

Weekly Progress Meeting No. 13  
September 19<sup>th</sup>, 2019

Project: 2019-2020 Infrastructure Improvements  
City of Lamberton, Minnesota  
Project No.: S14.115839

Contractor: Duininck, Inc.  
408 6th Street  
P.O. Box 208  
Prinsburg, MN 56281-0208  
Phone: Office: 320-978-6011  
Fax: 320-978-4978

Project Manager: Jamie Steffensen  
Cell Phone: 320-212-9315  
Construction Foreman: Kyle Drexler  
Cell Phone: 320-905-9092  
Safety Officer: Jeff Rettig  
Cell Phone: 320-978-1362

Owner: City of Lamberton  
Madonna Peterson, City Administrator  
Phone: Office: 507-752-7601  
Fax: 507-752-7117

Engineer: Bolton & Menk, Inc.  
1243 Cedar St. NE  
P.O. Box 434  
Sleepy Eye, MN 56085-0434  
Phone: 507-794-5541 Fax: 507-794-5542

Project Manager: Owen Todd, P.E.  
Cell: 507-317-3102

Construction Observer: Brandon Mattison  
Cell: 507-766-5824

Shane Traulich  
Cell: 507-766-2790

AGENDA

1. Review minutes of previous meetings.  
**No comments**

2. Review of work progress.  
Contractor Reports:
  - Last Week
  - This Week
  - Next Week

**See Contractor Summary**
  
3. Maintenance of the Progress Schedule
  - a. Highlight work complete
  - b. Project Schedule

**No Change**
  
4. Identification of problems that impede planned progress.  
**None to Note**
  
5. Maintenance of quality and work safety standards
  - a. City  
**None**
  
  - b. Contractor  
**None**
  
  - c. Engineer  
**None**
  
6. Field observations, problems and decisions:
  - a. Maintenance of Haul Routes:  
**No Comment**
  
  - b. Access Issues:  
**Contractor requested alternative access routes – No other routes are being allowed at this time.**
  
  - c. Erosion Control/Dust Control/SWPPP:  
**Up to date**
  
  - d. Private Utilities/Street Lighting:  
**City poles need relocated – Friday the pole between Main & Birch will be disconnected**
  
  - e. Water Service Interruptions/Shutdowns:  
**Water shutdown scheduled for Friday on 3<sup>rd</sup> Avenue from Ilex to Juniper**
  
  - f. Bad weather days  
**Monday, September 9<sup>th</sup>**  
**Wednesday, September 11<sup>th</sup>**  
**Thursday, September 12<sup>th</sup>**  
**Friday, September 13<sup>th</sup>**
  
  - g. Other Issues:  
**No Comment**

7. City's Questions/Comments  
None to note
  
8. Affected Public's Questions/Comments  
Homeowner at 412 3<sup>rd</sup> Avenue West noted their garbage wasn't taken out this week; Contractor resolved the issue.  
  
Homeowner at 405 4<sup>th</sup> Avenue East requested to move their driveway; will discuss following the meeting – Driveway will be relocated to be centered on the sidewalk.
  
9. Contractor's Questions/Comments  
None
  
10. Review of submittals schedule and status of submittals.  
Up to date
  
11. Review of RFIs  
None
  
12. Review of off-site fabrication and delivery schedules.  
No comments
  
13. Coordination with Engineer for projected progress
  - a. Staking by Engineer Survey crew requirements:  
Survey crew will be onsite tomorrow to refresh curb stakes on 4<sup>th</sup> Avenue and Ash Street
  
  - b. Testing status/requirements:  
Will do more testing next week
  
  - c. Other:
  
14. Review Pay Requests/Change Orders  
Next pay request is September 26th
  
15. Next Weekly Meeting September 12, 2019  
Time: 11:00 a.m.  
Location: Lamberton City Hall

WEEKLY PROGRESS MEETING NO. 9  
 2019-2020 Infrastructure Imp.  
 City of Lamberton, MN  
 BMI Project No. S14.115839  
 Date: Thursday, September 19, 2019      Time: 11:00 A.M.

