councilmember elect Darrell Knutson was also present. Councilmembers Dave Irlbeck and Trudi Juhnke were absent

On motion by Neperman, seconded by Keairnes, the council voted unanimously to approve the minutes of the November meeting.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve claims #10003 through #10040 in the amount of \$14,796.57.

Dawn Giese presented the VVM report. The census is presently at 50. Work on cleaning the basement rooms has been ongoing. Fixing the dining room floor has been completed. Collection efforts on a past due account has been started. On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve the VVM report.

A motion was made by Councilmember Neperman, seconded by Keairnes, and passed, to approve the 2013 budget and the 2012 budget as amended.

The following motion was made by Councilmember Keairnes. Be it resolved that the following sums be levied upon the taxable property in the City of Lamberton, for the year 2013 for the following purposes, to wit:

Fund	Gross Levy
General	257,000
Library	36,000
2004 Street & Utility	50,000
2009 Series A Imp.	18,288
2011 Series A Imp.	16,504
Total	<u>377,792</u>

The motion was seconded by Neperman and the motion passed. This represents an increase of \$27,992 or 8 percent from 2012. The proposed preliminary levy had been set at \$384,792 or a 10 percent increase.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve a 3.2 Beer License for Lydel Sik at Lamberton Lanes subject to receipt of a completed application.

On motion by Neperman, seconded by Keairnes, the council voted unanimously to approve the application of the American Legion Club for a temporary liquor license application for February 3rd, 2013.

On motion by Neperman, seconded by Keairnes, the council voted unanimously to approve Change Order No. 1 for the 2011 Infrastructure Improvement Project Schedule B reducing the contract total to \$214,732.75.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve Partial and Final Pay Estimate No. 5 for the 2011 Infrastructure Improvement Project Schedule B. The amount of the payment to Schmidt Construction, Inc. is \$16,169.30.

On motion by Neperman, seconded by Keairnes, the council unanimously voted to send out request for proposals for a new residential garbage contract. The present garbage contract with Waste Management expires February 28th, 2013. Proposal shall be ready by the January 2013 meeting.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve the council meeting schedule for 2013. The meetings shall be held on the second Monday of the month except for holidays in October and November when the meetings will be held on the Tuesday following the second Monday.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to contribute \$1,000 to full time employees Health Savings Accounts in 2013.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to accept the donation of the Wanda State Bank in the amount of \$2,500 for the Ambulance Service. On motion by Neperman, seconded by Keairnes, the council voted unanimously to accept the donation from the Graff Family in the amount of \$30.00 for the Community Center. On motion by Keairnes, seconded by Neperman, the council voted unanimously to accept a donation from Ervin and Lorna Runck in the amount of \$1,000 for the Fire Department. On motion by Neperman, seconded by Keairnes, the council voted unanimously to accept a donation from Ervin and Lorna Runck in the amount of \$750.00 for the Ambulance Service.

On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve the following operating transfers:

Water Fund to 2009 Series B Utility Fund	\$ 14,500
Sewer Fund to 2009 Series B Utility Fund	\$ 14,500

On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve bills since the last meeting in the amount of \$32,234.64.

On motion by Neperman, seconded by Keairnes, the council voted unanimously to approve hiring Eide Bailly LLP to audit the 2012 financial statements.

Police Chief Nick Hacker presented the police report. He informed the council about his experiences at the Chief of Police Academy that he recently attended. He had paid for membership in the Chief of Police Association and asked if the council would reimburse him for this cost. He has applied for a scholarship which may cover the cost of the Academy. On a motion by Keairnes, seconded by Neperman, the council voted unanimously to reimburse Chief Hacker for expenses that he is submitting in the amount of \$450.56 and to approve payment of Chief of Police Association dues for next year. The council asked that he make sure that parking rules are enforced. On motion by Keairnes, seconded by Neperman, the council voted unanimously to approve the police report.

The council was informed that the city has not received the plans for reconstruction of the pool from Jody Dahms at this time.

The council was going to discuss refinancing of city bond to obtain better interest rates but the representative from Northland Security was not able to attend the meeting because of the weather.

On motion by Keairnes, seconded by Neperman, the council voted to adjourn the meeting.

Respectfully submitted,

Steven Flaig, Clerk/Administrator