

Weekly Progress Meeting No. 15
October 10th, 2019

Project: 2019-2020 Infrastructure Improvements
City of Lamberton, Minnesota
Project No.: S14.115839

Contractor: Duininck, Inc.
408 6th Street
P.O. Box 208
Prinsburg, MN 56281-0208
Phone: Office: 320-978-6011
Fax: 320-978-4978

Project Manager: Jamie Steffensen
Cell Phone: 320-212-9315
Construction Foreman: Kyle Drexler
Cell Phone: 320-905-9092
Safety Officer: Jeff Rettig
Cell Phone: 320-978-1362

Owner: City of Lamberton
Madonna Peterson, City Administrator
Phone: Office: 507-752-7601
Fax: 507-752-7117

Engineer: Bolton & Menk, Inc.
1243 Cedar St. NE
P.O. Box 434
Sleepy Eye, MN 56085-0434
Phone: 507-794-5541 Fax: 507-794-5542

Project Manager: Owen Todd, P.E.
Cell: 507-317-3102

Construction Observer: Brandon Mattison
Cell: 507-766-5824

Shane Traulich
Cell: 507-766-2790

AGENDA

1. Review minutes of previous meetings.
No comments

2. Review of work progress.
Contractor Reports:
 - Last Week
 - This Week
 - Next Week

See Contractor Summary
3. Maintenance of the Progress Schedule
 - a. Highlight work complete
 - b. Project Schedule
No Change
4. Identification of problems that impede planned progress.
None to Note
5. Maintenance of quality and work safety standards
 - a. City
Cracked driveway on 3rd Avenue – Discussing how to repair
 - b. Contractor
Cracked curb on 3rd Avenue – needs to be replaced
 - c. Engineer
Catch Basins on Ash – need to shift structures or propose a solution
6. Field observations, problems and decisions:
 - a. Maintenance of Haul Routes:
We received a verbal complaint the road is falling apart – road appears to be in good condition
 - b. Access Issues:
None to note
 - c. Erosion Control/Dust Control/SWPPP:
Contractor shall confirm who is doing the documentation
 - d. Private Utilities/Street Lighting:
None to note
 - e. Water Service Interruptions/Shutdowns:
Water shutdowns are complete
 - f. Bad weather days
Tuesday, October 1
Wednesday, October 2
Thursday, October 3
 - g. Other Issues:
No Comment

7. City's Questions/Comments
Asked about getting temporary access to a resident on 3rd Avenue – Contractor will provide access following the meeting
8. Affected Public's Questions/Comments
None
9. Contractor's Questions/Comments
None
10. Review of submittals schedule and status of submittals.
Up to date
11. Review of RFIs
None
12. Review of off-site fabrication and delivery schedules.
Reminded Contractor to have concrete trucks use haul routes
13. Coordination with Engineer for projected progress
 - a. Staking by Engineer Survey crew requirements:
Survey crew was onsite yesterday set curb stakes
 - b. Testing status/requirements:
AET is testing concrete
 - c. Other:
14. Review Pay Requests/Change Orders
Next pay request is October 31st
15. Next Weekly Meeting October 17, 2019
Time: 11:00 a.m.
Location: Lamberton City Hall

WEEKLY PROGRESS MEETING NO. 15

2019-2020 Infrastructure Imp.

City of Lamberton, MN

BMI Project No. S14.115839

Date: Thursday, October 10, 2019

Time: 11:00 A.M.

Name	Representing	Mailing Address	Phone	Cell	E-Mail
✓ Madonna Peterson, City Administrator	City of Lamberton	P.O. Box 356, 112 West 2 nd Ave. Lamberton, MN 56152	507-752-7601		mpeterson@lambertonmn.com
✓ Justin Thram, Utility Superintendent	City of Lamberton	P.O. Box 356, 112 West 2 nd Ave. Lamberton, MN 56152	507-752-7601	507-828-2606	jthram@lambertonmn.com
✓ Owen Todd, P.E.	Bolton & Menk, Inc.	1243 Cedar Street NE, P.O. Box 434 Sleepy Eye, MN 56085	507-794-5541	507-317-3102	Owen.Todd@Bolton-Menk.com
✓ Brandon Mattison RPR	Bolton & Menk, Inc.	1243 Cedar Street NE, P.O. Box 434 Sleepy Eye, MN 56085	507-794-5541	507-766-5824	Brandon.Mattison@Bolton-Menk.com
Brady Burchill Project Manager	Duininck, Inc.	408 6 th Street, P.O. Box 208 Prinsburg, MN 56281-0208	320-978-6011	320-979-3337	BradyB@duininck.com
Gunnar Cowing RPR	Bolton & Menk, Inc.	1243 Cedar Street NE, P.O. Box 434 Sleepy Eye, MN 56085	507-794-5541	507-766-5686	Gunnar.Cowing@Bolton-Menk.com
✓ Wess Foreman	Duininck, Inc.	408 6 th Street, P.O. Box 208 Prinsburg, MN 56281-0208		320-212-9353	
Debbie Volmer City EDA	City of Lamberton	P.O. Box 356, 112 West 2 nd Ave. Lamberton, MN 56152	507-752-7601	507-822-0025	dvollmer@lambertonmn.com
Tom Neperman Fire Chief	City of Lamberton	P.O. Box 356, 112 West 2 nd Ave. Lamberton, MN 56152			tomneperman@rrcfalcons.com
Jerome Vikse	Duininck, Inc.	408 6 th Street, P.O. Box 208 Prinsburg, MN 56281-0208	320-978-6011	320-212-9306	jeromev@duininck.com
Jamie Steffensen	Duininck, Inc.	408 6 th Street, P.O. Box 208 Prinsburg MN 56281-0208		320-212-9315	jamies@duininck.com
Travis Christensen Foreman	Duininck, Inc.	408 6 th Street, P.O. Box 208 Prinsburg MN 56281-0208		320-212-9345	travis.christensen@duininck.com
Shane Traulich RPR	Bolton & Menk, Inc.	1243 Cedar Street NE, P.O. Box 434 Sleepy Eye, MN 56085	507-794-5541	507-766-2790	Shane.Traulich@Bolton-Menk.com

2019-2020 INFRASTRUCTURE IMPROVEMENTS
CITY OF LAMBERTON, MINNESOTA
PROJECT #S14.115839

Presented on Thursday, October 10, 2019

Last Week

Monday, 30 - Continue installing storm sewer on 3rd Avenue and continue grading on 3rd Avenue.

Tuesday, 01 - Rain Day

Wednesday, 02 - Rain Day

Thursday, 03 - Rain Day

Friday, 04 - Finished utilities

This Week

Monday, 07 - Continued grading, placing edge drain and pouring sidewalk/curb

Tuesday, 08 - Continued grading, placing edge drain and pouring concrete

Wednesday, 09 - Continued grading, placing edge drain and pouring driveways

Thursday, 10 - Continued installing storm sewer, continued grading on 3rd Avenue & continued pouring curb and gutter.

Friday, 11 - Continue grading and pouring concrete

Next Week

Monday, 14 - Continued grading, placing edge drain and pouring sidewalk/driveways

Tuesday, 15 - Continued grading, placing edge drain and pouring sidewalk/driveways

Wednesday, 16 - Continued grading, placing edge drain and pouring sidewalk/driveways

Thursday, 17 - Continued grading, placing edge drain and pouring sidewalk/driveways

Friday, 18 - Continued grading, placing edge drain, pouring sidewalk/driveways and placing bituminous roadway