

**LAMBERTON CITY COUNCIL
REGULAR MEETING MINUTES
February 10, 2025 • 6:30 P.M.**

1. CALL TO ORDER/ADOPT AGENDA/CEREMONIAL DUTIES

- A. Additions/Deletions to Agenda
1. RCS- RFP Announcement
 2. RCA – RFP Small Cities Development

Motion/Second/Pass (Irlbeck/Bittner/unanimous 5/0) to approve the agenda as amended.

2. CONSENT AGENDA

- A. Approval of Minutes (can all be done in one motion)
1. 1-13-2025 – CC Regular Minutes

Motion/Second/Pass (Bittner/Pfarr/unanimous 5/0) to approve the minutes as listed.

3. GENERAL BUSINESS

- A. Petitions, Request, Communications

1. Citizen Complaints & Concerns - None
2. Building/Zoning Permit Requests - None
3. Request for Council Action

- a. RCA – Request for Water Bill Credit – There was a water leak in their shop. They shut the water off, and we shut the water off at the curb as well. The credit would be in the amount of \$169.83.

Motion/Second/Pass (Bittner/Cairns/unanimous 5/0) to approve a one-time credit of \$169.83.

- b. RCA – Clinic Windows – Thram explained that there was 2 bids. We had asked them to bid them two ways. First – as is and the second as replacing the top portion of the windows and then filling in the bottom portion with wall. SW Glass came in as the cheapest. Discussion was held.

Motion/Second/Pass (Bittner/Irlbeck/unanimous 5/0) to replace the windows in the lobby area of the clinic building using SW Glass.

- c. RCA - Ambulance Resignation – Resignations have been received from Derek Stevenson, John Mariner, and Nichole Churchill. Discussion was held.

Motion/Second/Pass (Bittner/Pfarr/unanimous 5/0) to approve the resignations presented.

The council thanked them for their service.

- d. RCA – Community Center Rental Policy – Alicia Vogel was present to present the new Community Center rental agreement. Discussion was held.

Motion/Second/Pass (Bittner/Cairns/unanimous 5/0) to approve the Community Center Rental agreement with the changes discussed.

- e. RCA – Work Session – Halter would like to have a work session and discuss the ambulance, clinic lease, police, the cannabis ordinance. Discussion held.

Motion/Second/Pass (Pfarr/Irlbeck/unanimous 5/0) to have a work session Monday, March 3, 2025 at 6:00PM.

- f. RCA – Council Appointments – Halter explained we need to replace Darrel on his committees and if they would like any other changes, now is the time. Discussion held. Cairnes will replace Darrel on the Relief Association Board of Trustees and The Public Works Committee. No other changes were made.

Motion/Second/Pass (Irlbeck/Pfarr/unanimous 5/0) to approve the Council Appointments for 2025.

- g. RCA – Small Cities Development Grant application – Halter explained that part of the Small Cities Development grant process is to notify residents that we are applying for the grant and hold a public hearing. Bollig would like us to hold the hearing at our next meeting.

Motion/Second/Pass (Irlbeck/Pfarr/unanimous 5/0) to approve the public hearing for the Small Cities Development Grant on March 10, 2025.

- h. RCA – RFP Announcement for engineering services. Halter explained that because of some other

funding applications and grants, we need to out an RFP out for engineering services. Then once applications are received, we will have to pass a resolution selecting the engineering firm.

Motion/Second/Pass (Bittner/Cairns/unanimous 5/0) to approve publishing an RFP for engineering services.

B. Department Reports

1. Library – Report Submitted.

Motion/Second/Pass (Irlbeck/Pfarr/unanimous 5/0) to approve the Library report as submitted.

2. Ambulance Department – No report given.
3. Fire Department – No report given.
4. Police Department – Chief Walk was present via Zoom. Chief Walker has been working with Redwood County's IT Dept. with security requirements and needs. This is happening because of an FBI security audit being done with Redwood County. There is training that needs to be done monthly on cyber security. No applicants have been received. Halter has requested a proposal from Determan to get him here full-time.

Motion/Second/Pass (Irlbeck/Pfarr/unanimous 5/0) to approve the Police report as given.

5. Maintenance Department – Thram was present. They have been working in the shop, built a snow pusher, and are working on building the tar layer. Fixed the transmission problem on the white truck.

Motion/Second/Pass (Bittner/Cairns/unanimous 5/0) to approve the maintenance report as given.

6. Administration/EDA Department – Report Submitted. Discussion held. Halter explained that Bollig had sent an application she was not happy with, Kris Ambuehl came today and had a good discussion. Halter will apply for the Taylor Family Farm Foundation grant for the swimming pool.

Motion/Second/Pass (Bittner/Cairns/unanimous 5/0) to approve the Administrative and EDA report as presented.

C. Ordinances and Resolutions (can all be done in one motion) - None

D. Financial Report & Approval of Claims

1. February 2025 Financial Report
2. Approval of Claims

Motion/Second/Pass (Bittner/Irlbeck/unanimous 5/0) to approve the February 2025 Financial Report and Approval of Claims.

4. Lynn Pfarr to City Council took the oath of office.

5. **MAYOR & COUNCIL REPORTS & COMMUNICATIONS**

A. Information for Council

1. DEED – Lamberton did not receive the childcare grant applied for.
2. Bollig – Small Cities Development Grant Email – Bollig feels we will get this grant.
3. Redwood County – Tax Forfeited Property Sales – Cherry Street property will be up for sale.
4. LMC – Safety & Loss Control Workshop – Halter will be attending, but welcomes any council members that would like to attend.

6. **NEXT MEETING DATES**

- A. Work Session March 3, 2025 at 6PM.
B. Regular Council Meeting March 10, 2025 at 6:30 PM

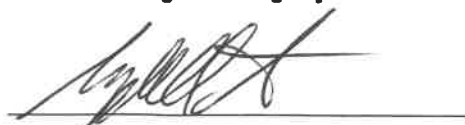
7. **ADJOURNMENT**

Motion/Second/Pass (Bittner/Praff/unanimous 5/0) to adjourn the meeting. Meeting adjourned at 7:48PM.

Respectfully Submitted,



Valerie Halter
Clerk



Lydell Sik
Mayor