Name	Representing	Mailing Address	Phone	Cell	E-Mail
✓ Madonna Peterson, City Administrator	City of Lamberton	P.O. Box 356, 112 West 2 <sup>nd</sup> Ave. Lamberton, MN 56152	507-752-7601		mpeterson@lambertonmn.com
✓ Justin Thram, Utility Superintendent	City of Lamberton	P.O. Box 356, 112 West 2 <sup>nd</sup> Ave. Lamberton, MN 56152	507-752-7601	507-828-2606	jthram@lambertonmn.com
Owen Todd, P.E.	Bolton & Menk, Inc.	1243 Cedar Street NE, P.O. Box 434 Sleepy Eye, MN 56085	507-794-5541	507-317-3102	Owen.Todd@Bolton-Menk.com
✓ Brandon Mattison RPR	Bolton & Menk, Inc.	1243 Cedar Street NE, P.O. Box 434 Sleepy Eye, MN 56085	507-794-5541	507-766-5824	Brandon.Mattison@Bolton-Menk.com
Brady Burchill Project Manager	Duininck, Inc.	408 6 <sup>th</sup> Street, P.O. Box 208 Prinsburg, MN 56281-0208	320-978-6011	320-979-3337	BradyB@duininck.com
Gunnar Cowing RPR	Bolton & Menk, Inc.	1243 Cedar Street NE, P.O. Box 434 Sleepy Eye, MN 56085	507-794-5541	507-766-5686	Gunnar.Cowing@Bolton-Menk.com
✓ Kyle Drexler Foreman	Duininck, Inc.	408 6 <sup>th</sup> Street, P.O. Box 208 Prinsburg, MN 56281-0208		320-905-9092	Kyle.Drexler@duininck.com
Debbie Volmer City EDA	City of Lamberton	P.O. Box 356, 112 West 2 <sup>nd</sup> Ave. Lamberton, MN 56152	507-752-7601	507-822-0025	dvollmer@lambertonmn.com
✓ Tom Neperman Fire Chief	City of Lamberton	P.O. Box 356, 112 West 2 <sup>nd</sup> Ave. Lamberton, MN 56152			tomneperman@rrcfalcons.com
Jerome Vikse	Duininck, Inc.	408 6 <sup>th</sup> Street, P.O. Box 208 Prinsburg, MN 56281-0208	320-978-6011	320-212-9306	jeromev@duininck.com
Jamie Steffensen	Duininck, Inc.	408 6 <sup>th</sup> Street, P.O. Box 208 Prinsburg MN 56281-0208		320-212-9315	jamies@duininck.com
Travis Christensen Foreman	Duininck, Inc.	408 6 <sup>th</sup> Street, P.O. Box 208 Prinsburg MN 56281-0208		320-212-9345	travis.christensen@duininck.com
Shane Traulich RPR	Bolton & Menk, Inc.	1243 Cedar Street NE, P.O. Box 434 Sleepy Eye, MN 56085	507-794-5541	507-766-2790	Shane.Traulich@Bolton-Menk.com

**2019-2020 INFRASTRUCTURE IMPROVEMENTS**  
**CITY OF LAMBERTON, MINNESOTA**  
**PROJECT #S14.115839**

Presented on            Thursday, September 19, 2019

**Last Week**

Monday, 09 -

Rain Day

Tuesday, 10 - Continued installing storm sewer on 3rd Avenue.

Wednesday, 11 - Rain Day

Thursday, 12 - Rain Day

Friday, 13 - Rain Day

**This Week**

Monday, 16 - Continued installing storm sewer on 3rd Avenue.

Tuesday, 17 - Continued installing storm sewer on 3rd Avenue.

Wednesday, 18 - Continued installing water main on 3rd Avenue & grading 3rd Avenue.

Thursday, 19 - Continued installing water main on 3rd Avenue, grading 3rd Avenue started preparing for curb & gutter on 4th Avenue and Ash Street.

Friday, 20 - Continue installing water main on 3rd Avenue, grading 3rd Avenue and continue preparing for curb & gutter on 4th Avenue and Ash Street.

**Next Week**

Monday, 23 -

Continue installing water main on 3rd Avenue, start installing services, continue grading on 3rd Avenue & start pouring curb and gutter on 4th Avenue.

Tuesday, 24 - Continue installing services, continue grading on 3rd Avenue & continue pouring curb and gutter.

Wednesday, 25 - Continue installing services, continue grading on 3rd Avenue & continue pouring curb and gutter.

Thursday, 26 - Continue installing storm sewer on 3rd Avenue, continue grading on 3rd Avenue & continue pouring curb and gutter.

Friday, 27 - Continue installing storm sewer on 3rd Avenue, continue grading on 3rd Avenue & continue pouring curb and gutter.